

**CLINTON TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION**

AGENDA

**Special Meeting March 4, 2013 at 7:00 PM
Clinton Township Middle School Auditorium**

CALL TO ORDER: _____ called the meeting to order at _____ pm.

**PUBLICATION
OF NOTICE:**

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through the annual public notice on February 1, 2013.

- a. Faxing to three newspapers designated by the Board – Hunterdon County Democrat, Hunterdon Review and Express Times
- b. Posting on the District Website, the main bulletin board in the Administration Office and in each Clinton Township School
- c. Filing with the Clerk of Clinton Township

ROLL CALL

Present:

Board Members:

_____ Kevin Sturges, President	_____ Kevin Maloy
_____ Maria Grant, Vice President	_____ Rachel McLaughlin
_____ Michelle Cresti	_____ Dan McTiernan
_____ Marc Freda	_____ Michelle Sullivan
_____ John Higgins	

Present:

District Administrators:

_____ Dr. Drucilla W. Clark, Superintendent of Schools
_____ Mrs. Heather A. Spitzer, Business Administrator/Board Secretary

Also Present: _____ Vito Gagliardi, Esq., Board Attorney

**PLEDGE OF
ALLEGIANCE:**

_____ led the Board in the Pledge of Allegiance.

PRESIDENT'S COMMENTS/REPORT

PUBLIC COMMENTS – AGENDA ITEM ONLY

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

FIRST RECOGNITION OF THE PUBLIC

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY

Action Items 13-BA-027 through 13-BA-029

Action 13-BA-027:

BE IT RESOLVED that the Board of Education hereby approves the Board Secretary and Treasurer's Reports for the period ending, December 31, 2012.

Action 13-BA-028:

BE IT RESOLVED that the Board of Education hereby approves the line item transfers for the period ending, December 31, 2012.

Action 13-BA-029:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23A-16.10 (c) 3 does hereby certify that as the date of these reports, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);

BE IT FURTHER RESOLVED that the Superintendent of Schools recommends that the Clinton Township Board of Education accept the updated monthly financial reports of the Secretary and Treasurer of School Monies for the month(s) December 2012; and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education certifies that no major account has been over-expended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the district's financial obligations for the remainder of the year.

(____ Moved; ____ Seconded)

____ M. Cresti; ____ M. Freda; ____ J. Higgins; ____ K. Maloy; ____ R. McLaughlin;
____ D. McTiernan; ____ M. Sullivan; ____ M. Grant, Vice President; ____ K. Sturges,
President

Preliminary Budget Presentation

SECOND RECOGNITION OF THE PUBLIC

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

FACILITIES/FINANCE:

**Kevin Maloy - Chair; Marc Freda, Maria Grant & Kevin Sturges
Action Items 13-FF-109 through 13-FF-110**

Action 13-FF-109:

BE IT RESOLVED that the Board of Education hereby approves the following resolution approving the 2013/14 Tentative Proposed Budget.

BE IT RESOLVED that the tentative budget be approved for the 2013/14 School Year using the 2013/14 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
<i>2013/14 Total Expenditures</i>	\$26,264,075	\$358,062	\$2,154,968	\$28,705,333
<i>Less: Anticipated Revenues</i>	<u>\$3,733,577</u>	<u>\$358,062</u>	<u>\$71,772</u>	<u>\$4,091,639</u>
<i>Taxes to be Raised</i>	<u>\$22,530,498</u>	<u>0</u>	<u>\$2,083,196</u>	<u>\$24,613,694</u>

And to advertise said tentative budget in the Hunterdon Democrat in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held at the Clinton Township Middle School Auditorium, 34 Grayrock Road, Clinton, New Jersey on March 25, 2013 at 7:30 p.m. for the purpose of conducting a public hearing on the budget for the 2013/14 School Year.

WHEREAS, the Clinton Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A: 23A-7.3 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A: 23A-7.3 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A: 23A-7.3 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3(b)1, to a maximum expenditure of \$100,000 for all staff and board members.

(_____ Moved; _____ Seconded)

_____ M. Cresti; _____ M. Freda; _____ J. Higgins; _____ R. McLaughlin; _____ K. Maloy;
 _____ D. McTiernan; _____ M. Sullivan; _____ M. Grant, Vice President; _____ K. Sturges,
 President

Action 13-FF-110:

BE IT RESOLVED that the Board of Education hereby approves the following fees for participation in **Spring Athletic Programs** at the **Clinton Township Middle School** for the 2012/13 School year:

Boys Lacrosse	\$210
Girls Lacrosse	\$200
Baseball	\$240
Softball	\$240

All Pay To Participate Fees are calculated after Board of Education support of approximately 25% of costs.

All sports and clubs are subject to cancellation due to inadequate participation counts. A FULL refund will be made in the event an activity is cancelled.

(_____ Moved; _____ Seconded)

_____ M. Cresti; _____ M. Freda; _____ J. Higgins; _____ R. McLaughlin; _____ K. Maloy;
 _____ D. McTiernan; _____ M. Sullivan; _____ M. Grant, Vice President; _____ K. Sturges,
 President

PERSONNEL/NEGOTIATIONS:

Dan McTiernan – Chair; Michelle Cresti, John Higgins & Kevin Maloy
Action Items 13-PN-172 through 13-PN-173

Action 13-PN-172:

BE IT RESOLVED that the Board of Education hereby approves the following 2012/13 **Clinton Township Middle School Spring Athletics**. Stipends in accordance with the Negotiated Agreement:

<i>Jere Waldron</i>	<i>Boys Lacrosse</i>	<i>Year 1</i>	<i>\$1,802</i>
<i>Caitlyn Hughes</i>	<i>Girls Lacrosse</i>	<i>Year 0</i>	<i>\$1,802</i>
<i>Ben Cozin</i>	<i>Baseball</i>	<i>Year 1</i>	<i>\$1,802</i>
<i>Emily Kablis</i>	<i>Softball</i>	<i>Year 1</i>	<i>\$1,802</i>

Sports to be run upon determination of sufficient student participation.
**If any activity fails to run, no stipend will be received for that activity.*

Action 13-PN-173:

BE IT RESOLVED that the Board of Education hereby approves Teri Tynes as a Substitute Nurse, effective March 5, 2013 for the 2012/13 school year at a rate of \$125 per day, on an as needed basis.

(_____ Moved; _____ Seconded)
_____ M. Cresti; _____ M. Freda; _____ J. Higgins; _____ R. McLaughlin; _____ K. Maloy;
_____ D. McTiernan; _____ M. Sullivan; _____ M. Grant, Vice President; _____ K. Sturges,
President

ADJOURNMENT

Action 13-AJ-013:

BE IT RESOLVED that the Board of Education hereby adjourns this meeting.

(_____ Moved; _____ Seconded) _____ Ayes; _____ Nays