

**CLINTON TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION**

MINUTES

**Regular Meeting August 22, 2011 at 7:30 pm
Clinton Township Middle School Library**

CALL TO ORDER: Ms. Cresti called the meeting to order at 7:39 pm.

**PUBLICATION
OF NOTICE:**

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through the annual public notice on May 9, 2011:

- a. Faxing to five newspapers designated by the Board – Hunterdon County Democrat, Hunterdon Review, Courier News, Star-Ledger and Express Times
- b. Posting on the District Website, the main bulletin board in the Administration Office and in each Clinton Township School
- c. Filing with the Clerk of Clinton Township

ROLL CALL

Present:

Board Members:

Michelle Cresti, Vice President

Marc Freda

Maria Grant

Grace Hoefig

Kevin Sturges

Michelle Sullivan

Not Present:

Jim Dincuff, President

Mark Kaplan

Present:

District Administrators:

Mr. Kevin J. Carroll, Superintendent of Schools

Mrs. Patricia A. Leonhardt, Business Administrator/Board Secretary

**PLEDGE OF
ALLEGIANCE:**

Ms. Cresti led the Board in the Pledge of Allegiance.

PRESIDENT'S COMMENTS/REPORT

Ms. Cresti addressed the overall Board Member Code of Ethics and the value of acting for the good of the children of our community.

REPORT OF THE SUPERINTENDENT OF SCHOOLS

Mr. Carroll presented the following to the Board of Education:

1. Enrollment – Anticipated as of 8/15/11
2. Strategic Plan
 - a. Student Achievement
 - b. Productive Citizens
 - c. Supportive Environment
 - d. Community Partnerships

REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY

Action Items 12-BA-008 through 12-BA-014

Correspondence:

- Letter from Suburban Consulting Engineers regarding underground storage tank removal at Patrick McGaheran School
- Letter from the Open Cupboard Food Pantry regarding donation of \$527.50

Informational:

- The Board is planning to schedule a Special Meeting on September 19, 2011.
- The current date of the Board of Education's next Regular Meeting is September 26, 2011.
- Mrs. Leonhardt reminded all regarding their mandated training, as well as the NJSBA Workshop

Action 12-BA-008:

***BE IT RESOLVED** that the Board of Education hereby establishes a Special Meeting to be held on Monday, September 19, 2011, beginning at 6:30 PM in the CTMS Library for the interviewing and appointment necessary due to the BOE vacancy, the interviewing of CSA search firms, and any other business which may come before the Board. Motion by M. Freda, seconded by M. Grant. On a roll call vote, the resolution was ADOPTED as follows: ayes, 6; nays, 0.*

Action 12-BA-009:

***BE IT RESOLVED** that the Board of Education hereby re-schedules the Regular Meeting of the Board of Education from October 24, 2011 to October 17, 2011. Start time remains at 7:30 PM, and location remains at the Clinton Township Middle School Library. Motion by M. Freda, seconded by M. Grant. On a roll call vote, the resolution was ADOPTED as follows: ayes, 6; nays, 0.*

Action 12-BA-010:

***BE IT RESOLVED** that the Board of Education hereby approves the **Regular Meeting** minutes of July 25, 2011. Motion by M. Freda, seconded by M. Grant. On a roll call vote, the resolution was **ADOPTED** as follows: ayes, 6; nays, 0.*

Action 12-BA-011:

***BE IT RESOLVED** that the Board of Education hereby approves the **Executive Session** minutes of July 25, 2011. Motion by M. Freda, seconded by M. Grant. On a roll call vote, the resolution was **ADOPTED** as follows: ayes, 6; nays, 0.*

Action 12-BA-012:

***BE IT RESOLVED** that the Board of Education hereby approves the **Tentative Board Secretary and Treasurer's Reports** for the period ending July 31, 2011. Motion by M. Freda, seconded by M. Grant. On a roll call vote, the resolution was **ADOPTED** as follows: ayes, 6; nays, 0.*

Action 12-BA-013:

***BE IT RESOLVED** that the Board Secretary, pursuant to N.J.A.C. 6A: 23-2.11 (c) 3 does hereby certify that as the date of these reports, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23-2.11 (a);*

***BE IT FURTHER RESOLVED** that the Superintendent of Schools recommends that the Clinton Township Board of Education accept the updated monthly financial reports of the Secretary and Treasurer of School Monies for the month(s) of July 2011; and further recommends, in compliance*

with N.J.A.C. 6A: 23-2.11 (c) 4, that the Board of Education certifies that no major account has been over-expended in violation of N.J.A.C. 6A: 23-2.11 (b), and that as of this report sufficient funds are available to meet the district's financial obligations for the remainder of the year.

*Motion by M. Freda, seconded by M. Grant. On a roll call vote, the resolution was **ADOPTED** as follows: ayes, 6; nays, 0.*

Action 12-BA-014:

***BE IT RESOLVED** that the Board of Education hereby approves the **line item transfers** for the period ending July 31, 2011. Motion by M. Freda, seconded by M. Grant. On a roll call vote, the resolution was **ADOPTED** as follows: ayes, 6; nays, 0.*

OLD BUSINESS – N/A

PUBLIC COMMENTS – AGENDA ITEMS ONLY

Members of the Sports Boosters discussed their desire to eliminate the fee for co-curricular.

COMMITTEE REPORTS:

FACILITIES/FINANCE:

**Mark Kaplan – Chair; Marc Freda, Grace Hoefig & Kevin Sturges
Action Items 12-FF-019 through 12-FF-040**

Ms. Hoefig discussed on behalf of the Committee the investigation regarding the land across from Clinton Township Middle School. The Committee is weighing the need for athletic fields, as well as considering water issues and maximization of the value of the land.

Ms. Hoefig also addressed some past concerns including, but not limited to a park and ride, which is no longer being considered. The recommendation from the Committee is to determine the Board's interest.

