

**CLINTON TOWNSHIP SCHOOL DISTRICT  
BOARD OF EDUCATION**

**AGENDA  
Regular Meeting February 25, 2013 at 7:30 PM  
Clinton Township Middle School Auditorium**

**CALL TO ORDER:** \_\_\_\_\_ called the meeting to order at \_\_\_\_\_ pm.

**PUBLICATION  
OF NOTICE:**

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through the annual public notice on January 10, 2013.

- a. Faxing to three newspapers designated by the Board – Hunterdon County Democrat, Hunterdon Review and Express Times
- b. Posting on the District Website, the main bulletin board in the Administration Office and in each Clinton Township School
- c. Filing with the Clerk of Clinton Township

**ROLL CALL**

**Present:**

*Board Members:*

_____ Kevin Sturges, President	_____ Kevin Maloy
_____ Maria Grant, Vice President	_____ Rachel McLaughlin
_____ Michelle Cresti	_____ Dan McTiernan
_____ Marc Freda	_____ Michelle Sullivan
_____ John Higgins	

**Present:**

*District Administrators:*

\_\_\_\_\_ Dr. Drucilla W. Clark, Superintendent of Schools  
\_\_\_\_\_ Mrs. Heather A. Spitzer, Business Administrator/Board Secretary

**Also Present:** \_\_\_\_\_ Vito Gagliardi, Esq., Board Attorney

**PLEDGE OF  
ALLEGIANCE:**

\_\_\_\_\_ led the Board in the Pledge of Allegiance.

**PRESIDENT'S COMMENTS/REPORT**

Harassment, Intimidation and Bullying Training for Board members by David Nash

**REPORT OF THE SUPERINTENDENT OF SCHOOLS**

**Action Items 13-SU-009 through 13-SU-010**

Dr. Clark will present the following to the Board of Education:

1. Enrollment Report – 1,612
2. Suspension Report:
  - 1 – 1-week suspension from bus - RVS
3. HIB Reports - attached:
  - a. 3 - investigations at – CTMS - All determined not to be HIB
  - b. 2 - investigations at – RVS - 1 determined to be HIB
  - c. 3 - investigations at – PMG - All determined not to be HIB
  - d. 2 - investigations at – SRS - All determined not to be HIB

**Action 13-SU-009:**

***BE IT RESOLVED** that the Board of Education accepts the enrollment, suspension and the HIB reports as presented.*

**Action 13-SU-010:**

***BE IT RESOLVED** that the Board of Education hereby approves the Addendum to the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials for the 2012/13 school year.*

( \_\_\_\_\_ Moved; \_\_\_\_\_ Seconded)  
\_\_\_\_\_ M. Cresti; \_\_\_\_\_ M. Freda; \_\_\_\_\_ J. Higgins; \_\_\_\_\_ R. McLaughlin; \_\_\_\_\_ K. Maloy;  
\_\_\_\_\_ D. McTiernan; \_\_\_\_\_ M. Sullivan; \_\_\_\_\_ M. Grant, Vice President; \_\_\_\_\_ K. Sturges,  
President

**PUBLIC COMMENTS – AGENDA ITEMS ONLY**

**PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.**

**FIRST RECOGNITION OF THE PUBLIC**

**PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.**

**REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY**

**Action Item 13-BA-026**

Informational:

- The Board of Education has scheduled a Special Board Meeting on Monday, March 4, 2013 at 7 pm, which will be held in the Auditorium of Clinton Township Middle School. The purpose of the meeting is to approve the 2013/14 Tentative Budget.

**Action 13-BA-026:**

***BE IT RESOLVED** that the Board of Education hereby approves the following Board Meeting minutes and Executive Session minutes for:*

<u>Minutes</u>	<u>Executive Session</u>
January 28, 2013	January 28, 2013
February 11, 2013	

(\_\_\_\_ Moved; \_\_\_\_ Seconded)

\_\_\_\_ M. Cresti; \_\_\_\_ M. Freda; \_\_\_\_ J. Higgins; \_\_\_\_ K. Maloy; \_\_\_\_ R. McLaughlin;  
\_\_\_\_ D. McTiernan; \_\_\_\_ M. Sullivan; \_\_\_\_ M. Grant, Vice President; \_\_\_\_ K. Sturges,  
President

**COMMITTEE REPORTS**

**FACILITIES/FINANCE:**

**Kevin Maloy - Chair; Marc Freda, Maria Grant & Kevin Sturges**  
**Action Items 13-FF-095 through 13-FF-108**

**Action 13-FF-095:**

***BE IT RESOLVED** that the Board of Education hereby approves the payment of bills in the amount of \$840,265.04 for the period ending February 25, 2013.*

