

**CLINTON TOWNSHIP SCHOOL DISTRICT  
BOARD OF EDUCATION**

**MINUTES**

**Regular Meeting July 25, 2011 at 7:30 pm  
Clinton Township Middle School Library**

**CALL TO ORDER:** Mr. Dincuff called the meeting to order at 7:35 pm.

**PUBLICATION  
OF NOTICE:**

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through the annual public notice on May 9, 2011:

- a. Faxing to five newspapers designated by the Board – Hunterdon County Democrat, Hunterdon Review, Courier News, Star-Ledger and Express Times
- b. Posting on the District Website, the main bulletin board in the Administration Office and in each Clinton Township School
- c. Filing with the Clerk of Clinton Township

**ROLL CALL**

**Present:**

*Board Members:*

Jim Dincuff, President

Grace Hoefig

Michelle Cresti, Vice President

Mark Kaplan

Marc Freda

Kevin Sturges

Maria Grant

Michelle Sullivan

**Not Present:** Donna Gregory

**Present:**

*District Administrators:*

Mr. Kevin Carroll, Superintendent of Schools

Mrs. Patricia A. Leonhardt, Business Administrator/Board Secretary

**PLEDGE OF  
ALLEGIANCE:**

Ms. Grant led the Board in the Pledge of Allegiance.

**PRESIDENT'S COMMENTS/REPORT**

Mr. Dincuff introduced Mr. Sturges, who discussed two facets from the Board Member Code of Ethics:

“I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.”

“I will confine my board action to policy making, planning and appraisal and I will help to frame policies and plans only after the board has consulted those who will be affected by them.

### **REPORT OF THE SUPERINTENDENT OF SCHOOLS**

Mr. Carroll presented the following to the Board of Education:

Leadership Team Retreat – led by Total Training Solutions

- a. Leadership Team Model
- b. Staff Handbook
- c. Strategic Plan
- d. Curriculum
- e. Assessments and Grading
- f. Administrative Walkthroughs
- g. Inclusion
- h. Staffing Plan

The Board decided to schedule a special meeting for August 8, 2011 at 7:30 pm to discuss the Special Education Inclusion Plan for 2011/12 as well as the 2011/12 revenue increase.

### **REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY**

#### **Action Items 12-BA-001 through 12-BA-006**

Correspondence:

- Resignation Letter from Suzanne Adams

Informational:

- The current date of the Board of Education’s next meeting is August 22, 2011.  
Increased State Aid - Mrs. Leonhardt discussed the two buckets of money regarding increased funding: \$247,310 in increased State Aid and \$524,115 from the district’s participation in School Choice.
- Fingerprinting Memo – Mrs. Leonhardt shared with the Board the process for participating in the new mandatory fingerprinting.

#### **Action 12-BA-001:**

***BE IT RESOLVED** that the Board of Education hereby approves the **Regular Meeting** minutes of June 2, 2011. Motion by M. Freda, seconded by M. Kaplan. On a roll call vote, the resolution was **ADOPTED** as follows: ayes, 7; nays, 0; abstain, 1 (Cresti).*

**Action 12-BA-002:**

***BE IT RESOLVED*** that the Board of Education hereby approves the **Regular Meeting** minutes of June 27, 2011. Motion by M. Freda, seconded by M. Kaplan. On a roll call vote, the resolution was **ADOPTED** as follows: ayes, 8; nays, 0.

**Action 12-BA-003:**

***BE IT RESOLVED*** that the Board of Education hereby approves the **Executive Session** minutes of June 27, 2011. Motion by M. Freda, seconded by M. Kaplan. On a roll call vote, the resolution was **ADOPTED** as follows: ayes, 8; nays, 0.

**Action 12-BA-004:**

***BE IT RESOLVED*** that the Board of Education hereby approves the **Tentative Board Secretary and Treasurer's Reports** for the period ending June 30, 2011. Motion by M. Freda, seconded by M. Kaplan. On a roll call vote, the resolution was **ADOPTED** as follows: ayes, 6; nays, 0; abstain, 2 (Grant, Sullivan).