It was determined that a special meeting will be set for October 3, 2011.

There was discussion regarding the Play to Participate fees. Ms. Hoefig supported keeping the motion on the agenda.

Mr. Sturges felt the Facilities/Finance Committee needs to re-visit. Mr. Freda feels the committee had discussed as recently as last week with Mr. Carroll. The motion remained on the agenda.

There was discussion concerning the use of Del Val for automotive servicing.

Mr. Sturges spoke of the Capital Improvement Plan.

Ms. Grant questioned the increasing costs of a special education settlement, as well as the policy for tuition reimbursement for staff.

Mr. Carroll referred to legislation limiting the scope of reimbursable education expenses.

Mr. Freda asked of the calculation for sharing our electrician.

Ms. Cresti called attention to the generous donation made by the Sports Boosters to offset co-curricular costs.

Ms. Sullivan spoke of the multitude shared service agreements with Del Val. Ms. Hoefig raised concerns regarding the level of questioning.

Action 12-FF-019:

BE IT RESOLVED that the Board of Education hereby approves the payment of bills in the amount of \$1,367,744.72 for the period ending August 22, 2011. Motion by G. Hoefig, seconded by K. Sturges. On a roll call vote, the resolution was ADOPTED as follows: ayes, 6; nays, 0.

Action 12-FF-020:

BE IT RESOLVED that the Board of Education hereby authorizes the reimbursement of the cost of the criminal history record checks for Board of Education members as required by the provisions of P.L. 2011, Chapter 72. Motion by G. Hoefig, seconded by K. Sturges. On a roll call vote, the resolution was ADOPTED as follows: ayes, 6; nays, 0.

Action 12-FF-021:

BE IT RESOLVED that the Board of Education hereby approves the following requests for employee/board member travel in accordance with the School District Accountability Act and Board of Education Policy No. 6471 "School District Travel." Only overnight stays are eligible to meal reimbursement. Mileage, meals, and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines. Where more than five individuals from the district are to attend the same out-of-state conference, the school district shall obtain the prior written approval of the Executive County Superintendent, OMB Mileage Reimbursement Rate: \$0.31.

Employee/School	Program Title/Location	Date	Cost	Mileage
Ellen Sidbury, SRS Anna Dieterly, SRS	Family Math Training, Rutgers Univ.	8/9/11, 8/10/11 & 8/11/11	\$1,000.	OMB
Dianne Flanigan, RVS	A Self Regulation in Children Conference, Princeton, NJ	10/5/11	\$189.99	OMB

Motion by G. Hoefig, seconded by K. Sturges. On a roll call vote, the resolution was ADOPTED as follows: ayes, 6; nays, 0.

Action 12-FF-022:

BE IT RESOLVED that the Board of Education hereby approves three staff members to attend four workshops for the Literacy Consortium at Kean University on 10/17/11, 12/1/11, 3/6/12 & 5/21/12 at a total cost of \$1,300. They are eligible for mileage reimbursement at the OMB rate of \$0.31 per mile. Motion by G. Hoefig, seconded by K. Sturges. On a roll call vote, the resolution was ADOPTED as follows: ayes, 6; nays, 0.

Action 12-FF-023:

BE IT RESOLVED that the Board of Education hereby establishes the following rates to be charged to other local school districts utilizing the district's Maintenance Worker - Electrician for the 2011-12 School Year:

Hourly: \$ 75
 Half Day (maximum of four hours): \$265
 Full Day (Eight hours, with a 30 minute lunch included): \$440

Payment to be in increments of no less than 20 minutes, with a one hour minimum, and due to Clinton Township School District.

Motion by G. Hoefig, seconded by K. Sturges. On a roll call vote, the resolution was ADOPTED as follows: ayes, 6; nays, 0.

Action 12-FF-024:

BE IT RESOLVED that the Board of Education hereby accepts 2010/11 Non-Public Transportation Aid in the amount of \$7,652.85. Motion by G. Hoefig, seconded by K. Sturges. On a roll call vote, the resolution was ADOPTED as follows: ayes, 6; nays, 0.

Action 12-FF-025:

BE IT RESOLVED that the Board of Education hereby acknowledges the following requests for graduate course approval, in accordance with the Negotiated Agreement:

<i>Employee/ BOE Member/School</i>	<i>Program Title/Location</i>	<i>Date</i>
<i>Jill Selbo, CTMS</i>	<i>Group Counseling, TCNJ</i>	<i>Fall 2011</i>
<i>Laura O'Neil, RVS</i>	<i>Nature and Needs of Student w/Emotional & Behavioral Disorders, Kean Univ.</i>	<i>Fall 2011</i>
<i>Carolyn Schmid Bauman, CTMS</i>	<i>Behavior Change Procedures and Ethical Considerations, Florida Institute of Technology</i>	<i>Fall 2011</i>
<i>Kelly DiGioia, PMG</i>	<i>Creative Concepts in Arts & Crafts, Kean University</i>	<i>Fall 2011</i>
<i>Heather Shanklin, RVS</i>	<i>Curriculum & Instruction, Rutgers Univ.</i>	<i>Fall 2011</i>
<i>Donna Wright-Bauer, RVS</i>	<i>Curriculum: Design & Engineering, Seton Hall Univ.</i>	<i>Fall 2011</i>
<i>Kelli Portland, SRS</i>	<i>Applied Behavior Analyst for Special Educator Basic Principles I, Penn State</i>	<i>Fall 2011</i>
<i>Angela Rotola, SRS</i>	<i>Nature and Needs of Individuals w/Disabilities, Centenary College</i>	<i>Fall 2011</i>

<i>Kate Zimmerbaum, RVS</i>	<i>Education Law and Regulation, Caldwell College</i>	<i>Fall 2011</i>
<i>Paul Chepolis, RVS</i>	<i>Dissertation Services, Nova Southeastern Unvi.</i>	<i>Fall 2011</i>
<i>Jennifer Sandorse, RVS</i>	<i>Diagnosis of Reading Problems, Fairleigh Dickinson Univ.</i>	<i>Fall 2011</i>

Motion by G. Hoefig, seconded by K. Sturges. On a roll call vote, the resolution was ADOPTED as follows: ayes, 6; nays, 0.

