

**CLINTON TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION**

MINUTES

**Regular Meeting October 17, 2011 at 7:30 pm
Clinton Township Middle School Auditorium**

CALL TO ORDER: Ms. Cresti called the meeting to order at 7:35 pm.

**PUBLICATION
OF NOTICE:**

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through the annual public notice on August 30, 2011:

- a. Faxing to five newspapers designated by the Board – Hunterdon County Democrat, Hunterdon Review, Courier News, Star-Ledger and Express Times
- b. Posting on the District Website, the main bulletin board in the Administration Office and in each Clinton Township School
- c. Filing with the Clerk of Clinton Township

ROLL CALL

Present:

Board Members:

Jim Dincuff, President – arrived 8:18pm

Michelle Cresti, Vice President

Marc Freda

Maria Grant

Grace Hoefig

Mark Kaplan

Rachel McLaughlin

Kevin Sturges

Michelle Sullivan

Present:

District Administrators:

Mr. Kevin J. Carroll, Superintendent of Schools

Mrs. Patricia A. Leonhardt, Business Administrator/Board Secretary

**PLEDGE OF
ALLEGIANCE:**

Ms. Cresti led the Board in the Pledge of Allegiance.

PRESIDENT'S COMMENTS/REPORT

- Ms. Grant discussed Facet #6 of the Board Member Code of Ethics.
- Ms. Cresti announced that Ms. McLaughlin will be serving on the Board's Communication Committee.

REPORT OF THE SUPERINTENDENT OF SCHOOLS

Action Items 12-SU-001 through 12-SU-002

Mr. Carroll presented the following to the Board of Education:

1. Enrollment
2. Suspension Reports
3. HIB Reports
 - a. 2 investigations at RVS – determined not HIB
 - b. 1 investigation at CTMS – determined not HIB
4. EVVRS – Mr. Carroll reported on the number of reported incidents last year and the anti-bullying/anti-violence activities occurring in the district.
5. Strategic Plan
 - a. Student Achievement
 - b. Productive Citizens
 - c. Supportive Environment
 - d. Community Partnerships
6. Pay to Participate

Ms. Bobbie Felip reported on the American Reading Program, which has included a Parent Workshop. The program is off to a good start.

All of the Principals presented an overview of the NJASK results, noting both their school's strengths and weaknesses.

Mr. Carroll shared some of his ideas regarding enrichment opportunities for the students.

Mr. Carroll recommended that the district should fully financially support all co-curricular, due to the increase in funds the district will receive due to School Choice. He further validated this decision based on the alternative destructive behaviors youth may turn to in the absence of after-school activities.

The Board discussed their thoughts, including whether the discussion should be at the committee or full board level.

Ms. Sullivan requested the formation of an ad hoc committee to discuss the district's enrichment opportunities for our students.

Action 12-SU-001

BE IT RESOLVED that the Board of Education approves the following Resolution approving the Clinton Township School District Electronic Violence and Vandalism Report:

***WHEREAS**, N.J.S.A. 18A: 17-46, N.J.A.C. and N.J.A.C. 6A: 16-5.3(f); require that at a public hearing each year, the superintendent of schools provide a report to the board of education on all acts of violence and vandalism which occurred in the school district during the previous school year;*

***WHEREAS**, N.J.S.A. 18A: 36-5.1 and N.J.A.C. 6A: 16-5.2 designates October 17-13, 2011 as School Violence Awareness Week in the state of New Jersey.*

***WHEREAS**, the Clinton Township School District has observed this week by organizing activities to prevent school violence, including, but not limited to, age appropriate opportunities for student discussion on conflict resolution, issues of student diversity and tolerance;*

***WHEREAS**, law enforcement personnel were invited to join members of the teaching staff in the discussions;*

***WHEREAS**, programs designated to help recognize warning signs of school violence and to instruct on recommended conduct during an incident of school violence were provided for school employees;*

***WHEREAS**, this public hearing is specifically conducted to fulfill the district's legal obligation to present school violence and vandalism information to the public and to conduct public hearings on the violence and vandalism report;*

***WHEREAS**, pursuant to N.J.S.A. 18A: 17-46 and N.J.A.C. 6A: 16-5.3(a) 4, the Superintendent has provided a presentation to the board of education at the public hearing on all acts of violence and vandalism which occurred during the previous school year, including a report on the district's verified violence and vandalism data submitted under the Electronic Violence and Vandalism Reporting System (EVVRS) to the NJDOE for the previous school year (2010- 2011).*

***THEREFORE BE IT RESOLVED**, that the Board of Education accepts the Superintendent's public report on Violence and Vandalism.*

Motion by M. Kaplan, seconded by G. Hoefig. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 12-SU-002:

***BE IT RESOLVED** that the Board of Education hereby approves the Meeting Between Educational and Law Enforcement Officials Update to the Uniform State Memorandum of Agreement for the 2011-12 school year. Motion by M. Kaplan, seconded by G. Hoefig. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.*

REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY

Action Items 12-BA-022 through 12-BA-036

Correspondence:

- Thank you note from Donna Gregory

Informational:

- The current date of the Board of Education's next Regular Meeting is November 21, 2011.
- Mrs. Leonhardt called the Board's attention to the large number of minutes on tonight's agenda and thanked Mrs. Sherry Ann Bobal for her hard work.