**Action 12-BA-005:**

***BE IT RESOLVED*** that the Board Secretary, pursuant to N.J.A.C. 6A: 23-2.11 (c) 3 does hereby certify that as the date of these reports, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23-2.11 (a);

***BE IT FURTHER RESOLVED*** that the Superintendent of Schools recommends that the Clinton Township Board of Education accept the updated monthly financial reports of the Secretary and Treasurer of School Monies for the month(s) of June 2011; and further recommends, in compliance with N.J.A.C. 6A: 23-2.11 (c) 4, that the Board of Education certifies that no major account has been over-expended in violation of N.J.A.C. 6A: 23-2.11 (b), and that as of this report sufficient funds are available to meet the district's financial obligations for the remainder of the year.

Motion by M. Freda, seconded by M. Kaplan. On a roll call vote, the resolution was **ADOPTED** as follows: ayes, 8; nays, 0.

**Action 12-BA-006:**

***BE IT RESOLVED*** that the Board of Education hereby approves the **tentative line item transfers** for the period ending June 30, 2011. Motion by M. Freda, seconded by M. Kaplan. On a roll call vote, the resolution was **ADOPTED** as follows: ayes, 6; nays, 0; abstain, 2 (Grant, Sullivan).

**OLD BUSINESS**

Mr. Freda shared his belief that the \$247,310 of extra State Aid should have been given back to the public as tax relief and as a method of saying "Thank You" to our taxpayers in conjunction with the passed budget.

**PUBLIC COMMENTS – AGENDA ITEMS ONLY**

Harmon Vos addressed the Board regarding the increased State Aid and stated his desire that the monies be used to decrease the tax levy.

**COMMITTEE REPORTS:**

**FACILITIES/FINANCE:**

**Mark Kaplan – Chair; Marc Freda, Grace Hoefig & Kevin Sturges  
Action Items 12-FF-001 through 12-FF-016**

Mr. Kaplan shared with the board the status of the Vought House transfer, which is making progress. Also discussed was the land across from Clinton Township Middle School and the fact that meetings are underway regarding possible uses.

**Action 12-FF-001:**

***BE IT RESOLVED** that the Board of Education hereby approves the payment of bills in the amount of \$1,162,737.27 for the period ending June 30, 2011. Motion by M. Kaplan, seconded by K. Sturges. On a roll call vote, the resolution was ADOPTED as follows: ayes, 6; nays, 0; abstain, 2 (Grant, Sullivan).*

**Action 12-FF-002:**

***BE IT RESOLVED** that the Board of Education hereby approves the payment of bills in the amount of \$1,411,675.72 for the period ending July 25, 2011. Motion by M. Kaplan, seconded by K. Sturges. On a roll call vote, the resolution was ADOPTED as follows: ayes, 6; nays, 0; abstain, 2 (Grant, Sullivan).*

**Action 12-FF-003:**

***BE IT RESOLVED** that the Board of Education hereby approves the following requests for employee/board member travel in accordance with the School District Accountability Act and Board of Education Policy No. 6471 “School District Travel.” Only overnight stays are eligible to meal reimbursement. Mileage, meals, and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines. Where more than five individuals from the district are to attend the same out-of-state conference, the school district shall obtain the prior written approval of the Executive County Superintendent, OMB Mileage Reimbursement Rate: \$0.31.*

<i><b>Employee/School</b></i>	<i><b>Program Title/Location</b></i>	<i><b>Date</b></i>	<i><b>Cost</b></i>	<i><b>Mileage</b></i>
<i>Mary McLoughlin, CTMS</i>	<i>NJAPSA – Legal Updates in Special Education, Long Branch, NJ</i>	<i>4/11/11</i>	<i>\$149.</i>	<i>OMB</i>

*Motion by M. Kaplan, seconded by K. Sturges. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.*

**Action 12-FF-004:**

***BE IT RESOLVED*** that the Board of Education hereby approves the contract with Work Family Connection for the 2011-12 School Year. Motion by M. Kaplan, seconded by K. Sturges. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.

**Action 12-FF-005:**

***BE IT RESOLVED*** that the Board of Education hereby approves the Interlocal Services Agreement between the Clinton Township and Clinton-Glen Gardner Boards of Education for the 2011-2012 school year for Shared Buildings and Grounds Services in the amount of \$16,250. Motion by M. Kaplan, seconded by K. Sturges. On a roll call vote, the resolution was ADOPTED as follows: ayes, 7; nays, 0; abstain, 1 (Sullivan).

