

**CLINTON TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION**

AGENDA

**Regular Meeting May 19, 2014 at 7:30 PM
Clinton Township Middle School Auditorium**

CALL TO ORDER: _____ called the meeting to order at _____pm.

**PUBLICATION
OF NOTICE:**

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through the annual public notice on January 9, 2014.

- a. Faxing to three newspapers designated by the Board – Hunterdon County Democrat, Hunterdon Review and Express Times
- b. Posting on the District Website, the main bulletin board in the Administration Office and in each Clinton Township School
- c. Faxing to the Clerk of Clinton Township

ROLL CALL

Present:

Board Members:

_____ Maria Grant, President	
_____ Rachel McLaughlin, Vice President	_____ Dan McTiernan
_____ Marc Freda	_____ John Patuto
_____ Gina Hand	_____ Kevin Sturges
_____ Kevin Maloy	_____ Megan Verderamo

Present:

District Administrators:

_____ Dr. Drucilla W. Clark, Superintendent of Schools
_____ Mrs. Heather A. Spitzer, Business Administrator/Board Secretary

Also Present: _____ Vito Gagliardi, Esq., Board Attorney

**PLEDGE OF
ALLEGIANCE:**

_____ led the Board in the Pledge of Allegiance.

PRESIDENT'S COMMENTS/REPORT

REPORT OF THE SUPERINTENDENT OF SCHOOLS

Action Item 14-SU-014

Action 14-SU-014:

Dr. Clark will present the following to the Board of Education:

1. Enrollment Report – 1,549
2. Suspension Report - 0
3. HIB Report
 - (1) Investigation at RVS – Determined not to be HIB

***BE IT RESOLVED** that the Board of Education accepts the enrollment, suspension and HIB report of the superintendent as presented.*

(____ Moved; ____ Seconded)

____ M. Freda; ____ G. Hand; ____ K. Maloy; ____ D. McTiernan; ____ J. Patuto;
____ K. Sturges; ____ M. Verderamo, ____ R. McLaughlin, Vice President; ____ M. Grant,
President

PUBLIC COMMENTS – AGENDA ITEMS ONLY

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

FIRST RECOGNITION OF THE PUBLIC

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY

Action Item 14-BA-030 through 14-BA-033

Informational:

- The current date of the Board of Education’s next meeting is scheduled for Monday June 23, 2014 at 7:30 p.m., in the Auditorium of Clinton Township Middle School.

Action 14-BA-030:

***BE IT RESOLVED** that the Board of Education hereby approves the following Board Meeting minutes and Executive Session minutes for:*

Minutes

April 28, 2014

May 5, 2014

Executive Session

April 28, 2014

May 5, 2014

Action 14-BA-031:

BE IT RESOLVED that the Board of Education hereby approves the Board Secretary and Treasurer's Reports for the period ending March 31, 2014.

Action 14-BA-032:

BE IT RESOLVED that the Board of Education hereby approves the line item transfers for the period ending March 31, 2014.

Action 14-BA-033:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23A-16.10 (c) 3 does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);

BE IT FURTHER RESOLVED that the Superintendent of Schools recommends that the Clinton Township Board of Education accept the monthly financial reports of the Secretary and Treasurer of School Monies for the month March 2014; and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education certifies that no major account has been over-expended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the district's financial obligations for the remainder of the year.

(____ Moved; ____ Seconded)

____ M. Freda; ____ G. Hand; ____ K. Maloy; ____ D. McTiernan; ____ J. Patuto;
____ K. Sturges; ____ M. Verderamo, ____ R. McLaughlin, Vice President; ____ M. Grant,
President

COMMITTEE REPORTS

FACILITIES/FINANCE:

Kevin Maloy - Chair; Maria Grant, Dan McTiernan & John Patuto
Action Items 14-FF-193 through 14-FF-208

Action 14-FF-193:

BE IT RESOLVED that the Board of Education hereby approves the payment of bills in the amount of \$1,026,618.44 for the period ending May 31, 2014.