Action 12-BA-022:

***BE IT RESOLVED** that the Board of Education hereby approves the **Special Meeting** minutes of September 26, 2011. Motion by M. Kaplan, seconded by R. McLaughlin. On a roll call vote, the resolution was **ADOPTED** as follows: ayes, 8; nays, 0; abstain, 1 (McLaughlin).*

Action 12-BA-023:

***BE IT RESOLVED** that the Board of Education hereby approves the **Regular Meeting** minutes of September 26, 2011. Motion by M. Kaplan, seconded by R. McLaughlin. On a roll call vote, the resolution was **ADOPTED** as follows: ayes, 9; nays, 0.*

Action 12-BA-024:

***BE IT RESOLVED** that the Board of Education hereby approves the **Executive Session** minutes of September 26, 2011. Motion by M. Kaplan, seconded by R. McLaughlin. On a roll call vote, the resolution was **ADOPTED** as follows: ayes, 8; nays, 0; abstain, 1 (McLaughlin).*

Action 12-BA-025:

***BE IT RESOLVED** that the Board of Education hereby approves the **Special Meeting** minutes of September 27, 2011. Motion by M. Kaplan, seconded by G. Hoefig. On a roll call vote, the resolution was **ADOPTED** as follows: ayes, 8; nays, 0; abstain, 1 (Hoefig).*

Action 12-BA-026:

***BE IT RESOLVED** that the Board of Education hereby approves the **Executive Session #1** minutes of September 27, 2011. Motion by M. Kaplan, seconded by G. Hoefig. On a roll call vote, the resolution was **ADOPTED** as follows: ayes, 8; nays, 0; abstain, 1 (Hoefig).*

Action 12-BA-027:

BE IT RESOLVED that the Board of Education hereby approves the ***Executive Session #2*** minutes of September 27, 2011. Motion by M. Kaplan, seconded by G. Hoefig. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0; abstain, 1 (Hoefig).

Action 12-BA-028:

BE IT RESOLVED that the Board of Education hereby approves the ***Regular Meeting*** minutes of October 3, 2011. Motion by M. Kaplan, seconded by R. McLaughlin. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 12-BA-029:

BE IT RESOLVED that the Board of Education hereby approves the ***Executive Session*** minutes of October 3, 2011. Motion by M. Kaplan, seconded by R. McLaughlin. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0; abstain, 1 (McLaughlin).

Action 12-BA-030:

BE IT RESOLVED that the Board of Education hereby approves the ***Regular Meeting*** minutes of October 10, 2011. Motion by M. Kaplan, seconded by R. McLaughlin. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 12-BA-031:

BE IT RESOLVED that the Board of Education hereby approves the ***Executive Session*** minutes of October 10, 2011. Motion by M. Kaplan, seconded by R. McLaughlin. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 12-BA-032:

BE IT RESOLVED that the Board of Education hereby approves the ***Revised Board Secretary and Treasurer's Reports*** for the period ending June 30, July 31 and August 31, 2011. Motion by M. Kaplan, seconded by G. Hoefig. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 12-BA-033:

BE IT RESOLVED that the Board of Education hereby approves the ***Board Secretary and Treasurer's Reports*** for the period ending September 30, 2011. Motion by M. Kaplan, seconded by R. McLaughlin. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 12-BA-034:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23-2.11 (c) 3 does hereby certify that as the date of these reports, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23-2.11 (a);

BE IT FURTHER RESOLVED that the Superintendent of Schools recommends that the Clinton Township Board of Education accept the updated revised monthly financial reports of the Secretary and Treasurer of School Monies for the month(s) of June, July and August 2011 and the September 2011; and further recommends, in compliance with N.J.A.C. 6A: 23-2.11 (c) 4, that the Board of Education certifies that no major account has been over-expended in violation of N.J.A.C. 6A: 23-2.11 (b), and that as of this report sufficient funds are available to meet the district's financial obligations for the remainder of the year.