Action 12-FF-026:

BE IT RESOLVED that the Board of Education hereby approves the Integrated Pest Management Plans for each school in the district for the 2011/12 School Year. Motion by G. Hoefig, seconded by K. Sturges. On a roll call vote, the resolution was ADOPTED as follows: ayes, 6; nays, 0.

Action 12-FF-027:

BE IT RESOLVED that the Board of Education hereby authorizes a maintenance and supplies contract with Ricoh America's Corporation, Atlantic Tomorrow's Office for the district's copiers, for the term of July 1, 2011 through June 30, 2012, at a cost of \$41,485.88. Price is more than 10% below state contract price. Due to a mathematical error on the original proposal, this motion overrides 11-FF-206. Motion by G. Hoefig, seconded by K. Sturges. On a roll call vote, the resolution was ADOPTED as follows: ayes, 6; nays, 0.

Action 12-FF-028:

BE IT RESOLVED that the Board of Education hereby approves the contract for Professional Accounting and Auditing Services for the fiscal year ending June 30, 2012 between the Board of Education of the Clinton Township School District and William M. Colantano, Jr. CPA not to exceed \$26,500 (frozen at June 30, 2008 audit price and less than June 30, 2007 audit price). Motion by G. Hoefig, seconded by K. Sturges. On a roll call vote, the resolution was ADOPTED as follows: ayes, 6; nays, 0.

Action 12-FF-029:

RESOLVED, that Investors Savings Bank ("Bank") is hereby designated as a depository for the funds of this Corporation and hereby authorized to accept for deposit to the credit of this Corporation in such account or accounts, as the Treasurer of this Corporation shall designate from time to time, monies, checks, drafts, notes, acceptances or other evidences of indebtedness.

FURTHER RESOLVED, that the Bank is authorized to make payments from the funds of this Corporation on deposit with it, upon and according to the check, draft, bill of exchange, acceptance or other written instrument or direction of this Corporation signed by any one of its following officers or designated agents;

***WHETHER** the same be payable to the order of or in favor of any officer or signer or otherwise; that the foregoing authorized persons may otherwise transfer, or enter into agreements with the Bank concerning the transfer of the funds of this Corporation, whether by telephone, telegraph or any other manner whatsoever, likewise without liability to the Bank concerning the disposition or the purpose for such transfers; and that any one of the foregoing authorized persons may countermand payment of any such written instrument or such authorization to transfer funds by either oral or written direction to the Bank.*

***FURTHER RESOLVED**, that the approved authorizations shall continue and remain in full force and effect until notice of their revocation by Resolution of this Board has been received in writing by the Bank, and that this Corporation hereby guarantees to the Bank as depository, the payment of all checks, drafts, notes, acceptances or other evidences of indebtedness which may at any time be deposited without the endorsement of the Corporation appearing thereon, and further, that the certification of these resolutions by an officer of this Corporation shall bind it upon this guaranty, and further, that the Secretary is hereby authorized and directed to certify to the Bank, from time to time, the names of the officers or agents authorized to sign on behalf of this Corporation.*

Motion by G. Hoefig, seconded by K. Sturges. On a roll call vote, the resolution was ADOPTED as follows: ayes, 6; nays, 0.

Action 12-FF-030:

***BE IT RESOLVED** that the Board of Education hereby approves the amended settlement agreement between the Clinton Township School District and parents of SID #4838554343, for a cost not to exceed \$51,000. Motion by G. Hoefig, seconded by K. Sturges. On a roll call vote, the resolution was ADOPTED as follows: ayes, 4; nays, 0; abstain, 2 (Freda, Sullivan).*

Action 12-FF-031:

***BE IT RESOLVED** the Board of Education hereby approves an agreement w the Del Val Regional High School district for the provision of automotive repairs at a cost of \$63 per hour and no mark up on parts. Motion by G. Hoefig, seconded by K. Sturges. On a roll call vote, the resolution was ADOPTED as follows: ayes, 4; nays, 0; abstain, 2 (Freda, Sullivan).*

Action 12-FF-032:

***BE IT RESOLVED** that the Board of Education hereby approves the submission to the County for the approval of the alternate method of compliance for the use of the toilet room facilities for early intervention, pre-kindergarten and kindergarten classes for the 2011-12 School Year. Motion by G. Hoefig, seconded by K. Sturges. On a roll call vote, the resolution was ADOPTED as follows: ayes, 6; nays, 0.*

Action 12-FF-033:

RESOLUTION of the Clinton Township Board of Education authorizing a cost sharing agreement for sidewalk improvements with Vought House, Inc., a Revolutionary War Loyalist Homestead;

WHEREAS, the Clinton Township Board of Education is entering into an agreement (the "Agreement") to convey a portion of Block 60, Lot 56 on the Tax Map of the Township of Clinton, Hunterdon County, New Jersey, commonly known as 34 Grayrock Road to Vought House Inc., A Revolutionary War Loyalist Homestead, a New Jersey Nonprofit Corporation ("Vought House, Inc."); and

WHEREAS, as part of that Agreement, the Clinton Township Board of Education will undertake sidewalk improvements for pedestrian traffic from the parking areas adjacent to the barn on the Clinton Township Middle School property, as such sidewalk improvements are necessary and beneficial to the Clinton Township Board of Education and taxpayers in avoiding future long term costs associated with ownership of the above stated property; and

WHEREAS, as part of that Agreement, Vought House, Inc., has agreed to pay for one half of the sidewalk improvements costs, not to exceed \$9,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Clinton Township Board of Education that it hereby approves the cost-sharing agreement with the Vought House, Inc., for the necessary and beneficial sidewalk improvements. Upon completion, each party shall be responsible for the maintenance of the sidewalk on its respective property.

