

**CLINTON TOWNSHIP SCHOOL DISTRICT  
BOARD OF EDUCATION**

**MINUTES**

**Regular Meeting November 19, 2012 at 7:30 PM  
Clinton Township Middle School Auditorium**

**CALL TO ORDER:** Mr. Dincuff called the meeting to order at 7:38 pm.

**PUBLICATION  
OF NOTICE:**

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through the annual public notice on April 25, 2012.

- a. Faxing to five newspapers designated by the Board – Hunterdon County Democrat, Hunterdon Review, Star-Ledger, Courier News and Express Times
- b. Posting on the District Website, the main bulletin board in the Administration Office and in each Clinton Township School
- c. Filing with the Clerk of Clinton Township

**ROLL CALL**

**Present:**     *Board Members:*  
                   Jim Dincuff, President                             Rachel McLaughlin  
                   Michelle Cresti, Vice President                 Dan McTiernan  
                   Marc Freda   Kevin Sturges  
                   Maria Grant   Michelle Sullivan  
                   Kevin Maloy

**Present:**     *District Administrators:*  
                   Dr. Drucilla W. Clark, Superintendent of Schools  
                   Mrs. Heather A. Spitzer, Business Administrator/Board Secretary

**Also Present:** Ms. ML Fabian, Board Attorney

**PLEDGE OF  
ALLEGIANCE:**

Mr. Dincuff led the Board in the Pledge of Allegiance.

**PRESIDENT'S COMMENTS/REPORT**

Mr. Dincuff congratulated Rachel McLaughlin, Dan McTiernan and Johh Higgins being elected to the Board of Education.

Mr. Dincuff also thanked Jill Setaro for her interest in the Board.

**REPORT OF THE SUPERINTENDENT OF SCHOOLS**

**Action Item 13-SU-003**

Dr. Clark presented the following to the Board of Education:

1. Enrollment Report – 1,605 - attached
2. Suspension Report - attached:
  - a. 1 – Suspension at CTMS
3. HIB Reports - attached:
  - a. 5 - investigations at RVS – All determined not to be HIB
  - b. 3 - investigations at CTMS:
    - a. 1 - determined to be HIB – Suspension
    - b. 2 - determined not to be HIB
4. School Choice – PowerPoint Presentation

Questions from Board of Education members on School Choice Presentation:

Dan McTiernan asked what grade levels of the school choice applications are in for the upcoming school year. Dr. Clark responded there are 21 students disbursed throughout all grade levels. The administration is reviewing to determine where open seats will be available.

Kevin Maloy asked if Trenton were to eliminate school choice, would they eliminate all of the funding in one year or phase it out over time. Dr. Clark responded as we can't predict what Trenton will do, however, it is a delicate balance and we need to watch program costs compared to the aid received from the state.

Mark Freda asked what happens if they reduce the amount paid to each district.

Dan McTiernan asked if funding goes away are they still our students and what is our liability. Dr. Clark responded, once a student is received into the school choice program they become Clinton Township students until they graduate or leave the district.

Kevin Sturges asked if the state's motivation is to consolidate school districts. Dr. Clark responded school choice might be an alternative to charter school and also looking at consolidation in the future.

ML Fabian (Attorney) explained if there is an amendment to the school choice regulations the state would build in guidance if the program went away.

Kevin Sturges commented that an increase in the students received seems to be a benefit to the district's budget.

Michelle Sullivan asked Dr. Clark her recommendation for the 2013/14 school year. Dr. Clark recommends increasing the number of school choice students from 102 in 2012/13 to 110 for the 2013/14 school year.

Maria Grant asked if a student has applied and no seat is available at the time, are they placed on a waiting list in case a student leaves the program. Dr. Clark responded yes, as long as they apply before the deadline.

Mark Freda commented in building the budget, we should be specific in how the school choice money is allocated.

Michelle Sullivan stated the board should determine our philosophy on school choice and discuss and establish what the goals are.

Marc Freda asked if there is a student screening process and how we manage a student that may be classified. Dr. Clark explained that we do not discriminate, a child is accepted into school choice if a program and space is available for them.