**Action 12-FF-006:**

***BE IT RESOLVED*** that the Board of Education hereby acknowledges the following requests for graduate course approval, in accordance with the Negotiated Agreement:

<b><i>Employee/ BOE Member/School</i></b>	<b><i>Program Title/Location</i></b>	<b><i>Date</i></b>
<i>Lori Brezinsky, RVS</i>	<i>Diagnosis of Reading Problems, Fairleigh Dickinson University</i>	<i>Fall 2011</i>
<i>Shannon Rolak, PMG</i>	<i>Characteristics of Diverse Learners, Centenary College</i>	<i>Fall 2011</i>
<i>Roberta Grambor, PMG</i>	<i>English Language Learners in the Literacy Curriculum, Edinboro Univ. of Pennsylvania</i>	<i>Fall 2011</i>
<i>Lynn Avery, SRS</i>	<i>Health and Educational Disparities and Prevention in Schools and Communities, Univ. of Pennsylvania</i>	<i>Fall 2011</i>

*Motion by M. Kaplan, seconded by K. Sturges. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.*

**Action 12-FF-007:**

***BE IT RESOLVED** that the Board of Education hereby approves the placement of SID #7574004377 to attend the Montgomery Academy for the 2011/12 school (September-June) year at a tuition rate of \$50,254.20. Motion by M. Kaplan, seconded by K. Sturges. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.*

**Action 12-FF-008:**

***BE IT RESOLVED** that the Board of Education hereby approves the placement of SID #9464358664 to attend the Developmental Learning Center – Warren for the 2011/12 school year at a tuition rate of \$80,466.00. Motion by M. Kaplan, seconded by K. Sturges. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.*

**Action 12-FF-009:**

***BE IT RESOLVED** that the Board of Education hereby approves SID #6910608911 to attend the Stepping Forward ESY program for six weeks July 11, 2011 through August 22, 2011 (half days). Not to exceed \$4,500.00 for the six weeks. Motion by M. Kaplan, seconded by K. Sturges. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.*

**Action 12-FF-010:**

***BE IT RESOLVED** that the Board of Education hereby approves the 2011/2012 Wastewater Treatment Plant Licensed Operator Agreement with Garco Research Company, Annandale, NJ at a monthly rate of \$1,107.00 (price frozen from 2009/2010) for the Round Valley School, and a monthly rate of \$554.00 (price frozen from 2009/2010) for the Patrick McGaheeran School. Motion by M. Kaplan, seconded by K. Sturges. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.*

**Action 12-FF-011:**

***BE IT RESOLVED** that the Board of Education hereby approves the contract with R&L DataCenter for payroll services as outlined in the proposal dated June 23, 2011, at a cost estimated to be \$18,500.00. Motion by M. Kaplan, seconded by K. Sturges. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.*

**Action 12-FF-012:**

***BE IT RESOLVED** that the Board of Education hereby approves the partnership with Centenary College to be a Professional Development School. The district will agree to take one student teacher and one practicum student per year from Centenary College, and in return district staff will receive half price tuition and may attend any/all Centenary College workshops at half price. Motion by M. Kaplan, seconded by K. Sturges. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.*

**Action 12-FF-013:**

**BE IT RESOLVED** the Board of Education hereby approves the following amended Grant Awards for FY2011:

<u>Grants</u>	<u>Preliminary Award</u>	<u>Incl/(Dec)</u>	<u>Total 2011 Grant Award</u>
NP Textbooks (Acorn Montessori)	\$0	\$2,558	\$2,558
NP Nursing (Acorn Montessori)	\$0	\$3,031	\$3,031
NP 192/193 Services	\$195,791	\$1,961	\$197,752

Motion by M. Kaplan, seconded by K. Sturges. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.

**Action 12-FF-014:**

**BE IT RESOLVED** that the Board of Education hereby accepts the following funds as flow-through for the 2011-12 school year:

*Non-Public Nursing:*

Acorn Montessori	\$2,723
Foundations PreSchool	\$1,047
Immaculate Conception School	\$33,304
Ivy Leaf School	\$838

*Non-Public Textbooks:*

Acorn Montessori	\$1,906
Foundations PreSchool	\$733
Immaculate Conception School	\$23,316
Ivy Leaf School	\$587

Motion by M. Kaplan, seconded by K. Sturges. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.

