

**CLINTON TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION**

**AGENDA
Regular Meeting August 27, 2012 at 7:30 PM
Clinton Township Middle School Library**

CALL TO ORDER: _____ called the meeting to order at _____ pm.

**PUBLICATION
OF NOTICE:**

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through the annual public notice on April 25, 2012.

- a. Faxing to five newspapers designated by the Board – Hunterdon County Democrat, Hunterdon Review, Star-Ledger Courier News and Express Times
- b. Posting on the District Website, the main bulletin board in the Administration Office and in each Clinton Township School
- c. Filing with the Clerk of Clinton Township

ROLL CALL

Present: *Board Members:*
Jim Dincuff, President Rachel McLaughlin
Michelle Cresti, Vice President Dan McTiernan
Marc Freda Kevin Sturges
Maria Grant Michelle Sullivan
Kevin Maloy

Present: *District Administrators:*
_____ Dr. Drucilla Clark, Superintendent of Schools
_____ Mrs. Heather A. Spitzer, Business Administrator/Board Secretary

**PLEDGE OF
ALLEGIANCE:** _____ led the Board in the Pledge of Allegiance.

PRESIDENT'S COMMENTS/REPORT

REPORT OF THE SUPERINTENDENT OF SCHOOLS

Dr. Clark will present the following to the Board of Education:

- Anticipated Enrollment
- Kindergarten Pilot
- Sally Ride & ExxonMobil
- New Teacher Orientation
- CT Foundation for Educational Excellence

PUBLIC COMMENTS – AGENDA ITEMS ONLY

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER

FIRST RECOGNITION OF THE PUBLIC

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER

REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY

Action Item 13-BA-002 through 13-BA-005

Correspondence: N/A

Informational:

- The current date of the Board of Education’s next meeting is Monday, September 24, 2012, which will be held in the Library of Clinton Township Middle School.

Action 13-BA-002:

***BE IT RESOLVED** that the Board of Education hereby approves the following Board Meeting minutes and Executive Session minutes for:*

Minutes

June 29, 2012

July 23, 2012

Executive Session

June 29, 2012

Action 13-BA-003:

***BE IT RESOLVED** that the Board of Education hereby approves the Board Secretary and Treasurer’s Reports for the periods ending May 31 and June 30, 2012.*

Action 13-BA-004:

***BE IT RESOLVED** that the Board of Education hereby approves the line item transfers for the periods ending May 31 and June 30, 2012.*

Action 13-BA-005:

***BE IT RESOLVED** that the Board Secretary, pursuant to N.J.A.C. 6A: 23-2.11 (c) 3 does hereby certify that as the date of these reports, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23-2.11 (a);*

***BE IT FURTHER RESOLVED** that the Superintendent of Schools recommends that the Clinton Township Board of Education accept the updated monthly financial reports of the Secretary and Treasurer of School Monies for the month(s) of May and June 2012; and further recommends, in compliance with N.J.A.C. 6A: 23-2.11 (c) 4, that the Board of Education certifies that no major account has been over-expended in violation of N.J.A.C. 6A: 23-2.11 (b), and that as of this report sufficient funds are available to meet the district's financial obligations for the remainder of the year.*

COMMITTEE REPORTS

FACILITIES/FINANCE:

Kevin Sturges - Chair; Marc Freda, Kevin Maloy & Dan McTiernan
Action Items 13-FF-005 through 13-FF-020

Action 13-FF-005:

***BE IT RESOLVED** that the Board of Education hereby approves the payment of bills in the amount of \$1,405,376.55 for the period ending August 27, 2012.*

Action 13-FF-006:

***BE IT RESOLVED** that the Board of Education hereby approves the following requests for employee/board member travel in accordance with the School District Accountability Act and Board of Education Policy No. 6471 "School District Travel." Only overnight stays are eligible to meal reimbursement. Mileage, meals, and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines. Where more than five individuals from the district are to attend the same out-of-state conference, the school district shall obtain the prior written approval of the Executive County Superintendent, OMB Mileage Reimbursement Rate: \$0.31.*

Employee/School	Program Title/Location	Date	Cost	Mileage	Lodging/Meals
Roberta Grambor, PMG	English Language Arts Workshop, Pathways to the Common Core: Accelerating	9/14/12	\$165.	OMB	N/A