Motion by M. Kaplan, seconded by R. McLaughlin. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 12-BA-035:

BE IT RESOLVED that the Board of Education hereby approves the **revised line item transfers** for the period ending June 30, July 31 and August 31, 2011. Motion by M. Kaplan, seconded by R. McLaughlin. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 12-BA-036:

BE IT RESOLVED that the Board of Education hereby approves the **line item transfers** for the period ending September 30, 2011. Motion by M. Kaplan, seconded by R. McLaughlin. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

OLD BUSINESS

Ms. Grant discussed follow up regarding the environmental testing at Patrick McGaheeran School. She stated her concerns with Brinkerhoff's approach to the testing as well as their responses to questions/concerns from the district. While Ms. Grant specifically requested that Brinkerhoff be asked to return the fee or re-do the testing, Mr. Dincuff suggested that the ad hoc committee convene. Mr. Carroll reminded all that the ad hoc committee can only recommend, not direct or administer action. It was Mr. Carroll's suggestion that we await the results from the follow up testing (testing complete; formal results pending). Many board members suggested a follow up face to face meeting. The discussion then turned to whether we should continue our relationship with this vendor.

The consensus is that a meeting with Brinkerhoff should be held no later than next week. Mr. Carroll will tell Mr. Dincuff the date of the meeting.

PUBLIC COMMENTS – AGENDA ITEMS ONLY

Ms. Flynn, Teacher at Patrick McGaheran School, shared her thoughts regarding the pace of the Patrick McGaheran testing and her concerns with Brinkerhoff. She requested a meeting of the ad hoc committee.

Ms. Harrel requested that the board make a final decision regarding Pay to Participate at the next meeting. Mr. Dincuff requested that this item be on the agenda next month.

Ms. Chynoweth, Teacher at the Clinton Township Middle School, discussed the extra revenue which the district is now realizing specifically discussed was the amount of money teacher are allocated for discretionary spending, as well as the lack of funds for Professional Development.

COMMITTEE REPORTS:

FACILITIES/FINANCE:

Mark Kaplan – Chair; Marc Freda, Grace Hoefig & Kevin Sturges
Action Items 12-FF-061 through 12-FF-083

Mr. Kaplan reported on:

- The Energy Audit reimbursement has been received.
- The Spruce Run School roof replacement motion (12-FF-077) authorizes the architect to begin the process.
- Item 12-FF-078 authorizes the architect to begin the process whereby proposals will be entertained with canopies as an add on.
- Item 12-FF-079 just authorizes ongoing conversation with the YMCA and is not approval to enter a land lease

Action 12-FF-061:

BE IT RESOLVED that the Board of Education hereby approves the payment of bills in the amount of \$285,549.78 for the period ending October 7, 2011. Motion by M. Kaplan, seconded by G. Hoefig. On a roll call vote, the resolution was **ADOPTED** as follows: ayes, 9; nays, 0.

Action 12-FF-062:

BE IT RESOLVED that the Board of Education hereby approves the following requests for employee/board member travel in accordance with the School District Accountability Act and Board of Education Policy No. 6471 “School District Travel.” Only overnight stays are eligible to meal reimbursement. Mileage, meals, and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines. Where more than five individuals from the district are to attend the same out-of-state conference, the school district shall obtain the prior written approval of the Executive County Superintendent, OMB Mileage Reimbursement Rate: \$0.31.

<i>Employee/School</i>	<i>Program Title/Location</i>	<i>Date</i>	<i>Cost</i>	<i>Mileage</i>
<i>Emily Kablis, CTMS</i>	<i>2011 Annual NJ Asso. for Educational Technology Conference, Georgian Court University, NJ</i>	<i>10/11/11</i>	<i>\$135.</i>	<i>OMB</i>
<i>Jennifer Sandorse, RVS</i>	<i>Reading, Writing and the Common Core, Secaucus, NJ</i>	<i>10/18/11</i>	<i>\$209.</i>	<i>OMB</i>
<i>Kelly Petrucelli, RVS</i>	<i>Reading, Writing and the Common Core, Secaucus, NJ</i>	<i>10/18/11</i>	<i>\$209.</i>	<i>OMB</i>
<i>Ellen Sulpy, RVS</i>	<i>Reading, Writing and the Common Core, Secaucus, NJ</i>	<i>10/18/11</i>	<i>\$209.</i>	<i>OMB</i>

Motion by M. Kaplan, seconded by G. Hoefig. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 12-FF-063:

BE IT RESOLVED that the Board of Education hereby adopts the following *TENTATIVE 2012/13 Budget Calendar:*

