

**CLINTON TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION**

AGENDA

**Regular Meeting January 28, 2013 at 7:30 PM
Clinton Township Middle School Auditorium**

CALL TO ORDER: _____ called the meeting to order at _____ pm.

**PUBLICATION
OF NOTICE:**

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through the annual public notice on January 10, 2013.

- a. Faxing to three newspapers designated by the Board – Hunterdon County Democrat, Hunterdon Review and Express Times
- b. Posting on the District Website, the main bulletin board in the Administration Office and in each Clinton Township School
- c. Filing with the Clerk of Clinton Township

ROLL CALL

Present:

Board Members:

_____ Kevin Sturges, President	_____ Kevin Maloy
_____ Maria Grant, Vice President	_____ Rachel McLaughlin
_____ Michelle Cresti	_____ Dan McTiernan
_____ Marc Freda	_____ Michelle Sullivan
_____ John Higgins	

Present:

District Administrators:

_____ Dr. Drucilla W. Clark, Superintendent of Schools
_____ Mrs. Heather A. Spitzer, Business Administrator/Board Secretary

Also Present: _____ Vito Gagliardi, Esq., Board Attorney

**PLEDGE OF
ALLEGIANCE:**

_____ led the Board in the Pledge of Allegiance.

PRESIDENT'S COMMENTS/REPORT

REPORT OF THE SUPERINTENDENT OF SCHOOLS

Action Items 13-SU-008

Dr. Clark will present the following to the Board of Education:

1. Enrollment Report – 1,608
2. Suspension Report
 - 1 – 1 day in school suspension - CTMS
3. HIB Reports - attached:
 - a. 1 - investigations at – CTMS - All determined not to be HIB
 - b. 3 - investigations at – RVS - All determined not to be HIB
 - c. 3 - investigations at – PMG - All determined not to be HIB
 - d. 2 - investigations at – SRS - All determined not to be HIB
4. Presentation by Greg Somjen, Principal, Parette Somjen Architects

Action 13-SU-008:

***BE IT RESOLVED** that the Board of Education accepts the enrollment, suspension and the HIB reports as presented.*

(____ Moved; ____ Seconded)
____ M. Cresti; ____ M. Freda; ____ J. Higgins; ____ R. McLaughlin; ____ K. Maloy;
____ D. McTiernan; ____ M. Sullivan; ____ M. Grant, Vice President; ____ K. Sturges,
President

PUBLIC COMMENTS – AGENDA ITEMS ONLY

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

FIRST RECOGNITION OF THE PUBLIC

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY

Action Item 13-BA-022 through 13-BA-025

Informational:

- Update on mandated Board member training
- The Board of Education has scheduled a Budget Workshop Special Meeting on Monday, February 11, 2013 at 7 pm, which will be held in the Auditorium of Clinton Township Middle School.

Action 13-BA-022:

***BE IT RESOLVED** that the Board of Education hereby approves the following Board Meeting minutes and Executive Session minutes for:*

<i>Minutes</i>	<i>Executive Session</i>
<i>December 3, 2012</i>	
<i>December 17, 2012</i>	<i>December 17, 2012</i>
<i>January 3, 2013</i>	

Action 13-BA-023:

***BE IT RESOLVED** that the Board of Education hereby approves the Board Secretary and Treasurer's Reports for the periods ending, November 30, 2012.*

Action 13-BA-024:

***BE IT RESOLVED** that the Board of Education hereby approves the line item transfers for the periods ending, November 30, 2012.*

Action 13-BA-025:

***BE IT RESOLVED** that the Board Secretary, pursuant to N.J.A.C. 6A: 23A-16.10 (c) 3 does hereby certify that as the date of these reports, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);*

***BE IT FURTHER RESOLVED** that the Superintendent of Schools recommends that the Clinton Township Board of Education accept the updated monthly financial reports of the Secretary and Treasurer of School Monies for the month(s) November 2012; and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education certifies that no major account has been over-expended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the district's financial obligations for the remainder of the year.*

(____ Moved; ____ Seconded)
____ M. Cresti; ____ M. Freda; ____ J. Higgins; ____ K. Maloy; ____ R. McLaughlin;
____ D. McTiernan; ____ M. Sullivan; ____ M. Grant, Vice President; ____ K. Sturges,
President

COMMITTEE REPORTS

FACILITIES/FINANCE:

Kevin Maloy - Chair; Marc Freda, Maria Grant & Kevin Sturges
Action Items 13-FF-079 through 13-FF-094

Action 13-FF-079:

***BE IT RESOLVED** that the Board of Education hereby approves the payment of bills in the amount of \$2,328,617.56 for the period ending January 28, 2013.*

Action 13-FF-080:

***BE IT RESOLVED** that the Board of Education hereby approves the following requests for employee/board member travel in accordance with the School District Accountability Act and Board of Education Policy No. 6471 "School District Travel." Only overnight stays are eligible to meal reimbursement. Mileage, meals, and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines. Where more than five individuals from the district are to attend the same out-of-state conference, the school district shall obtain the prior written approval of the Executive County Superintendent, OMB Mileage Reimbursement Rate: \$0.31.*

Employee/School	Program Title/Location	Date	Cost	Mileage	Lodging/ Meals
Joanne Filus, Judy Johnson, Tina Rockafellow & Erinn Auletta, RVS	Building Student Proficiency in Reading and Writing, Clark, NJ	1/30/13	\$175. Ea.	OMB	N/A
Joanne Filus, Judy Johnson, Tina Rockafellow & Erinn Auletta, RVS; Bonnie Birken & Kate Zimmerbaum, CTMS	Short-Term Strategies to Improve on the Reading and Writing NJASK Tests, Clark, NJ	2/27/13	\$175. Ea.	OMB	N/A
Erin Repsher, PMG; Brittany Tanis, SRS	NJ Music Educators Assoc. Music Conference, E. Brunswick, NJ	2/12/13 and 2/22/13	\$270. Ea.	OMB	N/A
Elizabeth Salazar, PMG; Amarilis Florio,	PECS Level 1 Basic Training, New	6/10/13 and 6/11/13	\$395. Ea.	OMB	N/A

<i>RVS; Lisa Fama, CTMS</i>	<i>Brunswick, NJ</i>				
<i>Kathleen Collins, CTMS</i>	<i>Mindsets, Motivation and Resilience Symposium, Columbia University, NYC</i>	<i>4/10/13</i>	<i>\$255.</i>	<i>OMB + transportation</i>	<i>N/A</i>
<i>Lisa Waddell, CTMS</i>	<i>NJTEEA Annual STEM Conference, Montclair State Univ.</i>	<i>5/10/13</i>	<i>\$135.</i>	<i>OMB</i>	<i>N/A</i>
<i>Ellen Sidbury, SRS</i>	<i>K-2 Early Elementary Conference, Kean University</i>	<i>1/17/13</i>	<i>\$149.</i>	<i>OMB</i>	<i>N/A</i>
<i>Tracy Menzie, CTMS; Jennie Kahl, SRS</i>	<i>Functional Analysis & Treatment of Severe Behavior Disorders, Saddle Brook, NJ</i>	<i>3/5/13 & 3/6/13</i>	<i>\$315. Ea.</i>	<i>OMB</i>	<i>N/A</i>
<i>Julia Williams, RVS</i>	<i>Differential Instruction w/ Small Group, Douglass Campus Center</i>	<i>2/12/013</i>	<i>\$150.</i>	<i>OMB</i>	<i>N/A</i>
<i>Amy Santanasto & Roberta Grambor, PMG</i>	<i>Conference on Reading & Writing, New Brunswick, NJ</i>	<i>4/12/13</i>	<i>\$150. Ea.</i>	<i>OMB</i>	<i>N/A</i>
<i>Bobbie Felip, PMG</i>	<i>Spring Training Institute – Title I, Atlantic City, NJ</i>	<i>5/29/13 & 5/30/13</i>	<i>\$298.</i>	<i>OMB, tolls, parking</i>	<i>N/A</i>

Action 13-FF-081:

BE IT RESOLVED that the Board of Education hereby acknowledges the following requests for graduate course approval, in accordance with the Negotiated Agreement:

<i>Employee/ BOE Member/School</i>	<i>Program Title/Location</i>	<i>Date</i>
<i>Jennifer Sandorse, RVS</i>	<i>Integrating Literacy & Technology Across the Curriculum, Fairleigh Dickinson</i>	<i>Spring 2013</i>
<i>Kelly Gallo, RVS</i>	<i>Innovative Approaches to Literacy Instruction, Centenary College</i>	<i>Spring 2013</i>
<i>Mary Claire Spadone, RVS</i>	<i>Assessment Techniques: Assessing for Student Learning, The College of NJ</i>	<i>Spring 2013</i>
<i>Sheila deBarra, RVS</i>	<i>Collaboration for Inclusive Classrooms, Kean University</i>	<i>Spring 2013</i>
<i>Amy Santanasto, PMG</i>	<i>Issues In Instructional Leadership in Reading and Writing, University of Pennsylvania</i>	<i>Spring 2013</i>
<i>JoAnn Gitto, CTMS</i>	<i>Development & Supervision of Spec Ed Programs, Centenary College</i>	<i>Spring 2013</i>
<i>Kelly DiGioia, PMG</i>	<i>Painting – Autism in Art, Kean University</i>	<i>Spring 2013</i>

Action 13-FF-082:

BE IT RESOLVED that the Board of Education hereby approves the 2013/14 contract with Parette Somjen between the Board of Education of the Clinton Township School District and Parette Somjen, as Architect of Record, based on the following rate table:

	<u>Hourly Rate</u>
Principals/Partners: Licensed Architect	\$160
Associate(s): Licensed Architect	\$139
Project Engineer(s)	\$139
Senior Project Manager	\$139
Project Manager(s)	\$104
Project Architect(s)	\$ 85
Assistant Project Manager(s)	\$ 85
Architectural Intern(s)/Designers Level 2	\$ 74
Architectural Intern(s): Level 1	\$ 60
Administrative Assistant	\$ 50

Action 13-FF-083:

BE IT RESOLVED that the Board of Education hereby approves Somerset County ESC to perform Speech and Language services 1x weekly for one half hour for SID #4820418718 at an hourly rate of \$85 for the 2012/13 school year.

Action 13-FF-084:

BE IT RESOLVED that the Board of Education hereby approves Brian Friedlander, (Assistive Tek) to provide an Assistive Technology Evaluation for SID #7276947251 during the 2012/13 school year, not to exceed \$1,000.00.

Action 13-FF-085:

BE IT RESOLVED that the Board of Education hereby approves Dr. O'Desky to conduct a Neuropsychological evaluation on SID #7797397359 during the 2012/13 school year. Not to exceed \$2,900.

Action 13-FF-086:

BE IT RESOLVED that the Board of Education hereby approves **Martha Roth**, 4th Gr. TA, to provide one-on-one supervision for SID #5591594564 as a chaperone at RVS after school functions at the hourly chaperone rate of \$21.20, not to exceed 3 hours per function for the 2012/13 school year.

Action 13-FF-087:

***BE IT RESOLVED** that the Board of Education hereby approves **Nancy Kadri**, 4th Gr. TA, to provide one-on-one supervision for SID #4075464321 as a chaperone at RVS after school functions at the hourly chaperone rate of \$21.20, not to exceed 3 hours per function for the 2012/13 school year.*

Action 13-FF-088:

***BE IT RESOLVED** that the Board of Education hereby approves **Maggie Cassidy** to provide Home Instruction to SID #3945061882. Not to exceed 10 hours per week at an hourly rate of \$28.62 per hour.*

Action 13-FF-089:

***BE IT RESOLVED** that the Board of Education hereby approves **Robin Kiefer** to provide home instruction to SID 8949584436 starting January 28, 2013 until March 1, 2013. Not to exceed 5 hours a week at an hourly rate of \$28.62 per hour.*

Action 13-FF-090:

***BE IT RESOLVED** that the Board of Education hereby approves **Chrissy Wendel** to provide home instruction to SID #5597558741 starting January 29, 2013 until March 4, 2013. Not to exceed 5 hours per week at an hourly rate of \$28.62 per hour.*

Action 13-FF-091:

***BE IT RESOLVED** that the Board of Education hereby approves Dr. Joel R. Rosh, Practice Associates Medical Group, to conduct a medical evaluation for SID #2955918827 during the 2012/13 school year, not to exceed \$700.00 for the exam.*

Action 13-FF-092:

***BE IT RESOLVED** that the Board of Education hereby approves Itinerant Services from Lake Drive School for SID #8169117790 for the 2012/13 school year. Fee is \$300 per hour not to exceed 5 hours a year.*

Action 13-FF-093:

***BE IT RESOLVED** that the Board of Education hereby approves SID #4838554343 to attend 2011/12 ESY program for 4 hours a day for 19 days to be paid to the parents and not to exceed \$3,705 for costs in excess of insurance reimbursement per IEP.*

