

**CLINTON TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION**

AGENDA

**Regular Meeting December 19, 2011 at 7:30 pm
Clinton Township Middle School Auditorium**

CALL TO ORDER: _____ called the meeting to order at _____

**PUBLICATION
OF NOTICE:**

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through the annual public notice on May 9, 2011:

- a. Faxing to five newspapers designated by the Board – Hunterdon County Democrat, Hunterdon Review, Courier News, Star-Ledger and Express Times
- b. Posting on the District Website, the main bulletin board in the Administration Office and in each Clinton Township School
- c. Filing with the Clerk of Clinton Township

ROLL CALL

Present:

Board Members:

Jim Dincuff, President

Kevin Maloy

Michelle Cresti, Vice President

Rachel McLaughlin

Marc Freda

Kevin Sturges

Maria Grant

Michelle Sullivan

Mark Kaplan

Present:

District Administrators:

_____ Mr. Kevin J. Carroll, Superintendent of Schools

_____ Mr. Anthony Del Sordi, Interim Business Administrator/Board Secretary

**PLEDGE OF
ALLEGIANCE:**

_____ led the Board in the Pledge of Allegiance.

PRESIDENT'S COMMENTS/REPORT

- Board Retreat
- Survey
- Letters

REPORT OF THE SUPERINTENDENT OF SCHOOLS

Mr. Carroll presented the following to the Board of Education:

1. Enrollment
2. Suspension Reports
3. HIB Reports – N/A
4. Strategic Plan – Presentations:
 - Ms. Bobbie Felip, Director of Curriculum & Instruction
 - Ms. Judith Hammond, Principal, RVS
 - Ms. Mary Postma, Principal, PMG
 - Ms. Melissa Goad, Principal, SRS
5. Full Day Kindergarten Presentation
 - Ms. Melissa Goad
6. Quality Single Accountability Continuum (QSAC) – Update
7. PMG Ad Hoc Committee

REPORT OF THE INTERIM SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY

Action Items 12-BA-042 through 12-BA-050

Correspondence: N/A

Informational:

- The current date of the Board of Education's next Regular Meeting is January 23, 2012.
- Report on Refunding of Bonds in the amount of \$10,630,00 on 12/8/11.

Action 12-BA-042:

***BE IT RESOLVED** that the Board of Education hereby approves the **Special Meeting** minutes of November 14, 2011.*

Action 12-BA-043:

***BE IT RESOLVED** that the Board of Education hereby approves the **Executive Session** minutes of November 14, 2011.*

Action 12-BA-044:

***BE IT RESOLVED** that the Board of Education hereby approves the **Regular Meeting** minutes of November 21, 2011.*

Action 12-BA-045:

***BE IT RESOLVED** that the Board of Education hereby approves the **Executive Session** minutes of November 21, 2011.*

Action 12-BA-046:

***BE IT RESOLVED** that the Board of Education hereby approves the **Special Meeting** minutes of November 28, 2011.*

Action 12-BA-047:

***BE IT RESOLVED** that the Board of Education hereby approves the **Executive Session** minutes of November 28, 2011.*

Action 12-BA-048:

***BE IT RESOLVED** that the Board of Education hereby approves the **Board Secretary and Treasurer's Reports** for the periods ending October 31 and November 30, 2011.*

Action 12-BA-049:

***BE IT RESOLVED** that the Board Secretary, pursuant to N.J.A.C. 6A: 23-2.11 (c) 3 does hereby certify that as the date of these reports, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23-2.11 (a);*

***BE IT FURTHER RESOLVED** that the Superintendent of Schools recommends that the Clinton Township Board of Education accept the updated monthly financial reports of the Secretary and Treasurer of School Monies for the month(s) of October and November 2011; and further recommends, in compliance*

with N.J.A.C. 6A: 23-2.11 (c) 4, that the Board of Education certifies that no major account has been over-expended in violation of N.J.A.C. 6A: 23-2.11 (b), and that as of this report sufficient funds are available to meet the district's financial obligations for the remainder of the year.

Action 12-BA-050:

***BE IT RESOLVED** that the Board of Education hereby approves the **line item transfers** for the periods ending October 31 and November 30, 2011.*

OLD BUSINESS

PUBLIC COMMENTS – AGENDA ITEMS ONLY

COMMITTEE REPORTS:

FACILITIES/FINANCE:

Mark Kaplan – Chair; Marc Freda, Kevin Maloy & Kevin Sturges
Action Items 12-FF-106 through 12-FF-117

Action 12-FF-106:

BE IT RESOLVED that the Board of Education hereby approves the payment of bills in the amount of \$1,203,560.41 for the period ending December 19, 2011.