*2012/2013 BUDGET CALENDAR**

- Distribute 2011/2012 Budget Information to Leadership Team.....Week of October 10, 2011*
- Preliminary Budget Requests to Business AdministratorFirst week of November, 2011*
- CSA/Business Administrator evaluate submitted budget.....Nov-Dec, 2011*
- Preliminary Budget to Finance CommitteeJanuary 2012*
- Meeting with Town Council and Mayor.....January 2012*
- NJDOE Releases State Aid Entitlements ??*
- Tentative Budget Hearing/ Adoption 2012/2013 Budget (CTMS Auditorium, 7:30 PM)Feb. 27, 2012*
- Tentative Budget Due to County OfficeMarch 2, 2012*

Public Hearing of the Budget (CTMS Auditorium, 7:30 PM).....March 26, 2012

2012/13 Budget Vote/BOE Election.....April 17, 2012

*PLEASE NOTE THAT ALL DATES ARE TENTATIVE - As of October 10, 2011

Motion by M. Kaplan, seconded by G. Hoefig. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 12-FF-064:

BE IT RESOLVED that the Board of Education hereby accepts the following 2011/2012 New Teacher grants from the Clinton Township Foundation for Educational Excellence:

Grant Recipient	School	Title	Amount
Maggie Cassidy	SRS	Special Education Teacher	\$250.
Michael Alfano		Physical Education Teacher	\$250.
Shannon Rolak	PMG	Special Education Teacher	\$250.
Amy Platt		3 rd Gr. Teacher	\$250.
Alison Bills	RVS	Health Teacher	\$250.
Julia Williams		Special Education Teacher	\$250.
Lisa Waddell	CTMS	Communications Technology Teacher	\$250.

Motion by M. Kaplan, seconded by G. Hoefig. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 12-FF-065:

BE IT RESOLVED that the Board of Education hereby acknowledges the following requests for graduate course approval, in accordance with the Negotiated Agreement:

Employee/ Member/School	BOE Program Title/Location	Date
JoAnn Gitto, CTMS	Seminar in Curricular Evaluation and Assessment Strategies, Rutgers Univ.	Fall 2011

Motion by M. Kaplan, seconded by G. Hoefig. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 12-FF-066:

BE IT RESOLVED that the Board of Education hereby approves Spruce Run School to participate in the program, "Pennies for Patients" hosted by the Leukemia and Lymphoma Society, School and Youth Department. The Society will provide all program materials including collection containers, posters, letters to parents/guardians, age-appropriate videos and lesson plans. Mrs. **Ellen Sidbury**, Enrichment Teacher, will coordinate the program that will run from February 1 until February 22, 2012. Motion by M. Kaplan, seconded by G. Hoefig. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 12-FF-067:

BE IT RESOLVED that the Board of Education agrees to participate in the Alliance for Competitive Telecommunications with the Middlesex Regional Educational Services Commission (MRESC) Cooperative Pricing System 65MCESCCPS and the New Jersey Association of School Business Officials (NJASBO). The MRESC shall be the lead Agency for this program. All current and future members of the MRESC Cooperative Pricing system are invited to participate in the Alliance for Competitive Telecommunications, which is intended to fulfill school districts obligation under 18A: 55-3 and offer other co-op members a competitive pricing model.

The Co-op Member shall provide the awarded vendor with accurate data, i.e. telephone line numbers, locations and any other appropriate information necessary for the provision of service.

The Co-op Member may accept the contract award to the successful vendor(s) for such services as may be needed if it is advantageous to do so. The Co-op Member shall not withdraw from this agreement if they award a contract to the named vendor(s).

The Co-op Member understands that the services to be provided under this cooperative purchasing agreement may include dial tone/local calls (where available), regional toll calls, long distance toll calls and voice over internet protocol (VOIP) when such option is chosen by the participating Co-op Member.

All fees for the work of the MRESC and the expenses of NJASBO will be incorporated into the price for services as provided by the successful vendor(s). A 3% fee has been established and will be incorporated in the bid specifications.

Motion by M. Kaplan, seconded by G. Hoefig. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 12-FF-068:

BE IT RESOLVED that the Board of Education hereby approves the tuition contract for incoming Town of Clinton/Glen Gardner student SID #6465895890 at a cost of \$25,000 for the 2011/12 School Year. Motion by M. Kaplan, seconded by G. Hoefig. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 12-FF-069:

BE IT RESOLVED that the Board of Education hereby approves the tuition contracts for incoming Lebanon Borough Pre-School Students, for the September 2011 - June 2012 School Year:

SID #7881190581 \$12,609

SID #5850115349 \$11,760

Motion by M. Kaplan, seconded by G. Hoefig. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 12-FF-070:

BE IT RESOLVED that the Board of Education hereby approves the following fees for participation in **Club Programs** at **Clinton Township Middle School** for the 2011-12 School Year:

Camerata Singers \$35

Rock Band \$35

Jazz Band \$65

Valley Ringers \$60

* All Pay To Participate Fees calculated after Board of Education support of 25% of costs

**All sports and clubs subject to cancellation due to inadequate participation counts. Any funds remaining in excess of \$15 per participant at the end of the activity will be refunded. Lesser amounts will remain on account for the same activity in the next school year.