**Action 13-SU-003:**

***BE IT RESOLVED** that the Board of Education accepts the enrollment, suspension and the HIB reports as presented.*

*Motion by K. Maloy; seconded by M. Grant. The Board **ADOPTS** resolution **13-SU-003** on a roll call vote as follows: ayes, 9; nays, 0.*

**PUBLIC COMMENTS – SCHOOL CHOICE PRESENTATION ONLY**

Public session opened at 8:33 pm

Mr. Ferguson asked if the Lebanon Borough students are school choice or tuition in 7<sup>th</sup> and 8<sup>th</sup> grade. Mrs. Spitzer explained if a student was in the district, as a school choice student then the student remains a school choice student for 7<sup>th</sup> and 8<sup>th</sup> grade.

Mr. Corcodilos asked what is the longest a school choice student could be in the district. Dr. Clark responded if the student began the choice program as a kindergarten student they would be in the district for nine (9) years. Mr. Corcodilos commented that the board should have a facilities plan if population drops and we could close a school, review a demographic study and strategic plan on a yearly basis, review class sizes, and a complete yearly written plan.

Public session closed at 8:46 pm

**PUBLIC COMMENTS – AGENDA ITEMS ONLY**

**PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER**

No comments

**FIRST RECOGNITION OF THE PUBLIC**

**PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER**

Public session opened at 8:47 pm.

Mr. Corcodilos expressed concerns that ethics violations have been an issue at CTSD. Presented a copy of an email to the board attorney and asked for Dan McTiernan's resignation for official misconduct. Urged the board to do an official investigation.

Public session closed at 8:51 pm

**REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY**

**Action Item 13-BA-011 through 13-BA-014**

Informational:

- The current date of the Board of Education's next meeting is Monday, December 17, 2012, which will be held in the Auditorium of Clinton Township Middle School.

**Action 13-BA-011:**

***BE IT RESOLVED** that the Board of Education hereby approves the following Board Meeting minutes and Executive Session minutes for:*

**Minutes**

October 22, 2012

November 6, 2012

**Executive Session**

**Action 13-BA-012:**

***BE IT RESOLVED** that the Board of Education hereby approves the Board Secretary and Treasurer's Reports for the periods ending, September 30, 2012.*

**Action 13-BA-013:**

***BE IT RESOLVED** that the Board of Education hereby approves the line item transfers for the periods ending, September 30, 2012.*

**Action 13-BA-014:**

***BE IT RESOLVED** that the Board Secretary, pursuant to N.J.A.C. 6A: 23-2.11 (c) 3 does hereby certify that as the date of these reports, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23-2.11 (a);*

***BE IT FURTHER RESOLVED** that the Superintendent of Schools recommends that the Clinton Township Board of Education accept the updated monthly financial reports of the Secretary and Treasurer of School Monies for the month(s) September 2012; and further recommends, in compliance with N.J.A.C. 6A: 23-2.11 (c) 4, that the Board of Education certifies that no major account has been over-expended in violation of N.J.A.C. 6A: 23-2.11 (b), and that as of this report sufficient funds are available to meet the district's financial obligations for the remainder of the year.*

*Motion by K. Sturges; seconded by M. Sullivan. The Board **ADOPTS** resolution **13-BA-011 – 13-BA-014** on a roll call vote as follows: ayes, 9; nays, 0. (Sturges - Abstain on 13-BA-011 – November 6, 2012)*

**COMMITTEE REPORTS**

**FACILITIES/FINANCE:**

**Kevin Sturges - Chair; Marc Freda, Kevin Maloy & Dan McTiernan**  
**Action Items 13-FF-064 through 13-FF-078**

Mr. Sturges reported from the committee the following:

- Hay Barn
- Budget Calendar
- Final payment on SRS roof
- Architect of Record – RFP
- Child Care – RFP

**Action 13-FF-064:**

***BE IT RESOLVED** that the Board of Education hereby approves the payment of bills in the amount of \$867,605.24 for the period ending November 30, 2012.*

**Action 13-FF-065:**

**BE IT RESOLVED** that the Board of Education hereby approves the following requests for employee/board member travel in accordance with the School District Accountability Act and Board of Education Policy No. 6471 "School District Travel." Only overnight stays are eligible to meal reimbursement. Mileage, meals, and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines. Where more than five individuals from the district are to attend the same out-of-state conference, the school district shall obtain the prior written approval of the Executive County Superintendent, OMB Mileage Reimbursement Rate: \$0.31.

