

**CLINTON TOWNSHIP SCHOOL DISTRICT  
BOARD OF EDUCATION**

**AGENDA**

**Regular Meeting September 26, 2011 at 7:30 pm  
Clinton Township Middle School Library**

**CALL TO ORDER:** \_\_\_\_\_ called the meeting to order at \_\_\_\_\_

**PUBLICATION  
OF NOTICE:**

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through the annual public notice on May 9, 2011:

- a. Faxing to five newspapers designated by the Board – Hunterdon County Democrat, Hunterdon Review, Courier News, Star-Ledger and Express Times
- b. Posting on the District Website, the main bulletin board in the Administration Office and in each Clinton Township School
- c. Filing with the Clerk of Clinton Township

**ROLL CALL**

**Present:**

*Board Members:*

_____ Jim Dincuff, President	_____ Grace Hoefig
_____ Michelle Cresti, Vice President	_____ Mark Kaplan
_____ Marc Freda	_____ Kevin Sturges
_____ Maria Grant	_____ Michelle Sullivan

**Present:**

*District Administrators:*

\_\_\_\_\_ Mr. Kevin J. Carroll, Superintendent of Schools  
\_\_\_\_\_ Mrs. Patricia A. Leonhardt, Business Administrator/Board Secretary

**PLEDGE OF  
ALLEGIANCE:**

\_\_\_\_\_ led the Board in the Pledge of Allegiance.

**PRESIDENT'S COMMENTS/REPORT**

Recognition of Former Board of Education Vice President Donna Gregory.

\_\_\_\_\_ will discuss a facet of the Board Member Code of Ethics.

**REPORT OF THE SUPERINTENDENT OF SCHOOLS**

Mr. Carroll will present the following to the Board of Education:

1. Enrollment
2. Suspension Reports
3. Strategic Plan
  - a. Student Achievement
  - b. Productive Citizens
  - c. Supportive Environment
  - d. Community Partnerships

**REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY**

**Action Items 12-BA-015 through 12-BA-021**

Correspondence:

- Donation of an African Painting from Linda Rae Krov, SRS Music Teacher

Informational:

- A Special Board of Education meeting is scheduled for September 27, 2011. The topics will be the interviewing and appointment of a new Board of Education member and CSA search firms.
- A Special Board of Education meeting is scheduled for October 3, 2011. The topics will be the implementation of a solar project in the district as well as potential usage for the land across from the Clinton Township Middle School.
- The current date of the Board of Education's next Regular Meeting is October 17, 2011.

**Action 12-BA-015:**

***BE IT RESOLVED** that the Board of Education hereby approves the **Special Meeting** minutes of August 15, 2011.*

**Action 12-BA-016:**

***BE IT RESOLVED** that the Board of Education hereby approves the **Executive Session** minutes of August 15, 2011.*

**Action 12-BA-017:**

***BE IT RESOLVED** that the Board of Education hereby approves the **Regular Meeting** minutes of August 22, 2011.*

**Action 12-BA-018:**

***BE IT RESOLVED** that the Board of Education hereby approves the **Executive Session** minutes of August 22, 2011.*

**Action 12-BA-019:**

***BE IT RESOLVED** that the Board of Education hereby approves the **Board Secretary and Treasurer's Reports** for the period ending August 31, 2011.*

**Action 12-BA-020:**

***BE IT RESOLVED** that the Board Secretary, pursuant to N.J.A.C. 6A: 23-2.11 (c) 3 does hereby certify that as the date of these reports, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23-2.11 (a);*

***BE IT FURTHER RESOLVED** that the Superintendent of Schools recommends that the Clinton Township Board of Education accept the updated monthly financial reports of the Secretary and Treasurer of School Monies for the month(s) of August 2011; and further recommends, in compliance*

*with N.J.A.C. 6A: 23-2.11 (c) 4, that the Board of Education certifies that no major account has been over-expended in violation of N.J.A.C. 6A: 23-2.11 (b), and that as of this report sufficient funds are available to meet the district's financial obligations for the remainder of the year.*

