

**CLINTON TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION**

MINUTES

**Regular Meeting April 11, 2011 at 7:30 pm
Clinton Township Middle School Library**

CALL TO ORDER: Mr. Dincuff called the meeting to order at 7:34 pm.

**PUBLICATION
OF NOTICE:**

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through the annual public notice on February 8, 2011:

- a. Faxing to five newspapers designated by the Board – Hunterdon County Democrat, Hunterdon Review, Courier News, Star-Ledger and Express Times
- b. Posting on the District Website, the main bulletin board in the Administration Office and in each Clinton Township School
- c. Filing with the Clerk of Clinton Township

ROLL CALL

Present:

Board Members:

Jim Dincuff, President	Jody Lebbing
Donna Gregory, Vice President	John Schaible
Michelle Cresti	Kevin Sturges
Mark Kaplan	

Not Present: Grace Hoefig and Gene Schaedel

Present:

District Administrators:

Mr. Kevin Carroll, Superintendent of Schools
Mrs. Patricia A. Leonhardt, Business Administrator/Board Secretary

**PLEDGE OF
ALLEGIANCE:**

Mr. Dincuff led the Board in the Pledge of Allegiance.

PRESIDENT'S COMMENTS/REPORT

Mr. Dincuff reminded all of the upcoming election on Wednesday, April 27th. In addition, he reminded all candidates of the rules, regulations and guidelines governing candidate behavior.

Mr. Dincuff spoke fondly of Mr. Schaedel and his years of service to the Board. Mr. Schaedel has chosen not to seek re-election and tonight would have been his last meeting.

REPORT OF THE SUPERINTENDENT OF SCHOOLS

Mr. Carroll presented the following to the Board of Education:

1. Enrollment
2. Suspension Reports
3. Strategic Plan
 - a. Student Achievement
 - b. Productive Citizens
 - c. Supportive Environment
 - d. Community Partnerships

REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY

Action Items 11-BA-049 through 11-BA-050

Correspondence:

- Donation of \$270 and thank you letter to Leukemia & Lymphoma Society from Lynn DiLeo, Patrick McGaheran School Nurse
- Letter from Lynn DiLeo, Patrick McGaheran School Nurse for a donation of \$14 to the American Heart Association.

Informational:

- The current date of the Board of Education's Reorganization meeting is May 9, 2011.

Action 11-BA-049:

***BE IT RESOLVED** that the Board of Education hereby approves the **Regular Minutes** of March 28, 2011. Motion by D. Gregory, seconded by J. Lebbing. On a roll call vote, the resolution was **ADOPTED** as follows: ayes, 7; nays, 0.*

Action 11-BA-050:

***BE IT RESOLVED** that the Board of Education hereby approves the **Executive Session Minutes** of March 28, 2011. Motion by D. Gregory, seconded by J. Lebbing. On a roll call vote, the resolution was **ADOPTED** as follows: ayes, 7; nays, 0.*

OLD BUSINESS

The Vought House subdivision changes required by the engineering have been processed. Mr. Wilson is now pursuing the legal aspects of the process. The Environmental Audit by Brinkerhoff Environmental has completed the necessary sampling.

PUBLIC COMMENTS – AGENDA ITEMS ONLY

A member of the public asked questions concerning the proposed policies, as well as the Professional Development Plan.

COMMITTEE REPORTS:

FACILITIES/FINANCE:

Mark Kaplan – Chair, Grace Hoefig, Gene Schaedel & Kevin Sturges

Action Items 11-FF-132 through 11-FF-143

Action 11-FF-132:

***BE IT RESOLVED** that the Board of Education hereby approves the payment of bills in the amount of \$460,454.30 for the period ending April 11, 2011. Motion by M. Kaplan, seconded by M. Cresti. On a roll call vote, the resolution was ADOPTED as follows: ayes, 6; nays, 1 (Sturges).*

Action 11-FF-133:

***BE IT RESOLVED** that the Board of Education hereby approves the following requests for employee/board member travel in accordance with the School District Accountability Act and Board of Education Policy No. 6471 “School District Travel.” Only overnight stays are eligible to meal reimbursement. Mileage, meals, and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines. Where more than five individuals from the district are to attend the same out-of-state conference, the school district shall obtain the prior written approval of the Executive County Superintendent, OMB Mileage Reimbursement Rate: \$0.31.*

