

**CLINTON TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION**

MINUTES

**Special Meeting March 4, 2013 at 7:00 PM
Clinton Township Middle School Auditorium**

CALL TO ORDER: Mr. Sturges called the meeting to order at 7:07 pm.

**PUBLICATION
OF NOTICE:**

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided on February 1, 2013.

- a. Faxing to three newspapers designated by the Board – Hunterdon County Democrat, Hunterdon Review and Express Times
- b. Posting on the District Website, the main bulletin board in the Administration Office and in each Clinton Township School
- c. Faxing to the Clerk of Clinton Township

ROLL CALL

Present:	<i>Board Members:</i> Kevin Sturges, President Maria Grant, Vice President Michelle Cresti Marc Freda	Kevin Maloy Rachel McLaughlin Dan McTiernan Michelle Sullivan
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Not Present: John Higgins

Present:	<i>District Administrators:</i> Dr. Drucilla W. Clark, Superintendent of Schools Mrs. Heather A. Spitzer, Business Administrator/Board Secretary
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Also Present: ML Fabian, Esq., Board Attorney

**PLEDGE OF
ALLEGIANCE:**

Mr. Sturges led the Board in the Pledge of Allegiance.

PRESIDENT'S COMMENTS/REPORT

Mr. Sturges discussed the agenda

Mr. Sturges also mentioned that the CTMS Drama Club will be performing *Willy Wonka Jr.* Thursday, Friday and Saturday this week.

PUBLIC COMMENTS – AGENDA ITEM ONLY

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

No comments at this time.

FIRST RECOGNITION OF THE PUBLIC

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

Public session opened at 7:12 pm

JoAnn Gitto, Negotiations Chair, recognized and thanked Mr. McTiernan for starting the negotiations process.

Public session closed at 7:13 pm

REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY
Action Items 13-BA-027 through 13-BA-029

Action 13-BA-027:

***BE IT RESOLVED** that the Board of Education hereby approves the Board Secretary and Treasurer's Reports for the period ending, December 31, 2012.*

Action 13-BA-028:

***BE IT RESOLVED** that the Board of Education hereby approves the line item transfers for the period ending, December 31, 2012.*

Action 13-BA-029:

***BE IT RESOLVED** that the Board Secretary, pursuant to N.J.A.C. 6A: 23A-16.10 (c) 3 does hereby certify that as the date of these reports, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);*

BE IT FURTHER RESOLVED that the Superintendent of Schools recommends that the Clinton Township Board of Education accept the updated monthly financial reports of the Secretary and Treasurer of School Monies for the month(s) December 2012; and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education certifies that no major account has been over-expended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the district's financial obligations for the remainder of the year.

*Motion by M. Grant; seconded by R. McLaughlin. The Board **ADOPTS** resolution **13-BA-027 through 13-BA-029** on a roll call vote as follows: ayes, 8; nays, 0.*

Preliminary Budget Presentation

Board Questions on Budget Presentations:

Mr. Sturges described the budget process

Ms. Sullivan asked what the budget process will be going forward.

Mr. Freda asked what was the tax impact on an average assessment home.

Mr. McTiernan discussed cost per pupil (among similar operating districts) – why are Flemington-Raritan and Branchburg showing a decrease in ranking. Branchburg closed a school.

SECOND RECOGNITION OF THE PUBLIC

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

Public session opened at 8:26 pm

A resident from River Bend Road asked how much do comparable districts receive in School Choice. She also has concerns that School Choice deflates property value. She discussed adding more teachers for Basic Skills Instruction – not only have Basic Skills Instruction, but also have enrichment programs as well.

Susan Ehlert, Librarian at SRS/PMG asked with regards to School Choice are we losing students to other districts and what is that impact on our budget.

Public session closed at 8:33 pm.

FACILITIES/FINANCE:

Kevin Maloy - Chair; Marc Freda, Maria Grant & Kevin Sturges
Action Items 13-FF-109 through 13-FF-110

Mr. Maloy reported from the Committee and thanked all of the Board Committees for all of their support.

