

**CLINTON TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION**

AGENDA

**Regular Meeting November 19, 2012 at 7:30 PM
Clinton Township Middle School Auditorium**

CALL TO ORDER: _____ called the meeting to order at _____ pm.

**PUBLICATION
OF NOTICE:**

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through the annual public notice on April 25, 2012.

- a. Faxing to five newspapers designated by the Board – Hunterdon County Democrat, Hunterdon Review, Star-Ledger Courier News and Express Times
- b. Posting on the District Website, the main bulletin board in the Administration Office and in each Clinton Township School
- c. Filing with the Clerk of Clinton Township

ROLL CALL

Present:

Board Members:

_____ Jim Dincuff, President	_____ Rachel McLaughlin
_____ Michelle Cresti, Vice President	_____ Dan McTiernan
_____ Marc Freda	_____ Kevin Sturges
_____ Maria Grant	_____ Michelle Sullivan
_____ Kevin Maloy	

Present:

District Administrators:

_____ Dr. Drucilla W. Clark, Superintendent of Schools
_____ Mrs. Heather A. Spitzer, Business Administrator/Board Secretary

**PLEDGE OF
ALLEGIANCE:**

_____ led the Board in the Pledge of Allegiance.

PRESIDENT'S COMMENTS/REPORT

REPORT OF THE SUPERINTENDENT OF SCHOOLS

Action Item 13-SU-003

Dr. Clark will present the following to the Board of Education:

1. Enrollment Report – 1,605 - attached

2. Suspension Report - attached:
 - a. 1 – Suspension at CTMS

3. HIB Reports - attached:
 - a. 5 - investigations at RVS – All determined not to be HIB
 - b. 3 - investigations at CTMS:
 - a. 1 - determined to be HIB – Suspension
 - b. 2 - determined not to be HIB

4. School Choice – PowerPoint Presentation

Action 13-SU-003:

BE IT RESOLVED that the Board of Education accepts the enrollment, suspension and the HIB reports as presented.

(_____ Moved; _____ Seconded)

_____ M. Freda; _____ M. Grant; _____ R. McLaughlin; _____ K. Maloy;
_____ D. McTiernan; _____ K. Sturges; _____ M. Sullivan; _____ M. Cresti, Vice President;
_____ J. Dincuff, President

PUBLIC COMMENTS – AGENDA ITEMS ONLY

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER

FIRST RECOGNITION OF THE PUBLIC

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER

REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY

Action Item 13-BA-011 through 13-BA-014

Correspondence:

Informational:

- The current date of the Board of Education’s next meeting is Monday, December 17, 2012, which will be held in the Auditorium of Clinton Township Middle School.

Action 13-BA-011:

BE IT RESOLVED that the Board of Education hereby approves the following Board Meeting minutes and Executive Session minutes for:

Minutes

October 24, 2012

November 6, 2012

Executive Session

Action 13-BA-012:

BE IT RESOLVED that the Board of Education hereby approves the Board Secretary and Treasurer's Reports for the periods ending, September 30, 2012.

Action 13-BA-013:

BE IT RESOLVED that the Board of Education hereby approves the line item transfers for the periods ending, September 30, 2012.

Action 13-BA-014:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23-2.11 (c) 3 does hereby certify that as the date of these reports, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23-2.11 (a);

BE IT FURTHER RESOLVED that the Superintendent of Schools recommends that the Clinton Township Board of Education accept the updated monthly financial reports of the Secretary and Treasurer of School Monies for the month(s) September 2012; and further recommends, in compliance with N.J.A.C. 6A: 23-2.11 (c) 4, that the Board of Education certifies that no major account has been over-expended in violation of N.J.A.C. 6A: 23-2.11 (b), and that as of this report sufficient funds are available to meet the district's financial obligations for the remainder of the year.

(____ Moved; ____ Seconded)

____ M. Freda; ____ M. Grant; ____ R. McLaughlin; ____ K. Maloy;

____ D. McTiernan; ____ K. Sturges; ____ M. Sullivan; ____ M. Cresti, Vice President;

____ J. Dincuff, President

COMMITTEE REPORTS

FACILITIES/FINANCE:

Kevin Sturges - Chair; Marc Freda, Kevin Maloy & Dan McTiernan

Action Items 13-FF-064 through 13-FF-078

Action 13-FF-064:

BE IT RESOLVED that the Board of Education hereby approves the payment of bills in the amount of \$867,605.24 for the period ending November 30, 2012.