**Action 12-FF-015:**

**BE IT RESOLVED** that the Board of Education hereby approves the request for pupil transportation to Dual Residences within Clinton Township in accordance with Regulation R3541.1 "Transportation Routes and Services" for the 2011/2012 school year:

<u>SID#</u>	<u>School</u>
5449626420	RVS
3544779131	PMG

*Motion by M. Kaplan, seconded by K. Sturges. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.*

**Action 12-FF-016:**

***BE IT RESOLVED*** that the Board of Education hereby approves Nancy Schumann, Speech Partners, Inc. to provide consultative services during the 2011/2012 school year for SID #8776278717 at an hourly rate of \$175 not to exceed 6 hours. Also to provide 4 hours of in service/staff development at an hourly rate of \$175. Motion by M. Kaplan, seconded by K. Sturges. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.

**PERSONNEL/NEGOTIATIONS:**

**Michelle Cresti – Chair; Jim Dincuff, Maria Grant & Donna Gregory**  
**Action Items 12-PN-001 through 12-PN-025**

**PLEASE NOTE THAT ALL STAFF APPOINTMENTS ARE AT THE RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS AND THAT ALL SALARIES ARE PRO-RATED TO THE EFFECTIVE DATE OF EMPLOYMENT.**

Ms. Cresti reported that the Board of Education is in receipt of the Fact Finders report, which will be discussed this evening in Executive Session.

**Action 12-PN-001:**

***BE IT RESOLVED*** that the Board of Education hereby accepts, with regret, the retirement of **Anna Blume**, RVS Guidance Counselor, effective January 1, 2012. Motion by M. Cresti, seconded by M. Kaplan. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.

**Action 12-PN-002:**

***BE IT RESOLVED*** that the Board of Education hereby accepts, with regret, the resignation of **Suzanne Adams**, Spruce Run School .5 TA, effective July 21, 2011. Motion by M. Cresti, seconded by M. Kaplan. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.

**Action 12-PN-003:**

***BE IT RESOLVED*** that the Board of Education hereby revises the 2011/12 Clinton Township only portion of Business Administrator Patricia Leonhardt's salary to \$109,870, per the Hunterdon County Executive County Superintendent. Motion by M. Cresti, seconded by M. Kaplan. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.



**Action 12-PN-004:**

**BE IT RESOLVED** that the Board of Education hereby approves the following 2011/2012 appointment of and employment contract for the services provided for the Clinton-Glen Gardner School District through the Interlocal Agreement, as follows:

<i>Last Name</i>	<i>First Name</i>	<i>Position</i>	<i>Interlocal Agreement with Clinton-Glen Gardner</i>
<i>Hutton</i>	<i>George</i>	<i>Supervisor of Buildings and Grounds</i>	<i>\$2,500</i>

Motion by M. Cresti, seconded by M. Kaplan. On a roll call vote, the resolution was ADOPTED as follows: ayes, 7; nays, 0; abstain, 1 (Sullivan).

**Action 12-PN-005:**

**BE IT RESOLVED** that the Board of Education hereby approves the creation of the following teacher positions for the 2011/12 school year to implement a thorough and efficient system of free public schools:

- a. Physical Education/Health Teacher at Spruce Run School - TABLED
- b. Physical Education/Health Teacher at Round Valley School - TABLED
- c. 5<sup>th</sup> Gr. Teacher - TABLED
- d. 1<sup>st</sup> Gr. Special Education Teacher -TABLED
- e. 6<sup>th</sup> Gr. Special Education Teacher
- f. Self-Contained Special Education Teacher
- g. Board Certified Behavior Analyst

Motion by M. Cresti, seconded by M. Kaplan. On a roll call vote, the resolution was ADOPTED as follows FOR e, f and g: ayes, 8; nays, 0.

**Action 12-PN-006 - TABLED**

**BE IT RESOLVED** that the Board of Education hereby approves the employment of **Caitlyn Curran**, RVS Health Teacher, at Step A, BA, at an annual salary of \$46,990 (to be adjusted upon settlement of the negotiated agreement) beginning August 30, 2011 for the 2011/2012 school year.

**Action 12-PN-007 - TABLED**

**BE IT RESOLVED** that the Board of Education hereby approves the employment of **Michael Alfano**, SRS Teacher, Physical Education, at Step A, BA at an annual salary of \$46,990 (to be adjusted upon settlement of the negotiated agreement) beginning August 30, 2011 for the 2011/2012 school year.