	<i>Achievement, Columbia Univ.</i>				
<i>Amy Platt-Santanasto, PMG</i>	<i>English Language Arts Workshop, Pathways to the Common Core: Accelerating Achievement, Columbia Univ.</i>	<i>9/14/12</i>	<i>\$165.</i>	<i>OMB</i>	<i>N/A</i>
<i>Jennifer Cwynar, PMG</i>	<i>English Language Arts Workshop, Pathways to the Common Core: Accelerating Achievement, Columbia Univ.</i>	<i>9/14/12</i>	<i>\$165.</i>	<i>OMB</i>	<i>N/A</i>
<i>Katie Shea, PMG</i>	<i>English Language Arts Workshop, Pathways to the Common Core: Accelerating Achievement, Columbia Univ.</i>	<i>9/14/12</i>	<i>\$165.</i>	<i>OMB</i>	<i>N/A</i>
<i>Dr. Drucilla Clark Mary E. McLoughlin Kerry Mueller Kendra Squindo Greg James Carole Frey Alex Ruttenburg Christine Giordano</i>	<i>Dr. Zirkel Presentation, HC Polytech</i>	<i>9/20/12</i>	<i>\$50. Each</i>	<i>OMB</i>	<i>NA</i>

Action 13-FF-007:

BE IT RESOLVED that the Board of Education hereby acknowledges the following requests for graduate course approval, in accordance with the Negotiated Agreement:

<i>Employee/ BOE Member/School</i>	<i>Program Title/Location</i>	<i>Date</i>
<i>JoAnn Gitto, CTMS</i>	<i>Research in Instructional Leadership</i>	<i>Fall 2012</i>
<i>Lynn Avery, SRS</i>	<i>Statistics for Ed. Research, Univ. of Penn.</i>	<i>Fall 2012</i>
<i>Lori Brezinsky, RVS</i>	<i>Integrating Literacy & Tech., Fairleigh Dickinson Univ.</i>	<i>Fall 2012</i>
<i>Jennifer Sandorse, RVS</i>	<i>Foundations in Reading, Fairleigh Dickinson Univ.</i>	<i>Fall 2012</i>
<i>Mary Claire Spadone, RVS</i>	<i>Exploration of Classroom Inquiry, TCNJ</i>	<i>Fall 2012</i>
<i>Mary Claire Spadone, RVS</i>	<i>Brain Based Teaching and Learning, TCNJ</i>	<i>Fall 2012</i>
<i>Kelly DiGioia, PMG</i>	<i>Watercolor, Kean University</i>	<i>Fall 2012</i>

<i>Lisa Waddell, CTMS</i>	<i>Encouraging Skillful, Critical and Creative Thinking, TCNJ</i>	<i>Fall 2012</i>
---------------------------	---	------------------

Action 13-FF-008:

BE IT RESOLVED that the Board of Education hereby approves the contract with RFP Solutions for the Clinton Township Middle School's telecommunication system for the 2012/13 school year at a cost of \$3,758.52.

Action 13-FF-009:

BE IT RESOLVED that the Board of Education hereby approves SID #9578138149 to attend the Douglas Development Disabilities Center for the 2012/2013 school year at a tuition rate of \$98,060.00.

Action 13-FF-010:

BE IT RESOLVED that the Board of Education hereby approves SID #8291912759 to attend the Eden Institute for the 2012/2013 school year at a tuition rate of \$63,741.75.

Action 13-FF-011:

BE IT RESOLVED that the Board of Education hereby approves **Barbara Pisani** as a Bus Aide for SID #2955918827 during ESY from July 25 – August 2, 2012 at an hourly rate of \$15.00 per hour, not to exceed 2 hours a day.

Action 13-FF-012:

BE IT RESOLVED that the Board of Education hereby approves an additional 5 days for **Renee Vocaturo** to complete Child Study Team summer evaluations, at a daily rate of \$269.46.

Action 13-FF-013:

BE IT RESOLVED that the Board of Education hereby approves **Kelli Portland** to provide Home Program Services for SID #9909918200 beginning September 4, 2012 until December 31, 2012 not to exceed 4 hours at week at an hourly rate of \$46.17.