Action 13-FF-094:

***WHEREAS**, N.J.A.C. 6A: 23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2013-2014; and*

***WHEREAS** the Clinton Township Board of Education desires to apply for this waiver due to the fact that based upon the December 1, 2012 count, it projects having fewer than 40 Medicaid eligible classified students 2013-2014 budget year;*

***NOW THEREFORE BE IT RESOLVED** that the Clinton Township Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Hunterdon an appropriate waiver of the requirements of N.J.A.C. 6A: 23A-5.3 for the 2013-2014 school year.*

(_____ Moved; _____ Seconded)

_____ M. Cresti; _____ M. Freda; _____ J. Higgins; _____ K. Maloy; _____ R. McLaughlin;
_____ D. McTiernan; _____ M. Sullivan; _____ M. Grant, Vice President; _____ K. Sturges,
President

PERSONNEL/NEGOTIATIONS:

Dan McTiernan – Chair; Michelle Cresti, John Higgins & Kevin Maloy
Action Items 13-PN-145 through 13-PN-157

PLEASE NOTE THAT ALL STAFF APPOINTMENTS ARE AT THE RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS AND THAT ALL SALARIES ARE PRO-RATED TO THE EFFECTIVE DATE OF EMPLOYMENT AND WITHIN THE CURRENT SCHOOL BUDGET

Action 13-PN-145:

***BE IT RESOLVED** that the Board of Education hereby accepts, with regret, the notice of retirement from **Melinda Jerolimic**, TA PMG, effective July 1, 2013.*

Action 13-PN-146:

***BE IT RESOLVED** that the Board of Education hereby accepts, with regret, the notice of retirement from **Pauline Glowatz**, PMG Physical Education, effective July 1, 2013.*

Action 13-PN-147:

***BE IT RESOLVED** that the Board of Education hereby approves the change in date of Disability/Maternity Leave of Absence for **Frances Lin**, CTMS Special Education Teacher- Grade 7, from March 11, 2013 to March 4, 2013.*

Action 13-PN-148:

***BE IT RESOLVED** that the Board of Education hereby approves the employment of **Stacy Stergio** as CTMS Maternity Leave Replacement Special Education Teacher (replacing **Frances Lin**), at Step ABC, BA, \$49,142 (pro-rated to start date), effective March 4, 2013 through June 30, 2013.*

Action 13-PN-149:

*BE IT RESOLVED that the Board of Education hereby approves the correction of step, degree and salary for **Rebecca Zielinski**, CTMS Maternity Leave Replacement Special Education Teacher (replacing **Caroline Mann**) from Step ABC, MA, \$51,642 to Step ABC, BA, \$49,142 (prorated to start date) effective January 2, 2013 through June 30, 2013.*

Action 13-PN-150:

*BE IT RESOLVED that the Board of Education hereby approves the request for Disability Leave of Absence for **Patricia Shideler**, RVS Teaching Assistant, from January 5, 2013 through January 28, 2013.*

Action 13-PN-151:

*BE IT RESOLVED that the Board of Education hereby approves the Family Leave of Absence request for **Judith Hausdoeffler**, RVS Special Ed Teacher – Grade 5, for the period April 22, 2013 through May 31, 2013.*

Action 13-PN-152:

BE IT RESOLVED that the Board of Education hereby approves the employment of the following Substitute Teachers/Teaching Assistants at the rate of \$90/day, as needed, effective January 29, 2013 for the 2012/13 school year:

*Dawn Chioda
Cecil (Spencer) Fader*

Action 13-PN-153:

BE IT RESOLVED that the Board of Education hereby approves the employment of the following Substitute Secretary at the rate of \$11/hour, as needed, effective January 29, 2013 for the 2012/13 school year:

Dawn Chioda

Action 13-PN-154:

*BE IT RESOLVED that the Board of Education hereby approves **Stacy James** as a Substitute Bus Aide at \$15 per hour, as needed, for the 2012/13 school year, effective December 20, 2012.*

Action 13-PN-155:

BE IT RESOLVED that the Board of Education hereby approves the following chaperones for the 2012/13 school year at an hourly rate of \$21.20, not to exceed three hours each:

*Pat Gugliandolo
Joyce Klizus
Jere Waldron*

Alison Bills
Susana Ramahlo
Kevin Rudolph
Ama Florio
Judy Hausdorffer
Francis Kelly
Tim Jaw
Courtney Hauck