**Action 13-FF-096:**

***BE IT RESOLVED** that the Board of Education hereby approves the following requests for employee/board member travel in accordance with the School District Accountability Act and Board of Education Policy No. 6471 "School District Travel." Only overnight stays are eligible to meal reimbursement. Mileage, meals, and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines. Where more than five individuals from the district are to attend the same out-of-state conference, the school district shall obtain the prior written approval of the Executive County Superintendent, OMB Mileage Reimbursement Rate: \$0.31.*

<b>Employee/School</b>	<b>Program Title/Location</b>	<b>Date</b>	<b>Cost</b>	<b>Mileage</b>	<b>Lodging/ Meals</b>
<i>Jean Allen &amp; Anne Alley, Julie Snee, Kathleen Pilla, SRS; Lori Zockoff, Jennifer Paccione &amp; Maureen Zappulla, RVS; Adrienne Hodulik, CTMS</i>	<i>Rutgers 45<sup>th</sup> Annual Conference on Reading &amp; Writing, New Brunswick, NJ</i>	<i>4/12/13</i>	<i>\$150. Ea.</i>	<i>OMB</i>	<i>N/A</i>
<i>Alex Ruttenberg, SRS</i>	<i>Using the School Safety Team to Develop &amp; Implement a Code of Conduct, Monroe Township, NJ</i>	<i>3/25/13</i>	<i>\$149.</i>	<i>OMB</i>	<i>N/A</i>
<i>Kate Zimmerbaum, CTMS</i>	<i>Short Term Strategies to Improve on Reading &amp; Writing NJASK Tests, Clark, NJ</i>	<i>2/27/13</i>	<i>\$160.</i>	<i>OMB</i>	<i>N/A</i>
<i>Diane Cormican, CTMS; Renee Sielaff, RVS; Diane Chelminiak, PMG</i>	<i>NJAGC 22<sup>nd</sup> Annual Conference, Bridgewater, NJ</i>	<i>3/8/13</i>	<i>\$199. Ea.</i>	<i>OMB</i>	<i>N/A</i>

**Action 13-FF-097:**

***BE IT RESOLVED*** that the Board of Education hereby approves the contract between the Foundation for Educational Administration and the Clinton Township Board of Education to provide training on February 25, 2013 to the Board of Education in the area of the “BOE’s Role in HIB” at a cost of \$1,000.

**Action 13-FF-098:**

***BE IT RESOLVED*** that the Board of Education hereby acknowledges the following requests for graduate course approval, in accordance with the Negotiated Agreement:

<b>Employee/ BOE Member/School</b>	<b>Program Title/Location</b>	<b>Date</b>
<i>Joanne Filus, PMG</i>	<i>School and Community Relations, Montclair State University</i>	<i>Fall 2013</i>

**Action 13-FF-099:**

***BE IT RESOLVED** that the Board of Education hereby approves Kathleen Rotter, Ed.D., Educational Consultant, to provide Special Education Consultative services to the district during the 2013/14 school year, not to exceed \$5,000.00.*

**Action 13-FF-100:**

***BE IT RESOLVED** that the Board of Education hereby approves Carolyn Baumann to provide home Behavior Intervention Services for SID #9909918200. Services to begin December 26, 2012 until June 30, 2013 for a total of 6 hours per week at a rate of \$50.00 per hour, not to exceed \$7,800.00.*

**Action 13-FF-101:**

***BE IT RESOLVED** that the Board of Education hereby approves Kelli Portland to provide home Behavior Intervention Services for SID #9909918200. Services to begin December 26, 2012 until June 30, 2013 for a total of 6 hours per week at a rate of \$46.00 per hour, not to exceed \$7,176.00.*

**Action 13-FF-102:**

***BE IT RESOLVED** that the Board of Education hereby approves Joanne Lucariello to provide home instruction to SID #8949584436 starting February 20, 2013 until March 10, 2013, not to exceed 10 hours a week, at an hourly rate of \$28.62.*

**Action 13-FF-103:**

***BE IT RESOLVED** that the Board of Education hereby approves Lauren Calvosa (Private Consultant) to provide Behavior Intervention Consultation Services for SID #9909918200. Services to begin December 26, 2012 until June 30, 2013 for a total of 4 hours a month at an hourly rate of \$125.00 per hour, not to exceed \$3,000.00.*

**Action 13-FF-104:**

***BE IT RESOLVED** that the Board of Education hereby approves Lauren Calvosa (Private Consultant) to provide Classroom Consultation Services for SID #9909918200 for 30 minutes quarterly beginning December 26, 2012 until June 30, 2013, at a rate of \$125.00 per hour not to exceed \$125.00.*