Motion by G. Hoefig, seconded by K. Sturges. On a roll call vote, the resolution was ADOPTED as follows: ayes, 6; nays, 0.

Action 12-FF-034:

BE IT RESOLVED that the Board of Education approves the request for pupil transportation to Dual Residences within Clinton Township in accordance with Regulation R 8600 "Pupil Transportation" for the 2011/2012 school year:

<u>SID#</u>	<u>School</u>
6982733037	CTMS
8296140097	RVS
8563438335	PMG

Motion by G. Hoefig, seconded by K. Sturges. On a roll call vote, the resolution was ADOPTED as follows: ayes, 6; nays, 0.

Action 12-FF-035:

BE IT RESOLVED that the Board of Education hereby approves the following fees for participation in **Fall Athletic Programs** at the **Clinton Township Middle School** for the 2011/12 School year:

Cross Country	\$ 90
Volleyball	\$140
Boys Soccer	\$215
Girls Soccer	\$245

***All clubs subject to cancellation due to inadequate participation counts. Any funds remaining in excess of \$15 per participant (at 75% parental funding of cost) at the end of the sports season will be refunded. Lesser amounts will remain on account for the same activity in the next school year.*

Motion by G. Hoefig, seconded by K. Sturges. On a roll call vote, the resolution was ADOPTED as follows: ayes, 6; nays, 0.

Action 12-FF-036:

BE IT RESOLVED that the Board of Education accepts, with great appreciation, the \$1,800 raised by the Sports Boosters for 2011/12 Fall Sports. Motion by G. Hoefig, seconded by K. Sturges. On a roll call vote, the resolution was ADOPTED as follows: ayes, 6; nays, 0.

Action 12-FF-037:

BE IT RESOLVED that the Board of Education hereby approves a contract with BSA&A for the research for and creation of a Capital Improvement Plan, which includes the filing of an update to the Long Range Facilities Plan. Motion by G. Hoefig, seconded by K. Sturges. On a roll call vote, the resolution was ADOPTED as follows: ayes, 6; nays, 0.

Action 12-FF-038:

BE IT RESOLVED that the Board of Education hereby acknowledges the following requests for graduate course approval, in accordance with the Negotiated Agreement:

Employee/ BOE Member/School	Program Title/Location	Date
Shannon Rolak, PMG	Characteristics of Diverse Learners, Centenary College	Fall 2011

Motion by G. Hoefig, seconded by K. Sturges. On a roll call vote, the resolution was ADOPTED as follows: ayes, 6; nays, 0.

Action 12-FF-039:

***BE IT RESOLVED** that the Board of Education hereby approves the following Transportation Jointures for the transportation of School Choice Students for the 2011/12 School Year, at a rate of \$794 per student:*

*Union Township \$ 397 (one way)
Lebanon Borough \$ 2,382 (3 students)*

Motion by G. Hoefig, seconded by K. Sturges. On a roll call vote, the resolution was ADOPTED as follows: ayes, 6; nays, 0.

Action 12-FF-040:

***BE IT RESOLVED** that the Board of Education hereby approves the following Transportation Jointure for the transportation of Middle School Students as a result of the district's Send-Receive Agreement with Lebanon Borough for the 2011/12 School Year, at a rate of \$794 per student:*

Lebanon Borough \$ 21,438 (27 Middle School Students)

Motion by G. Hoefig, seconded by K. Sturges. On a roll call vote, the resolution was ADOPTED as follows: ayes, 6; nays, 0.

PERSONNEL/NEGOTIATIONS:

**Michelle Cresti – Chair; Jim Dincuff & Maria Grant
Action Items 12-PN-033 through 12-PN-072**

PLEASE NOTE THAT ALL STAFF APPOINTMENTS ARE AT THE RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS AND THAT ALL SALARIES ARE PRO-RATED TO THE EFFECTIVE DATE OF EMPLOYMENT.

Ms. Cresti reported that negotiations are ongoing and the Board is awaiting a response from the CTEA. If unsuccessful she feels the next step is super conciliation.

Ms. Grant asked about the summer evaluations.

Mr. Sturges and Ms. Sullivan had questions regarding staffing. Ms. Sullivan point out that Ms. Russomano's hourly rate was not listed in Motion 12-PN-41. Mr. Carroll will report back to the board.

Ms. Grant asked about Teaching Assistant staffing.

Action 12-PN-033:

BE IT RESOLVED that the Board of Education hereby approves **Amarilis Florio** to work an extra .75 day to complete summer evaluations to be paid at the 2011/12 pro-rated per diem rate of \$405.68. Motion by M. Grant, seconded by M. Freda. On a roll call vote, the resolution was ADOPTED as follows: ayes, 6; nays, 0.

Action 12-PN-034:

BE IT RESOLVED that the Board of Education hereby approves **Penny Diamantis** to work an extra .25 day to complete summer evaluations to be paid at the 2011/12 pro-rated per diem rate of \$348.68. Motion by M. Grant, seconded by M. Freda. On a roll call vote, the resolution was ADOPTED as follows: ayes, 6; nays, 0.

Action 12-PN-035:

BE IT RESOLVED that the Board of Education hereby approves **Renee Vocaturo** to work an extra 3 days during the summer for an evaluations to be paid at the 2011/12 per diem rate of \$256.20. Motion by M. Grant, seconded by M. Freda. On a roll call vote, the resolution was ADOPTED as follows: ayes, 6; nays, 0.