Action 12-FF-107:

BE IT RESOLVED that the Board of Education hereby approves the following requests for employee/board member travel in accordance with the School District Accountability Act and Board of Education Policy No. 6471 “School District Travel.” Only overnight stays are eligible to meal reimbursement. Mileage, meals, and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines. Where more than five individuals from the district are to attend the same out-of-state conference, the school district shall obtain the prior written approval of the Executive County Superintendent, OMB Mileage Reimbursement Rate: \$0.31.

<i>Employee/School</i>	<i>Program Title/Location</i>	<i>Date</i>	<i>Cost</i>	<i>Mileage</i>	<i>Lodging</i>
<i>Kevin Carroll, Supt.</i>	<i>NJASA Techspo 2011 Conference, Atlantic City, NJ</i>	<i>1/26/12 & 1/27/12</i>	<i>\$349</i>	<i>OMB</i>	<i>1 Night + Tolls, Parking</i>
<i>Joan Slagus, SRS</i>	<i>Practical Strategies for Improving the Effectiveness...Impact of Your School Based OT Services, Allentown, PA</i>	<i>1/25/12</i>	<i>\$229</i>	<i>OMB</i>	<i>N/A</i>
<i>Karen Sinagra, SRS</i>	<i>Practical Strategies for Improving the Effectiveness...Impact of Your School Based OT Services, Allentown, PA</i>	<i>1/25/12</i>	<i>\$229</i>	<i>OMB</i>	<i>N/A</i>

Action 12-FF-108:

BE IT RESOLVED that the Board of Education hereby acknowledges the following requests for graduate course approval, in accordance with the Negotiated Agreement:

<i>Employee/ BOE Member/School</i>	<i>Program Title/Location</i>	<i>Date</i>
<i>Kristy Miller, RVS</i>	<i>Working with Families of Students w/ Disabilities, NJ City University</i>	<i>Spring 2012</i>
<i>Laura O'Neil, RVS</i>	<i>Educational Abandoned/Neglected/Abused, Kean University</i>	<i>Spring 2012</i>
<i>Justine Henry, RVS</i>	<i>Nature and Needs of Student with Disabilities, Centenary College</i>	<i>Spring 2012</i>
<i>Heather Shanklin, RVS</i>	<i>Curriculum Development in the Elementary School, Rutgers University</i>	<i>Spring 2012</i>
<i>Jessica Schaefer, RVS</i>	<i>Student with Severe Disabilities, TCNJ</i>	<i>Spring 2012</i>
<i>Paul Chepolis, RVS</i>	<i>Dissertation Service, Nova Southeastern</i>	<i>Spring 2012</i>
<i>Kate Zimmerbaum, CTMS</i>	<i>Curricula in a Multicultural Society, Caldwell College</i>	<i>Spring 2012</i>
<i>Lori Brezinsky, RVS</i>	<i>Supervised Practicum in Correction of Reading Problems, Fairleigh Dickinson University</i>	<i>Spring 2012</i>
<i>Jennifer Sandorse, RVS</i>	<i>Supervise Practicum in Correction of Reading Problems, Fairleigh Dickinson</i>	<i>Spring 2012</i>
<i>Amy Platt, PMG</i>	<i>Science in Elem-Mid School, Univ. of Pennsylvania</i>	<i>Spring 2012</i>
<i>Kelly DiGioia, PMG</i>	<i>Book Arts Image and Text, Kean University</i>	<i>Spring 2012</i>

Action 12-FF-109:

BE IT RESOLVED that the Board of Education hereby authorizes the acceptance of the IDEA FY12 Grant as follows:

<i>Basic:</i>	<i>Public</i>	<i>\$380,772</i>
	<i>Non-Public</i>	<i>\$ 52,400</i>
<i>Preschool:</i>	<i>Public</i>	<i>\$ 13,275</i>

Action 12-FF-110:

BE IT RESOLVED that the Board of Education hereby approves a contract with Douglass Outreach effective November 28, 2011 through June 30, 2012 for evaluations for SID #6910608911 at a rate of \$3,000.

Action 12-FF-111:

BE IT RESOLVED that the Board of Education hereby approves the summer placement of the following student from Clinton Public-Glen Gardner into the Clinton Township School District's 2011/2012 Extended School Year (ESY) Program (July 5-August 4, 2011).