Action 13-FF-065:

BE IT RESOLVED that the Board of Education hereby approves the following requests for employee/board member travel in accordance with the School District Accountability Act and Board of Education Policy No. 6471 “School District Travel.” Only overnight stays are eligible to meal reimbursement. Mileage, meals, and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines. Where more than five individuals from the district are to attend the same out-of-state conference, the school district shall obtain the prior written approval of the Executive County Superintendent, OMB Mileage Reimbursement Rate: \$0.31.

Employee/School	Program Title/Location	Date	Cost	Mileage	Lodging/Meals
Joyce Klizsus, RVS	NJ Music Educators State Conference, E. Brunswick, NJ	2/21/13 – 2/23/13	\$150.	OMB	N/A
Timothy Jaw, RVS	Common Core Standards – Train the Trainer, Montclair State University	11/29/12	\$299.	OMB	N/A
Carol Russoniello, SRS; Jean Allen, SRS	Orton Gillingham (Dyslexia) Training, Secaucus, NJ	Rescheduled to 12/3/12 thru 12/7/12	\$975 ea	OMB + tolls and parking	N/A

Action 13-FF-066:

BE IT RESOLVED that the Board of Education hereby accepts the following 2012/13 grants from the Clinton Township Foundation for Educational Excellence:

Grant Recipient	School	Title	Amount
Jennifer Collett, Ellen Sidbury, Melissa Goad	SRS	Doceri Seed Funding	\$5,604.00
Lisanne Bartram	PMG	Lenape Native American Lifeways	\$600.00
Jennifer Collett, Roberta Grambor & Amy Santanasto	PMG	PMG Publishing Center	\$1,202.95
Patrick Gugliandolo	RVS	Trail Art	\$1,800.00
Kendra Squindo, Amy Gittins & Kerry Mueller	CTMS	Character Counts	\$1,895.00
Diane Cormican & Renee Sielaff	CTMS/RVS	Quiz Bowl Buzzer System	\$2,000.00

Action 13-FF-067:

BE IT RESOLVED that the Board of Education hereby accepts a \$2,450 Grant for Round Valley School and the Clinton Township Middle School from the ExxonMobil Educational Alliance Program. The grant will support a variety of science-related equipment and resource materials.

Action 13-FF-068:

***BE IT RESOLVED** that the Board of Education hereby approves Heather Spitzer, Business Administrator, to solicit a Request for Proposal for an Architect of Record.*

Action 13-FF-069:

***BE IT RESOLVED** that the Board of Education hereby approves Heather Spitzer, Business Administrator, to solicit a Request for Proposal for a provider of Before and After School Program, Kindergarten Wrap Program and Summer Camp for district students at the Clinton Township School District.*

Action 13-FF-070:

***BE IT RESOLVED** that the Board of Education hereby approves the 2012/2013 Wastewater Treatment Plant Licensed Operator Agreement with Garco Research Company, Annandale, NJ at a monthly rate of \$1,107.00 (price frozen from 2009/2010) for the Round Valley School, and a monthly rate of \$554.00 (price frozen from 2009/2010) for the Patrick McGaheran School.*

Action 13-FF-071:

***BE IT RESOLVED** that the Board of Education hereby approves the 2012/13 with McGowan LLC to provide Well Water Management at Patrick McGaheran School to ensure compliance under part 141 of the National Primary Drinking Water Regulation and the New Jersey Drinking Water Act N.J.A.C. 7:10 at a cost of \$1,500 for the 2012/13 school year.*

Action 13-FF-072:

***BE IT RESOLVED** that the Board of Education hereby authorizes the submission of the District's Comprehensive Maintenance Plan (including Schedule M-1).*

Action 13-FF-073:

***BE IT RESOLVED** that the Board of Education hereby approves Lawrence P Booth, Educational Instructor, to provide Home Instruction to SID# 4820418718 effective November 14, 2012 through December 21, 2012, not to exceed 10 hours per week at a rate of \$55.00 per hour.*

Action 13-FF-074:

***BE IT RESOLVED** that the Board of Education hereby approves Louis Daly to provide SCIP training to SRS Staff on January 8, 2013 at a rate of \$675.00 for one day of training.*

Action 13-FF-075:

***BE IT RESOLVED** that the Board of Education hereby approves Louis Daly to provide SCIP training to PMG Staff on January 9, 2013 (rescheduled from 11/1/12) at a rate of \$675.00 for one day of training.*

Action 13-FF-076:

BE IT RESOLVED that the Board of Education hereby approves the Doctor Is In locations in Clinton, Flemington and Phillipsburg as the local medical facilities to provide district occupational medical care.