**Action 13-FF-105:**

***BE IT RESOLVED** that the Board of Education hereby approves Margie Meyer, School Psychologist Consultant, to conduct up to 10 psychological evaluations, not to exceed \$375 per evaluation during the 2012/2013 school year.*

**Action 13-FF-106:**

***BE IT RESOLVED** that the Board of Education hereby approves The Center for Assistive Technology and Inclusive Education Studies (CATIES) at The College of New Jersey to conduct an Augmentative Communication Evaluation for SID #1314826292 not to exceed \$950.00 for the 2012/13 school year.*

**Action 13-FF-107:**

***BE IT RESOLVED** that the Board of Education hereby approves the parent paid annual PreSchool tuition cost of \$2,500 or at a rate of \$250 per month for the 2013/14 school year.*

**Action 13-FF-108:**

***BE IT RESOLVED** that the Board of Education hereby approves an increase in the 2012/13 budget to recognize the 2011/12 Extraordinary Aid Revenue Surplus in the amount of \$139,479 as follows:*

*Budget Fund Balance 10-303  
Expense Account 12-400-260-450-000-000*

( Moved;  Seconded)

M. Cresti;  M. Freda;  J. Higgins;  K. Maloy;  R. McLaughlin;  
 D. McTiernan;  M. Sullivan;  M. Grant, Vice President;  K. Sturges,  
President

**PERSONNEL/NEGOTIATIONS:**

**Dan McTiernan – Chair; Michelle Cresti, John Higgins & Kevin Maloy**  
**Action Items 13-PN-159 through 13-PN-171**

**PLEASE NOTE THAT ALL STAFF APPOINTMENTS ARE AT THE RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS AND THAT ALL SALARIES ARE PRO-RATED TO THE EFFECTIVE DATE OF EMPLOYMENT AND WITHIN THE CURRENT SCHOOL BUDGET**

**Action 13-PN-159:**

***BE IT RESOLVED** that the Board of Education hereby approves Emily Seguine, a Student Observer from Kutztown University, to be placed with Heather Steinhauer/Kristen McRae's 3<sup>rd</sup> Gr. classroom or Debra Nolan/Danielle Nugent's Little Stars classroom for five hours of observation beginning March 18, 2013 through March 22, 2013.*

**Action 13-PN-160:**

***BE IT RESOLVED*** that the Board of Education hereby approves the employment of **Sharon Zawadski** as RVS Lunch Aide at a rate of \$12.75/hour, effective February 26, 2013 for the 2012/13 school year.

**Action 13-PN-161:**

***BE IT RESOLVED*** that the Board of Education hereby approves the request for a change in end of leave for Disability/Child Rearing Leave of Absence for **Jessica Rogers**, RVS Teacher – Grade 6, from March 29, 2013 to June 30, 2013.

**Action 13-PN-162:**

***BE IT RESOLVED*** that the Board of Education hereby approves the request for a change in an end of term date for **Holly McDonald**, RVS Maternity Leave Replacement – 6<sup>th</sup> Grade (replacing Jessica Rogers) from March 29, 2013 to June 30, 2013.

**Action 13-PN-163:**

***BE IT RESOLVED*** that the Board of Education hereby approves the request for an extension for Disability Leave of Absence for **Patricia Shideler**, RVS Teaching Assistant, for January 29, 2013 through February 4, 2013.

**Action 13-PN-164:**

***BE IT RESOLVED*** that the Board of Education hereby approves the employment of the following Substitute Teachers/Teaching Assistants at the rate of \$90/day, on an as needed basis, effective January 29, 2013 for the 2012/13 school year:

***Lara Calo  
Brian Newman  
Lisa Schenkel***

**Action 13-PN-165:**

***BE IT RESOLVED*** that the Board of Education hereby approves the employment of the following Substitute Secretary at the rate of \$11/hour, on an as needed basis, effective February 26, 2013 for the 2012/13 school year:

***Janice Ippolito  
Alexandra Willis***

**Action 13-PN-166:**

***BE IT RESOLVED*** that the Board of Education hereby accepts the resignation of **Barbara Gallagher**, RVS Lunch Aide, effective February 13, 2013.