Action 13-PN-156:

BE IT RESOLVED that the Board of Education hereby approves the movement across the salary guide for the following certificated staff effective February 1, 2013 for the 2012/13 school year:

<i>Effective Date</i>	<i>Name</i>	<i>2011/12 Step/Degree</i>	<i>2011/12 Salary</i>	<i>2012/13 Step/Degree</i>	<i>2012/13 Salary</i>
02/01/2013	Sandorse, Jennifer	D / BA	\$50,142	D / BA+15	\$51,092

Action 13-PN-157:

BE IT RESOLVED that the Board of Education hereby approves the employment of **Alexandra Willis**, .5 (three and half hours per day) CTMS Child Study Team Secretary (12 months) at Step AB, \$18,122 (pro-rated to start date), effective February 11, 2013 through June 30, 2013.

(____ Moved; ____ Seconded)

____ M. Cresti; ____ M. Freda; ____ J. Higgins; ____ K. Maloy; ____ R. McLaughlin;
____ D. McTiernan; ____ M. Sullivan; ____ M. Grant, Vice President; ____ K. Sturges,
President

POLICY/CURRICULUM:

Rachel McLaughlin – Chair; Michelle Cresti, Kevin Sturges & Michelle Sullivan
Action Item 13-PC-022 through 13-PC-024

Action 13-PC-022:

BE IT RESOLVED that the Board of Education hereby approves the 2013/14 school calendar.

Action 13-PC-023:

BE IT RESOLVED that the Board of Education hereby approves the first reading of the following policies and regulations, as presented to the Board as follows:

Policies

- 2415 – No Child Left Behind Programs (revised)
- 3230 – Outside Activities (revised)
- 3281 – Inappropriate Staff Conduct - Teaching Staff Members (revised)
- 4230 – Outside Activities (revised)
- 4281 – Inappropriate Staff Conduct – Support Staff Members (revised)

6480 – *Purchase of Food Supplies (revised)*
8505 – *School Nutrition (revised)*

Regulations

2431.1 – *Emergency Procedures for Athletic Practices and Competitions (revised)*
2431.2 – *Medical Examination to Determine Fitness for Participation in Athletics (revised)*
3230 - *Outside Activities – (revised)*
3281 – *Inappropriate Staff Conduct - Teaching Staff Members (revised)*
4230 – *Outside Activities (revised)*
4281 - *Inappropriate Staff Conduct – Support Staff Members (revised)*

Action 13-PC-024:

BE IT RESOLVED that the Board of Education hereby approves the Multidimensional Principal Performance Rubric (MPPR) with Teachscape as the principal evaluation tool at a cost not to exceed \$750.00 for the 2013/14 school year.

(_____ Moved; _____ Seconded)

_____ M. Cresti; _____ M. Freda; _____ J. Higgins; _____ K. Maloy; _____ R. McLaughlin;
_____ D. McTiernan; _____ M. Sullivan; _____ M. Grant, Vice President; _____ K. Sturges,
President

COMMUNICATIONS:

Maria Grant, Chair – Marc Freda, Rachel McLaughlin & Dan McTiernan

OLD BUSINESS

NEW BUSINESS

SECOND RECOGNITION OF THE PUBLIC

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

EXECUTIVE SESSION:

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Clinton Township Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in “Executive Session,” i.e. without the public being permitted to attend, and

WHEREAS, the Clinton Township Board of Education has determined that the following issues are permitted by N.J.S.A. 10: 4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session.

***WHEREAS**, “any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body.” The collective bargaining contract(s) discussed are between the public body and the CTEA.*

***WHEREAS**, the length of the Executive Session is estimated to be forty-five (45) minutes after which the meeting shall reconvene and proceed with business.*

***NOW, THEREFORE, BE IT RESOLVED** that the Clinton Township Board of Education will go into Executive Session for only the above stated reasons;*

***BE IT FURTHER RESOLVED** that the Board hereby declares that its discussion of the aforementioned subject will be made public at such time as the reason for confidentiality no longer exists.*

Action will not be taken upon return.

ADJOURNMENT

Action 13-AJ-010:

***BE IT RESOLVED** that the Board of Education hereby adjourns this meeting.*

(_____ Moved; _____ Seconded; _____ Ayes; _____ Nays)