**Action 12-PN-008:**

***BE IT RESOLVED** that the Board of Education hereby approves the employment of **Julia Williams**, RVS Special Education Teacher, at Step A, BA at an annual salary of \$46,990 (to be adjusted upon settlement of the negotiated agreement) beginning August 30, 2011 for the 2011/2012 school year. Motion by M. Cresti, seconded by M. Kaplan. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.*

**Action 12-PN-009 - TABLED**

***BE IT RESOLVED** that the Board of Education hereby approves the employment of **Emily Kablis**, CTMS Technology/21<sup>st</sup> Century Writing Teacher, at Step A, BA at an annual salary of \$46,990 (to be adjusted upon settlement of the negotiated agreement) beginning August 30, 2011 for the 2011/2012 school year.*

**Action 12-PN-010:**

***BE IT RESOLVED** that the Board of Education hereby approves the extension of employment of **Amy Startzel** as Maternity Leave Replacement Special Education Teacher at the Clinton Township Middle School at Step A, BA at an annual salary of \$46,990 (updated step and salary to be determined upon settlement of the negotiated agreement), effective August 30, 2011 through December 14, 2011. Motion by M. Cresti, seconded by M. Kaplan. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.*

**Action 12-PN-011:**

***BE IT RESOLVED** that the Board of Education hereby approves **Kelli Portland** to provide parent training for SID #8291912759 not to exceed 5 hours at a rate of \$42.08 per hour. Motion by M. Cresti, seconded by M. Kaplan. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.*

**Action 12-PN-012:**

***BE IT RESOLVED** that the Board of Education hereby approves **Emily Sheeler** to work 4 additional hours a week for the 2011/12 five week ESY Summer Program at a rate of \$40.44 per hour. Motion by M. Cresti, seconded by M. Kaplan. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.*

**Action 12-PN-013:**

***BE IT RESOLVED** that the Board of Education hereby approves **Dara Monsorno**, as a Professional Consultant for the 2011/12 ESY Summer Program, for eight days, 2 hours a day for a total of 16 hours, at a rate of \$15 per hour, effective July 25, 2011. Motion by M. Cresti, seconded by M. Kaplan. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.*

**Action 12-PN-014:**

***BE IT RESOLVED*** that the Board of Education hereby approves **Linda McClurg**, ESY Nurse, to work 2 additional hours of ESY at a rate of pay of \$30.00 per hour, not to exceed 2 hours. Motion by M. Cresti, seconded by M. Kaplan. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.

**Action 12-PN-015:**

***BE IT RESOLVED*** that the Board of Education hereby approves **Kathy Collins** to work 1 extra day during the summer to evaluate SID #1604452423 at the 2011/12 per diem rate of \$373.68. Motion by M. Cresti, seconded by M. Kaplan. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.

**Action 12-PN-016:**

***BE IT RESOLVED*** that the Board of Education hereby approves **Kathy Collins** to work 2 extra days for summer evaluations at the 2011/12 per diem rate of \$373.68. Motion by M. Cresti, seconded by M. Kaplan. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.

**Action 12-PN-017:**

***BE IT RESOLVED*** that the Board of Education hereby approves **Susan Reynolds** to work 2 extra days for summer evaluations at the 2011/12 per diem rate of \$418.18. Motion by M. Cresti, seconded by M. Kaplan. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.

**Action 12-PN-018:**

***BE IT RESOLVED*** that the Board of Education hereby approves the employment of the following Lunch Aides at an hourly rate of \$12.50:

<b><u>Last Name</u></b>	<b><u>First Name</u></b>	<b><u>DOH</u></b>	<b><u>Bldg</u></b>
Barrett	Debi	09/01/2005	SRS
Booth	Patricia	11/29/2010	PMG
Cook	Joanne	01/08/2004	RVS
Evans	Loretta	09/01/2011	RVS
Malecki	Diane	11/01/2008	PMG
Randazzo	Nancy	04/06/2010	PMG
Sherman	Sue	10/26/2004	CTMS
Sweeney	Kathleen	01/26/2010	SRS
Ward	Lidia	10/30/2007	RVS
Weiss	Sarah	03/29/2011	PMG
Winter	Nancy	09/01/2010	SRS

*Motion by M. Cresti, seconded by M. Kaplan. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.*