**Action 12-BA-021:**

***BE IT RESOLVED** that the Board of Education hereby approves the **line item transfers** for the period ending August 31, 2011.*

**OLD BUSINESS**

**PUBLIC COMMENTS – AGENDA ITEMS ONLY**

**COMMITTEE REPORTS:**

**FACILITIES/FINANCE:**

**Mark Kaplan – Chair; Marc Freda, Grace Hoefig & Kevin Sturges**  
**Action Items 12-FF-041 through 12-FF-062**

**Action 12-FF-041:**

***BE IT RESOLVED** that the Board of Education hereby approves the payment of bills in the amount of \$1,396,040.81 for the period ending September 26, 2011.*

**Action 12-FF-042:**

**BE IT RESOLVED** that the Board of Education hereby approves the following requests for employee/board member travel in accordance with the School District Accountability Act and Board of Education Policy No. 6471 "School District Travel." Only overnight stays are eligible to meal reimbursement. Mileage, meals, and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines. Where more than five individuals from the district are to attend the same out-of-state conference, the school district shall obtain the prior written approval of the Executive County Superintendent, OMB Mileage Reimbursement Rate: \$0.31.

<b>Employee/School</b>	<b>Program Title/Location</b>	<b>Date</b>	<b>Cost</b>	<b>Mileage</b>	<b>Lodging</b>
<i>Dianne Flanigan, RVS</i>	<i>A Self Regulation in Children Conference, Princeton, NJ</i>	<i>10/5/11</i>	<i>\$189.99</i>	<i>OMB</i>	<i>N/A</i>
<i>Kevin Carroll, Supt., &amp; BOE Members - Jim Dincuff, Kevin Sturges, Marc Freda &amp; Maria Grant</i>	<i>NJSBA 2011 Workshop, Atlantic City, NJ</i>	<i>10/24-10/26/11</i>	<i>\$750 for all</i>	<i>OMB</i>	<i>Per OMB Guidelines, excess to be paid by BOE Members</i>

**Action 12-FF-043:**

**BE IT RESOLVED** that the Board of Education hereby approves the transfer of funds from the Box Top Donation CTMS Student Activities Fund into the 7<sup>th</sup> Grade Field Trip Fund in the amount of \$198.86.

**Action 12-FF-044:**

**BE IT RESOLVED** that the Board of Education hereby authorizes payment to the Somerset Hills YMCA for compensatory occupational therapy services in the amount of \$298.00 for SID #1604452423.

**Action 12-FF-045:**

**BE IT RESOLVED** that the Board of Education hereby approves Patricia Treiber, Consultant, to provide one Fluency evaluation for SID #8776278717 at a cost of \$300.00.

**Action 12-FF-046:**

***BE IT RESOLVED** that the Board of Education hereby approves the 2011/12 Joint Transportation Agreement with the Hunterdon County Education Services Commission at a cost of \$1,251,071.67.*

**Action 12-FF-047:**

***BE IT RESOLVED** that the Board of Education hereby approves one student #9578138149 to attend the Rutgers Douglass Developmental Disabilities Center program for the 2011/2012 school year beginning September 1, 2011 through June 15, 2012, at a rate of \$98,060.00*

**Action 12-FF-048:**

***BE IT RESOLVED** that the Board of Education hereby approves SID# 2622187094 to attend MUJC Developmental Learning Center, New Providence for the 2011/2012 school year at a tuition rate of \$80,466.*

**Action 12-FF-049:**

***BE IT RESOLVED** that the Board of Education hereby approves Physical Therapy Services, twice weekly for 30 minutes, for SID# 2622187094 at MUJC Developmental Learning Center, New Providence for the 2011/2012 school year at a rate of \$205.00 per hour.*

**Action 12-FF-050:**

***BE IT RESOLVED** that the Board of Education hereby approves a 2011-12 Parental Transportation Contract with the Parents of SID #8854051236 to an Out-of-District placement, at a rate of \$4.34 per school day. Monies to be paid to parent monthly.*

**Action 12-FF-051:**

***BE IT RESOLVED** that the Board of Education hereby approves the 2011/12 bioassay (water) testing by American Aquatic Testing, Inc. for Round Valley School at a quarterly rate of \$2,200.00.*

