

Mrs. Hammond informed Board that HIB information is on the website.
Mr. Sturges asked Dr. Clark and Mrs. Grant to inform public of HIB and to get the message out.
Dr. Clark asked Principals to remind parents of where to find the HIB data on the website in their Friday updates.

REPORT OF THE SUPERINTENDENT OF SCHOOLS

Action Items 13-SU-009 through 13-SU-010

Dr. Clark presented the following to the Board of Education:

1. Enrollment Report – 1,612
2. Suspension Report:
 - 1 – 1-week suspension from bus - RVS
3. HIB Reports - attached:
 - a. 3 - investigations at – CTMS - All determined not to be HIB
 - b. 2 - investigations at – RVS - 1 determined to be HIB
 - c. 3 - investigations at – PMG - All determined not to be HIB
 - d. 2 - investigations at – SRS - All determined not to be HIB

Action 13-SU-009:

***BE IT RESOLVED** that the Board of Education accepts the enrollment, suspension and the HIB reports as presented.*

Action 13-SU-010:

***BE IT RESOLVED** that the Board of Education hereby approves the Addendum to the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials for the 2012/13 school year.*

*Motion by K. Maloy; seconded by M. Grant. The Board **ADOPTS** resolutions **13-SU-009 through 13-SU-010** on a roll call vote as follows: ayes, 9; nays, 0.*

PUBLIC COMMENTS – AGENDA ITEMS ONLY

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

No Comments at this time.

FIRST RECOGNITION OF THE PUBLIC

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

Public session opened at 8:38 pm

Lana Brennan asked the Board to consider giving a discount in the tuition for PreK for more than one student in the same family. She also asked if Full day Kindergarten was in the budget.

Public session closed at 8:40 pm.

REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY

Action Item 13-BA-026

Informational:

- The Board of Education has scheduled a Special Board Meeting on Monday, March 4, 2013 at 7 pm, which will be held in the Auditorium of Clinton Township Middle School. The purpose of the meeting is to approve the 2013/14 Tentative Budget.

Action 13-BA-026:

***BE IT RESOLVED** that the Board of Education hereby approves the following Board Meeting minutes and Executive Session minutes for:*

Minutes
January 28, 2013
February 11, 2013

Executive Session
January 28, 2013

*Motion by M. Grant; seconded by M. Sullivan. The Board **ADOPTS** resolution **13-BA-026** on a roll call vote as follows: ayes, 9; nays, 0 (McLaughlin Abstained from 1/28/13 ES Minutes).*

COMMITTEE REPORTS

FACILITIES/FINANCE:

Kevin Maloy - Chair; Marc Freda, Maria Grant & Kevin Sturges

Action Items 13-FF-095 through 13-FF-108

Mr. Maloy reported from the Committee the following:

- 13/14 budget – no state aid figures as of yet, Facilities & Finance will distribute a tentative budget to the full board, any questions, please refer to Kevin Maloy
- RFP Work Family Connection
- PreK Tuition increase
- Transportation bids
- Curriculum & Technology
- Safety and Security
- Enrollment/Staffing Trends

Action 13-FF-095:

BE IT RESOLVED that the Board of Education hereby approves the payment of bills in the amount of \$840,265.04 for the period ending February 25, 2013.

Action 13-FF-096:

BE IT RESOLVED that the Board of Education hereby approves the following requests for employee/board member travel in accordance with the School District Accountability Act and Board of Education Policy No. 6471 "School District Travel." Only overnight stays are eligible to meal reimbursement. Mileage, meals, and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines. Where more than five individuals from the district are to attend the same out-of-state conference, the school district shall obtain the prior written approval of the Executive County Superintendent, OMB Mileage Reimbursement Rate: \$0.31.