Action 13-FF-014:

BE IT RESOLVED that the Board of Education hereby approves the following staff members to participate in eligibility and IEP meetings during the 2012 summer at the rate of \$28.62 per hour, not to exceed 15 hours:

*Erin Auletta
Robin Kiefer
Judy Lynch
Ben Cozin*

Action 13-FF-015:

BE IT RESOLVED that the Board of Education hereby authorizes the submission of the FY13 NCLB application as follows:

Title I \$21,143
Title IIA \$21,468
Title III \$522 (Consortium)

Action 13-FF-016:

BE IT RESOLVED that the Board of Education hereby authorizes the submission of the FY13 IDEA application as follows:

Basic \$420,874
Public \$384,225
Non-Public \$36,649
Pre-School \$13,092 (all Public)

Action 13-FF-017:

BE IT RESOLVED that the Board of Education hereby approves the contract with R&L DataCenter for payroll services as outlined in the proposal dated June 23, 2011, at a cost estimated to be \$18,500.00.

Action 13-FF-018:

BE IT RESOLVED the Board of Education hereby accepts the following Non-Public Grant Awards for FY2012:

Nursing	\$35,716
Technology	\$25,734
Textbooks	\$9,596

Action 13-FF-019:

BE IT RESOLVED that the Board of Education hereby accepts the following funds as flow-through for the 2012-13 school year:

Non-Public Nursing:

Acorn Montessori	\$1,467
Foundations PreSchool	\$513
Immaculate Conception School	\$33,223
Blossom Hill Country Day School	\$513

Non-Public Textbooks:

<i>Acorn Montessori</i>	\$1,057
<i>Foundations PreSchool</i>	\$370
<i>Immaculate Conception School</i>	\$23,937
<i>Blossom Hill Country Day School</i>	\$370

Non-Public Technology:

<i>Acorn Montessori</i>	\$390
<i>Foundations PreSchool</i>	\$137
<i>Immaculate Conception School</i>	\$8,834
<i>Blossom Hill Country Day School</i>	\$137
<i>First Step Learning Center</i>	\$98

Action 13-FF-020:

BE IT RESOLVED that the Board of Education hereby approves the contract with Work Family Connection for the 2012-13 School Year with revisions as attached.

PERSONNEL/NEGOTIATIONS:

**Michelle Cresti – Chair; Jim Dincuff, Maria Grant & Kevin Maloy
Action Items 13-PN-031 through 13-PN-053**

PLEASE NOTE THAT ALL STAFF APPOINTMENTS ARE AT THE RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS AND THAT ALL SALARIES ARE PRO-RATED TO THE EFFECTIVE DATE OF EMPLOYMENT AND WITHIN THE CURRENT SCHOOL BUDGET.

Action 13-PN-031:

BE IT RESOLVED that the Board of Education accepts the Superintendent’s Merit Goals (as attached) and may be submitted to the County Superintendent for review and approval.

Action 13-PN-032:

BE IT RESOLVED that the Board of Education hereby accepts, with regret, the resignation of Kathleen Colognato as Treasurer of School Monies, effective October 31, 2012.

Action 13-PN-033:

BE IT RESOLVED that the Board of Education hereby accepts, with regret, the resignation of Kim Mensche, PMG Teaching Assistant, effective June 30, 2012.

Action 13-PN-034:

BE IT RESOLVED that the Board of Education hereby approves the following appointments/re-appointments for the 2012/2013 school year:

Custodian of Records.....Heather Spitzer

Action 13-PN-035:

BE IT RESOLVED that the Board of Education hereby approves the position and/or building changes for the following staff for the 2012-2013 school year:

	<u>2011-2012</u>	<u>2012-2013</u>
Stanley, Heather	SRS Special Ed Teacher – K	SRS General Ed Teacher – K
Zupanc, Marianne	SRS General Ed Teacher – K	SRS Special Ed Teacher – K
Gorda, Patricia	SRS Teaching Assistant	PMG Teaching Assistant
Burger, Denise	PMG Teaching Assistant	RVS Teaching Assistant
Follansbee, Carolyn	PMG Teaching Assistant	SRS Teaching Assistant
Mastroianni, Rose	RVS Teaching Assistant	CTMS Teaching Assistant
Roth, Martha	CTMS Teaching Assistant	RVS Teaching Assistant
Knapp, Kristina	CTMS Special Ed Teacher – 7& 8	RVS Special Ed Teacher - 4

Action 13-PN-036:

BE IT RESOLVED that the Board of Education hereby authorizes to approve the following teachers to serve as curriculum chairs at a stipend of \$500.00 each for the 2012-13 school year:

- Jean Allen
- Lisanne Bartram
- Tracy Carew
- Jennifer Collett
- Ronda Ferri
- Suzanne Gitomer
- Polly Glowatz
- Roberta Grambor
- Kelly Hill
- Laura Jaw
- Tim Jaw
- Brent Ruge
- Heather Shanklin
- Kate Zimmerbaum

Action 13-PN-037:

BE IT RESOLVED that the Board of Education hereby approves the following teachers to serve as mentors at a stipend of \$550.00 each from August 29, 2012 through June 30, 2013.

