

**CLINTON TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION**

MINUTES

**Special Meeting December 5, 2011 at 7:30 pm
Round Valley School
District Conference Room**

CALL TO ORDER: Mr. Dincuff called the meeting to order at 7:45 pm.

**PUBLICATION
OF NOTICE:**

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through the public notice on December 1, 2011:

- a. Faxing to four newspapers designated by the Board – Hunterdon County Democrat, Hunterdon Review, Star-Ledger and Express Times
- b. Posting on the District Website, the main bulletin board in the Administration Office and in each Clinton Township School
- c. Filing with the Clerk of Clinton Township

ROLL CALL

Present:

Board Members:

Jim Dincuff, President	Mark Kaplan
Michelle Cresti, Vice President	Kevin Maloy
Marc Freda	Kevin Sturges
Maria Grant	Michelle Sullivan

Not Present: Rachel McLaughlin

Present:

District Administrators:

Mr. Kevin J. Carroll, Superintendent of Schools

Not Present:

Assistant Business Administrator/Board Secretary

**PLEDGE OF
ALLEGIANCE:**

Mr. Dincuff led the Board in the Pledge of Allegiance.

PRESIDENT'S COMMENTS

Mr. Dincuff requested that Mr. Kaplan introduce Action 12-FF-105.

FACILITIES/FINANCE:

Mark Kaplan – Chair; Marc Freda, Kevin Maloy & Kevin Sturges
Action Items 12-FF-105

Action 12-FF-105:

BE IT RESOLVED that the Board of Education hereby approves RLF Associates, Inc., a Superintendent's Search firm at a rate of \$6,500.00. Motion by M. Kaplan, seconded by K. Maloy. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.

PUBLIC COMMENTS – AGENDA ITEMS ONLY – N/A

EXECUTIVE SESSION:

Resolved by the Board of Education of Clinton Township as per Chapter 231, P. L. 1975:

- a. That it is hereby determined that it is necessary to meet in Executive Session on Monday, December 5, 2011 to appoint an Interim Business Administrator/Board Secretary.*
- b. The matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.*
- c. The length of the meeting is thought to be approximately thirty (30) minutes.*
- d. Action will be taken upon return.*

Motion by M. Freda, seconded by M. Sullivan. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.

PERSONNEL/NEGOTIATIONS:

Michelle Cresti – Chair; Jim Dincuff, Maria Grant & Mark Kaplan
Action Item 12-PN-156 through 12-PN-162

PLEASE NOTE THAT ALL STAFF APPOINTMENTS ARE AT THE RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS AND THAT ALL SALARIES ARE PRO-RATED TO THE EFFECTIVE DATE OF EMPLOYMENT.

Action 12-PN-156:

BE IT RESOLVED that the Board of Education hereby rescinds the offer of employment to Estrella Molinet as School Business Administrator/Board Secretary, effective immediately. Motion by M. Cresti, seconded by M. Kaplan. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.

Action 12-PN-157:

BE IT RESOLVED that the Board of Education hereby amends the appointment of **Patricia Leonhardt** as Acting School Business Administrator/Board Secretary to end December 5, 2011 (previously December 31, 2011). Motion by M. Cresti, seconded by M. Kaplan. On a roll call vote, the resolution was **ADOPTED** as follows: ayes, 8; nays, 0.

Action 12-PN-158:

BE IT RESOLVED that the Board of Education hereby approves the 2011/12 appointment of **Anthony Del Sordi** as Interim School Business Administrator/Board Secretary effective December 6, 2011 through June 30, 2012 at a per hour salary of \$75.00 as recommended by the Superintendent of Schools. Motion by M. Cresti, seconded by M. Kaplan. On a roll call vote, the resolution was **ADOPTED** as follows: ayes, 8; nays, 0.

Action 12-PN-159:

BE IT RESOLVED that the Board of Education hereby approves **Anthony Del Sordi** as the 2011/12 Qualified Purchasing Agent. Motion by M. Cresti, seconded by M. Kaplan. On a roll call vote, the resolution was **ADOPTED** as follows: ayes, 8; nays, 0.

Action 12-PN-160:

BE IT RESOLVED that the Board of Education hereby approves **Anthony Del Sordi** as the 2011/12 Public Agency Compliance Officer. Motion by M. Cresti, seconded by M. Kaplan. On a roll call vote, the resolution was **ADOPTED** as follows: ayes, 8; nays, 0.

Action 12-PN-161:

BE IT RESOLVED that the Board of Education hereby approves the employment of **Karen Kilduff**, 12-Month CTMS School Secretary and CST Secretary, at Step 1, at a pro-rated salary of \$35,658 (to be adjusted upon settlement of the negotiated agreement), effective December 16, 2011 for the 2011/2012 school year. Motion by M. Cresti, seconded by M. Kaplan. On a roll call vote, the resolution was **ADOPTED** as follows: ayes, 8; nays, 0.

Action 12-PN-162:

BE IT RESOLVED that the Board of Education hereby approves the following Substitute Teachers effective December 1, 2011:

Nancy Arvizzigno
Janet Garay
BethAnn Klepper

Motion by M. Cresti, seconded by M. Kaplan. On a roll call vote, the resolution was **ADOPTED** as follows: ayes, 8; nays, 0.

POLICY/CURRICULUM:

**Kevin Sturges – Chair; Michelle Cresti, Michelle Sullivan & Rachel McLaughlin
Action Item 12-PC-025**

Action 12-PC-025:

***BE IT RESOLVED** that the Board of Education hereby approves the first reading of the following bylaw, as presented to the Board as follows:*

ByLaw

0164 - Conduct of Board Meetings

Motion by K. Sturges, seconded by M. Sullivan. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.

OLD BUSINESS

A discussion took place about whether Committee meetings should be open to the public.

RECOGNITION OF THE PUBLIC – N/A

NEW BUSINESS

Communication Committee to send Christmas cards to all staff. Mr. Dincuff suggested a Holiday card.

ADJOURNMENT

Action 12-AJ-012:

***BE IT RESOLVED** that the Board of Education adjourns this meeting at 8:58 pm. Motion by M. Sullivan, seconded by M. Kaplan. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.*

Respectfully Submitted,

Kevin J. Carroll
Superintendent of Schools

Minutes Prepared: 12/8/11
Minutes remain unofficial until Board of Education approval

Board of Education Approved:

Frank "Jim" Dincuff Board President

Date