| <i>Employee/School</i> | <i>Program Title/Location</i> | <i>Date</i> | <i>Cost</i> | <i>Mileage</i> | <i>Lodging/Meals</i> |
|--|---|--------------------|--------------------|-----------------------|-----------------------------|
| <i>Jean Allen & Anne Alley, Julie Snee, Kathleen Pilla, SRS; Lori Zockoff, Jennifer Paccione & Maureen Zappulla, RVS; Adrienne Hodulik, CTMS</i> | <i>Rutgers 45th Annual Conference on Reading & Writing, New Brunswick, NJ</i> | <i>4/12/13</i> | <i>\$150. Ea.</i> | <i>OMB</i> | <i>N/A</i> |
| <i>Alex Ruttenberg, SRS</i> | <i>Using the School Safety Team to Develop & Implement a Code of Conduct, Monroe Township, NJ</i> | <i>3/25/13</i> | <i>\$149.</i> | <i>OMB</i> | <i>N/A</i> |
| <i>Kate Zimmerbaum, CTMS</i> | <i>Short Term Strategies to Improve on Reading & Writing NJASK Tests, Clark, NJ</i> | <i>2/27/13</i> | <i>\$160.</i> | <i>OMB</i> | <i>N/A</i> |
| <i>Diane Cormican, CTMS; Renee Sielaff, RVS; Diane Chelminiak, PMG</i> | <i>NJAGC 22nd Annual Conference, Bridgewater, NJ</i> | <i>3/8/13</i> | <i>\$199. Ea.</i> | <i>OMB</i> | <i>N/A</i> |

Action 13-FF-097:

BE IT RESOLVED that the Board of Education hereby approves the contract between the Foundation for Educational Administration and the Clinton Township Board of Education to provide training on February 25, 2013 to the Board of Education in the area of the "BOE's Role in HIB" at a cost of \$1,000.

Action 13-FF-098:

BE IT RESOLVED that the Board of Education hereby acknowledges the following requests for graduate course approval, in accordance with the Negotiated Agreement:

| Employee/ BOE Member/School | Program Title/Location | Date |
|------------------------------------|--|-------------|
| Joanne Filus, PMG | School and Community Relations, Montclair State University | Fall 2013 |

Action 13-FF-099:

BE IT RESOLVED that the Board of Education hereby approves Kathleen Rotter, Ed.D., Educational Consultant, to provide Special Education Consultative services to the district during the 2013/14 school year, not to exceed \$5,000.00.

Action 13-FF-100:

BE IT RESOLVED that the Board of Education hereby approves **Carolyn Baumann** to provide home Behavior Intervention Services for SID #9909918200. Services to begin December 26, 2012 until June 30, 2013 for a total of 6 hours per week at a rate of \$50.00 per hour, not to exceed \$7,800.00.

Action 13-FF-101:

BE IT RESOLVED that the Board of Education hereby approves **Kelli Portland** to provide home Behavior Intervention Services for SID #9909918200. Services to begin December 26, 2012 until June 30, 2013 for a total of 6 hours per week at a rate of \$46.00 per hour, not to exceed \$7,176.00.

Action 13-FF-102:

BE IT RESOLVED that the Board of Education hereby approves **Joanne Lucariello** to provide home instruction to SID #8949584436 starting February 20, 2013 until March 10, 2013, not to exceed 10 hours a week, at an hourly rate of \$28.62.

Action 13-FF-103:

***BE IT RESOLVED** that the Board of Education hereby approves Lauren Calvosa (Private Consultant) to provide Behavior Intervention Consultation Services for SID #9909918200. Services to begin December 26, 2012 until June 30, 2013 for a total of 4 hours a month at an hourly rate of \$125.00 per hour, not to exceed \$3,000.00.*

Action 13-FF-104:

***BE IT RESOLVED** that the Board of Education hereby approves Lauren Calvosa (Private Consultant) to provide Classroom Consultation Services for SID #9909918200 for 30 minutes quarterly beginning December 26, 2012 until June 30, 2013, at a rate of \$125.00 per hour not to exceed \$125.00.*

Action 13-FF-105:

***BE IT RESOLVED** that the Board of Education hereby approves Margie Meyer, School Psychologist Consultant, to conduct up to 10 psychological evaluations, not to exceed \$375 per evaluation during the 2012/2013 school year.*

Action 13-FF-106:

***BE IT RESOLVED** that the Board of Education hereby approves The Center for Assistive Technology and Inclusive Education Studies (CATIES) at The College of New Jersey to conduct an Augmentative Communication Evaluation for SID #1314826292 not to exceed \$950.00 for the 2012/13 school year.*

Action 13-FF-107:

***BE IT RESOLVED** that the Board of Education hereby approves the parent paid annual PreSchool tuition cost of \$2,500 or at a rate of \$250 per month for the 2013/14 school year.*

Action 13-FF-108:

***BE IT RESOLVED** that the Board of Education hereby approves an increase in the 2012/13 budget to recognize the 2011/12 Extraordinary Aid Revenue Surplus in the amount of \$139,479 as follows:*

*Budget Fund Balance 10-303
Expense Account 12-400-260-450-000-000*

*Motion by R. McLaughlin; seconded by M. Freda. The Board **ADOPTS** resolutions **13-FF-095 through 13-FF-108** on a roll call vote as follows: ayes, 9; nays, 0.*