**Action 13-PN-167:**

*BE IT RESOLVED that the Board of Education hereby approves the employment of the following Substitute Lunch Aide at the rate of \$9.50/hour, on an as needed basis, effective December 20, 2013 for the 2012/13 school year:*

*Barbara Gallagher  
Sarah Weiss*

**Action 13-PN-168:**

*BE IT RESOLVED that the Board of Education hereby approves an increase in the Substitute Nurses rate of pay from \$100 per day to \$125 per day, on an as needed basis, effective February 26, 2013 for the 2012/13 school year.*

**Action 13-PN-169:**

*BE IT RESOLVED that the Board of Education hereby approves the employment **John Della Valle** as a Substitute Custodian at the rate of \$12/hour, on an as needed basis, effective February 26, 2013 for the 2012/13 school year.*

**Action 13-PN-170:**

*BE IT RESOLVED that the Board of Education hereby approves the request for Disability/Maternity Leave of Absence for **Bonnie Birken** CTMS Teacher – Grade 7 – Language Arts, for the period beginning April 8, 2013 through May 20, 2013, and Child Rearing Leave beginning May 21, 2013 through June 30, 2013.*

**Action 13-PN-171:**

*BE IT RESOLVED that the Board of Education hereby approves the employment of **Hayley Saville** as a .5 SRS Teaching Assistant at Step A, BA, (new position) at a pro-rated salary of \$10,455, effective on or before February 26, 2013 through June 30, 2013.*

(\_\_\_\_ Moved; \_\_\_\_ Seconded)  
\_\_\_\_ M. Cresti; \_\_\_\_ M. Freda; \_\_\_\_ J. Higgins; \_\_\_\_ K. Maloy; \_\_\_\_ R. McLaughlin;  
\_\_\_\_ D. McTiernan; \_\_\_\_ M. Sullivan; \_\_\_\_ M. Grant, Vice President; \_\_\_\_ K. Sturges,  
President

**POLICY/CURRICULUM:**

**Rachel McLaughlin – Chair; Michelle Cresti, Kevin Sturges & Michelle Sullivan**  
**Action Items 13-PC-026 through 13-PC-028**



**Action 13-PC-026:**

**BE IT RESOLVED** that the Board of Education hereby approves the second reading and adoption of the following policies and regulations, as presented to the Board as follows:

**Policies**

- 2415 – No Child Left Behind Programs (revised)
- 3230 – Outside Activities (revised)
- 3281 – Inappropriate Staff Conduct - Teaching Staff Members (revised)
- 4230 – Outside Activities (revised)
- 4281 – Inappropriate Staff Conduct – Support Staff Members (revised)
- 6480 – Purchase of Food Supplies (revised)
- 8505 – School Nutrition (revised)

**Regulations**

- 2431.1 – Emergency Procedures for Athletic Practices and Competitions (revised)
- 2431.2 – Medical Examination to Determine Fitness for Participation in Athletics (revised)
- 3230 - Outside Activities – (revised)
- 3281 – Inappropriate Staff Conduct - Teaching Staff Members (revised)
- 4230 – Outside Activities (revised)
- 4281 - Inappropriate Staff Conduct – Support Staff Members (revised)

**Action 13-PC-027:**

**BE IT RESOLVED** that the Board of Education hereby approves the following field trips (costs are funded through outside sources):

<u>Date</u>	<u>Destination</u>	<u>Grade/Group</u>	<u>Teacher</u>
March 6, 2013	Clinton Post Office	PreSchool	PreSchool Teachers
April 22, 2013	Iron Pigs, Lehigh Valley, PA	4 <sup>th</sup> Grade	4 <sup>th</sup> Grade Teachers
June 4, 2013	Camp Bernie Port Murray, NJ	6 <sup>th</sup> Grade	6 <sup>th</sup> Grade Teachers
June 11, 12 & 13, 2013	Merrill Creek Reservoir Washington, NJ	Grade 2	Richard Verderamo

**Action 13-PC-028:**

**BE IT RESOLVED** that the Board of Education hereby approves the purchase of Go-Math materials for Kindergarten and 1<sup>st</sup> grade, not to exceed \$20,000.

( \_\_\_\_\_ Moved; \_\_\_\_\_ Seconded)  
\_\_\_\_\_ M. Cresti; \_\_\_\_\_ M. Freda; \_\_\_\_\_ J. Higgins; \_\_\_\_\_ K. Maloy; \_\_\_\_\_ R. McLaughlin;  
\_\_\_\_\_ D. McTiernan; \_\_\_\_\_ M. Sullivan; \_\_\_\_\_ M. Grant, Vice President; \_\_\_\_\_ K. Sturges,  
President

**COMMUNICATIONS:**

**Maria Grant, Chair – Marc Freda, Rachel McLaughlin & Dan McTiernan**

**OLD BUSINESS**

**NEW BUSINESS**

**SECOND RECOGNITION OF THE PUBLIC**

**PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.**

**ADJOURNMENT**

**Action 13-AJ-012:**

***BE IT RESOLVED** that the Board of Education hereby adjourns this meeting.*

( \_\_\_\_\_ Moved; \_\_\_\_\_ Seconded; \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)