Action 14-FF-194:

BE IT RESOLVED that the Board of Education hereby approves the following requests for employee/board member travel in accordance with the School District Accountability Act and

Board of Education Policy No. 6471 "School District Travel." Only overnight stays are eligible to meal reimbursement. Mileage, meals, and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines. Where more than five individuals from the district are to attend the same out-of-state conference, the school district shall obtain the prior written approval of the Executive County Superintendent, OMB Mileage Reimbursement Rate: \$0.31.

Employee/School	Program Title/Location	Date	Cost	Mileage	Lodging/ Meals
Joe Souto	National Electrical Code Update Hackettstown NJ	6/3/14 & 6/4/14	\$225	OMB	N/A
Carole Frey	Anxiety: Treatment Techniques that work	6/23/14	\$149.99	OMB	N/A
Melissa Goad	School Law Update Clinton NJ	7/16/14	\$150	OMB	N/A
Heather Spitzer	Administrator Effectiveness Seminar Location to be Determined	7/17/14 & 7/18/14	\$895	OMB	N/A

Action 14-FF-195:

BE IT RESOLVED that the Board of Education hereby acknowledges the following requests for graduate course approval, in accordance with the Negotiated Agreement:

Employee	Program Title/Location	Date
Lara Calo	Cooperative Discipline The College of New Jersey	Summer 2014 (13/14 Budget)
Mary Claire Spadone	Internet for Educators East Stroudsburg University	Summer 2014 (13/14 Budget)
Mary Claire Spadone	From Challenge to Success: ADHD/LD & the Spectrum The College of New Jersey	Summer 2014 (13/14 Budget)
Penny Diamantis	Advanced Topics in ABA – Teaching Children with Autism Rutgers University	Summer 2014
Lisa Waddell	Brain Based Teaching & Learning The College of New Jersey	Summer 2014
Mary Claire Spadone	Cooperative Discipline The College of New Jersey	Summer 2014
Jennifer Sandorse	Distance Learning: Children's Literature Fairleigh Dickinson University	Summer 2014
JoAnn Gitto, Kerri Harbison	Dyslexia, Dsygraphia & Dyscalculia, Centenary College	Summer 2014
Penny Diamantis	Ethical Issues in Behavior Analysis Rutgers University	Summer 2014
Maureen Zappulla	From Challenge to Success: ADHD, LD & the Spectrum The College of New Jersey	Summer 2014
Lara Calo	From Challenge to Success: ADHD/LD & the Spectrum The College of New Jersey	Summer 2014

<i>Dean Greco</i>	<i>Human Learning, University of Missouri</i>	<i>Summer 2014</i>
<i>Lisa Waddell</i>	<i>Styles of Teaching Personality Type in Classroom The College of New Jersey</i>	<i>Summer 2014</i>
<i>Lara Calo, Mary Claire Spadone</i>	<i>Styles of Teaching Personality Type in the Classroom The College of New Jersey</i>	<i>Summer 2014</i>
<i>Maureen Zappulla</i>	<i>Styles of Teaching Personality Types in the Classroom The College of New Jersey</i>	<i>Summer 2014</i>
<i>Kelly Gallo</i>	<i>Supervised Practicum Reading Centenary College</i>	<i>Summer 2014</i>

Action 14-FF-196:

BE IT RESOLVED that the Board of Education hereby approves the following staff to participate in the Fairleigh Dickinson University, Reading Cohort to be held at Clinton Township Middle School, tuition reimbursement in accordance with Negotiated Agreement:

<i>Employee</i>	<i>Program Title</i>	<i>Date</i>
<i>Kristen Niedhammer, Jean Allen, Anne Alley, Paula Stanwick, Chelsey Lindaberry, Roberta Grambor, Catharine Miller</i>	<i>Multisensory Reading I</i>	<i>Summer I 2014</i>
<i>Kristen Niedhammer, Jean Allen, Anne Alley, Paula Stanwick, Chelsey Lindaberry, Roberta Grambor, Catharine Miller</i>	<i>Multisensory Reading II</i>	<i>Summer II 2014</i>

Action 14-FF-197:

BE IT RESOLVED that the Board of Education approves the 2014 Summer ESY program for PreK & a self-contained Autistic Class to be held at the Spruce Run School effective July 1 - 31, 2014, Monday through Thursdays 8:30 am – 12:30 pm. The Pre-K sessions are scheduled as follows: Session 1 from 8:30 am to 10:30 am and Session 2 from 10:30 am to 12:30 pm. Monday through Thursdays.