Action 12-PN-036:

BE IT RESOLVED that the Board of Education hereby approves **Tracy Menzie** to work an extra .50 day to complete summer evaluations, to be paid at the 2011/2012 pro-rated per diem rate of \$390.05. Motion by M. Grant, seconded by M. Freda. On a roll call vote, the resolution was ADOPTED as follows: ayes, 6; nays, 0.

Action 12-PN-037:

BE IT RESOLVED that the Board of Education hereby approves **Kathy Collins** to work an extra 1.25 hours to complete summer evaluations, to be paid at the 2011/2012 hourly rate of pay \$53.38. Motion by M. Grant, seconded by M. Freda. On a roll call vote, the resolution was ADOPTED as follows: ayes, 6; nays, 0.

Action 12-PN-038:

BE IT RESOLVED that the Board of Education hereby approves **Susan Reynolds** to work an extra 1.25 hours to complete summer evaluations, to be paid at the 2011/2012 hourly rate of pay \$59.74. Motion by M. Grant, seconded by M. Freda. On a roll call vote, the resolution was ADOPTED as follows: ayes, 6; nays, 0.

Action 12-PN-039:

BE IT RESOLVED that the Board of Education hereby approves **Rich Tarriff** to participate in eligibility and IEP meetings during the 2011 summer at a rate of \$28.62 per hour, not to exceed a total of 15 hours. Motion by M. Grant, seconded by M. Freda. On a roll call vote, the resolution was ADOPTED as follows: ayes, 6; nays, 0.

Action 12-PN-040:

BE IT RESOLVED that the Board of Education hereby approves **Linda Szwedo** to work an extra 2.5 days to complete summer evaluations and attend IEP meetings at her per diem rate of \$430.68. Motion by M. Grant, seconded by M. Freda. On a roll call vote, the resolution was ADOPTED as follows: ayes, 6; nays, 0.

Action 12-PN-041:

BE IT RESOLVED that the Board of Education hereby approves **Rita Russomano** to provide home program services for SID# 9909918200 1 time a week for 2 hours a day. Services to be provided starting September 1, 2011 through January 31, 2012 at her hourly rate of pay. Motion by M. Grant, seconded by M. Freda. On a roll call vote, the resolution was ADOPTED as follows: ayes, 6; nays, 0.

Action 12-PN-042:

BE IT RESOLVED that the Board of Education hereby approves **Carolyn Schmid Baumann** to provide home program services for SID# 9909918200 2 times a week for 2 hours a day. Starting September 1, 2011 through January 31, 2012 at the rate of \$34.60 per hour. Motion by M. Grant, seconded by M. Freda. On a roll call vote, the resolution was ADOPTED as follows: ayes, 6; nays, 0.

Action 12-PN-043:

BE IT RESOLVED that the Board of Education hereby approves **Jane Smolyn**, as a substitute bus aid for SID# 6910608911 at Clinton Township Middle School for the 2011/2012 school year at an hourly rate of \$15.00 per hours, not to exceed 2 hours per day. Motion by M. Grant, seconded by M. Freda. On a roll call vote, the resolution was ADOPTED as follows: ayes, 6; nays, 0.

Action 12-PN-044:

BE IT RESOLVED that the Board of Education hereby approves **Martha Roth**, as a bus aid for SID# 6910608911 at Clinton Township Middle School for the 2011/2012 school year at an hourly rate of \$15.00 per hours, not to exceed 2 hours per day. Motion by M. Grant, seconded by M. Freda. On a roll call vote, the resolution was ADOPTED as follows: ayes, 6; nays, 0.

Action 12-PN-045:

BE IT RESOLVED that the Board of Education hereby approves Hayley Seville as a Student Teacher from Rider University to be placed with **Christopher Cosgrave**, PMG 3rd Gr. Teacher, effective September 6, 2011 through December 15, 2011. Motion by M. Grant, seconded by M. Freda. On a roll call vote, the resolution was ADOPTED as follows: ayes, 6; nays, 0.

Action 12-PN-046:

BE IT RESOLVED that the Board of Education hereby approves Audreina DeSousa as an Observing Student Teacher from Kean University to be placed with **Marianne Zupanc**, SRS Kindergarten Teacher, for twenty hours during the Fall semester. Motion by M. Grant, seconded by M. Freda. On a roll call vote, the resolution was ADOPTED as follows: ayes, 6; nays, 0.

Action 12-PN-047:

BE IT RESOLVED that the Board of Education hereby approves the use of approximately 31 sick days from the Sick Leave Bank, as specified in Article XII, paragraph 5 of the Clinton Township Education Association contract, by **Patricia Gorda**, PMG Teacher's Assistant. Motion by M. Grant, seconded by M. Freda. On a roll call vote, the resolution was ADOPTED as follows: ayes, 6; nays, 0.

Action 12-PN-048:

BE IT RESOLVED that the Board of Education hereby approves the employment of **Lina Staropoli**, SRS MLR Kindergarten Teacher, at Step A, BA, at an annual salary of \$46,990 (to be adjusted upon settlement of the negotiated agreement) beginning August 30, 2011 for the 2011/2012 school year. Motion by M. Grant, seconded by M. Freda. On a roll call vote, the resolution was ADOPTED as follows: ayes, 6; nays, 0.

Action 12-PN-049:

BE IT RESOLVED that the Board of Education hereby approves the request for Disability/Maternity Leave of Absence for **Kathleen Pilla**, SRS 1st Grade Teacher, for the period beginning November 15, 2011 through January 20, 2012 and a request for a Child Rearing Leave of Absence for the period beginning January 23, 2012 through March 8, 2012. Motion by M. Grant, seconded by M. Freda. On a roll call vote, the resolution was ADOPTED as follows: ayes, 6; nays, 0.