PERSONNEL/NEGOTIATIONS:

Dan McTiernan – Chair; Michelle Cresti, John Higgins & Kevin Maloy
Action Items 13-PN-159 through 13-PN-171

PLEASE NOTE THAT ALL STAFF APPOINTMENTS ARE AT THE RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS AND THAT ALL SALARIES ARE PRO-RATED TO THE EFFECTIVE DATE OF EMPLOYMENT AND WITHIN THE CURRENT SCHOOL BUDGET

Mr. McTiernan reported from the Committee the following:

- Substitute School Nurse rate of pay increase for more competitive rates to ensure coverage.
- Negotiation process with CTEA has begun.

Action 13-PN-159:

***BE IT RESOLVED** that the Board of Education hereby approves Emily Seguine, a Student Observer from Kutztown University, to be placed with Heather Steinhauer/Kristen McRae's 3rd Gr. classroom or Debra Nolan/Danielle Nugent's Little Stars classroom for five hours of observation beginning March 18, 2013 through March 22, 2013.*

Action 13-PN-160:

***BE IT RESOLVED** that the Board of Education hereby approves the employment of **Sharon Zawadski** as RVS Lunch Aide at a rate of \$12.75/hour, effective February 26, 2013 for the 2012/13 school year.*

Action 13-PN-161:

***BE IT RESOLVED** that the Board of Education hereby approves the request for a change in end of leave for Disability/Child Rearing Leave of Absence for **Jessica Rogers**, RVS Teacher – Grade 6, from March 29, 2013 to June 30, 2013.*

Action 13-PN-162:

***BE IT RESOLVED** that the Board of Education hereby approves the request for a change in an end of term date for **Holly McDonald**, RVS Maternity Leave Replacement – 6th Grade (replacing Jessica Rogers) from March 29, 2013 to June 30, 2013.*

Action 13-PN-163:

***BE IT RESOLVED** that the Board of Education hereby approves the request for an extension for Disability Leave of Absence for **Patricia Shideler**, RVS Teaching Assistant, for January 29, 2013 through February 4, 2013.*

Action 13-PN-164:

***BE IT RESOLVED** that the Board of Education hereby approves the employment of the following Substitute Teachers/Teaching Assistants at the rate of \$90/day, on an as needed basis, effective January 29, 2013 for the 2012/13 school year:*

***Lara Calo
Brian Newman
Lisa Schenkel***

Action 13-PN-165:

***BE IT RESOLVED** that the Board of Education hereby approves the employment of the following Substitute Secretary at the rate of \$11/hour, on an as needed basis, effective February 26, 2013 for the 2012/13 school year:*

***Janice Ippolito
Alexandra Willis***

Action 13-PN-166:

***BE IT RESOLVED** that the Board of Education hereby accepts the resignation of **Barbara Gallagher**, RVS Lunch Aide, effective February 13, 2013.*

Action 13-PN-167:

***BE IT RESOLVED** that the Board of Education hereby approves the employment of the following Substitute Lunch Aide at the rate of \$9.50/hour, on an as needed basis, effective December 20, 2013 for the 2012/13 school year:*

***Barbara Gallagher
Sarah Weiss***

Action 13-PN-168:

***BE IT RESOLVED** that the Board of Education hereby approves an increase in the Substitute Nurses rate of pay from \$100 per day to \$125 per day, on an as needed basis, effective February 26, 2013 for the 2012/13 school year.*

Action 13-PN-169:

***BE IT RESOLVED** that the Board of Education hereby approves the employment **John Della Valle** as a Substitute Custodian at the rate of \$12/hour, on an as needed basis, effective February 26, 2013 for the 2012/13 school year.*

Action 13-PN-170:

BE IT RESOLVED that the Board of Education hereby approves the request for Disability/Maternity Leave of Absence for **Bonnie Birken** CTMS Teacher – Grade 7 – Language Arts, for the period beginning April 8, 2013 through May 20, 2013, and Child Rearing Leave beginning May 21, 2013 through June 30, 2013.

Action 13-PN-171:

BE IT RESOLVED that the Board of Education hereby approves the employment of **Hayley Saville** as a .5 SRS Teaching Assistant at Step A, BA, (new position) at a pro-rated salary of \$10,455, effective on or before February 26, 2013 through June 30, 2013.