Motion by M. Kaplan, seconded by G. Hoefig. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 12-FF-071:

BE IT RESOLVED that the Board of Education hereby approves the following fee for participation in a **Club Program** at **Round Valley School** for the 2011-12 School Year:

Round Valley Singers (Golden Eagles) \$135

* All Pay To Participate Fees calculated after Board of Education support of 25% of costs.

**All sports and clubs subject to cancellation due to inadequate participation counts. Any funds remaining in excess of \$15 per participant at the end of the activity will be refunded. Lesser amounts will remain on account for the same activity in the next school year.

Motion by M. Kaplan, seconded by G. Hoefig. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 12-FF-072:

BE IT RESOLVED that the Board of Education hereby approves the following fees for participation in **Winter Athletic Programs** at the **Clinton Township Middle School** for the 2011/12 School year:

Boys Basketball	\$250
Girls Basketball	\$275
Cheerleading	\$175

* All Pay To Participate Fees calculated after Board of Education support of 25% of costs.

**All sports and clubs subject to cancellation due to inadequate participation counts. Any funds remaining in excess of \$15 per participant at the end of the activity will be refunded. Lesser amounts will remain on account for the same activity in the next school year.

Motion by M. Kaplan, seconded by G. Hoefig. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 12-FF-073:

BE IT RESOLVED that the Board of Education hereby approves Occupation Therapy Associates to provide OT services to student 160445242. Not to exceed \$1,928.00. Motion by M. Kaplan, seconded by G. Hoefig. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 12-FF-074:

BE IT RESOLVED that the Board of Education hereby approves **Donald Helmstetter** to provide Adaptive Physical Education to SID #1591258977 at CTMS during his prep period, one day a week, at a rate of \$18.43 per thirty (30) minutes each week, effective September 29, 2011 until the end of the school year. Motion by M. Kaplan, seconded by G. Hoefig. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 12-FF-075:

BE IT RESOLVED that the Board of Education hereby approves **Donald Helmstetter** to provide Adaptive Physical Education to SID # 2926718948 at CTMS during his prep period, one day a week, at a rate of \$18.43 per thirty (30) minutes each week, effective October 4, 2011 until the end of the school year. Motion by M. Kaplan, seconded by G. Hoefig. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 12-FF-076:

BE IT RESOLVED that the Board of Education hereby approves ten evaluations each conducted by Margie Meyer, Marie Schumann, Traci Swanson and William Moesch for the 2011/2012 school year not to exceed the rate of \$450.00. Motion by M. Kaplan, seconded by G. Hoefig. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 12-FF-077:

BE IT RESOLVED that the Board of Education hereby authorizes acceptance of the proposal from architect Kevin Settembrino for the roof replacement work at Spruce Run School. Motion by M. Kaplan, seconded by G. Hoefig. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 12-FF-078:

BE IT RESOLVED that the Board of Education hereby authorizes architect Kevin Settembrino to create the Request for Proposals for a Power Purchasing Agreement based on the installation of solar panels in the Clinton Township School District. Proposals to be presented as a base bid, with canopies as add-on. Motion by M. Kaplan, seconded by G. Hoefig. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 12-FF-079:

BE IT RESOLVED that the Board of Education hereby authorizes the Facilities and Finance Committee to commence negotiations with the YMCA regarding a possible land lease for Block 71.04 Lot 1 (the land across from CTMS). Motion by M. Kaplan, seconded by G. Hoefig. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0; abstain, 1 (Dincuff).

Action 12-FF-080:

BE IT RESOLVED that the Board of Education hereby accepts the reimbursement check in the amount of \$32,295, reflecting the total cost of the District's Energy Audit. Motion by M. Kaplan, seconded by G. Hoefig. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 12-FF-081:

BE IT RESOLVED that the Board of Education hereby authorizes the payment of a \$2,000 DEP fine regarding irregular test results from RVS Wastewater Treatment Plant. Full amount to be refunded to the district by Garco Research, the district's Wastewater Treatment Plant Operator. Motion by M. Kaplan, seconded by G. Hoefig. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 12-FF-082:

***BE IT RESOLVED** that the Board of Education hereby authorizes the Joint Transportation Agreement with Delaware Valley Regional High School as the host for the transportation of 2 Non-Public School Students at a cost of \$1,768 for the 2011-12 School Year. Motion by M. Kaplan, seconded by G. Hoefig. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.*

Action 12-FF-083:

***BE IT RESOLVED** that the Board of Education approves the request for pupil transportation to Dual Residences within Clinton Township in accordance with Regulation R 8600 "Pupil Transportation" for the 2011/2012 school year:*

<u>SID#</u>	<u>School</u>
5357278054	CTMS

Motion by M. Kaplan, seconded by G. Hoefig. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

PERSONNEL/NEGOTIATIONS:

Michelle Cresti – Chair; Jim Dincuff, Maria Grant & Mark Kaplan
Action Items 12-PN-103 through 12-PN-124

PLEASE NOTE THAT ALL STAFF APPOINTMENTS ARE AT THE RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS AND THAT ALL SALARIES ARE PRO-RATED TO THE EFFECTIVE DATE OF EMPLOYMENT.