**Action 12-FF-052:**

***BE IT RESOLVED** that the Board of Education hereby approves the Clinton Township School District to provide Occupational Therapy to the Inclusion Preschool Program at Lebanon Borough School for 3.5 hours a week at a rate of \$55.28 per hour plus the associated travel expenses.*

**Action 12-FF-053:**

***BE IT RESOLVED*** that the Board of Education hereby approves the request for pupil transportation to Dual Residences within Clinton Township in accordance with Regulation R 8600 “Pupil Transportation” for the 2011/2012 school year:

<u>SID#</u>	<u>School</u>
1552314070	CTMS

**Action 12-FF-054:**

***BE IT RESOLVED*** that the Board of Education hereby approves the 2011/12 tuition contract for Clinton Township Student (SID#8854051236) to attend the Lebanon Borough School District with a tuition rate of \$21,145.

**Action 12-FF-055:**

***BE IT RESOLVED*** that the Board of Education hereby authorizes the submission of the FY12 NCLB application as follows:

Title I \$22,013  
Title IIA \$23,705  
Title III \$ 1,010 (Consortium)

**Action 12-FF-056:**

***BE IT RESOLVED*** that the Board of Education hereby authorizes the submission of the FY12 IDEA application as follows:

Basic \$433,172  
Public \$380,772  
Non-Public \$52,400  
PreSchool \$13,275 (all Public)

**Action 12-FF-057:**

***BE IT RESOLVED*** that the Board of Education of the Township of Clinton hereby approves an increase in the 2011-12 budget to recognize the 2010-11 Extraordinary Aid Revenue surplus in the amount of \$400,855 as follows:

Revenue Account: 10-3131 – Extraordinary Aid (10-303 Budgeted Fund Balance)  
Expense Account: 11-000-219-600 – CST Supplies

**Action 12-FF-058:**

***BE IT RESOLVED*** that the Board of Education of the Township of Clinton hereby approves an increase in the 2011-12 budget to recognize the 2010-11 Reimbursement of Non-Public School Transportation Cost in the amount of \$7,653, as follows:

*Revenue Account: 10-3190 - Other State Aid (10-303 Budgeted Fund Balance)*  
*Expense Account: 11-000-270-511 Non-Public Transportation*

**Action 12-FF-059:**

***BE IT RESOLVED*** that the Board of Education of the Township of Clinton hereby approves an increase in the 2011-12 budget to recognize the 2011/12 School Choice Aid Revenue in the amount of \$524,115 as follows:

*Revenue Account:*

- 10-3116 – School Choice Aid Revenue*
- 11-000-223-320 – Staff Training – American Reading*
- 11-190-100-610 – District-wide Supplies – American Reading*
- 11-000-216-320 – OT/PT/Speech Purchased Services*
- 11-213-100-101 – Special Education Teachers*
- 11-213-100-106 – Special Education Teacher Assistants*
- 11-000-219-104 – CST Salaries*
- 11-120-100-101 – RVS Teacher/Physical Education Teachers*
- 11-130-100-101 – CTMS Teacher/Physical Education Teachers*
- 11-000-221-104 – Curricular Leaders Stipends*
- 11-000-291-270 – Health & Dental Benefits*

**Action 12-FF-060:**

***BE IT RESOLVED*** that the Board of Education hereby approves the CTMS Student Council to sponsor a mini Relay for Life on February 24, 2012 from 6:00 P.M.-8:00 P.M. at CTMS to raise money for the American Cancer Society.