Motion by K. Maloy; seconded by M. Cresti. The Board **ADOPTS** resolutions **13-PN-159 through 13-PN-171** on a roll call vote as follows: ayes, 9; nays, 0

POLICY/CURRICULUM:

Rachel McLaughlin – Chair; Michelle Cresti, Kevin Sturges & Michelle Sullivan
Action Items 13-PC-026 through 13-PC-028

Mrs. McLaughlin reported from the Committee the following:

- GoMath materials for Kindergarten & Grade 1 are being purchased
- 5th Gr. Textbooks will need to be purchased
- Field Trips

Action 13-PC-026:

BE IT RESOLVED that the Board of Education hereby approves the second reading and adoption of the following policies and regulations, as presented to the Board as follows:

Policies

2415 – No Child Left Behind Programs (revised)
3230 – Outside Activities (revised)
3281 – Inappropriate Staff Conduct - Teaching Staff Members (revised)
4230 – Outside Activities (revised)
4281 – Inappropriate Staff Conduct – Support Staff Members (revised)
6480 – Purchase of Food Supplies (revised)
8505 – School Nutrition (revised)

Regulations

2431.1 – Emergency Procedures for Athletic Practices and Competitions (revised)
2431.2 – Medical Examination to Determine Fitness for Participation in Athletics (revised)
3230 - Outside Activities – (revised)
3281 – Inappropriate Staff Conduct - Teaching Staff Members (revised)

4230 – *Outside Activities (revised)*

4281 - *Inappropriate Staff Conduct – Support Staff Members (revised)*

Action 13-PC-027:

BE IT RESOLVED that the Board of Education hereby approves the following field trips (costs are funded through outside sources):

| <u>Date</u> | <u>Destination</u> | <u>Grade/Group</u> | <u>Teacher</u> |
|---------------------------|---|-----------------------|--------------------------------|
| March 6, 2013 | Clinton Post Office | PreSchool | PreSchool Teachers |
| April 22, 2013 | Iron Pigs, Lehigh Valley, PA | 4 th Grade | 4 th Grade Teachers |
| June 4, 2013 | Camp Bernie Port Murray, NJ | 6 th Grade | 6 th Grade Teachers |
| June 11, 12 & 13, 2013 | Merrill Creek Reservoir Washington, NJ | Grade 2 | Richard Verderamo |

Action 13-PC-028:

BE IT RESOLVED that the Board of Education hereby approves the purchase of Go-Math materials for Kindergarten and 1st grade, not to exceed \$20,000.

*Motion by R. McLaughlin; seconded by M. Grant. The Board **ADOPTS** resolutions **13-PC-026 through 13-PC-028** on a roll call vote as follows: ayes, 9; nays, 0 (Cresti and McLaughlin Abstained on 13-PC-026).*

COMMUNICATIONS:

Maria Grant, Chair – Marc Freda, Rachel McLaughlin & Dan McTiernan

Mrs. Grant reported from the Committee the following:

- Working on Communication to Staff/Community regarding the budget
- Budget will be available on website, through email and flyers.
- Online survey questionnaire will be up and running by 3/16/13.
- Series of press releases in the Survey will be included in newsletter.

OLD BUSINESS

Nothing to Report

NEW BUSINESS

Marc Freda asked about voting on meeting minutes if not present at meeting. Vito Gagliardi responded that there is no requirement. If a board member believes the minutes to be accurate, the board member may vote yes or may have the option of abstaining.

Rachel McLaughlin requested that co-teachers are included on monthly enrollment reports. Change will help to identify the co-teachers in each classroom.

Dr. Clark recognized Teachers of the Year. Parents, staff, administrators and board members were all involved in the process.

Rachel McLaughlin recognized the staff for the Relay for Life walk at CTMS who raised more than \$30,000.

SECOND RECOGNITION OF THE PUBLIC

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

No comments at this time.

ADJOURNMENT

Action 13-AJ-012:

***BE IT RESOLVED** that the Board of Education adjourns this meeting at 9:12 pm. Motion by R. McLaughlin; seconded by M. Grant. The resolution was **ADOPTED** by the full membership of the Board.*

Respectfully Submitted,

Heather A. Spitzer
Business Administrator/Board Secretary

Minutes Prepared: 2/27/13
Minutes remain unofficial until Board of Education approval.

Board of Education Approved:

Kevin Sturges, President

Date

For more detailed information, please go to the audio of this meeting at:
<http://www.ctsd.k12.nj.us/2012-2013-meeting-agendas-minutes-and-audio/>