<i>Employee/ BOE Member/School</i>	<i>Program Title/Location</i>	<i>Date</i>	<i>Cost</i>	<i>Mileage</i>	<i>Lodging (per diem)/ Meals (Per diem)</i>
<i>Kevin J. Carroll, Supt.</i>	<i>Education Week Leadership Forum “Innovation InSight”, NYC</i>	<i>5/2/11</i>	<i>\$299.</i>	<i>OMB</i>	<i>N/A</i>

Motion by M. Kaplan, seconded by M. Cresti. On a roll call vote, the resolution was ADOPTED as follows: ayes, 7; nays, 0.

Action 11-FF-134:

***BE IT RESOLVED** that the Board of Education hereby approves **Kelli Portland, Julie Tepper, Danielle Nugent, Emily Sheeler, Diane Udovich and Penny Diamantis** to attend Eden II Autism Training in Staten Island, NY on May 3rd and May 4, 2011. The cost of the training is \$750 (\$125 per person) to be funded by ARRA funds. Motion by M. Kaplan, seconded by M. Cresti. On a roll call vote, the resolution was ADOPTED as follows: ayes, 7; nays, 0.*

Action 11-FF-135:

BE IT RESOLVED that the Board of Education hereby accepts the following 2010/2011 grants from the Clinton Township Foundation for Educational Excellence:

Grant Recipient	School	Title	Amount
Sue Ehlert & Roberta Grambor	PMG	Study Buddies	\$1,650.
Laura Jaw & Christie O'Brien	PMG	Ducks Rule	\$316. (partial)
Judi Hammond, John Grebeck et al	RVS/CTMS	Healthy Choices: Healthy Life	\$5,700.

Motion by M. Kaplan, seconded by M. Cresti. On a roll call vote, the resolution was ADOPTED as follows: ayes, 7; nays, 0.

Action 11-FF-136:

BE IT RESOLVED that the Board of Education hereby authorizes the contract with Suburban Consulting Engineers for the Additional Groundwater Testing required at RVS, at a cost not to exceed \$10,517. Motion by M. Kaplan, seconded by M. Cresti. On a roll call vote, the resolution was ADOPTED as follows: ayes, 7; nays, 0.

Action 11-FF-137:

BE IT RESOLVED that the Board of Education hereby approves SID #9909918200 to attend The Morris-Union Jointure Commission School for the 2011 extended school year program, June 29, 2011 – August 10, 2011, 8:45 AM – 2:15 PM at a rate of \$13,188 for the six week program. Motion by M. Kaplan, seconded by M. Cresti. On a roll call vote, the resolution was ADOPTED as follows: ayes, 7; nays, 0.

Action 11-FF-138:

BE IT RESOLVED that the Board of Education hereby approves SID #9909918200 to attend The Morris-Union Jointure Commission School for the 2011-2012 school year at a rate of \$80,466 for the year. Motion by M. Kaplan, seconded by M. Cresti. On a roll call vote, the resolution was ADOPTED as follows: ayes, 7; nays, 0.

Action 11-FF-139:

BE IT RESOLVED that the Board of Education hereby accepts Clinton Public Student #9194233061 to attend Clinton Township's 2011 Extended School Year Program from July 5, 2011 to August 4, 2011 at a rate of \$2,082 for the 5 week program. Motion by M. Kaplan, seconded by M. Cresti. On a roll call vote, the resolution was ADOPTED as follows: ayes, 7; nays, 0.

Action 11-FF-140:

***BE IT RESOLVED** that the Board of Education hereby approves Therapeutic Intervention contract for the 2011/2012 school year with Clinton Township School District. Service rates as follows:*

*School based therapy \$86.50 per hour
Home based therapy \$97.00 per visit
Evaluations \$330.00 per evaluation*

Motion by M. Kaplan, seconded by M. Cresti. On a roll call vote, the resolution was ADOPTED as follows: ayes, 7; nays, 0.