Ms. Cresti spoke of the Conciliation meeting schedule for October 27, 2011.

Action 12-PN-103:

***BE IT RESOLVED** that the Board of Education hereby accepts, with regret, the resignation of **Debi Barrett**, SRS Lunch Aide, effective September 15, 2011. Motion by M. Cresti, seconded by M. Kaplan. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.*

Action 12-PN-104:

***BE IT RESOLVED** that the Board of Education hereby approves the request for Disability Leave of Absence for **Marjorie McFadyen**, Child Study Team/CTMS Secretary, for the period beginning October 21, 2011 through December 2, 2011. Motion by M. Cresti, seconded by M. Kaplan. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.*

Action 12-PN-105:

BE IT RESOLVED that the Board of Education hereby approves the use of approximately 35 sick days from the Sick Leave Bank, as specified in Article XII, paragraph 5 of the Clinton Township Education Association contract, by **Patricia Gorda**, PMG Teacher's Assistant. Motion by M. Cresti, seconded by M. Kaplan. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 12-PN-106:

BE IT RESOLVED that the Board of Education hereby approves the change of position for **Ronda Ferri** from 1.0 Teacher – Grade K to 1.0 Special Education Teacher – Grade K for the remainder of the 2011/2012 school year. Motion by M. Cresti, seconded by M. Kaplan. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 12-PN-107:

BE IT RESOLVED that the Board of Education hereby approves the change of position for **Maggie Cassidy** from 1.0 Special Education Teacher – Grade K to .5 Special Education Teacher – Grade K and .5 Teacher – Grade K for the remainder of the 2011/2012 school year. Motion by M. Cresti, seconded by M. Kaplan. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 12-PN-108:

BE IT RESOLVED that the Board of Education hereby approves **Stephanie Yager**, RVS .5 Literacy Coach – Grade 5, Step C, MA in F, \$25,870* (updated step and salary to be determined upon settlement of the negotiated agreement), effective August 30, 2011 for the 2011/2012 school year. *This position is partially funded through a Title I Grant. Motion by M. Cresti, seconded by M. Kaplan. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 12-PN-109:

BE IT RESOLVED that the Board of Education hereby approves the **Heather Shanklin**, Teacher as Curriculum Chair, an extra curricular position, with a stipend of \$500.00 as stipulated in the CTEA contract. Motion by M. Cresti, seconded by M. Kaplan. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 12-PN-110:

BE IT RESOLVED that the Board of Education hereby approves the following teachers as mentors at a stipend of \$550.00 each:

<u>Mentor</u>	<u>Teacher</u>
Carol Russinello	Heather Burns
Loraine Dul	Angela Rotola
Marianne Zupanc	Lina Staropoli

Motion by M. Cresti, seconded by M. Kaplan. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 12-PN-111:

BE IT RESOLVED that the Board of Education hereby approves the change in Disability Leave of Absence for **Heather Shanklin** from September 26, 2011 through October 26, 2011 to September 21, 2011 through October 21, 2011, and the change in Child Rearing Leave of Absence from October 27, 2011 through January 31, 2012 to October 22, 2011 through January 31, 2012. Motion by M. Cresti, seconded by M. Kaplan. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 12-PN-112:

BE IT RESOLVED that the Board of Education hereby approves **Maryann Briede**, SRS Maternity Leave Replacement Art Teacher, effective January 3, 2012 through March 23, 2017, Step A, BA, at a pro-rated salary of \$46,990. Motion by M. Cresti, seconded by M. Kaplan. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 12-PN-113:

BE IT RESOLVED that the Board of Education hereby approves the extension of **Linda Walling**, SRS Medical Leave Replacement Teaching Assistant, FTE 1, from October 31, 2011 to December 23, 2011. Motion by M. Cresti, seconded by M. Kaplan. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 12-PN-114:

BE IT RESOLVED that the Board of Education hereby approves the **Maxine-Boll-Hughes** as a Substitute Secretary for the 2011/2012 school year. Motion by M. Cresti, seconded by M. Kaplan. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 12-PN-115:

BE IT RESOLVED that the Board of Education hereby approves the following Substitute Teachers/Teaching Assistants for the 2011/2012 school year:

Jennifer Patuto
Amy Starzel

Motion by M. Cresti, seconded by M. Kaplan. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 12-PN-116:

BE IT RESOLVED that the Board of Education hereby approves the following Study Buddies at Patrick McGaheran School and Spruce Run School for the 2011/2012 school year:

<i>Eileen Arnold</i>	<i>Rosemarie Malaker</i>
<i>Dr. Blum</i>	<i>Lina Miceli</i>
<i>Chris Buontempo</i>	<i>Sue Murray</i>
<i>Joyce Chrobak</i>	<i>Bernie Remaly</i>
<i>Carole Curcio</i>	<i>Debra Schaible</i>
<i>Betsy Hodulik</i>	<i>Nancy Stegen</i>
<i>Betty Hughes</i>	<i>Roberta Stromaier</i>
<i>Alyce Keil</i>	<i>Frank Sullivan</i>
<i>Joanne Lucariello</i>	<i>Sandy Sullivan</i>
<i>Marie Macko</i>	<i>Sue White</i>

Motion by M. Cresti, seconded by M. Kaplan. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 12-PN-117:

BE IT RESOLVED that the Board of Education hereby approves the following Study Buddies at Patrick McGaheran School and Spruce Run School for the 2011/2012 school year pending Criminal History Clearance:

Frank Della Serra
Jayne Frazee
Mary Tecklenburg

Motion by M. Cresti, seconded by M. Kaplan. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 12-PN-118:

BE IT RESOLVED that the Board of Education hereby approves ***Christine Quinn***, PMG Lunch Aide, effective October 11, 2011 at an hourly rate of \$12.50 for the 2011/2012 school year. Motion by M. Cresti, seconded by M. Kaplan. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 12-PN-119:

BE IT RESOLVED that the Board of Education hereby approves ***Kerri Harbison***, SRS Maternity Leave Replacement Teacher – Grade K, effective February 13, 2012 through June 30, 2012, Step A, BA, at a pro-rated salary of \$46,990. Motion by M. Cresti, seconded by M. Kaplan. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 12-PN-120:

BE IT RESOLVED that the Board of Education hereby approves **Rich Tariff** as Theatre Manager at the Clinton Township Middle School at a stipend of \$3000.00 for the 2011/12 school year. Motion by M. Cresti, seconded by M. Kaplan. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 12-PN-121:

BE IT RESOLVED that the Board of Education hereby approves the following 2011/12 **Clinton Township Middle School Clubs**. Stipends in accordance with the Negotiated Agreement:

Rich Tariff	Camerata Singers	\$1,193
Steve Schaefer	Rock Band (formerly known as Stage Band)	\$795
Steve Schaefer	Jazz Band (formerly known as Lab Band)	\$795
Steve Schaefer	Valley Ringers (formerly known as String Ensemble)	\$795

Clubs to be run upon determination of sufficient student participation.

*If any club fails to run, no stipend will be received for that club.

Motion by M. Cresti, seconded by M. Kaplan. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 12-PN-122:

BE IT RESOLVED that the Board of Education hereby approves the following 2011/12 **Round Valley School Club**. Stipend in accordance with the Negotiated Agreement:

Joyce Klizsus	Round Valley Singers (Golden Eagles)	\$1,060
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Clubs to be run upon determination of sufficient student participation.

*If any club fails to run, no stipend will be received for that club.

Motion by M. Cresti, seconded by M. Kaplan. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 12-PN-123:

BE IT RESOLVED that the Board of Education hereby approves the following 2011/12 **Clinton Township Middle School Winter Athletics**. Stipends in accordance with the Negotiated Agreement:

Scott Annan	Girls Basketball	Year 7	\$3,710
Don Helmstetter	Boys Basketball	Year 2	\$3,154
Dawn Hauck	Cheerleading	Year 8	\$2,756
Ursula Wooley	Athletic Coordinator		\$5,300*

*Clubs to be run upon determination of sufficient student participation.
If any club fails to run, no stipend will be received for that club.*

**Prorated across 10 sports at a stipend of \$530 per sport. If any sport fails to run, no stipend will be received for that sport.*

Motion by M. Cresti, seconded by M. Kaplan. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 12-PN-124:

***BE IT RESOLVED** that the Board of Education hereby approves the Disability Leave of Absence for **Laura Jaw** from March 2, 2012 through April 16, 2012, and the Child Rearing Leave of Absence from April 17, 2012 through June 30, 2012. Motion by M. Cresti, seconded by M. Kaplan. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.*

POLICY/CURRICULUM:

Grace Hoefig – Chair; Michelle Cresti, Kevin Sturges & Michelle Sullivan
Action Item 12-PC-016 through 12-PC-019

Ms. Hoefig discussed that the committee meeting was postponed due to the Business Administrator interviews.