Action 13-FF-077:

BE IT RESOLVED that the Board of Education hereby adopts the following TENTATIVE 2013/14 Budget Calendar:

2013/14 BUDGET CALENDAR*

- Preliminary Budget Requests to Business AdministratorNovember 30, 2012*
- CSA/Business Administrator evaluate submitted budget.....November/December 2012*
- Budget 101 Presentation.....December 3, 2012*
- Preliminary Budget to Finance Committee.....January 2013*
- NJDOE Releases State Aid Entitlements..... ??*
- Tentative Adoption 2013/14 BudgetFebruary 25, 2013*
- Tentative Budget Due to County Office.....March 4, 2013*
- Public Hearing of the Budget.....March 25, 2013*
- Meeting with Town Council and Mayor.....March/April 2013*

***PLEASE NOTE THAT ALL DATES ARE TENTATIVE - As of NOVEMBER 1, 2012**

Action 13-FF-078:

BE IT RESOLVED that the Board of Education hereby authorizes a Service Agreement with ATC Services, Inc. from November 2012 through June 2013 in the amount of \$4,000.

(_____ Moved; _____ Seconded)
_____ M. Freda; _____ M. Grant; _____ R. McLaughlin; _____ K. Maloy;
_____ D. McTiernan; _____ K. Sturges; _____ M. Sullivan; _____ M. Cresti, Vice President;
_____ J. Dincuff, President

PERSONNEL/NEGOTIATIONS:

Michelle Cresti – Chair; Jim Dincuff, Maria Grant & Kevin Maloy
Action Items 13-PN-103 through 13-PN-116

PLEASE NOTE THAT ALL STAFF APPOINTMENTS ARE AT THE RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS AND THAT ALL SALARIES ARE PRO-RATED TO THE EFFECTIVE DATE OF EMPLOYMENT AND WITHIN THE CURRENT SCHOOL BUDGET

Action 13-PN-103:

***BE IT RESOLVED** that the Board of Education hereby accepts, with regret, the resignation of **Lisa Schenkel**, PMG Lunch/Recess Monitor, effective November 6, 2012.*

Action 13-PN-104:

***BE IT RESOLVED** that the Board of Education hereby accepts, with regret, the resignation of **Terri Lemon**, Accounts Payable Coordinator, effective January 4, 2012.*

Action 13-PN-105:

***BE IT RESOLVED** that the Board of Education hereby approves the employment of **Patricia Shideler** as a .5 RVS Teaching Assistant, Step C, BA, \$10,755, (new position IEP driven) for the 2012/13 school year, effective November 12, 2012.*

Action 13-PN-106:

***BE IT RESOLVED** that the Board of Education hereby approves the employment of **Annette Fodera** as a RVS Teacher – Grade 5, at Step ABC, MA (as per student IEP) for SID#1423012872 at an hourly rate of \$21.74, not to exceed ten (10) hours per week, effective November 20, 2012 through June 30, 2013.*

Action 13-PN-107:

***BE IT RESOLVED** that the Board of Education hereby approves the employment of **Michelle Smith** as a Substitute Nurse, effective November 20, 2012 for the 2012/13 school year at a rate of \$100 per day.*

Action 13-PN-108:

***BE IT RESOLVED** that the Board of Education hereby approves the following Teacher/Teaching Assistant Substitutes for the 2012/2013 school year at a rate of \$90 per day:*

*David Sisbarro
Jennifer VanDoren*

Action 13-PN-109:

***BE IT RESOLVED** that the Board of Education hereby approves the rate for Bus Aides and Substitute Bus Aides at \$15 p/h for the 2012/13 school year, as needed.*

Action 13-PN-110:

***BE IT RESOLVED** that the Board of Education hereby approves **Annette Fodera** and **Lorelei Olsen** to be permanent bus aides for SID# 407546431 for the 2012/2103 school year. Not to exceed 10 hours a week, to be paid at an hourly rate of \$15.00 per hour.*

Action 13-PN-111:

***BE IT RESOLVED** that the Board of Education hereby approves **Denise Burger, David Schideler** and **Ruth Stieh** to be substitute bus aides for SID# 407546431 for the 2012/13 school year. Not to exceed 10 hours a week, to be paid at an hourly rate of \$15.00 per hour.*

Action 13-PN-112:

***BE IT RESOLVED** that the Board of Education hereby approves **Maria Lacamera** Lunch Aide Substitute for the 2012/13 school year at a rate of \$9.50 per hour.*

Action 13-PN-113:

***BE IT RESOLVED** that the Board of Education hereby approves School Nurse Student Teacher, **Marla Mygatt** from Kean University to be placed with **Susan Straight**, RVS School Nurse, two days per week January 18, 2013 through March 15, 2013.*

Action 13-PN-114:

***BE IT RESOLVED** that the Board of Education hereby approves Student Teacher **Ashley Denti** from Centenary College to be placed with **Sandra Fitzpatrick**, SRS 1st Gr. Teacher, effective January 21, 2013 through May 18, 2013.*

Action 13-PN-115:

***BE IT RESOLVED** that the Board of Education hereby approves Occupational Therapy Student **Katherine Kirk** from Seton Hall University to be placed with **Joan Slagus** and **Karen Sinagra**, both Occupational Therapists, to complete 50 volunteer hours for graduate course, effective the month of January 2013.*

Action 13-PN-116:

***BE IT RESOLVED** that the Board of Education hereby approves **Christopher Condelli** of Raritan Community College to be placed with **Stephanie Snyder** and **Lisanne Bartram**, 2nd Gr. Teachers to complete 15 observing/volunteer hours, effective November 30th – December 7, 2012.*

(_____ Moved; _____ Seconded)
 _____ M. Freda; _____ M. Grant; _____ R. McLaughlin; _____ K. Maloy;
 _____ D. McTiernan; _____ K. Sturges; _____ M. Sullivan; _____ M. Cresti, Vice President;
 _____ J. Dincuff, President

POLICY/CURRICULUM:

**Rachel McLaughlin – Chair; Michelle Cresti, Kevin Sturges & Michelle Sullivan
 Action Item 13-PC-017 through 13-PC-021**

Action 13-PC-017:

***BE IT RESOLVED** that the Board of Education hereby approves the second reading and adoption of the following Bylaw, as presented to the Board as follows:*

By Law

0164.1 – Conduct of the Board/Core Values

Action 13-PC-018:

***BE IT RESOLVED** that the Board of Education hereby approves the following field trips (costs are funded through outside sources):*

<i>Date</i>	<i>Destination</i>	<i>Grade/Group</i>	<i>Teacher</i>
05/17/13	Hershey Park	Music Students Grades 7 & 8	Mr. Tarriff
05/24/13	Six Flags Great Adventure Jackson, NJ	Golden Eagles Singers Grades 4, 5 & 6	Ms. Klizus
05/30/13	Medieval Times Lyndhurst, NJ	Grade 7	Ms. Cantagallo
1/3, 10, 19, 24, 31 & 2/7/2013 (Rain Dates: 2/14 & 2/21)	Shawnee Ski Area E. Stroudsburg, PA	Grades 7 & 8	Ms. Cormican

Action 13-PC-019:

***BE IT RESOLVED** that the Board of Education hereby approves the following field trips (costs are funded at board expense):*

<i>Date</i>	<i>Destination</i>	<i>Grade/Group</i>	<i>Teacher</i>
05/09/13	Gettysburg Museum Gettysburg, PA	Grade 8 (approx. 50 students)	Ms. Cormican

Action 13-PC-020:

BE IT RESOLVED that the Board of Education hereby approves the following teachers to serve as a mentor at a stipend of \$550.00 prorated from October 29, 2012 through February 4, 2013:

Rita Russomano mentor for Lara Calo, MLR replacement for Kemi Sunmonu.

Action 13-PC-021:

BE IT RESOLVED that the Board of Education hereby approves the following people to serve on the District Evaluation Assessment Committee:

*Dr. Drucilla Clark
Bobbie Felip
Judith Hammond
Lynn Avery
Joanne Filus
Suzanne Gitomer
Tim Jaw
Jean Kinkead
Jessica Schaefer
Stephanie Snyder
Ellen Layton
Dan McTiernan*

(_____ Moved; _____ Seconded)

_____ M. Freda; _____ M. Grant; _____ R. McLaughlin; _____ K. Maloy;
_____ D. McTiernan; _____ K. Sturges; _____ M. Sullivan; _____ M. Cresti, Vice President;
_____ J. Dincuff, President

COMMUNICATIONS:

Maria Grant, Chair - Jim Dincuff, Rachel McLaughlin & Michelle Sullivan

OLD BUSINESS

NEW BUSINESS

SECOND RECOGNITION OF THE PUBLIC

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER

ADJOURNMENT

Action 13-AJ-006:

BE IT RESOLVED that the Board of Education hereby adjourns this meeting.

(_____ Moved; _____ Seconded; _____ Ayes; _____ Nays)