Action 13-FF-109:

***BE IT RESOLVED** that the Board of Education hereby approves the following resolution approving the 2013/14 Tentative Proposed Budget.*

***BE IT RESOLVED** that the tentative budget be approved for the 2013/14 School Year using the 2013/14 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:*

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
<i>2013/14 Total Expenditures</i>	\$26,264,075	\$358,062	\$2,154,968	\$28,777,105
<i>Less: Anticipated Revenues</i>	<u>\$3,733,577</u>	<u>\$358,062</u>	<u>\$71,772</u>	<u>\$4,163,411</u>
<i>Taxes to be Raised</i>	<u>\$22,530,498</u>	<u>0</u>	<u>\$2,083,196</u>	<u>\$24,613,694</u>

And to advertise said tentative budget in the Hunterdon Democrat in accordance with the form suggested by the State Department of Education and according to law; and

***BE IT FURTHER RESOLVED**, that a public hearing be held at the Clinton Township Middle School Auditorium, 34 Grayrock Road, Clinton, New Jersey on March 25, 2013 at 7:30 p.m. for the purpose of conducting a public hearing on the budget for the 2013/14 School Year.*

***WHEREAS**, the Clinton Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and*

***WHEREAS**, N.J.A.C. 6A: 23A-7.3 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and*

***WHEREAS**, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and*

***WHEREAS**, travel and related expenses not in compliance with N.J.A.C. 6A: 23A-7.3 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now*

***THEREFORE, BE IT RESOLVED**, the Board of Education approves all travel not in compliance with N.J.A.C. 6A: 23A-7.3 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and*

***BE IT FURTHER RESOLVED**, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3(b)1, to a maximum expenditure of \$100,000 for all staff and board members.*

Discussion:

Mr. Maloy – co-curricular funding and participation. He supports full funding of a fully rounded education.

Mr. Freda is not in support of fully funding co-curricular. Would prefer to see money in classrooms.

Mr. McTiernan is in support of encouraging all students to participate not only in the classroom, but also at the competitive level for fully rounded students.

Ms. McLaughlin – would there be any transportation savings by using RVS fields instead of Bundt Park. No, district would still need to transport CTMS student to fields.

Ms. Sullivan – questioned if the co-curricular costs negate the opportunity savings? Dr. Clark said it was very hard to measure opportunity cost savings.

Mr. Freda questioned increase in travel on the maximum expenditure.

*Motion by M. Grant; seconded by M. Sullivan. The Board **ADOPTS** resolution **13-FF-109** on a roll call vote as follows: ayes, 8; nays, 0.*

Action 13-FF-110:

BE IT RESOLVED that the Board of Education hereby approves the following fees for participation in **Spring Athletic Programs** at the **Clinton Township Middle School** for the 2012/13 School year:

Boys Lacrosse	\$210
Girls Lacrosse	\$200
Baseball	\$240
Softball	\$240

All Pay To Participate Fees are calculated after Board of Education support of approximately 25% of costs.

All sports and clubs are subject to cancellation due to inadequate participation counts. A FULL refund will be made in the event an activity is cancelled.

Motion by M. Sullivan; seconded by R. McLaughlin. The Board **ADOPTS** resolution **13-FF-110** on a roll call vote as follows: ayes, 8; nays, 0.

PERSONNEL/NEGOTIATIONS:

Dan McTiernan – Chair; Michelle Cresti, John Higgins & Kevin Maloy
Action Items 13-PN-172 through 13-PN-173

Mr. McTiernan reported from the Committee on the nurse's needs and HIPPA requirements.

Action 13-PN-172:

BE IT RESOLVED that the Board of Education hereby approves the following 2012/13 **Clinton Township Middle School Spring Athletics**. Stipends in accordance with the Negotiated Agreement:

Jere Waldron	Boys Lacrosse	Year 1	\$1,802
Caitlyn Hughes	Girls Lacrosse	Year 0	\$1,802
Ben Cozin	Baseball	Year 1	\$1,802
Emily Kablis	Softball	Year 1	\$1,802

Sports to be run upon determination of sufficient student participation.

*If any activity fails to run, no stipend will be received for that activity.

Action 13-PN-173:

***BE IT RESOLVED** that the Board of Education hereby approves Teri Tynes as a Substitute Nurse, effective March 5, 2013 for the 2012/13 school year at a rate of \$125 per day, on an as needed basis.*

*Motion by K. Maloy; seconded by M. Grant. The Board **ADOPTS** resolutions **13-PN-172 through 13-PN-173** on a roll call vote as follows: ayes, 8; nays, 0.*

ADJOURNMENT

Dr. Clark contacted the Mayor in reference to presenting the budget to the Town Council. He invited us to the Council meeting on 3/27/13. Mr. Freda expressed interest in attending.

Action 13-AJ-013:

***BE IT RESOLVED** that the Board of Education adjourns this meeting at 9:04 pm. Motion by M. Freda; seconded by R. McLaughlin. The resolution was **ADOPTED** by the full membership of the Board.*

Respectfully Submitted,

Heather A. Spitzer
Business Administrator/Board Secretary

Minutes Prepared: 3/5/13
Minutes remain unofficial until Board of Education approval.

Board of Education Approved:

Kevin Sturges, President

Date

For more detailed information, please go to the audio of this meeting at:
<http://www.ctsd.k12.nj.us/2012-2013-meeting-agendas-minutes-and-audio/>