Action 14-FF-198:

BE IT RESOLVED that the Board of Education approves the payment application to ASG Security for the District wide Security Camera facility project as follows:

<i>Payment Application #</i>	<i>Payee</i>	<i>Amount</i>
<i>1</i>	<i>ASG Security</i>	<i>\$124,626.57</i>

Action 14-FF-199:

BE IT RESOLVED that the Board of Education appoints Centric Insurance Agency as the Property and Casualty Insurance Broker of Record for the district effective May 19, 2014.

Action 14-FF-200:

BE IT RESOLVED that the Board of Education hereby authorizes an amendment to the FY14 IDEA-B grant application as follows:

Basic	\$360,600
Basic Non-Public Share	\$96,855

Action 14-FF-201:

BE IT RESOLVED that the Board of Education hereby approves SID #9909918200 to attend Morris Union Jointure Commission, Warren, NJ 2014 ESY program from June 26, 2014 to August 7, 2014, at a tuition rate of \$13,978.00

Action 14-FF-202:

BE IT RESOLVED that the Board of Education hereby approves SID #9909918200 to attend the Morris Union Jointure Commission-DLC Warren for the 2014/15 School Year at a tuition rate of \$85,282.00

Action 14-FF-203:

BE IT RESOLVED that the Board of Education hereby approves SID #9464358664 to attend Morris Union Jointure Commission, Warren, NJ 2013 ESY program from June 26, 2014 to August 7, 2014, at a tuition rate of \$13,978.00

Action 14-FF-204:

BE IT RESOLVED that the Board of Education hereby approves SID #9464358664 to attend the Morris Union Jointure Commission-DLC Warren for the 2014/15 School Year at a tuition rate of \$85,282.00

Action 14-FF-205:

BE IT RESOLVED that the Board of Education hereby approves **Julie Tepper** to provide home ABA services to SID# 9385041604 for August 2014, not to exceed 16 hours, at the hourly rate of pay of \$47.64 (to be adjusted upon settlement of negotiated agreement).

Action 14-FF-206:

BE IT RESOLVED that the Board of Education hereby approves Hunterdon Medical Center to conduct a neurodevelopmental assessment for SID# 4852478131 during the 2013/14 school year with a rate of \$868.

Action 14-FF-207:

BE IT RESOLVED that the Board of Education hereby accepts a donation from Work Family Connection of tables, plaque and flowers at Patrick McGaheeran School in honor of Ms. Barbara Melville valued at \$3,000.

Action 14-FF-208:

BE IT RESOLVED that the Board of Education approves the request for pupil transportation to Dual Residences within Clinton Township in accordance with Regulation R 8600 "Pupil Transportation" for the 2013/2014 school year:

<u>SID#</u>	<u>School</u>
5172786591	RVS

(_____ Moved; _____ Seconded)

_____ M. Freda; _____ G. Hand; _____ K. Maloy; _____ D. McTiernan; _____ J. Patuto;
_____ K. Sturges; _____ M. Verderamo, _____ R. McLaughlin, Vice President; _____ M. Grant,
President

PERSONNEL/NEGOTIATIONS:

Dan McTiernan – Chair; Maria Grant, Gina Hand & Kevin Maloy
Action Items 14-PN-216 through 14-PN-231

PLEASE NOTE THAT ALL STAFF APPOINTMENTS ARE AT THE RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS AND THAT ALL SALARIES ARE PRO-RATED TO THE EFFECTIVE DATE OF EMPLOYMENT AND WITHIN THE CURRENT SCHOOL BUDGET.