**Action 12-PN-019:**

***BE IT RESOLVED*** that the Board of Education hereby approves the following Substitute Nurses for the 2011/2012 school year:

<i>Bucher, Dawn</i>	<i>O'Rourke, Tracey</i>
<i>Hatch, Holly</i>	<i>Peck, Cindy</i>
<i>McClurg, Linda</i>	<i>Siefert, Lisa</i>
<i>Jordan, Melissa</i>	

*Motion by M. Cresti, seconded by M. Kaplan. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.*

**Action 12-PN-020:**

***BE IT RESOLVED*** that the Board of Education hereby approves the following Substitute Librarians for the 2011/2012 school year:

<i>Halstead, Melissa</i>	<i>Schuck, Wendy</i>
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*Motion by M. Cresti, seconded by M. Kaplan. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.*

**Action 12-PN-021:**

***BE IT RESOLVED*** that the Board of Education hereby approves the following Substitute Lunch Aides for the 2011/2012 school year:

<i>Applegate, Gladys</i>	<i>Hammond, Laurie</i>
<i>Ferguson, Christina</i>	<i>Kirk, Ana</i>
<i>Grampone, Christina</i>	<i>Koneval, Ann</i>

*Motion by M. Cresti, seconded by M. Kaplan. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.*

**Action 12-PN-022:**

***BE IT RESOLVED*** that the Board of Education hereby approves the following Substitute Secretaries for the 2011/2012 school year:

<i>Arnold, Eileen</i>	<i>Purzycki, Cynthia</i>
<i>Kilduff, Karen</i>	<i>Williams, Maria</i>

*Motion by M. Cresti, seconded by M. Kaplan. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.*

**Action 12-PN-023:**

***BE IT RESOLVED*** that the Board of Education hereby approves the following Substitute Custodians for the 2011/2012 school year:

*Cahill, John  
Haag, Jerry*

*Hoffman, Rosemary  
Lamaroux, Robert*

*Motion by M. Cresti, seconded by M. Kaplan. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.*

**Action 12-PN-024:**

***BE IT RESOLVED*** that the Board of Education hereby approves the following Substitute Teachers/Teaching Assistants for the 2011/2012 school year:

<i>Adams, Suzanne</i>
<i>Arnold, Eileen</i>
<i>Balick, Robin</i>
<i>Bergeman, Victoria</i>
<i>Bogart, Steven</i>
<i>Boll-Hughes, Maxine</i>
<i>Briede, Maryann</i>
<i>Bucher, Dawn</i>
<i>Buontempo, Christina</i>
<i>Burger, Denise</i>
<i>Burnett, Ellen</i>
<i>Burns, Heather</i>
<i>Buschi, Mark</i>
<i>Carver, Melissa</i>
<i>Christopher, Cindy</i>
<i>Connors, Kathleen</i>
<i>Crane, Shannon</i>
<i>DiLeo, Jessica</i>
<i>Ennes-Schaible, Debra</i>
<i>Fabula, Kathleen</i>
<i>Fader, Elizabeth</i>
<i>Fancher, Linda</i>
<i>Fitzpatrick, Sandra</i>
<i>Fodera, Annette</i>
<i>Follansbee, Carolyn</i>

<i>Fountain, Sylvia</i>
<i>Frey, Amy</i>
<i>Gill, Rosemarie</i>
<i>Giordano, Sally</i>
<i>Griffiths, Jean</i>
<i>Gristina, Andrea</i>
<i>Harbison, Kerri</i>
<i>Hatch, Holly</i>
<i>Hauck, Courtney</i>
<i>Hendrickson, Juliana</i>
<i>Henry, Justine</i>
<i>Henry, Marybeth</i>
<i>Hodulik, Elizabeth</i>
<i>Hoffman, Patricia</i>
<i>Holewski, Jill</i>
<i>Ianella, Stephanie</i>
<i>James, Stacyann</i>
<i>Jarmicki, Michelle</i>
<i>Jarvis, JoAnn</i>
<i>Jordan, Melissa</i>
<i>Kapetanakis, Vasiliki (Bessy)</i>
<i>Kilduff, Karen</i>
<i>Kirk, Ana</i>
<i>Klausz, Erika</i>
<i>Klein, Carol</i>