Ms. Sullivan discussed her desire to table Motion 12-PC-019.

Action 12-PC-016:

***BE IT RESOLVED** that the Board of Education hereby approves the first reading of the following bylaws and policies, as presented to the Board as follows:*

Policies

2415 – No Child Left Behind Programs - Revised

2415.04 – Title I – District Wide Parental Involvement - Revised

Motion by G. Hoefig, seconded by M. Sullivan. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 12-PC-017:

***BE IT RESOLVED** that the Board of Education hereby approves the second reading and adoption of the following bylaws and policies, as presented to the Board as follows:*

Bylaws

0142 – Board Member Qualifications, Prohibited Acts and Code of Ethics (revised)

Policies

5512 – Harassment, Intimidation and Bullying (revised)

Motion by G. Hoefig, seconded by M. Sullivan. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 12-PC-018 - TABLED

BE IT RESOLVED that the Board of Education hereby approves the first and second readings and the adoption of the following policy and regulation, as presented to the Board as follows:

Policy

2431.4 – Prevention and Treatment of Sports-Related Concussions and Head Injuries (revised Policy/New Regulation)

Action 12-PC-019 - TABLED

BE IT RESOLVED that the Board of Education hereby approves the Bloustein Center to conduct the 2011-12 NJ Middle School Risk and Protective Factor Survey for the State of New Jersey Dept. of Human Services during the 2011-12 school year. Student participation will require parental permission. Motion by G. Hoefig, seconded by M. Sullivan. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

A motion was made by M. Sullivan, seconded by M. Grant to table Action 12-PC-019. On a roll call vote, the resolution was ADOPTED as follows: ayes, 6; nays, 3 (Cresti, Hoefig & Kaplan).

COMMUNICATIONS:

Maria Grant, Chair - Jim Dincuff, Michelle Sullivan & Rachel McLaughlin

Ms. Grant discussed two topics:

- Review of the content of the District's Clinton Township Newsletters, as well as the creation of a committee to receive feedback regarding communications. A meeting will be held at Clinton Township Middle School October 18, 2011 at 9:00 am.
- The Q & A regarding increased state aid. This communiqué should be finalized on October 18, 2011.

RECOGNITION OF THE PUBLIC

Ms. Brennan asked questions regarding School Choice as it applies to Kindergarten. Mr. Carroll responded that while the district has projected a certain level of open seats, if the district does go to full day kindergarten, we may see more residents send their children here.

Ms. Freda asked about the letter received at home from the Clinton Township Education Association (CTEA) and expressed her concerns. Ms. Cresti refuted some of the statements the CTEA presented as fact.

Mr. Dorfman asked about the negotiations process and the percentages given to administrators. When it was clarified that the administrators did not receive the raises the CTEA stated, Mr. Dorfman suggested that one possible remedy would be to have the administrators give back their raises. Mr. Dincuff suggested they give back their 2010/11 salary increase (which was zero).

Mr. Roberto, Teacher at Clinton Township Middle School, discussed the effect of the increased state-mandated health care contributions and his hope that the district will provide an increase to mitigate these deductions.

Ms. Chynoweth, Teacher at Clinton Township Middle School, thanked Mr. Dorfman for his sentiments and stated the meager amount a taxpayer's bill would increase in order for teachers to receive a notable pay increase.

Ms. Grambor, Teacher at Patrick McGaheran School, spoke of teachers' pay and the difficulty in living in the state where they work.

Ms. Nojiri, Teacher at Clinton Township Middle School, stated that you get what you pay for and the value of education.

NEW BUSINESS – N/A

EXECUTIVE SESSION:

Resolved by the Board of Education of Clinton Township as per Chapter 231, P. L. 1975:

- a. That it is hereby determined that it is necessary to meet in Executive Session on Monday, October 17, 2011 to discuss matters of negotiations, Superintendent search and Board Ethics.*
- b. The matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.*
- c. The length of the meeting is thought to be approximately thirty (30) minutes.*
- d. Action will not be taken upon return.*

Motion by M. Freda, seconded by M. Kaplan. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

ADJOURNMENT

Action 12-AJ-008:

BE IT RESOLVED that the Board of Education adjourns this meeting at 11:49 pm. Motion by M. Kaplan, seconded by M. Cresti. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Respectfully Submitted,

Patricia Leonhardt
Business Administrator /Board Secretary

Minutes Prepared: 10/19/11
Minutes remain unofficial until Board of Education approval

Board of Education Approved:

Frank "Jim" Dincuff Board President

Date