<b>Employee/School</b>	<b>Program Title/Location</b>	<b>Date</b>	<b>Cost</b>	<b>Mileage</b>	<b>Lodging/Meals</b>
Joyce Kliszus, RVS	NJ Music Educators State Conference, E. Brunswick, NJ	2/21/13 – 2/23/13	\$150.	OMB	N/A
Timothy Jaw, RVS	Common Core Standards – Train the Trainer, Montclair State University	11/29/12	\$299.	OMB	N/A
Carol Russoniello, SRS; Jean Allen, SRS	Orton Gillingham (Dyslexia) Training, Secaucus, NJ	Rescheduled to 12/3/12 thru 12/7/12	\$975 ea	OMB + tolls and parking	N/A

**Action 13-FF-066:**

**BE IT RESOLVED** that the Board of Education hereby accepts the following 2012/13 grants from the Clinton Township Foundation for Educational Excellence:

<b>Grant Recipient</b>	<b>School</b>	<b>Title</b>	<b>Amount</b>
Jennifer Collett, Ellen Sidbury, Melissa Goad	SRS	Doceri Seed Funding	\$5,604.00
Lisanne Bartram	PMG	Lenape Native American Lifeways	\$600.00
Jennifer Collett, Roberta Grambor & Amy Santanasto	PMG	PMG Publishing Center	\$1,202.95
Patrick Gugliandolo	RVS	Trail Art	\$1,800.00
Kendra Squindo, Amy Gittins & Kerry Mueller	CTMS	Character Counts	\$1,895.00
Diane Cormican & Renee Sielaff	CTMS/RVS	Quiz Bowl Buzzer System	\$2,000.00

**Action 13-FF-067:**

**BE IT RESOLVED** that the Board of Education hereby accepts a \$2,450 Grant for Round Valley School and the Clinton Township Middle School from the ExxonMobil Educational Alliance Program. The grant will support a variety of science-related equipment and resource materials.

**Action 13-FF-068:**

***BE IT RESOLVED** that the Board of Education hereby approves Heather Spitzer, Business Administrator, to solicit a Request for Proposal for an Architect of Record.*

**Action 13-FF-069:**

***BE IT RESOLVED** that the Board of Education hereby approves Heather Spitzer, Business Administrator, to solicit a Request for Proposal for a provider of Before and After School Program, Kindergarten Wrap Program and Summer Camp for district students at the Clinton Township School District.*

**Action 13-FF-070:**

***BE IT RESOLVED** that the Board of Education hereby approves the 2012/13 Wastewater Treatment Plant Licensed Operator Agreement with Garco Research Company, Annandale, NJ at a monthly rate of \$1,107.00 (price frozen from 2009/10) for the Round Valley School, and a monthly rate of \$554.00 (price frozen from 2009/10) for the Patrick McGaheran School.*

**Action 13-FF-071:**

***BE IT RESOLVED** that the Board of Education hereby approves the 2012/13 with McGowan LLC to provide Well Water Management at Patrick McGaheran School to ensure compliance under part 141 of the National Primary Drinking Water Regulation and the New Jersey Drinking Water Act N.J.A.C. 7:10 at a cost of \$1,500 for the 2012/13 school year.*

**Action 13-FF-072:**

***BE IT RESOLVED** that the Board of Education hereby authorizes the submission of the District's Comprehensive Maintenance Plan (including Schedule M-1).*

**Action 13-FF-073:**

***BE IT RESOLVED** that the Board of Education hereby approves Lawrence P Booth, Educational Instructor, to provide Home Instruction to SID# 4820418718 effective November 14, 2012 through December 21, 2012, not to exceed 10 hours per week at a rate of \$55.00 per hour.*

**Action 13-FF-074:**

***BE IT RESOLVED** that the Board of Education hereby approves Louis Daly to provide SCIP training to SRS Staff on January 8, 2013 at a rate of \$675.00 for one day of training.*

**Action 13-FF-075:**

***BE IT RESOLVED** that the Board of Education hereby approves Louis Daly to provide SCIP training to PMG Staff on January 9, 2013 (rescheduled from 11/1/12) at a rate of \$675.00 for one day of training.*

**Action 13-FF-076:**

**BE IT RESOLVED** that the Board of Education hereby approves the Doctor Is In locations in Clinton, Flemington and Phillipsburg as the local medical facilities to provide district occupational medical care.