<i>Komoroski, Traci Ann</i>
<i>Kozakis, Jacqueline</i>
<i>Lasky, Karen</i>
<i>Lemay, Kelli</i>
<i>Lucariello, JoAnne</i>
<i>Mangino, Julia</i>
<i>Marcine, Vicki</i>
<i>Markatos, Diana</i>
<i>Mattson, Helen</i>
<i>Mazzatta, Mark</i>
<i>McClurg, Linda</i>
<i>McDonald, Holly</i>
<i>Mensche, Kim</i>
<i>Musumeci, John</i>
<i>O'Connell, Rebecca</i>
<i>O'Rourke, Tracey</i>
<i>Orrico, Janine</i>
<i>Panzarino, Jeanne</i>
<i>Parmese, Stefanie</i>
<i>Peck, Cynthia</i>
<i>Polito, Kristin</i>
<i>Possumato, Leonora</i>
<i>Pyner, Betsy</i>
<i>Rinaldi, Amanda</i>
<i>Rotola, Angela</i>
<i>Royer, Rosemarie</i>

<i>Sajor, Maryann</i>
<i>Scanlan, Deborah</i>
<i>Schenkel, Lisa</i>
<i>Schifko, Erica</i>
<i>Schumann, Heidi</i>
<i>Schwahl, Lisa</i>
<i>Scimeca, Karen</i>
<i>Searles, Linda</i>
<i>Secora, Eileen</i>
<i>Shideler, David</i>
<i>Shideler, Patricia</i>
<i>Shore, Claudia</i>
<i>Siefert, Lisa</i>
<i>Sisbarro, Toni</i>
<i>Strohm, Maureen</i>
<i>Tota, Kim</i>
<i>Tracy, Elisabeth</i>
<i>Trader, John</i>
<i>Trubin, Jennifer</i>
<i>Truppi, Faith</i>
<i>Vallay, Carol</i>
<i>Vitovitch, Geraldine</i>
<i>Walling, Linda</i>
<i>Weiss, Jessica</i>

*Motion by M. Cresti, seconded by M. Kaplan. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.*

**Action 12-PN-025:**

***BE IT RESOLVED** that the Board of Education hereby approves **Rebecca Caine Richards**, School Psychologist, Step H at a prorated annual salary of \$66,710 (to be adjusted upon settlement of the negotiated agreement) effective on or about August 30, 2011 for the 2011/2012 school year. Motion by M. Cresti, seconded by M. Kaplan. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.*

**POLICY/CURRICULUM:**

**Grace Hoefig – Chair; Michelle Cresti, Kevin Sturges & Michelle Sullivan**  
**Action Item 12-PC-001 through 12-PC-003**

Ms. Hoefig discussed the multiple meetings the committee has held, addressing both policy and curriculum topics. One topic, the American Reading Program, is slated for a follow up.

Mr. Carroll provided an overview of the Pearson Interactive Science Program.

Also discussed was the timing of the distribution of the proposed policy changes. It was decided that questions should be addressed to Mr. Carroll.

**Action 12-PC-001:**

***BE IT RESOLVED*** that the Board of Education hereby approves the first reading of the following bylaws, policies and regulations, as presented to the Board as follows:

**Bylaws**

0144 – Board Member Orientation and Trainings (revised)

**Policies**

1230 – Superintendent’s Duties (revised) – **Mandatory**

1522 – School-Level Planning (revised)- **Mandatory**

2132 – School District Goals and Objectives (revised)

2440 – Summer Session (revised)

2461 – Special Education/Receiving Schools (revised) - **Mandatory**

3125.2 – Employment of Substitute Teachers (revised)

5350 – Pupil Suicide Prevention (revised)

5512 – Harassment, Intimidation & Bullying – **Mandatory**

5561 – Use of Physical Restraint (new)

5600 – Pupil Discipline/Code of Conduct – **Mandatory**

6150 – Tuition Income (revised)

6220 – Budget Preparation (revised) – **Mandatory**

6311 – Contracts for Goods or Services Funded by Federal Grants (new)

6820 – Financial Reports (revised) - **Mandatory**

8461 - Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol  
& Other Drug Abuse – **Mandatory**

**Regulations**

R2440 – Summer Session (revised)

R2461 - Special Education/Receiving Schools (revised) – **Mandatory**

R2461.01 – Special Education/Receiving Schools – IEP Implementation (revised) – **Mandatory**