**Action 12-FF-061:**

***RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS FOR BOARDS OF EDUCATION PURSUANT TO N.J.S.A. 18A:18A-10a***

***WHEREAS***, the Clinton Township Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

***WHEREAS***, the Clinton Township Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

*WHEREAS, the Clinton Township Board of Education intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore, be it*

*RESOLVED, the Clinton Township Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list for the (Insert the school year) school year pursuant to all conditions of the individual State contracts; and be it further*

*RESOLVED, that the Clinton Township Board of Education The School Board Administrator/Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further*

*RESOLVED, that the duration of the contracts between the Clinton Township Board of Education and the Referenced State Contract Vendors shall be from July 1, 2011 to June 30, 2012.*

**Action 12-FF-062:**

*BE IT RESOLVED that the Board of Education hereby authorizes an agreement with the Middlesex Regional Education Services Commission for a voluntary Cooperative Pricing System.*

**PERSONNEL/NEGOTIATIONS:**

**Michelle Cresti – Chair; Jim Dincuff, Maria Grant & Mark Kaplan**

**Action Items 12-PN-073 through 12-PN-100**

**PLEASE NOTE THAT ALL STAFF APPOINTMENTS ARE AT THE RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS AND THAT ALL SALARIES ARE PRO-RATED TO THE EFFECTIVE DATE OF EMPLOYMENT.**

**Action 12-PN-073:**

*BE IT RESOLVED that the Board of Education hereby approves **Tim Jaw** as an Administrative Intern with Judith Hammond, Principal of Round Valley School effective the 2011/12 school year.*

**Action 12-PN-074:**

*BE IT RESOLVED that the Board of Education hereby approves the correction of Step, Degree and Salary for **Maggie Cassidy**, SRS Grade 1 Special Education Teacher from Step A, BA, \$46,990 to Step C, BA+15, \$48,940 (to be adjusted upon settlement of the negotiated agreement) beginning August 30, 2011 for the 2011/2012 school year.*

**Action 12-PN-075:**

*BE IT RESOLVED that the Board of Education hereby approves the change of position for **Maggie Cassidy** from SRS Grade 1 Special Education Teacher to SRS Kindergarten Special Education Teacher effective 8/30/2011 for the 2011/2012 school year.*



**Action 12-PN-076:**

*BE IT RESOLVED that the Board of Education hereby approves the change of position for **Lena Staropli** from SRS Grade K Maternity Leave Replacement Teacher to SRS Grade 1 Maternity Leave Replacement Special Education Teacher effective 8/30/2011 for the 2011/2012 school year.*

**Action 12-PN-077:**

*BE IT RESOLVED that the Board of Education hereby approves the employment of **Denise Burger**, PMG Teaching Assistant, FTE 1, Step 2, BA, \$20,993 (to be adjusted upon settlement of the negotiated agreement) beginning August 30, 2011 for the 2011/2012 school year.*

**Action 12-PN-078:**

*BE IT RESOLVED that the Board of Education hereby approves the employment of **Linda Walling**, SRS Medical Leave Replacement Teaching Assistant, FTE .5, Step 1, BA, \$10,297 (to be adjusted upon settlement of the negotiated agreement) beginning August 30, 2011 through September 16, 2011.*

**Action 12-PN-079:**

*BE IT RESOLVED that the Board of Education hereby approves the employment of **Linda Walling**, SRS Medical Leave Replacement Teaching Assistant, FTE 1, Step 1, BA, \$20,593 (to be adjusted upon settlement of the negotiated agreement) beginning September 17, 2011 through October 31, 2011.*

**Action 12-PN-080:**

*BE IT RESOLVED that the Board of Education hereby approves the employment of **Karen Jennison**, SRS Lunch Aide, at \$12.50/hour beginning September 27, 2011 for the 2011/2012 school year.*

**Action 12-PN-081:**

*BE IT RESOLVED that the Board of Education hereby approves the change in date of Disability/Maternity Leave of Absence for **Heather Shanklin**, RVS Teacher, Grade 4, from September 26, 2011 to September 21, 2011.*

**Action 12-PN-082:**

*BE IT RESOLVED that the Board of Education hereby approves the request for Disability/Maternity Leave of Absence for **Colleen Caballero**, RVS Teacher World Language, for the period beginning on December 30, 2011 through January 27, 2012 and a request for a Child Rearing Leave of Absence for the period beginning January 28, 2012 through June 30, 2012.*

**Action 12-PN-083:**

**BE IT RESOLVED** that the Board of Education hereby approves the request for Disability/Maternity Leave of Absence for **Jennifer Collett**, PMG/ SRS Technology Teacher, for the period beginning on March 16, 2012 through April 20, 2012 and a request for a Child Rearing Leave of Absence for the period beginning April 21, 2012 through June 30, 2012.