Action 12-PN-050:

BE IT RESOLVED that the Board of Education hereby approves the request for Disability/Maternity Leave of Absence for **Erica Lescota**, SRS Art Teacher, for the period beginning January 3, 2012 through February 3, 2012 and a request for a Child Rearing Leave of Absence for the period beginning February 4, 2012 through March 27, 2011. Motion by M. Grant, seconded by M. Freda. On a roll call vote, the resolution was ADOPTED as follows: ayes, 6; nays, 0.

Action 12-PN-051:

BE IT RESOLVED that the Board of Education hereby approves the following Substitute Teachers/Teaching Assistants for the 2011/2012 school year:

*Caitlin Hughes
Kristy Miller
Christy Rayment
Leah Ciurczak
Samantha Davey*

Motion by M. Grant, seconded by M. Freda. On a roll call vote, the resolution was ADOPTED as follows: ayes, 6; nays, 0.

Action 12-PN-052:

BE IT RESOLVED that the Board of Education hereby approves **Jean Griffith** as a Substitute Secretary for the 2011/2012 school year. Motion by M. Grant, seconded by M. Freda. On a roll call vote, the resolution was ADOPTED as follows: ayes, 6; nays, 0.

Action 12-PN-053:

BE IT RESOLVED that the Board of Education hereby approves **Susan Tavaréz** as a Lunch/Recess Monitor for Round Valley School for the 2011/12 school year. Motion by M. Grant, seconded by M. Freda. On a roll call vote, the resolution was ADOPTED as follows: ayes, 6; nays, 0.

Action 12-PN-054:

BE IT RESOLVED that the Board of Education hereby approves the transfers for the following teachers for 2011-2012 school year:

	<u>2010-2011</u>	<u>2011-2012</u>
<i>Scott Annan</i>	<i>SRS - PE/Health</i>	<i>CTMS - PE/Health</i>

Motion by M. Grant, seconded by M. Freda. On a roll call vote, the resolution was ADOPTED as follows: ayes, 6; nays, 0.

Action 12-PN-055 (Modified):

BE IT RESOLVED that the Board of Education hereby approves the following coaches for Fall 2011 Sports:

<i>Patricia Comly – Cross Country</i>	<i>Year 11</i>	<i>\$2,491</i>
<i>Rose Mastroianni – Asst. Cross Country Coach</i>	<i>Year 4</i>	<i>\$1,882</i>
<i>Scott Annan – Girl’s Soccer Coach</i>	<i>Year 6</i>	<i>\$2,491</i>
<i>Brent Ruge – Boy’s Soccer Coach</i>	<i>Year 2</i>	<i>\$2,120</i>
<i>Donald Helmstetter – Volleyball</i>	<i>Year 6</i>	<i>\$2,491</i>

Motion by M. Grant, seconded by M. Freda. On a roll call vote, the resolution was ADOPTED as follows: ayes, 6; nays, 0.

Action 12-PN-056:

BE IT RESOLVED that the Board of Education hereby approves the following teachers to be paid their per diem rate of pay to attend four days of CPI training over the summer, July 19-22, 2011:

<i>Jere Waldron</i>	<i>\$237.45</i>
<i>Julie Tepper</i>	<i>\$302.93</i>

Motion by M. Grant, seconded by M. Freda. On a roll call vote, the resolution was ADOPTED as follows: ayes, 6; nays, 0.

Action 12-PN-057:

BE IT RESOLVED that the Board of Education hereby accepts, with regret, the resignation of **Debi Barrett**, SRS Lunch/Recess Monitor, effective August 18, 2011. Motion by M. Grant, seconded by M. Freda. On a roll call vote, the resolution was ADOPTED as follows: ayes, 6; nays, 0.

Action 12-PN-058:

BE IT RESOLVED that the Board of Education hereby approves the employment of **Christine Beha**, RVS Grade 6 Language Arts Teacher, FTE 1, at Step A, BA, at an annual salary of \$46,990 (to be adjusted upon settlement of the negotiated agreement) beginning August 30, 2011 for the 2011/2012 school year. (Ms. Beha was previously hired as a maternity leave replacement.) Motion by M. Grant, seconded by M. Freda. On a roll call vote, the resolution was ADOPTED as follows: ayes, 6; nays, 0.

Action 12-PN-059:

BE IT RESOLVED that the Board of Education hereby approves the employment of **Maggie Cassidy**, SRS Grade 1 Special Education Teacher, FTE 1, at Step A, BA, at an annual salary of \$46,990 (to be adjusted upon settlement of the negotiated agreement) beginning August 30, 2011 for the 2011/2012 school year. Motion by M. Grant, seconded by M. Freda. On a roll call vote, the resolution was ADOPTED as follows: ayes, 6; nays, 0.

Action 12-PN-060:

BE IT RESOLVED that the Board of Education hereby approves the employment of **Alison Bills**, RVS Health Teacher, FTE 1, at Step A, BA, at an annual salary of \$46,990 (to be adjusted upon settlement of the negotiated agreement) beginning August 30, 2011 for the 2011/2012 school year. Motion by M. Grant, seconded by M. Freda. On a roll call vote, the resolution was ADOPTED as follows: ayes, 6; nays, 0.

Action 12-PN-061:

BE IT RESOLVED that the Board of Education hereby approves the employment of **Kristy Miller**, RVS Grade 4 Special Education Teacher, FTE 1, at Step A, BA, at an annual salary of \$46,990 (to be adjusted upon settlement of the negotiated agreement) beginning August 30, 2011 for the 2011/2012 school year. Motion by M. Grant, seconded by M. Freda. On a roll call vote, the resolution was ADOPTED as follows: ayes, 6; nays, 0.

Action 12-PN-062:

BE IT RESOLVED that the Board of Education hereby approves the employment of **Justine Henry**, RVS Grade 4 Special Education Teacher, FTE 1, at Step A, BA, at an annual salary of \$46,990 (to be adjusted upon settlement of the negotiated agreement) beginning August 30, 2011 for the 2011/2012 school year. Motion by M. Grant, seconded by M. Freda. On a roll call vote, the resolution was ADOPTED as follows: ayes, 6; nays, 0.