**Action 13-FF-077:**

**BE IT RESOLVED** that the Board of Education hereby adopts the following TENTATIVE 2013/14 Budget Calendar:

**2013/14 BUDGET CALENDAR\***

*Preliminary Budget Requests to Business Administrator .....November 30, 2012*

*CSA/Business Administrator evaluate submitted budget.....November/December 2012*

*Budget 101 Presentation.....December 3, 2012*

*Preliminary Budget to Finance Committee.....January 2013*

*NJDOE Releases State Aid Entitlements..... ??*

*Tentative Adoption 2013/14 Budget .....February 25, 2013*

*Tentative Budget Due to County Office.....March 4, 2013*

*Public Hearing of the Budget.....March 25, 2013*

*Meeting with Town Council and Mayor.....March/April 2013*

**\*PLEASE NOTE THAT ALL DATES ARE TENTATIVE - As of NOVEMBER 1, 2012**

**Action 13-FF-078:**

**BE IT RESOLVED** that the Board of Education hereby authorizes a Service Agreement with ATC Services, Inc. from November 2012 through June 2013 in the amount of \$4,000.

*Motion by K. Sturges; seconded by M. Freda. The Board **ADOPTS** resolution 13-FF-064 – 13-FF-078 on a roll call vote as follows: ayes, 9; nays, 0.*

**PERSONNEL/NEGOTIATIONS:**

**Michelle Cresti – Chair; Jim Dincuff, Maria Grant & Kevin Maloy**  
**Action Items 13-PN-103 through 13-PN-116**

**PLEASE NOTE THAT ALL STAFF APPOINTMENTS ARE AT THE RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS AND THAT ALL SALARIES ARE PRO-RATED TO THE EFFECTIVE DATE OF EMPLOYMENT AND WITHIN THE CURRENT SCHOOL BUDGET.**



Ms. Cresti reported from the committee the following:

- Hire Executive Secretary to the Business Administrator
- Accounts payable coordinator resignation
- Withdraw action item 13-PN-106 and include action item 13-PN-117.

**Action 13-PN-103:**

***BE IT RESOLVED*** that the Board of Education hereby accepts, with regret, the resignation of ***Lisa Schenkel***, PMG Lunch/Recess Monitor, effective November 6, 2012.

**Action 13-PN-104:**

***BE IT RESOLVED*** that the Board of Education hereby accepts, with regret, the resignation of ***Terri Lemon***, Accounts Payable Coordinator, effective January 4, 2012.

**Action 13-PN-105:**

***BE IT RESOLVED*** that the Board of Education hereby approves the employment of ***Patricia Shideler*** as a .5 RVS Teaching Assistant, Step C, BA, \$10,755, (new position IEP driven) for the 2012/13 school year, effective November 12, 2012.

**Action 13-PN-106 – Withdrawn:**

***BE IT RESOLVED*** that the Board of Education hereby approves the employment of ***Annette Fodera*** as a RVS Teacher – Grade 5, at Step ABC, MA (as per student IEP) for SID#1423012872 at an hourly rate of \$21.74, not to exceed ten (10) hours per week, effective November 20, 2012 through June 30, 2013.

**Action 13-PN-107:**

***BE IT RESOLVED*** that the Board of Education hereby approves the employment of ***Michelle Smith*** as a Substitute Nurse, effective November 20, 2012 for the 2012/13 school year at a rate of \$100 per day.

**Action 13-PN-108:**

***BE IT RESOLVED*** that the Board of Education hereby approves the following Teacher/Teaching Assistant Substitutes for the 2012/2013 school year at a rate of \$90 per day:

*David Sisbarro*  
*Jennifer VanDoren*

**Action 13-PN-109:**

***BE IT RESOLVED*** that the Board of Education hereby approves the rate for Bus Aides and Substitute Bus Aides at \$15 p/h for the 2012/13 school year, as needed.