**Action 12-PN-084:**

**BE IT RESOLVED** that the Board of Education hereby approves the request for Disability/Maternity Leave of Absence for **Erin Repsher**, PMG Music Teacher, for the period beginning on March 1, 2012 through April 5, 2012 and a request for a Child Rearing Leave of Absence for the period beginning April 6, 2012 through June 30, 2012.

**Action 12-PN-085:**

**BE IT RESOLVED** that the Board of Education hereby approves the request for Disability/Maternity Leave of Absence for **Marianne Zupanc**, SRS Kindergarten Teacher, for the period beginning on February 13, 2012 through April 3, 2012 and a request for a Child Rearing Leave of Absence for the period beginning April 4, 2012 through June 30, 2012.

**Action 12-PN-086:**

**BE IT RESOLVED** that the Board of Education hereby approves **Ann Marie Linnen**, SRS Maternity Leave Replacement 1<sup>st</sup> Gr. Teacher, effective December 21, 2011 through March 12, 2011, Step A, BA, at a pro-rated salary of \$46,990.

**Action 12-PN-087:**

**BE IT RESOLVED** that the Board of Education hereby approves the change in ending date of a Child Rearing Leave for **Kelly Helmstetter**, RVS Special Education Teacher, from December 5, 2011 to November 18, 2011.

**Action 12-PN-088:**

**BE IT RESOLVED** that the Board of Education hereby accepts, with regret, the resignation of **Patricia Leonhardt**, School Business Administrator/Board Secretary, effective on or before November 11, 2011.

**Action 12-PN-089:**

**BE IT RESOLVED** that the Board of Education hereby approves the following Substitute Teachers/Teaching Assistants for the 2011/2012 school year at the daily rate of \$90/\$65:

Carmella Vasta  
Ann Marie Linnen

**Action 12-PN-090:**

***BE IT RESOLVED*** that the Board of Education hereby approves the following Substitute Secretaries for the 2011/2012 school year at an hourly rate of \$11.00:

*Andrea Gristina  
Carol Vallay*

**Action 12-PN-091:**

***BE IT RESOLVED*** that the Board of Education hereby approves the following Bus Aides for the 2011/2012 school year at an hourly rate of \$15, not to exceed 2 hours per day:

*Carolyn Follansbee  
Martha Kisielewski  
Pam Nicolai  
Jessica Willis*

**Action 12-PN-092:**

***BE IT RESOLVED*** that the Board of Education hereby approves the following Substitute Custodians for the 2011/12 school year:

*Corey Fischer  
John Grambor*

**Action 12-PN-093:**

***BE IT RESOLVED*** that the Board of Education hereby approves ***Kathy Collins*** to work an extra 1.25 days to complete summer evaluations, to be paid at the 2011/2012 daily rate of pay \$373.68.

**Action 12-PN-094:**

***BE IT RESOLVED*** that the Board of Education hereby approves ***Susan Reynolds*** to work an extra 1.25 days to complete summer evaluations, to be paid at the 2011/2012 daily rate of pay \$418.18.

**Action 12-PN-095:**

***BE IT RESOLVED*** that the Board of Education hereby approves the following teachers as Curriculum Chairs, an extra curricular position, with a stipend of \$500.00 as stipulated in the CTEA contract:

<i>Jean Allen</i>	<i>Laura Jaw</i>
<i>Bonnie Birken</i>	<i>Tim Jaw</i>
<i>Tracy Carew</i>	<i>Christine Laudato</i>
<i>Ronda Ferri</i>	<i>Brent Ruge</i>
<i>Suzanne Gitomer</i>	<i>Stephanie Snyder</i>
<i>Roberta Grambor</i>	<i>Kate Zimmerbaum</i>
<i>Kelly Hill</i>	

**Action 12-PN-096:**

***BE IT RESOLVED*** that the Board of Education hereby approves the following teachers as Mentors at a stipend of \$550.00 each:

*Scott Annan  
Erinn Auletta  
Bonnie Birken  
Michelle Major  
Jennifer Topping  
Jere Waldron*