Action 11-FF-141:

***BE IT RESOLVED** that the Board of Education hereby approves home instruction to SID #7597897456 provided by University of Medicine & Dentistry of New Jersey, at the rate of \$55.00 per hour not to exceed 10 hours a week, effective March 30, 2011. Motion by M. Kaplan, seconded by M. Cresti. On a roll call vote, the resolution was ADOPTED as follows: ayes, 7; nays, 0.*

Action 11-FF-142:

***BE IT RESOLVED** that the Board of Education hereby approves Dawn Odell to provide Occupational Therapy to SID #1604452423, 1x weekly for 30 minutes, at a rate of \$80 per half hour. Therapy to be provided at Montgomery Academy, effective April 1, 2011. Motion by M. Kaplan, seconded by M. Cresti. On a roll call vote, the resolution was ADOPTED as follows: ayes, 7; nays, 0.*

Action 11-FF-143:

***BE IT RESOLVED** that the Board of Education hereby approves the Resolution for Participation in Coordinated Transportation with the Hunterdon County Educational Services Commission for the 2011/2012 school year for Special Education, Nonpublic, and Public School routes. Motion by M. Kaplan, seconded by M. Cresti. On a roll call vote, the resolution was ADOPTED as follows: ayes, 7; nays, 0.*

PERSONNEL/NEGOTIATIONS:

**Michelle Cresti – Chair, Jim Dincuff & Donna Gregory
Action Items 11-PN-178 through 11-PN-189**

Ms. Cresti reported on the upcoming Fact Finding scheduled for May 25th.

PLEASE NOTE THAT ALL STAFF APPOINTMENTS ARE AT THE RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS AND THAT ALL SALARIES ARE PRO-RATED TO THE EFFECTIVE DATE OF EMPLOYMENT.

Action 11-PN-178:

BE IT RESOLVED that the Board of Education hereby approves **Richard Hoffman** as a District Courier Substitute at a rate of \$10 per hour effective March 31, 2011. Motion by M. Cresti, seconded by D. Gregory. On a roll call vote, the resolution was ADOPTED as follows: ayes, 7; nays, 0.

Action 11-PN-179:

BE IT RESOLVED that the Board of Education hereby approves Leah Ciurczak as a student teacher from Kean University to be placed with **Kelli Portland**, (Spec. Ed Teacher), one day a week, effective September 6, 2011 through December 19, 2011. Motion by M. Cresti, seconded by D. Gregory. On a roll call vote, the resolution was ADOPTED as follows: ayes, 7; nays, 0.

Action 11-PN-180:

BE IT RESOLVED that the Board of Education hereby approves Christy Rayment as a student teacher from Rutgers University to be placed with **Lynn Avery** (1st Gr. Teacher), effective for ten weeks beginning September 6, 2011 through November 4, 2011. Motion by M. Cresti, seconded by D. Gregory. On a roll call vote, the resolution was ADOPTED as follows: ayes, 7; nays, 0.

Action 11-PN-181:

BE IT RESOLVED that the Board of Education hereby approves Christy Rayment as a student teacher from Rutgers University to be placed with **Marlene Chynoweth** (8th Gr. Math Teacher), effective for six weeks beginning November 2011 through December 2011. Motion by M. Cresti, seconded by D. Gregory. On a roll call vote, the resolution was ADOPTED as follows: ayes, 7; nays, 0.

Action 11-PN-182:

BE IT RESOLVED that the Board of Education hereby approves student teacher Michelle Carroppolo from Kean University to be placed with **Dennis Stinner** (2nd Gr. Teacher), 5 days per week, effective September 6, 2011 through December 19, 2011. Motion by M. Cresti, seconded by D. Gregory. On a roll call vote, the resolution was ADOPTED as follows: ayes, 7; nays, 0.

Action 11-PN-183:

BE IT RESOLVED that the Board of Education hereby approves Nicole Fleming as a student teacher from Centenary College to be placed with **Ellen Sulpy** (5th Gr. Teacher), effective September 6 through December 23, 2011. Motion by M. Cresti, seconded by D. Gregory. On a roll call vote, the resolution was ADOPTED as follows: ayes, 7; nays, 0.

Action 11-PN-184:

BE IT RESOLVED that the Board of Education hereby approves the correction to Motion 11-PN-162 on March 28, 2011, in the hourly rate of pay (as per negotiated agreement) to **Adrienne Hodulik** from \$28.62 to \$57.96 to provide Instructional Services to SID #6010272837. Motion by M. Cresti, seconded by D. Gregory. On a roll call vote, the resolution was ADOPTED as follows: ayes, 7; nays, 0.