SID #91942330561 \$2,082

Action 12-FF-112:

BE IT RESOLVED that the Board of Education hereby approves the following staff to provide parent training for SID #2955918827, not to exceed 24 hours each between January 3, 2012 through June 30, 2012, at their hourly rate of pay:

Dr. Tracy Menzie \$55.73 p/h
Kelli Portland \$42.08 p/h

Action 12-FF-113:

BE IT RESOLVED that the Board of Education hereby approves ten evaluations conducted by Dr. Dale M. Jacob, Neuro-Psychiatrist for the 2011/2012 school year not to exceed the rate of \$550 per evaluation.

Action 12-FF-114:

BE IT RESOLVED that the Board of Education hereby accepts a \$500 Grant for Round Valley School from the ExxonMobil Educational Alliance Program. The grant will support a variety of science-related equipment and resource materials.

Action 12-FF-115:

BE IT RESOLVED that the Board of Education hereby authorizes Kevin Settembrino, AIA, LEED AP to submit the Roof Mounted Solar Array projects at the following schools to the State of New Jersey Department of Education for review and approval:

<u>School</u>	<u>NJ DOE Project #</u>
Clinton Township Middle School	0920-050-12-1000
Spruce Run School	0920-030-12-1000
Round Valley School	0920-040-12-1000
Patrick McGaheeran School	0920-035-12-1000

These projects are other capital projects. The Clinton Township Board of Education is not seeking any state funding for these projects. The Clinton Township Board of Education authorizes Kevin M. Settembrino, AIA, LEED AP to amend the District's Long Range Facility Plan to include these projects.

Action 12-FF-116:

***BE IT RESOLVED** that the Board of Education hereby authorizes Kevin Settembrino, AIA, LEED AP to submit the Ground Mount Solar Array projects at the following schools to the State of New Jersey Department of Education for review and approval:*

<u>School</u>	<u>NJ DOE Project #</u>
Clinton Township Middle School	0920-050-12-1000
Spruce Run School	0920-030-12-1000
Round Valley School	0920-040-12-1000
Patrick McGaheran School	0920-035-12-1000

These projects are other capital projects. The Clinton Township Board of Education is not seeking any state funding for these projects. The Clinton Township Board of Education authorizes Kevin M. Settembrino, AIA, LEED AP to amend the District's Long Range Facility Plan to include these projects.

Action 12-FF-117:

***BE IT RESOLVED** that the Board of Education hereby approves the purchase and installation of a managed wireless network system in the Clinton Township Middle School at a cost of \$38,940.*

PERSONNEL/NEGOTIATIONS:

Michelle Cresti – Chair; Jim Dincuff, Maria Grant & Mark Kaplan
Action Items 12-PN-163 through 12-PN-181

PLEASE NOTE THAT ALL STAFF APPOINTMENTS ARE AT THE RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS AND THAT ALL SALARIES ARE PRO-RATED TO THE EFFECTIVE DATE OF EMPLOYMENT.

Action 12-PN-163:

***BE IT RESOLVED** that the Board of Education hereby accepts, with regret, the retirement of **Earl Smith**, CTMS Custodian, effective May 1, 2012.*

Action 12-PN-164:

***BE IT RESOLVED** that the Board of Education hereby approves the change in cooperating teacher for Student Teacher **Ann Marie Linnen** from **Kathleen Pilla** to **Julie Snee**, effective November 15, 2011 through December 20, 2012.*

Action 12-PN-165:

***BE IT RESOLVED** that the Board of Education hereby amends the change in date of hire for **Ann Marie Linnen**, SRS Maternity Leave Replacement Teacher – Grade 1, from December 21, 2011 to January 3, 2012.*

Action 12-PN-166:

***BE IT RESOLVED** that the Board of Education hereby approves Student Teacher, Jessica Moustakas from Raritan Valley Community College to be placed with **Robin Preuss** at Clinton Township Middle School for field experience, 3 hours, one day per week beginning the week of February 13, 2012 through the week of March 5, 2012.*

Action 12-PN-167:

***BE IT RESOLVED** that the Board of Education hereby approves Student Teacher, Samantha Clarke from Raritan Valley Community College to be placed with **Cathy Nojiri** at Clinton Township Middle School for field experience, 3 hours, one day per week beginning the week of February 13, 2012 through the week of March 5, 2012.*

Action 12-PN-168:

***BE IT RESOLVED** that the Board of Education hereby approves the change in the Child Rearing Leave end date for **Erin Repsher** from June 30, 2012 to May 31, 2012.*

Action 12-PN-169:

***BE IT RESOLVED** that the Board of Education hereby approves the employment of **Nicole Payne** as PMG Maternity Leave Replacement Teacher – Music, Step A, BA, at a pro-rated annual salary of \$46,990 (to be adjusted upon settlement of the negotiated agreement) effective March 1, 2012 through May 31, 2012.*

