

**CLINTON TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION**

MINUTES

**Regular Meeting January 24, 2011 at 7:30 pm
Clinton Township Middle School Library**

CALL TO ORDER: Mr. Dincuff called the meeting to order at 7:37 pm.

**PUBLICATION
OF NOTICE:**

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through the annual public notice on April 29, 2010:

- a. Faxing to five newspapers designated by the Board – Hunterdon County Democrat, Hunterdon Review, Courier News, Star-Ledger and Express Times
- b. Posting on the District Website, the main bulletin board in the Administration Office and in each Clinton Township School
- c. Filing with the Clerk of Clinton Township

ROLL CALL

Present:

Board Members:

Jim Dincuff, President	Jody Lebbing
Donna Gregory, Vice President	Gene Schaedel
Grace Hoefig	John Schaible
Michelle Cresti	Kevin Sturges
Mark Kaplan	

Present:

District Administrators:

Mr. Kevin Carroll, Superintendent of Schools
Mrs. Patricia A. Leonhardt, Business Administrator/Board Secretary

**PLEDGE OF
ALLEGIANCE:**

Mr. Dincuff led the Board in the Pledge of Allegiance.

PRESIDENT'S COMMENTS/REPORT

Mr. Dincuff discussed the NJSBA workshop to be held on Saturday, January 29, 2011, for which Mr. Schaedel and Mr. Carroll are registered. Attention was called to the voter registration and vote by mail forms in the back of the room. On February 10th a legislative meeting will be held at Clinton Township Middle School for regional board members. Additional trainings for board members are scheduled for March at Voorhees High School here in Hunterdon County.

REPORT OF THE SUPERINTENDENT OF SCHOOLS

Mr. Carroll will present the following to the Board of Education:

1. Enrollment
2. Suspension Reports
3. Strategic Plan
 - a. Student Achievement
 - b. Productive Citizens
 - c. Supportive Environment
 - d. Community Partnerships

REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY

Action Items 11-BA-032 through 11-BA-036

Correspondence:

- Letter to Suburban Consulting Engineers re: Wastewater Treatment Plants
- Letter from Suburban Consulting Engineers re: Middle School Barn Restoration
- Letter from BSA+A re: Solar Power Purchase Agreement
- Letters of Thanks to Dance Chaperones: Mrs. Beha, Mr. Carroll, Ms. Cormican, Mrs. Leonhardt, Mrs. McLoughlin

Informational:

- The current date of the Board of Education's next meeting is February 28, 2011.
- The District received a donation of \$500 from GlaxoSmithKline on behalf of Ronit Zilberboim.

Action 11-BA-032:

BE IT RESOLVED that the Board of Education hereby approves the ***Regular Minutes*** of December 20, 2010. Motion by D. Gregory, seconded by M. Cresti. On a roll call vote, the resolution was ***ADOPTED*** as follows: ayes, 8; nays, 0; abstain, 1 (Lebbing).

Action 11-BA-033:

BE IT RESOLVED that the Board of Education hereby approves the ***Executive Session Minutes*** of December 20, 2010. Motion by D. Gregory, seconded by M. Cresti. On a roll call vote, the resolution was ***ADOPTED*** as follows: ayes, 9; nays, 0.

Action 11-BA-034:

BE IT RESOLVED that the Board of Education hereby approves the ***Special Minutes*** of January 10, 2011. Motion by D. Gregory, seconded by M. Cresti. On a roll call vote, the resolution was ***ADOPTED*** as follows: ayes, 9; nays, 0.

Action 11-BA-035:

BE IT RESOLVED that the Board of Education hereby approves the **Board Secretary and Treasurer's Reports** for the period ending December 31, 2010. Motion by D. Gregory, seconded by M. Cresti. On a roll call vote, the resolution was **ADOPTED** as follows: ayes, 9; nays, 0.

Action 11-BA-036:

BE IT RESOLVED that the Board of Education hereby approves the **line item transfers** for the period ending December 31, 2010. Motion by D. Gregory, seconded by M. Cresti. On a roll call vote, the resolution was **ADOPTED** as follows: ayes, 9; nays, 0.

OLD BUSINESS – N/A

PUBLIC COMMENTS – AGENDA ITEMS ONLY

Members of the public:

- Asked for clarification regarding some bills
- Asked about the use of the wiki for non-budget related items
- Asked about the status of the principal position at Spruce Run School

COMMITTEE REPORTS:

FACILITIES/FINANCE:

Mark Kaplan – Chair, Grace Hoefig, Gene Schaedel & Kevin Sturges
Action Items 11-FF-080 through 11-FF-093

Mr. Kaplan discussed:

- The tax levy regarding the budget for 2011/12.
- The motion authorizing work by Suburban Consulting Engineers to create scope of work for the barn.
- The gratis study done by Suburban Consulting regarding athletic fields.
- The committee's recommendation for Pay to Participate 2011/12, which is 25% funding by the Board of Education.