Action 14-PN-216:

BE IT RESOLVED that the Board of Education hereby amends 5/5/14 motion 14-PN-203 to reflect a correction in salary for **Alice Steinheimer** to \$133,500.

Action 14-PN-217:

BE IT RESOLVED that the Board of Education hereby approves the 2014/15 employment contract for the School Business Administrator/Board Secretary, **Heather A. Spitzer** with a salary of \$120,057.00

Action 14-PN-218:

BE IT RESOLVED that the Board of Education hereby approves the following staff to work as **Teacher Assistants** during the **District's 2014 ESY (Extended School Year) Program** (4 hours per day for 19 days not to exceed 76 hours) at \$15.00 per hour:

Brooks, Virginia
Burger, Denise
Collins, Kathleen
Cozin, Ben
Giordano, Christina
Gorda, Patricia

Greco, Dean
Hauck, Dawn
Hughes, Caitlyn
Junge, Mary
Kavin, Kathleen
Mastroianni, Rose

Petrucelli, Kelly
Pisani, Barbara
Tremaine, Juliann
Weiss, Jessica

Action 14-PN-219:

BE IT RESOLVED that the Board of Education hereby approves the following staff to work as **Substitute Teacher Assistants** during the **Spruce Run 2014 ESY** (Extended School Year) Program, on an as needed basis, at \$15.00 per hour:

Nugent, Danielle
Spadone, Mary Clare

Action 14-PN-220:

BE IT RESOLVED that the Board of Education hereby approves the following staff to work as **Teachers** during the **District's 2014 ESY** (Extended School Year) Program (4 hours per day for 19 days not to exceed 76 hours) at their hourly rate of pay (to be adjusted upon settlement of negotiated agreement):

	<u>Hourly Rate of Pay</u>
Cassidy, Margaret	\$36.49
Fuentes, Nicole	\$35.10
Gallo, Kelly	\$35.10
Henry, Justine	\$35.10
Knapp, Kristina	\$35.10
Nish, Laura	\$40.28
Portland, Kelli	\$46.17
Staropoli, Lina	\$37.78
Tepper, Julie	\$47.64

Action 14-PN-221:

BE IT RESOLVED that the Board of Education hereby approves the following staff to work during the **District's 2014 ESY** (Extended School Year) Program (up to 4 hours/day as designated) at their hourly rate of pay (to be adjusted upon settlement of negotiated agreement):

		<u>Hourly Rate of Pay</u>	<u># Days</u>
Faith Fuhrman	Nurse (CTMS)	\$39.57	19
Linda McClurg	Nurse (SRS)	\$35.78	19
Joan Slagus	Occupational Therapist	\$56.64	15
Jennie Kahl	Behavioral Analyst	\$40.17	7
Tracy Menzie	Behavioral Analyst	\$60.82	5

Action 14-PN-222:

***BE IT RESOLVED** that the Board of Education hereby approves the employment of **Melissa Tyminski**, Speech Therapist, to work the **District's 2014 ESY** (Extended School Year) Program, July 1 through July 31, 2014 at \$40.71 per hour, not to exceed 76 hours.*

Action 14-PN-223:

***BE IT RESOLVED** that the Board of Education hereby approves the request for Disability Leave of Absence for **Bobbie Felip**, Curriculum Director, for the period beginning June 5, 2014 through July 25, 2014.*

Action 14-PN-224:

***BE IT RESOLVED** that the Board of Education hereby approves the employment of **Claudia Cantelmi**, CTMS .5 School Secretary (replacing S. Sweazy) at Step D, \$18,722 (salary to be adjusted upon settlement of the Negotiated Agreement), effective May 20, 2014 for the 2013/2014 school year.*

Action 14-PN-225:

***BE IT RESOLVED** that the Board of Education hereby approves the employment of **Karen Smith** as a Substitute Secretary, on an as needed basis, effective May 20, 2014 for the 2013/2014 school year.*

Action 14-PN-226:

***BE IT RESOLVED** that the Board of Education hereby approves the employment of **Maureen McIvor Strohm** as a Substitute Bus Aide, on an as needed basis, effective May 20, 2014 for the 2013/2014 school year.*

Action 14-PN-227:

***BE IT RESOLVED** that the Board of Education hereby approves the 2013/2014 employment contract and salary and authorizes the School Business Administrator to pay retro pay for the following non-affiliated Administrative Support Staff:*

<i>Last Name</i>	<i>First Name</i>	<i>DOH</i>	<i>Bldg</i>	<i>FTE</i>	<i>13/14 Salary</i>
<i>Bobal</i>	<i>Sherry Ann</i>	<i>08/01/05</i>	<i>ADM</i>	<i>1.0</i>	<i>\$71,220.00</i>
<i>Fischer</i>	<i>Carol</i>	<i>09/01/08</i>	<i>PMG</i>	<i>1.0</i>	<i>\$45,521.00</i>
<i>Hanley</i>	<i>Diane</i>	<i>07/01/06</i>	<i>ADM</i>	<i>1.0</i>	<i>\$55,816.00</i>
<i>Helmstetter</i>	<i>Kelly</i>	<i>11/19/11</i>	<i>ADM</i>	<i>1.0</i>	<i>\$55,064.00</i>
<i>Kilduff</i>	<i>Karen</i>	<i>06/13/11</i>	<i>ADM</i>	<i>1.0</i>	<i>\$43,113.00</i>
<i>Krupp</i>	<i>Debra</i>	<i>03/25/02</i>	<i>ADM</i>	<i>1.0</i>	<i>\$61,304.00</i>
<i>Krupp</i>	<i>Debra</i>	<i>03/25/02</i>	<i>Transp.</i>	<i>Stipend</i>	<i>\$13,610.00</i>

Nor	Michelle	09/02/02	CTMS	1.0	\$43,770.00
Rowe	Tracy	12/03/12	ADM	1.0	\$46,193.00

Action 14-PN-228:

BE IT RESOLVED that the Board of Education hereby approves the 2014/2015 employment contract and salary for the following non-affiliated Administrative Support Staff:

<i>Last Name</i>	<i>First Name</i>	<i>DOH</i>	<i>Bldg</i>	<i>FTE</i>	<i>14/15 Salary</i>
Bobal	Sherry Ann	08/01/05	ADM	1.0	\$72,502.00
Fischer	Carol	09/01/08	PMG	1.0	\$46,340.00
Hanley	Diane	07/01/06	ADM	1.0	\$56,821.00
Helmstetter	Kelly	11/19/11	ADM	1.0	\$56,055.00
Kilduff	Karen	06/13/11	ADM	1.0	\$43,889.00
Krupp	Debra	03/25/02	ADM	1.0	\$62,408.00
Krupp	Debra	03/25/02	Trans.	Stipend	\$13,855.00
Nor	Michelle	09/02/02	CTMS	1.0	\$44,558.00
Rowe	Tracy	12/03/12	ADM	1.0	\$47,025.00

Action 14-PN-229:

BE IT RESOLVED that the Board of Education approves the negotiated agreement for the period May 18, 2013 through June 30, 2016 with the Clinton Township Administrators Association.