**Action 12-PN-097:**

***BE IT RESOLVED*** that the Board of Education hereby approves the following fees for participation in Club Programs at Clinton Township Middle School for the 2011/12 school year:

*Ski Club        \$335 without equipment rental, \$370 with rental*

**Action 12-PN-098:**

***BE IT RESOLVED*** that the Board of Education hereby approves the following 2011/12 Clinton Township Middle School activities for which the stipend will come from the proceeds of the activity itself:

*Diane Cormican & Leanne Pike (50/50 split)        Ski Club        \$2,700*

**Action 12-PN-099:**

***BE IT RESOLVED*** that the Board of Education hereby approves the following 2011/12 Clinton Township Middle School Ski Club chaperones, to be paid at a rate of \$150 per ski trip attended:

*Diane Cormican  
Patrick Ferrante  
John Kocot  
Martha LaValette  
Leanne Pike  
Jill Selbo  
Ben Cozin  
Rich Tariff  
Kathy Collins  
Lisa Fama  
Jere Waldron  
Steven Schaefer*

*Trip Dates are January 5, 12, 19, 26 February 2 & 9. Snow dates-February 16 & 23.*

**Action 12-PN-100:**

**BE IT RESOLVED** that the Board of Education hereby approves the extension of Disability Leave of Absence for **Patricia Gorda**, PMG Teaching Assistant, effective November 1, 2011 to December 23, 2011.

**POLICY/CURRICULUM:**

**Grace Hoefig – Chair; Michelle Cresti, Kevin Sturges & Michelle Sullivan**  
**Action Item 12-PC-011 through 12-PC-015**

**Action 12-PC-011:**

**BE IT RESOLVED** that the Board of Education hereby approves the first reading of the following bylaws, policies and regulations, as presented to the Board as follows:

**Bylaws**

0142 – Board Member Qualifications, Prohibited Acts and Code of Ethics (revised)

**Policies**

2431.4 – Prevention and Treatment of Sports-Related Concussions and Head Injuries (revised  
Policy/New Regulation)

5512 – Harassment, Intimidation and Bullying (revised)

**Action 12-PC-012:**

**BE IT RESOLVED** that the Board of Education hereby approves purchase of Measures of Academic Progress (MAP) license to assess students and provide instructional levels and growth data 3-4 times per year and in grades 1 through 8, and professional development on administering and analyzing the results, at a cost of \$24,762.50

**Action 12-PC-013:**

**BE IT RESOLVED** that the Board of Education hereby establishes the following rates to be charged to other local school districts utilizing the district's Maintenance Worker - HVAC for the 2011-12 School Year:

Hourly:	\$ 85
Half Day (maximum of four hours):	\$300
Full Day (Eight hours, with a 30 minute lunch included):	\$500

Payment to be in increments of no less than 20 minutes, with a one hour minimum, and due to Clinton Township School District.

**Action 12-PC-014:**

*BE IT RESOLVED that the Board of Education hereby approves a donation of 100 free science books from Sally Ride Science.*

**Action 12-PC-015:**

*BE IT RESOLVED that the Board of Education hereby approves the purchase of Explore Learning Gizmos, highly interactive simulations for 6<sup>th</sup> grade science at a cost of \$2,500 for a site license that includes 4<sup>th</sup> through 6<sup>th</sup> grades in science and math.*

**COMMUNICATIONS:**

**Maria Grant, Chair - Jim Dincuff & Michelle Sullivan**

**RECOGNITION OF THE PUBLIC**

**NEW BUSINESS**

**EXECUTIVE SESSION:**

*Resolved by the Board of Education of Clinton Township as per Chapter 231, P. L. 1975:*

- a. That it is hereby determined that it is necessary to meet in Executive Session on Monday, September 26, 2011 to discuss matters of negotiations.*
- b. The matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.*
- c. The length of the meeting is thought to be approximately thirty (30) minutes.*
- d. Action will not be taken upon return.*

**ADJOURNMENT**

**Action 12-AJ-005:**

*BE IT RESOLVED that the Board of Education hereby adjourns this meeting.*