Action 11-FF-080:

BE IT RESOLVED that the Board of Education hereby approves the payment of bills in the amount of \$1,975,899.72 for the period ending January 24, 2011. Motion by M. Kaplan, seconded by G. Hoefig. On a roll call vote, the resolution was **ADOPTED** as follows: ayes, 9; nays, 0.

Action 11-FF-081:

BE IT RESOLVED that the Board of Education hereby approves the following requests for employee/board member travel in accordance with the School District Accountability Act and Board of Education Policy No. 6471 "School District Travel." Only overnight stays are eligible to meal reimbursement. Mileage, meals, and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines. Where more than five individuals from the district are to attend the same out-of-state conference, the school district shall obtain the prior written approval of the Executive County Superintendent, OMB Mileage Reimbursement Rate: \$0.31.

Employee/ BOE Member/School	Program Title/Location	Date	Cost	Mileage	Lodging (per diem)/ Meals (Per diem)
<i>Paul Chepolis, RVS</i>	<i>Law, Ethics & Governance for All Leaders - Legal One</i>	<i>2/2/11, 3/16/11 & 4/6/11</i>	<i>\$300.</i>	<i>OMB</i>	<i>N/A</i>
<i>Penny Diamantis, SRS</i>	<i>Introduction to PROMPT Technique, New Providence, NJ</i>	<i>4/4/11, 4/5/11 & 4/6/11</i>	<i>\$650.</i>	<i>OMB</i>	<i>N/A</i>
<i>Emily Sheeler, SRS</i>	<i>Introduction to PROMPT Technique, New Providence, NJ</i>	<i>4/4/11, 4/5/11 & 4/6/11</i>	<i>\$650.</i>	<i>OMB</i>	<i>N/A</i>
<i>Elizabeth Salazar, PMG</i>	<i>Introduction to PROMPT Technique, New Providence, NJ</i>	<i>4/4/11, 4/5/11 & 4/6/11</i>	<i>\$650.</i>	<i>OMB</i>	<i>N/A</i>
<i>Joan Slagus, SRS</i>	<i>Practical Strategies and Interventions for Occupational Therapists, Bethlehem, PA</i>	<i>3/10/11</i>	<i>\$199.</i>	<i>OMB</i>	<i>N/A</i>
<i>Ama Florio, RVS</i>	<i>Motivating Children w/Autism to Speak, E. Brunswick, NJ</i>	<i>3/18/11</i>	<i>\$179.</i>	<i>OMB</i>	<i>N/A</i>
<i>Lisa Fama, CTMS</i>	<i>Motivating Children w/Autism to Speak, E. Brunswick, NJ</i>	<i>3/18/11</i>	<i>\$179.</i>	<i>OMB</i>	<i>N/A</i>

Motion by M. Kaplan, seconded by G. Hoefig. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 11-FF-082:

BE IT RESOLVED that the Board of Education hereby approves Patrick McGaheran School to participate in the program, "Pennies for Patients" hosted by the Leukemia and Lymphoma Society, School and Youth Department. In advance of March 21, 2011, staff and students will be asked to donate \$1 to either "dress up" in formal wear for the day or wear a hat for the day. Motion by M. Kaplan, seconded by G. Hoefig. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 11-FF-083:

BE IT RESOLVED that the Board of Education hereby acknowledges the following requests for graduate course approval, in accordance with the Negotiated Agreement:

Employee	Semester	Course	Credits
Tracey Carew, RVS	Winter 2010	School Finance & Accounting, Delaware Valley College	3

Motion by M. Kaplan, seconded by G. Hoefig. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 11-FF-084:

BE IT RESOLVED that the Board of Education hereby authorizes the submission of a grant application through Lowe's Toolbox for Education in the amount of \$5,000 for a greenhouse at the Clinton Township Middle School. Motion by M. Kaplan, seconded by G. Hoefig. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 11-FF-085:

WHEREAS, N.J.A.C. 6A: 23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2011-2012; and

WHEREAS the Clinton Township Board of Education desires to apply for this waiver due to the fact that based upon the December 1, 2010 count, it projects having fewer than 40 Medicaid eligible classified students 2011-2012 budget year;

NOW THEREFORE BE IT RESOLVED that the Clinton Township Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Hunterdon an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2011-2012 school year.

Motion by M. Kaplan, seconded by G. Hoefig. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 11-FF-086:

BE IT RESOLVED that the Board of Education hereby approves the CTMS Student Council to sponsor a mini Relay for Life on January 28, 2011 from 6:00 P.M.-8:00 P.M. at CTMS to raise money for the American Cancer Society. Motion by M. Kaplan, seconded by G. Hoefig. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 11-FF-087:

BE IT RESOLVED that the Board of Education hereby accepts a Clinton Public Student #6465895890 as a student in the Clinton Township School District at a 2010/11 annual tuition of \$25,000 (pro-rated and paid for by the district of residence) effective January 3, 2011. Motion by M. Kaplan, seconded by G. Hoefig. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 11-FF-088:

BE IT RESOLVED that the Board of Education hereby authorizes contracting with Dorothy Barnhouse for the provision of writing in the content areas training to 6th through 8th grade science and social studies teachers. Cost of \$7,400.00 for 4 full days of training to be fully funded by IDEA-ARRA. Motion by M. Kaplan, seconded by G. Hoefig. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0; abstain, 1 (Sturges).

