

**CLINTON TOWNSHIP SCHOOL DISTRICT  
BOARD OF EDUCATION**

**MINUTES**

**Special Meeting November 14, 2011 at 7:30 pm  
Clinton Township Middle School Auditorium**

**CALL TO ORDER:** Mr. Dincuff called the meeting to order at 7:33 pm.

**PUBLICATION  
OF NOTICE:**

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through the public notice on November 1, 2011:

- a. Faxing to four newspapers designated by the Board – Hunterdon County Democrat, Hunterdon Review, Star-Ledger and Express Times
- b. Posting on the District Website, the main bulletin board in the Administration Office and in each Clinton Township School
- c. Filing with the Clerk of Clinton Township

**ROLL CALL**

**Present:**

*Board Members:*

Jim Dincuff, President

Michelle Cresti, Vice President - arrived 7:36 pm

Marc Freda

Maria Grant

Mark Kaplan

Rachel McLaughlin

Kevin Sturges

Michelle Sullivan

**Present:**

*District Administrators:*

Mr. Kevin J. Carroll, Superintendent of Schools

Mrs. Patty Mackenzie, Asst. School Business Administrator – Pro Temp

**PLEDGE OF  
ALLEGIANCE:**

Mr. Dincuff led the Board in the Pledge of Allegiance.

**PRESIDENT'S REPORTS**

Interviewed candidates for Board of Education vacancy

**EXECUTIVE SESSION:**

*Resolved by the Board of Education of Clinton Township as per Chapter 231, P. L. 1975:*

- a. That it is hereby determined that it is necessary to meet in Executive Session on Monday, November 14, 2011 to discuss Board of Education vacancy.*
- b. The matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.*
- c. The length of the meeting is thought to be approximately twenty (20) minutes.*
- d. Action will be taken upon return.*

*Motion by M. Freda, seconded by M. Sullivan. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.*

Mr. Dincuff called for nominations for the Clinton Township Board of Education vacancy. Kevin Maloy was nominated by Marc Freda, seconded by Kevin Sturges. As there were no other nominations they were closed.

***BE IT RESOLVED*** that the Board of Education hereby appoints Kevin Maloy as a Clinton Township Board of Education member. Motion by M. Freda, seconded by K. Sturges. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.

**REPORT OF THE SUPERINTENDENT OF SCHOOLS**

Mr. Carroll administered the Oath of Office to Kevin Maloy.

**PUBLIC COMMENTS – AGENDA ITEMS ONLY** – N/A

**FACILITIES/FINANCE:**

**Mark Kaplan – Chair; Marc Freda & Kevin Sturges**  
**Action Items 12-FF-085**

**Action 12-FF-085:**

***BE IT RESOLVED*** that the Board of Education hereby approves the following requests for employee/board member travel in accordance with the School District Accountability Act and Board of Education Policy No. 6471 "School District Travel." Only overnight stays are eligible to meal reimbursement. Mileage, meals, and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines. Where more than five individuals from the district are to attend the same out-of-state conference, the school district shall obtain the prior written approval of the Executive County Superintendent, OMB Mileage Reimbursement Rate: \$0.31.

<i>Employee/School</i>	<i>Program Title/Location</i>	<i>Date</i>	<i>Cost</i>	<i>Mileage</i>
<i>Danielle Nugent, SRS</i>	<i>PECS Basic Training, Atlantic City, NJ</i>	<i>11/21/11 &amp; 11/22/11</i>	<i>\$395.</i>	<i>OMB</i>
<i>Emily Sheeler, SRS</i>	<i>PECS Basic Training, Atlantic City, NJ</i>	<i>11/21/11 &amp; 11/22/11</i>	<i>\$395.</i>	<i>OMB</i>
<i>Julie Tepper, SRS</i>	<i>PECS Basic Training, Atlantic City, NJ</i>	<i>11/21/11 &amp; 11/22/11</i>	<i>\$395.</i>	<i>OMB</i>

*Motion by M. Kaplan, seconded by M. Freda. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**PERSONNEL/NEGOTIATIONS:**

**Michelle Cresti – Chair; Jim Dincuff, Maria Grant & Mark Kaplan  
Action Item 12-PN-125**

**PLEASE NOTE THAT ALL STAFF APPOINTMENTS ARE AT THE RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS AND THAT ALL SALARIES ARE PRO-RATED TO THE EFFECTIVE DATE OF EMPLOYMENT.**

**Action 12-PN-125:**

***BE IT RESOLVED** that the Board of Education hereby approves **Robin Kiefer** for Home Instruction for one student SID#1979262371 beginning on or about November 16, 2011 through January 2012 for a maximum of two months not to exceed 5 hours a week at a rate of \$28.62 per hour. Motion by M. Cresti, seconded by M. Grant. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0; abstain, 1 (Maloy).*

**OLD BUSINESS**

Mr. Carroll reported on the three Business Administrator/Board Secretary interviews held on November 14, 2011. Two candidates will be interviewed at the next board meeting on November 21, 2011. Time to be determined through emails for availability. Resumes will be sent through email.

Mr. Dincuff stated the Pay to Participate motion will be on the November 21, 2011 board agenda.

**RECOGNITION OF THE PUBLIC**

Mr. Carroll answered several Home Instruction questions from several board members.

Mr. Taucher inquired about the Home Instruction for his daughter.

**NEW BUSINESS**

**EXECUTIVE SESSION:**

*Resolved by the Board of Education of Clinton Township as per Chapter 231, P. L. 1975:*

- e. That it is hereby determined that it is necessary to meet in Executive Session on Monday, November 14, 2011 to discuss Business Administrator appointment and negotiations.*
- f. The matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.*
- g. The length of the meeting is thought to be approximately twenty (20) minutes.*
- h. Action may be taken upon return.*

*Motion by M. Kaplan, seconded by M. Cresti. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.*

**ADJOURNMENT**

**Action 12-AJ-009:**

***BE IT RESOLVED*** that the Board of Education adjourns this meeting at 11:49 pm. Motion by M. Kaplan, seconded by M. Cresti. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Respectfully Submitted,

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Mrs. Patty Mackenzie  
Asst. School Business Administrator – Pro Temp

Minutes Prepared: 11/18/11  
Minutes remain unofficial until Board of Education approval

Board of Education Approved:

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Frank “Jim” Dincuff Board President

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Date