Action 11-PN-185:

BE IT RESOLVED that the Board of Education hereby approves **Robin Kiefer** to provide home instruction to SID #8953708165, at the rate of \$28.62 per hour (as per negotiated agreement), 5 hours weekly, not to exceed 10 hours a week, effective April 11, 2011 through June 30, 2011. Motion by M. Cresti, seconded by D. Gregory. On a roll call vote, the resolution was ADOPTED as follows: ayes, 7; nays, 0.

Action 11-PN-186:

BE IT RESOLVED that the Board of Education hereby approves **George Hutton**, incoming Supervisor of Building & Grounds, at a per diem rate of pay of \$270.84, effective April 5, 2011, for a maximum of ten days. Motion by M. Cresti, seconded by D. Gregory. On a roll call vote, the resolution was ADOPTED as follows: ayes, 7; nays, 0.

Action 11-PN-187:

BE IT RESOLVED that the Board of Education hereby approves **Kelli Lemay** as a Substitute Teacher for the 2011/12 school year. Motion by M. Cresti, seconded by D. Gregory. On a roll call vote, the resolution was ADOPTED as follows: ayes, 7; nays, 0.

Action 11-PN-188:

BE IT RESOLVED that the Board of Education hereby approves the request for Medical Leave of Absence for **Maureen Zappulla**, SRS Special Ed Teacher – Grade 1, beginning May 19, 2011 through June 17, 2011. Motion by M. Cresti, seconded by D. Gregory. On a roll call vote, the resolution was ADOPTED as follows: ayes, 7; nays, 0.

Action 11-PN-189:

BE IT RESOLVED that the Board of Education hereby approves the extension of Disability Leave of Absence for **Patricia Gorda**, PMG Teaching Assistant, effective March 31, 2011 through June 30, 2011. Motion by M. Cresti, seconded by D. Gregory. On a roll call vote, the resolution was ADOPTED as follows: ayes, 7; nays, 0.

POLICY/CURRICULUM:

Jody Lebbing – Chair, Grace Hoefig, Gene Schaedel & John Schaible
Action Item 11-PC-028 through 11-PC-032

Action 11-PC-028: - TABLED

***BE IT RESOLVED** that the Board of Education hereby approves the first reading of multiple policies and regulations, as presented to the Board as follows:*

- 0141.1 – Board Member and Term – Sending District (revised)*
- 0141.2 – Board Member and Term – Receiving District (revised)*
- 1230 – Superintendent’s Duties (revised) - Mandatory*
- 1522 – School-Level Planning (revised)- Mandatory*
- 2132 – School District Goals and Objectives (revised)*
- 2414 – Programs and Services for Pupils in High Poverty and High Need School Districts (revised) - Mandatory*
- R2414 - Programs and Services for Pupils in High Poverty and High Need School Districts (revised) - Mandatory*
- 2440 – Summer Session (revised)*
- R2440 – Summer Session (revised)*
- 2461 – Special Education/Receiving Schools (revised) - Mandatory*
- R2461 - Special Education/Receiving Schools (revised) – Mandatory*
- R2461.01 – Special Education/Receiving Schools – IEP Implementation (revised) – Mandatory*
- R2461.02 – Special Education/Receiving Schools – Suspension (revised) – Mandatory*
- R2461.03 – Special Education/Receiving Schools – Pupil Records (revised) – Mandatory*
- R2461.04 – Special Education/Receiving Schools – Special Education and Related Services - Mandatory*
- R2461.05 – Special Education/Receiving Schools – IEP Compliance (revised) – Mandatory*
- R2461.06 – Special Education/Receiving Schools – Highly Qualified and Appropriately Certified Staff – Mandatory*
- R2461.07 – Special Education/Receiving Schools – Termination of Placement – Mandatory*
- R2461.08 – Special Education/Receiving Schools – In-Service Training – (revised) – Mandatory*
- R2461.09 – Special Education/Receiving Schools – Statewide and District Wide Assessment Programs – Mandatory*
- R2461.10 – Special Education/Receiving Schools – Full Educational Opportunity – Mandatory*
- R2461.11 – Special Education/Receiving Schools – Staff Consultation – Mandatory*
- R2461.12 – Special Education/Receiving Schools – Length of School Day and Academic Year - Mandatory*
- R3144 – Certification of Tenure Charges (revised)*
- 5561 – Use of Physical Restraint (new)*
- R5561 – Use of Physical Restraint (new)*
- 6150 – Tuition Income (revised)*
- 6220 – Budget Preparation (revised) - Mandatory*
- 6311 – Contracts for Goods or Services Funded by Federal Grants (new)*
- 6820 – Financial Reports (revised) – Mandatory*