*Erin Repsher for Brittany Tanis
Jennifer Paccione for Jennie Forman
Judith Hausdoerffer for Danielle Cordaro
Tracy Carew for Kelly Gallo
Kelly Kocot for Ryan Pfenning
Jean Kinkead for Monica Doherty*

Action 13-PN-038:

BE IT RESOLVED that the Board of Education hereby approves the employment of **Ann Marie Linnen** as SRS Special Education Teacher - .5 Kindergarten (replacing A. Rotola), at Step ABC, MA, \$25,821, effective August 29, 2012 through June 30, 2013.

Action 13-PN-039:

BE IT RESOLVED that the Board of Education hereby approves the employment of **Marianne Treanor** as RVS Maternity Leave Replacement Teacher – Grade 5 (replacing C. Laudato), at Step ABC, BA, at a prorated salary of \$49,142, effective August 29, 2012 through November 30, 2012.

Action 13-PN-040:

BE IT RESOLVED that the Board of Education hereby approves the employment of **Kerri Harbison** as SRS Maternity Leave Replacement Teacher – Kindergarten (replacing H. Stanley), at Step ABC, BA, \$49,142, effective August 29, 2012 through June 30, 2013.

Action 13-PN-041:

BE IT RESOLVED that the Board of Education hereby approves the employment of **Sonia Damanakis** as RVS Maternity Leave Replacement Teacher – Social Studies – Grade 6 (replacing T. Materna), at Step ABC, BA, \$49,142, effective August 29, 2012 through June 30, 2013.

Action 13-PN-042:

BE IT RESOLVED that the Board of Education hereby approves the employment of **Debra Nolan** as SRS Maternity Leave Replacement Special Education Teacher – Kindergarten (replacing M. Zupanc), at Step ABC, BA, at a prorated salary of \$49,142, effective August 29, 2012 through December 23, 2012.

Action 13-PN-043:

BE IT RESOLVED that the Board of Education hereby approves the employment of **Susana Ramalho** as RVS Maternity Leave Replacement Teacher – Spanish (replacing C. Caballero), at Step ABC, BA, \$49,142, effective August 29, 2012 through June 30, 2013.

Action 13-PN-044:

BE IT RESOLVED that the Board of Education hereby approves the request for Disability/Maternity Leave of Absence for **Caroline Mann**, CTMS Special Ed Teacher – Grade 8, for the period beginning December 22, 2012 through January 25, 2013, and Child Rearing Leave beginning January 26, 2013 through June 30, 2013.

Action 13-PN-045:

BE IT RESOLVED that the Board of Education hereby approves the employment of **Annette Fodera** as RVS Teaching Assistant (returning student IEP requirement), at Step B, BA, \$21,210, effective August 29, 2012 through June 30, 2013.

Action 13-PN-046:

BE IT RESOLVED that the Board of Education hereby approves the following Substitute Teachers/Teaching Assistants for the 2012/2013 school year at a rate of \$90 per day, as needed:

Balick, Robin
Bergeman, Victoria
Boll-Hughes, Maxine
Briede, Maryann
Buontempo, Christina
Burnett, Ellen
Buschi, Mark
Butler, Brenda
Christopher, Cindy
Ciurczak, Leah
Colnett, Ashley
Connors, Kathleen
Ennes-Schaible, Debra
Fabula, Kathleen
Fader, Elizabeth
Fleming, Nicole
Fodera, Annette
Fontana, Kathleen
Fountain, Sylvia
Gristina, Andrea
Hamm, Sarah
Hara, Nancy
Haris, Kim
Hodulik, Elizabeth
Jackson, Carley