R2461.02 – Special Education/Receiving Schools – Suspension (revised) – **Mandatory**

R2461.03 – Special Education/Receiving Schools – Pupil Records (revised) – **Mandatory**

R2461.04 – Special Education/Receiving Schools – Special Education and Related  
Services - **Mandatory**

R2461.05 – Special Education/Receiving Schools – IEP Compliance (revised) – **Mandatory**

R2461.06 – Special Education/Receiving Schools – Highly Qualified and Appropriately  
Certified Staff – **Mandatory**

R2461.07 – Special Education/Receiving Schools – Termination of Placement – **Mandatory**

R2461.08 – Special Education/Receiving Schools – In-Service Training – (revised) – **Mandatory**

R2461.09 – Special Education/Receiving Schools – Statewide and District Wide  
Assessment Programs – **Mandatory**

R2461.10 – Special Education/Receiving Schools – Full Educational Opportunity – **Mandatory**

R2461.11 – Special Education/Receiving Schools – Staff Consultation – **Mandatory**

R2461.12 – Special Education/Receiving Schools – Length of School Day and Academic  
Year – **Mandatory**

*R3144 – Certification of Tenure Charges (revised)*  
*R5512 – Harassment, Intimidation or Bullying Investigation Procedure (revised)*  
*R5561 – Use of Physical Restraint (new)*  
*R5600 – Pupil Discipline/Code of Conduct (revised)*  
*R8461 - Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol  
& Other Drug Abuse – **Mandatory***  
*R8600 – Pupil Transportation (revised)*

*Motion by G. Hoefig, seconded by K. Sturges. On a roll call vote, the resolution was ADOPTED as follows: ayes, 7; nays, 0; abstain, 1 (Grant).*

**Action 12-PC-002:**

***BE IT RESOLVED*** that the Board of Education hereby approves the 2011/12 Non-Public Textbook Agreement with Hunterdon County Educational Services Commission (HCECSC). Motion by G. Hoefig, seconded by K. Sturges. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.

**Action 12-PC-003: - TABLED**

***BE IT RESOLVED*** that the Board of Education hereby approves the piloting of the Pearson Interactive Science Program at 4<sup>th</sup> grade.

**COMMUNICATIONS:**

**Donna Gregory – Chair, Jim Dincuff, Maria Grant & Michelle Sullivan**

This committee did not meet officially this month. Future communications endeavors are also under discussion.

**RECOGNITION OF THE PUBLIC**

Steven Komorowski addressed the board regarding water run off from the land across from Clinton Township Middle School and its effect on the property of Mr. Komorowski and his neighbors. He requested immediate relief and mentioned the possibility of legal action.

The Sports Boosters save a presentation regarding their fundraising efforts both to-date and planned for the future. Also explained was the model to be used for the available monies, which would be distributed more heavily to the most expensive sports.

Ms. Freda discussed the Alert System and the need to differentiate its use for emergency and non-emergency use. In addition, she mentioned the importance of board support for athletics which may provide an avenue of success for students.

Mr. Sturges shared a conversation he had with School Physician, Dr. Frank, who strongly supports intramural sports.



**NEW BUSINESS**

Mr. Dincuff discussed with the Board the appropriate process to be utilized by board members, specifically for this Board, which operates on a committee structure. It was decided that the Communications committee should work to establish protocol.

**EXECUTIVE SESSION:**

*Resolved by the Board of Education of Clinton Township as per Chapter 231, P. L. 1975:*

- a. That it is hereby determined that it is necessary to meet in Executive Session on Monday, July 25, 2011 to discuss matters of negotiations and personnel.*
- b. The matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.*
- c. The length of the meeting is thought to be approximately thirty (30) minutes.*
- d. Action will not be taken upon return.*

*Motion by M. Freda, seconded by M. Cresti. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.*

**ADJOURNMENT:**

**Action 12-AD-001:**

***BE IT RESOLVED*** that the Board of Education adjourns this meeting at 12:05 am. Motion by M. Kaplan, seconded by M. Cresti. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.

Respectfully Submitted,

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Patricia Leonhardt, Business Administrator /Board Secretary

Minutes Prepared: 7/26/11

Minutes remain unofficial until Board of Education approval

Board of Education Approved:

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Frank "Jim" Dincuff  
Board President

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Date