Action 12-PN-063:

BE IT RESOLVED that the Board of Education hereby approves the employment of **Shannon Rolak**, PMG Grade 2 Special Education Teacher, FTE 1, Step A, BA, at an annual salary of \$46,990 (to be adjusted upon settlement of the negotiated agreement) beginning August 30, 2011 for the 2011/2012 school year. Motion by M. Grant, seconded by M. Freda. On a roll call vote, the resolution was ADOPTED as follows: ayes, 6; nays, 0.

Action 12-PN-064:

BE IT RESOLVED that the Board of Education hereby approves the employment of **Amy Platt**, PMG Grade 3 Special Education Teacher, FTE 1, Step D, BA+15, at an annual salary of \$50,050 (to be adjusted upon settlement of the negotiated agreement) beginning August 30, 2011 for the 2011/2012 school year. Motion by M. Grant, seconded by M. Freda. On a roll call vote, the resolution was ADOPTED as follows: ayes, 6; nays, 0.

Action 12-PN-065:

BE IT RESOLVED that the Board of Education hereby approves the employment of **Kerri Harbison**, RVS Maternity Leave Replacement Grade 4 Teacher, FTE 1, at Step A, BA, at an annual salary of \$46,990 (to be adjusted upon settlement of the negotiated agreement) beginning September 21, 2011 through January 31, 2012. Motion by M. Grant, seconded by M. Freda. On a roll call vote, the resolution was ADOPTED as follows: ayes, 6; nays, 0.

Action 12-PN-066:

BE IT RESOLVED that the Board of Education hereby approves the employment of **Courtney Hauck**, RVS Maternity Leave Replacement Grade 5 Teacher, FTE 1, at Step A, BA, at an annual salary of \$46,990 (to be adjusted upon settlement of the negotiated agreement) beginning August 30, 2011 for the 2011/2012 school year. Motion by M. Grant, seconded by M. Freda. On a roll call vote, the resolution was ADOPTED as follows: ayes, 6; nays, 0.

Action 12-PN-067:

BE IT RESOLVED that the Board of Education hereby approves the employment of **Marybeth Henry**, PMG Teaching Assistant, FTE 1, at Step 2-3, BA, at an annual salary of \$20,993 (to be adjusted upon settlement of the negotiated agreement) beginning August 30, 2011 for the 2011/2012 school year. Motion by M. Grant, seconded by M. Freda. On a roll call vote, the resolution was ADOPTED as follows: ayes, 6; nays, 0.

Action 12-PN-068:

BE IT RESOLVED that the Board of Education hereby approves the employment of **David Shidler**, RVS Teaching Assistant, FTE 1, at Step 1, BA, at an annual salary of \$20,593 (to be adjusted upon settlement of the negotiated agreement) beginning August 30, 2011 for the 2011/2012 school year. Motion by M. Grant, seconded by M. Freda. On a roll call vote, the resolution was ADOPTED as follows: ayes, 6; nays, 0.

Action 12-PN-069:

BE IT RESOLVED that the Board of Education hereby approves the employment of **Lisa Marshott**, SRS Teaching Assistant, FTE 1, at Step 2-3, BA, at an annual salary of \$20,993 (to be adjusted upon settlement of the negotiated agreement) beginning August 30, 2011 for the 2011/2012 school year. Motion by M. Grant, seconded by M. Freda. On a roll call vote, the resolution was ADOPTED as follows: ayes, 6; nays, 0.

Action 12-PN-070:

BE IT RESOLVED that the Board of Education hereby accepts, with regret, the resignation of **Julianna Hendrickson**, SRS full-time Teaching Assistant, effective August 22, 2011. Motion by M. Grant, seconded by M. Freda. On a roll call vote, the resolution was ADOPTED as follows: ayes, 6; nays, 0.

Action 12-PN-071:

BE IT RESOLVED that the Board of Education hereby accepts, with regret, the resignation of **Nancy Randazzo**, PMG Lunch Aide, effective August 22, 2011. Motion by M. Grant, seconded by M. Freda. On a roll call vote, the resolution was ADOPTED as follows: ayes, 6; nays, 0.

Action 12-PN-072:

BE IT RESOLVED that the Board of Education authorizes that the employment of the following Teaching Assistants be terminated effective September 16, 2011 as a result of a reduction in force:

*Maxine Boll-Hughes
Carol Vallay
Linda Walling
Andrea Gristina*

Motion by M. Grant, seconded by M. Freda. On a roll call vote, the resolution was ADOPTED as follows: ayes, 6; nays, 0.

POLICY/CURRICULUM:

Grace Hoefig – Chair; Michelle Cresti, Kevin Sturges & Michelle Sullivan
Action Item 12-PC-006 through 12-PC-010

Ms. Hoefig discussed the committee meeting of August 8, 2011, which addressed policy updates, as well as a thorough review of the American Reading Program.

Ms. Felip provided an overview of the American Reading Program.

Various board members asked Ms. Felip questions. The need for metrics was a strong concern.

Ms. Hoefig spoke to the hope that future curriculum requests be presented in accordance with Policy 2210.