Action 11-PC-029:

BE IT RESOLVED that the Board of Education hereby accepts the district's 2010/12 Professional Development Plan. Motion by J. Lebbing, seconded by D. Gregory. On a roll call vote, the resolution was ADOPTED as follows: ayes, 7; nays, 0.

Action 11-PC-030:

BE IT RESOLVED that the Board of Education hereby authorizes the CTMS Student Council to start a self-funded school store for the 2011/12 school year. Motion by J. Lebbing, seconded by D. Gregory. On a roll call vote, the resolution was ADOPTED as follows: ayes, 7; nays, 0.

Action 11-PC-031:

BE IT RESOLVED that the Board of Education hereby authorized the CTMS Student Council to hold a "Race Against Hunger" educational and awareness campaign about local and global hunger issues. There will be a fundraising portion, and students collect pledges to support the Open Cupboard Food Pantry in Clinton, and the Action Against Hunger organization based in NYC. CTMS students have invited the other 3 schools to participate. The campaign will begin after Spring Break, and the race will be held on June 3rd. Motion by J. Lebbing, seconded by D. Gregory. On a roll call vote, the resolution was ADOPTED as follows: ayes, 7; nays, 0.

Action 11-PC-032:

BE IT RESOLVED that the Board of Education hereby approves the following field trips (costs are funded through outside sources):

<u>Date</u>	<u>Destination</u>	<u>Grade/Group</u>
5/12 & 5/5/16	Echo Hill Park	All 1st Grade
5/24 & 6/8	Flemington, NJ	
5/31/11	Liberty Science Center Jersey City, NJ	All 6th Grade

Motion by J. Lebbing, seconded by D. Gregory. On a roll call vote, the resolution was ADOPTED as follows: ayes, 7; nays, 0.

COMMUNICATIONS:

Donna Gregory – Chair, Michelle Cresti, Jody Lebbing & John Schaible

Mrs. Gregory reported that the May newsletter is currently being edited.

RECOGNITION OF THE PUBLIC

Ms. Freda announced that on Tuesday and Wednesday, April 19th and 20th the construction of the Round Valley School garden will begin with a start time of 9:00 am. Lowes has generously donated the materials and Shop Rite has donated food. This will be promoted by the district.

Ms. McLaughlin asked questions regarding the process involved in choosing programs to be piloted. In addition Ms. McLaughlin asked about the opportunity to provide input regarding the school calendar.

Ms. Sullivan also suggested speaking to the Township Recreation department regarding the early June dismissal for 2012.

NEW BUSINESS - N/A

EXECUTIVE SESSION:

Resolved by the Board of Education of Clinton Township as per Chapter 231, P. L. 1975:

- a. That it is hereby determined that it is necessary to meet in Executive Session on Monday, April 11, 2011 to discuss matters of negotiations.*
- b. The matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.*
- c. The length of the meeting is thought to be approximately thirty (30) minutes.*
- d. Action will not be taken upon return.*

Motion by J. Lebbing, seconded by M. Cresti. On a roll call vote, the resolution was ADOPTED as follows: ayes, 7; nays, 0.

ADJOURNMENT

Action 11-AJ-017:

BE IT RESOLVED that the Board of Education adjourns this meeting at 10:06 pm. Motion by J. Dincuff seconded by M. Kaplan. On a roll call vote, the resolution was ADOPTED as follows: ayes, 7; nays, 0.

Respectfully Submitted,

Patricia A. Leonhardt
School Business Administrator/Board Secretary

Minutes Prepared: 4/13/11
Minutes remain unofficial until Board of Education approval

Board of Education Approved:

Frank "Jim" Dincuff
Board President

Date