Action 12-PN-170:

***BE IT RESOLVED** that the Board of Education hereby approves the change in date of Disability/Maternity Leave of Absence for **Laura Jaw**, SRS 1st Gr. Teacher, from March 2, 2012 to March 5, 2012.*

Action 12-PN-171:

***BE IT RESOLVED** that the Board of Education hereby approves the employment of **Beth Klepper** as SRS Maternity Leave Replacement Teacher – Grade 1, Step A, BA at a pro-rated annual salary of \$46,990 (to be adjusted upon settlement of the negotiated agreement) effective March 5, 2012 through June 30, 2012.*

Action 12-PN-172:

***BE IT RESOLVED** that the Board of Education hereby approves the change in date of Disability/Maternity Leave of Absence for **Colleen Caballero**, RVS Teacher World Language, from December 30, 2011 to December 12, 2011.*

Action 12-PN-173:

BE IT RESOLVED that the Board of Education hereby approves the employment of ***Shukla Dey*** as a PMG Lunch Aide, at \$12.50 per hour, effective January 3, 2012 for the 2011/2012 school year.

Action 12-PN-174:

BE IT RESOLVED that the Board of Education hereby approves the following Substitute Teachers/Teaching Assistants effective December 20, 2011 for the 2011/2012 school year:

*Samantha Howard
Carley Jackson
Cheryl Miller
Debra Nolan
Christine Ritt
Hayley Seville*

Action 12-PN-175:

BE IT RESOLVED that the Board of Education hereby approves the following 2011/2012 Round Valley School activity for which stipend will come from the proceeds of the activity itself.

Renee Sielaff Memory Book \$750

Action 12-PN-176:

BE IT RESOLVED that the Board of Education hereby approves the request for Disability Leave of Absence for ***Leanne Pike***, CTMS Teacher – Grade 8 Social Studies for the period beginning January 3, 2012 through February 10, 2012.

Action 12-PN-177:

BE IT RESOLVED that the Board of Education hereby approves the creation of a Behaviorist for the 2011/12 school year to implement a thorough and efficient system of free public schools.

Action 12-PN-178:

BE IT RESOLVED that the Board of Education hereby approves the employment of ***Dara Monsorno*** as a Behaviorist, FTE 1, BA+30, Step H, at a pro-rated salary of \$60,460 (as per negotiated agreement), effective January 3, 2012 for the 2011/12 school year.

Action 12-PN-179:

BE IT RESOLVED that the Board of Education hereby approves the employment of ***Maxine Boll-Hughes***, 12-Month .5 RVS School Secretary, Step 1, \$17,829 (to be adjusted upon settlement of the negotiated agreement), effective December 16, 2011 for the 2011/2012 school year.

Action 12-PN-180:

***BE IT RESOLVED** that the Board of Education authorizes that the employment of **Linda Walling**, SRS Teaching Assistant, be terminated effective December 28, 2011 as a result of a reduction in force.*

Action 12-PN-181:

***BE IT RESOLVED** that the Board of Education hereby approves the request for Medical Leave of Absence for **Lorraine Dul**, SRS Special Education Teacher – Pre-School, beginning December 21, 2011 through February 6, 2012.*

POLICY/CURRICULUM:

Kevin Sturges – Chair; Michelle Cresti, Michelle Sullivan & Rachel McLaughlin
Action Item 12-PC-026 through 12-PC-027

Action 12-PC-026:

***BE IT RESOLVED** that the Board of Education hereby approves the submission of the Statement of Assurance for the New Jersey Quality Single Accountability Continuum (NJQSAC) for the 2011/2012 school year.*

Action 12-PC-027:

***BE IT RESOLVED** that the Board of Education hereby approves the second reading and adoption of the following bylaw, as presented to the Board as follows:*

ByLaw

0164 - Conduct of Board Meetings

COMMUNICATIONS:

Maria Grant, Chair - Jim Dincuff, Michelle Sullivan & Rachel McLaughlin

RECOGNITION OF THE PUBLIC

NEW BUSINESS

EXECUTIVE SESSION:

Resolved by the Board of Education of Clinton Township as per Chapter 231, P. L. 1975:

- a. That it is hereby determined that it is necessary to meet in Executive Session on Monday, December 19, 2011 to discuss matters of negotiations.*
- b. The matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.*
- c. The length of the meeting is thought to be approximately thirty (30) minutes.*
- d. Action will not be taken upon return.*

ADJOURNMENT

Action 12-AJ-013:

BE IT RESOLVED that the Board of Education hereby adjourns this meeting.