James, Stacyann
Kapetanakis, Vasiliki
(Bessy)
Kearsley, Danielle
Kirk, Ana
Klein, Carol
Klepper, Beth Ann
Komoroski, Traci Ann
Lemay, Kelli
Lenig, Allison
Linnen, Ann Marie
Lucariello, Joanne
Mangino, Julia
McDonald, Holly
Miller, Amy
Miller, Cheryl
Musumeci, John
Nolan, Debra
Orrico, Janine
Panzarino, Jeanne
Parmese, Stefanie
Possumato, Leonora
Pyner, Betsy
Royer, Rosemarie
Saville, Hayley

Scanlan, Deborah
Schifko, Erica
Schlagenhaft, Ellen
Schumann, Heidi
Scimeca, Karen
Searles, Linda
Secora, Eileen
Sergison, Caroline
Shanahan, Mary
Shideler, Patricia
Shore, Claudia
Sisbarro, Toni
Strohm, Maureen
Sweeney, Kathleen
Truppi, Faith
Vallay, Carol
Vasta, Carmella
Viera, Kimberly
Vitovitch, Geraldine
Willis, Jessica
Woodhouse, Janis
Zielinski, Rebecca

Action 13-PN-047:

BE IT RESOLVED that the Board of Education hereby approves the following Substitute Librarian for the 2012/2013 school year at a rate of \$90 per day, as needed:

Halstead, Melissa

Action 13-PN-048:

BE IT RESOLVED that the Board of Education hereby approves the following Substitute School Nurses for the 2012/2013 school year at a rate of \$100 per day, as needed:

*Bucher, Dawn
Colnett, Ashley
McClurg, Linda
Siefert, Lisa*

Action 13-PN-049:

BE IT RESOLVED that the Board of Education hereby approves the following Substitute Secretaries for the 2012/2013 school year at a rate of \$11 per hour:

*Arnold, Eileen
Griffiths, Jean
Purzycki, Cynthia
Schlagenhaft, Ellen
Vallay, Carol*

Action 13-PN-050:

BE IT RESOLVED that the Board of Education hereby approves the following Substitute Lunch Aides for the 2012/2013 school year at a rate of \$9.50 per hour:

*Applegate, Christina
Ferrara, Maria
Grampone, Christine
Koneval, Ann
Schlagenhaft, Ellen
Vallay, Carol*

Action 13-PN-051:

***BE IT RESOLVED** that the Board of Education hereby approves the following Substitute Custodians for the 2012/2013 school year at a rate of \$12.00 per hour:*

*Cahill, Bob
Haag, Jerry
Hoffman, Rosemary
Mead, Al
Schlagenhaft, Ellen*

Action 13-PN-052:

***BE IT RESOLVED** that the Board of Education hereby approves Student Teacher Rachel Ferdinand from Kean University, to be placed with **Jere Waldron**, RVS Physical Education Teacher, effective October 22, 2012 – December 21, 2012.*

Action 13-PN-053:

***BE IT RESOLVED** that the Board of Education hereby approves Student Teacher Patricia Toto from Kean University, to be placed with **Lisa Fama**, RVS Speech and Language Teacher, three days a week, effective September 4, 2012 – December 21, 2012.*

POLICY/CURRICULUM:

Rachel McLaughlin – Chair; Michelle Cresti, Kevin Sturges & Michelle Sullivan
Action Items 13-PC-005 through 13-PC-007

Action 13-PC-005:

***BE IT RESOLVED** that the Board of Education hereby authorizes to approve a draft of the revised curriculum in Atlas:*

*Art
English Language Arts
Health
Life Skills, grades 7-8
Math, grades 3-5
Music
Physical Education
Social Studies
Technology*

Action 13-PC-006:

***BE IT RESOLVED** that the Board of Education hereby authorizes to approve teachers in kindergarten through grade 5 to pilot new math materials.*

Action 13-PC-007:

BE IT RESOLVED that the Board of Education hereby authorizes to accept an invitation from the state of New Jersey for kindergarten teachers to participate in a kindergarten portfolio readiness assessment pilot.

COMMUNICATIONS:

Maria Grant, Chair - Jim Dincuff, Rachel McLaughlin & Michelle Sullivan

OLD BUSINESS

NEW BUSINESS

SECOND RECOGNITION OF THE PUBLIC

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER

ADJOURNMENT

Action 13-AJ-002:

BE IT RESOLVED that the Board of Education hereby adjourns this meeting.