**Action 13-PN-110:**

***BE IT RESOLVED*** that the Board of Education hereby approves **Annette Fodera and Lorelei Olsen** to be permanent bus aides for SID# 407546431 for the 2012/2103 school year. Not to exceed 10 hours a week, to be paid at an hourly rate of \$15.00 per hour.

**Action 13-PN-111:**

***BE IT RESOLVED*** that the Board of Education hereby approves **Denise Burger, David Schideler and Ruth Stieh** to be substitute bus aides for SID# 407546431 for the 2012/13 school year. Not to exceed 10 hours a week, to be paid at an hourly rate of \$15.00 per hour.

**Action 13-PN-112:**

***BE IT RESOLVED*** that the Board of Education hereby approves **Maria Lacamera** Lunch Aide Substitute for the 2012/13 school year at a rate of \$9.50 per hour.

**Action 13-PN-113:**

***BE IT RESOLVED*** that the Board of Education hereby approves School Nurse Student Teacher, **Marla Mygatt** from Kean University to be placed with **Susan Straight**, RVS School Nurse, one day per week January 18, 2013 through March 15, 2013.

**Action 13-PN-114:**

***BE IT RESOLVED*** that the Board of Education hereby approves Student Teacher **Ashley Denti** from Centenary College to be placed with **Sandra Fitzpatrick**, SRS 1<sup>st</sup> Gr. Teacher, effective January 21, 2013 through May 18, 2013.

**Action 13-PN-115:**

***BE IT RESOLVED*** that the Board of Education hereby approves Occupational Therapy Student **Katherine Kirk** from Seton Hall University to be placed with **Joan Slagus and Karen Sinagra**, both Occupational Therapists, to complete 50 volunteer hours for graduate course, effective the month of January 2013.

**Action 13-PN-116:**

***BE IT RESOLVED*** that the Board of Education hereby approves **Christopher Condelli** of Raritan Community College to be placed with **Stephanie Snyder and Lisanne Bartram**, 2<sup>nd</sup> Gr. Teachers to complete 15 observing/volunteer hours, effective November 30<sup>th</sup> – December 7, 2012.

**Action 13-PN-117:**

***BE IT RESOLVED*** that the Board of Education hereby approves the employment of **Tracy Rowe** as an Executive Secretary for the Business Administrator at a salary of \$45,000 (pro-rated) for the 2012/13 school year, effective on or about December 4, 2012.

*Motion by M. Cresti; seconded by M. Grant. The Board **ADOPTS** resolution **13-PN-103 – 13-PN-117** on a roll call vote as follows: ayes, 9; nays, 0. (Excluding Motion 13-PN-106 which was withdrawn.)*

**POLICY/CURRICULUM:**

**Rachel McLaughlin – Chair; Michelle Cresti, Kevin Sturges & Michelle Sullivan  
Action Item 13-PC-017 through 13-PC-021**

Ms. McLaughlin reported from the committee the following:

- Teacher Tenure reform law
- Evaluation assessment committee
- School Calendar
- Core Value Bylaw
- Field Trips

**Action 13-PC-017:**

***BE IT RESOLVED*** that the Board of Education hereby approves the second reading and adoption of the following Bylaw, as presented and amended to the Board as follows:

**By Law**

*0164.1 – Conduct of the Board/Core Values*

Discussion:

Kevin Maloy asked about the cost of the Gettysburg trip and recommended the board continue to fund it from school choice aid.

Kevin Maloy commented on the wording “not to disparage” on page 2 of ByLaw 0164.1 – Conduct of the Board/Core Values and recommended changing the wording to “refrain from disparaging”.

Marc Freda recommended changing wording to “not dismiss others for their ideas or always embrace other individuals for their ideas”.

Michelle Sullivan recommended wording in document remains positive and amend Action Item 13-PC-017 as follows:

Page 2 - change wording from “not to disparage” to “refrain from disparaging”.