Action 12-PC-006:

BE IT RESOLVED that the Board of Education hereby approves the second reading and adoption of the following bylaws, policies and regulations, as presented to the Board as follows:

Bylaws

0144 – Board Member Orientation and Trainings (revised)

Policies

1230 – Superintendent’s Duties (revised) – **Mandatory**

1522 – School-Level Planning (revised)- **Mandatory**

2132 – School District Goals and Objectives (revised)

2440 – Summer Session (revised)

2461 – Special Education/Receiving Schools (revised) - **Mandatory**

3125.2 – Employment of Substitute Teachers (revised)

5350 – Pupil Suicide Prevention (revised)

5512 – Harassment, Intimidation & Bullying – **Mandatory**

5561 – Use of Physical Restraint (new)

5600 – Pupil Discipline/Code of Conduct – **Mandatory**

6150 – Tuition Income (revised)

6220 – Budget Preparation (revised) – **Mandatory**

6311 – Contracts for Goods or Services Funded by Federal Grants (new)

6820 – Financial Reports (revised) - **Mandatory**

8461 - Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol
& Other Drug Abuse – **Mandatory**

Regulations

R2440 – Summer Session (revised)

R2461 - Special Education/Receiving Schools (revised) – **Mandatory**

R2461.01 – Special Education/Receiving Schools – IEP Implementation (revised) – **Mandatory**

R2461.02 – Special Education/Receiving Schools – Suspension (revised) – **Mandatory**

R2461.03 – Special Education/Receiving Schools – Pupil Records (revised) – **Mandatory**

R2461.04 – Special Education/Receiving Schools – Special Education and Related
Services - **Mandatory**

R2461.05 – Special Education/Receiving Schools – IEP Compliance (revised) – **Mandatory**

R2461.06 – Special Education/Receiving Schools – Highly Qualified and Appropriately
Certified Staff – **Mandatory**

R2461.07 – Special Education/Receiving Schools – Termination of Placement – **Mandatory**

R2461.08 – Special Education/Receiving Schools – In-Service Training – (revised) – **Mandatory**

R2461.09 – Special Education/Receiving Schools – Statewide and District Wide
Assessment Programs – **Mandatory**

R2461.10 – Special Education/Receiving Schools – Full Educational Opportunity – **Mandatory**

R2461.11 – Special Education/Receiving Schools – Staff Consultation – **Mandatory**

R2461.12 – Special Education/Receiving Schools – Length of School Day and Academic
Year – **Mandatory**

R3144 – Certification of Tenure Charges (revised)

R5512 – Harassment, Intimidation or Bullying Investigation Procedure (revised)
R5561 – Use of Physical Restraint (new)
R5600 – Pupil Discipline/Code of Conduct (revised)
R8461 - Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol
& Other Drug Abuse – **Mandatory**
R8600 – Pupil Transportation (revised)

Motion by G. Hoefig, seconded by M. Sullivan. On a roll call vote, the resolution was ADOPTED as follows: ayes, 6; nays, 0.

Action 12-PC-007 (Modified):

BE IT RESOLVED that the Board of Education hereby approves the piloting of the Pearson Interactive Science Program for 4th and 5th grades. Motion by G. Hoefig, seconded by M. Sullivan. On a roll call vote, the resolution was ADOPTED as follows: ayes, 6; nays, 0.

Action 12-PC-008:

BE IT RESOLVED that the Board of Education hereby authorizes to approve the purchase of American Reading Company materials and professional development for grades K through 3rd as follows:

• Spruce Run School for Grades K and 1	\$ 68,691.00
• Patrick McGaheran for Grades 2 and 3	\$ 70,046.00
• Round Valley, for additional classroom in Grade 4	\$ 2,869.00
• Administration training to monitor and facilitate progress and data collection	\$ 7,500.00
	Total
	<u>\$149,106.00</u>

Motion by G. Hoefig, seconded by M. Sullivan. On a roll call vote, the resolution was ADOPTED as follows: ayes, 6; nays, 0.

Action 12-PC-009:

BE IT RESOLVED that the Board of Education hereby approves the Clinton Township School District's English Language Service (ELS) Three-Year Plan for 2011-2014. Motion by G. Hoefig, seconded by M. Sullivan. On a roll call vote, the resolution was ADOPTED as follows: ayes, 6; nays, 0.

Action 12-PC-010:

BE IT RESOLVED that the Board of Education hereby approves the following district curriculum revised to meet the New Jersey Core Curriculum Content Standards:

K-2 Mathematics
K-8 Science

Motion by G. Hoefig, seconded by M. Sullivan. On a roll call vote, the resolution was ADOPTED as follows: ayes, 6; nays, 0.

COMMUNICATIONS:

Jim Dincuff, Maria Grant & Michelle Sullivan

Ms. Grant reported on the September newsletter and the fact that the committee will be meeting in September regarding some potential content changes to the current district communication venues.

RECOGNITION OF THE PUBLIC

Mr. Sherblom suggested that the board consider the Vought House when discussing the land across from the Clinton Township Middle School, specifically regarding building placement.

Ms. Stephanie Yager, Literacy Teacher, spoke in support of the American Reading Program.

NEW BUSINESS

Mr. Carroll discussed a district response to the negative feedback regarding our process regarding state aid. Mr. Carroll will be discussing with the Board President and Communication Committee.

EXECUTIVE SESSION:

Resolved by the Board of Education of Clinton Township as per Chapter 231, P. L. 1975:

- a. That it is hereby determined that it is necessary to meet in Executive Session on Monday, August 22, 2011 to discuss matters of negotiations.*
- b. The matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.*
- c. The length of the meeting is thought to be approximately thirty (30) minutes.*
- d. Action will not be taken upon return.*

Motion by K. Sturges, seconded by M. Sullivan. On a roll call vote, the resolution was ADOPTED as follows: ayes, 6; nays, 0.

ADJOURNMENT

Action 12-AJ-003:

BE IT RESOLVED that the Board of Education adjourns this meeting at 11:04 pm. Motion by K. Sturges, seconded by M. Freda. On a roll call vote, the resolution was ADOPTED as follows: ayes, 6; nays, 0.

Respectfully Submitted,

Patricia Leonhardt, Business Administrator /Board Secretary

Minutes Prepared: 8/24/11

Minutes remain unofficial until Board of Education approval

Board of Education Approved:

Frank "Jim" Dincuff
Board President

Date