Action 14-PN-230:

BE IT RESOLVED that the Board of Education approves the adjusted 2013/14 salaries as per the CTAA ratified agreement and authorize the School Business Administrator to pay retro pay as follows:

<i>Last Name</i>	<i>First Name</i>	<i>DOH</i>	<i>Bldg</i>	<i>FTE</i>	<i>13/14 Salary</i>
Felip	Barbara	07/01/04	PMG	1.0	\$124,272.00
Goad	Melissa	09/01/95	SRS	1.0	\$131,983.00
Postma	Mary	09/01/99	PMG	1.0	\$112,437.00
Weber	Jason	07/01/09	ADM	1.0	\$103,954.00

Action 14-PN-231:

BE IT RESOLVED that the Board of Education approves the salaries as per the CTAA negotiated agreement for the 2014/15 school year as follows:

<i>Last Name</i>	<i>First Name</i>	<i>DOH</i>	<i>Bldg</i>	<i>FTE</i>	<i>14/15 Salary</i>
Hinkle	Joanne	10/09/13	RVS	1.0	\$86,998.00

High	Therese (Sue)	10/01/10	RVS	1.0	\$106,956.00
Jaw	Timothy	08/01/13	CTMS	1.0	\$86,998.00
Steinheimer	Alice	02/18/14	CTMS	1.0	\$136,637.00
Weber	Jason	07/01/09	ADM	1.0	\$106,397.00
Felip	Barbara	07/01/04	PMG	1.0	\$127,192.00
Goad	Melissa	09/01/95	SRS	1.0	\$135,085.00
Hammond	Judith	09/01/97	CTMS	1.0	\$117,703.00
Postma	Mary	09/01/99	PMG	1.0	\$115,079.00

(____ Moved; ____ Seconded)

____ M. Freda; ____ G. Hand; ____ K. Maloy; ____ D. McTiernan; ____ J. Patuto;
____ K. Sturges; ____ M. Verderamo, ____ R. McLaughlin, Vice President; ____ M. Grant,
President

POLICY/CURRICULUM:

**Rachel McLaughlin – Chair; Gina Hand, Kevin Sturges & Megan Verderamo
Action Items 14-PC-037 through 14-PC-039**

Action 14-PC-037:

BE IT RESOLVED that the Board of Education hereby approves the first reading of the following bylaws, policies and regulations, as presented to the Board as follows:

Bylaws

0141 Board Member Number and Term
0143 Board Member Election and Appointment

Policies

1581 Victim of Domestic or Sexual Violence Leave
3125 Employment of Teaching Staff Members
3230 Outside Activities – Teaching Staff Members
3240 Professional Development for Teachers and School Leaders
4125 Employment of Support Staff Members
4230 Outside Activities – Support Staff Members

Regulations

3240 Professional Development for Teachers and School Leaders

Action 14-PC-038:

BE IT RESOLVED that the Board of Education hereby approves the second reading of the following policies and regulations, as presented to the Board as follows:

Policies

2460 Special Education
2461 Special Education / Receiving Schools
8600 Transportation

Regulations

8600 Transportation

Action 14-PC-039:

BE IT RESOLVED that the Board of Education hereby approves the following field trips (costs are funded through outside sources):

<u>Date</u>	<u>Destination</u>	<u>Grade/Group</u>	<u>Teacher</u>
May 16, 2014	Lebanon Borough School Lebanon, NJ	CTMS/ 2 Peer Leaders	Ms. Mueller
May 19, 2014	Clinton Township MS Clinton, NJ	RVS/Grade 6 Resource Room	Ms. Carew
June 4, 2014	Branchburg Sports Complex Branchburg, NJ	CTMS/Grade 8	Ms. Balog
June 6, 2014	Eyes of the Wild Spruce Run School (in district)	Kindergarten	

(____ Moved; ____ Seconded)

____ M. Freda; ____ G. Hand; ____ K. Maloy; ____ D. McTiernan; ____ J. Patuto;
____ K. Sturges; ____ M. Verderamo, ____ R. McLaughlin, Vice President; ____ M. Grant,
President

COMMUNICATIONS:

Megan Verderamo – Chair, Marc Freda, Gina Hand & Rachel McLaughlin

OLD BUSINESS

NEW BUSINESS

SECOND RECOGNITION OF THE PUBLIC

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

ADJOURNMENT

Action 14-AJ-017:

BE IT RESOLVED that the Board of Education hereby adjourns this meeting.

Time: _____

(_____ Moved; _____ Seconded; _____ Ayes; _____ Nays)