**Action 13-PC-018:**

***BE IT RESOLVED*** that the Board of Education hereby approves the following field trips (costs are funded through outside sources):

<u>Date</u>	<u>Destination</u>	<u>Grade/Group</u>	<u>Teacher</u>
05/17/13	Hershey Park	Music Students Grades 7 & 8	Mr. Tarriff

05/24/13	<i>Six Flags Great Adventure Jackson, NJ</i>	<i>Golden Eagles Singers Grades 4, 5 &amp; 6</i>	<i>Ms. Kliszus</i>
05/30/13	<i>Medieval Times Lyndhurst, NJ</i>	<i>Grade 7</i>	<i>Ms. Cantagallo</i>
<i>1/3, 10, 19, 24, 31 &amp; 2/7/2013 (Rain Dates: 2/14 &amp; 2/21)</i>	<i>Shawnee Ski Area E. Stroudsburg, PA</i>	<i>Grades 7 &amp; 8</i>	<i>Ms. Cormican</i>

**Action 13-PC-019:**

***BE IT RESOLVED*** that the Board of Education hereby approves the following field trips (costs are funded at board expense):

<u>Date</u>	<u>Destination</u>	<u>Grade/Group</u>	<u>Teacher</u>
05/09/13	<i>Gettysburg Museum Gettysburg, PA</i>	<i>Grade 8 (approx. 50 students)</i>	<i>Ms. Cormican</i>

**Action 13-PC-020:**

***BE IT RESOLVED*** that the Board of Education hereby approves the following teachers to serve as a mentor at a stipend of \$550.00 prorated from October 29, 2012 through February 4, 2013:

*Rita Russomano mentor for Lara Calo, MLR replacement for Kemi Sunmonu.*

**Action 13-PC-021:**

***BE IT RESOLVED*** that the Board of Education hereby approves the following people to serve on the District Evaluation Assessment Committee:

*Dr. Drucilla Clark  
Bobbie Felip  
Judith Hammond  
Lynn Avery  
Joanne Filus  
Suzanne Gitomer  
Tim Jaw  
Jean Kinkead  
Jessica Schaefer  
Stephanie Snyder  
Ellen Layton  
Dan McTiernan*

*Motion by R. McLaughlin; seconded by K. Sturges. The Board **ADOPTS** resolution **13-PC-017 – 13-PC-021** on a roll call vote as follows: ayes, 9; nays, 0 (McTiernan - Abstained on 13-PC-021).*

**COMMUNICATIONS:**

**Maria Grant, Chair - Jim Dincuff, Rachel McLaughlin & Michelle Sullivan**

Ms. Grant reported from the committee the following:

- School Choice Presentation
- Thank you Letter from Mr. Dincuff to Staff
- Survey Availability on Website
- Press Release of Survey Results
- Structure of Community Advisory Board
- Social Media Strategies

**OLD BUSINESS**

Marc Freda stated he is “troubled by allegations” in reference to Dan McTiernan. Jim Dincuff responded that allegations have been turned over to the board attorney and will be reported back to the board.

Kevin Maloy and Michelle Sullivan thanked Dr. Clark for great communication during the storm.

**NEW BUSINESS**

Guidance on increase in school choice students for the 2013/2014 school year:

- Dr. Clark recommended increasing the number of students accepted to 110.
- Michelle Sullivan asked what the projected numbers are for 2013/2014 and can the number of spaces available be changed during the school year. Mrs. Spitzer responded that the projected enrollment is expected to decline by approximately 100 students with increase in school choice enrollment.
- Polling of the board resulted in all board members accepting the recommendation of Dr. Clark to increase the number of students in the school choice program to 110.

**SECOND RECOGNITION OF THE PUBLIC**

**PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER**

No comments

**ADJOURNMENT**

**Action 13-AJ-006:**

*BE IT RESOLVED that the Board of Education adjourns this meeting at 9:34 pm. Motion by D. McTiernan; seconded by R. McLaughlin. The resolution was **ADOPTED** by the full membership of the Board.*

Respectfully Submitted,

\_\_\_\_\_  
Heather A. Spitzer  
Business Administrator/Board Secretary

Minutes Prepared: 11/28/12  
Minutes remain unofficial until Board of Education approval.

Board of Education Approved:

\_\_\_\_\_  
Frank "Jim" Dincuff, President

\_\_\_\_\_  
Date

For more detailed information, please go to the audio of this meeting at:  
<http://www.ctsd.k12.nj.us/2012-2013-meeting-agendas-minutes-and-audio/>