Action 11-FF-089:

BE IT RESOLVED that the Board of Education hereby approves the submission of the 2010 NCLB Amended Application to include 2009 carryover as follows:

Title IIA	\$24,773.
Title IV	\$657.

Motion by M. Kaplan, seconded by G. Hoefig. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 11-FF-090:

BE IT RESOLVED that the Board of Education hereby approves the following modified fees for participation in Club Programs at Round Valley School for the 2010-11 School Year:

Flex Fun Run - Running Club	\$15.
Flex Fun Run - Yoga	\$15.
Art Club – 1 Sessions	\$15.

Motion by M. Kaplan, seconded by G. Hoefig. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 11-FF-091:

BE IT RESOLVED that the Board of Education hereby approves the following field trips (costs are funded through outside sources):

<u>Date</u>	<u>Destination</u>	<u>Grade/Group</u>	<u>Teacher</u>
2/24/11	Independence Manor Flemington, NJ	Drama Club	Ms. Krov
5/17-19/11	Merrill Creek Washington, NJ	All Grade 2	Mr. Verderamo

Motion by M. Kaplan, seconded by G. Hoefig. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 11-FF-092:

BE IT RESOLVED THAT the Board of Education hereby authorizes the acceptance of the proposal from Suburban Consulting Engineers, Inc. in the amount of \$5,500 to provide the scope of services as outlined in their January 19, 2011 proposal for the restoration of the barn on the CTMS Property. Motion by M. Kaplan, seconded by G. Hoefig. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 11-FF-093:

BE IT RESOLVED that the Board of Education hereby approves the 2011/2012 receiving tuition annual rates as follows:

Pre-School/K	\$10,064.
Grades 1-5	\$12,066.
Grades 6-8	\$11,955.

Please note: Rates are based upon 2009/2010 per pupil tuition costs as certified by the NJ Department of Education.

Motion by M. Kaplan, seconded by G. Hoefig. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

PERSONNEL/NEGOTIATIONS:

Michelle Cresti – Chair, Jim Dincuff & Donna Gregory
Action Items 11-PN-130 through 11-PN-144

PLEASE NOTE THAT ALL STAFF APPOINTMENTS ARE AT THE RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS AND THAT ALL SALARIES ARE PRO-RATED TO THE EFFECTIVE DATE OF EMPLOYMENT.

Ms. Cresti discussed the fact-finding meeting re-scheduled for February 22nd, from the snow out date of January 18th.

Action 11-PN-130:

BE IT RESOLVED that the Board of Education hereby approves **Amy Frey** as a Leave Replacement .5 Teacher's Assistant at SRS, replacing **Shannon Rolak** (who will be maternity leave replacement teacher for **Jennifer Cwynar**), effective January 21, 2011 through June 30, 2011, Step 1 BA, at a prorated salary of \$10,297 (updated step and salary to be determined upon settlement of the negotiated agreement). Motion by M. Cresti, seconded by M. Kaplan. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 11-PN-131:

BE IT RESOLVED that the Board of Education hereby approves the correction for the hiring of **Amy Shearer**, LDTC at RVS. Ms. Shearer should be at Step J (salary is correct). Motion by M. Cresti, seconded by M. Kaplan. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 11-PN-132:

BE IT RESOLVED that the Board of Education hereby approves the request for a change in Family Medical Leave for **Melissa Goad**, SRS Principal, from December 23, 2010 to February 22, 2011. Motion by M. Cresti, seconded by M. Kaplan. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 11-PN-133:

BE IT RESOLVED that the Board of Education hereby approves the following as a Substitute Teacher/Teacher Assistant for the 2010/11 school year at a rate of \$90/\$65 per day.

*John Trader
Amanda Rinaldi
Ana Kirk*

Motion by M. Cresti, seconded by M. Kaplan. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 11-PN-134:

BE IT RESOLVED that the Board of Education hereby approves the following as Substitute Lunch/Recess Monitors for the 2010/11 school year at a rate of \$9.50 per hour:

*Ann Koneval
Loretta Evans
Ana Kirk*

Motion by M. Cresti, seconded by M. Kaplan. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 11-PN-135:

BE IT RESOLVED that the Board of Education hereby accepts, with regret, the notice of retirement from **Julia Mangino**, CTMS 8th gr. Science Teacher, effective June 30, 2011. Motion by M. Cresti, seconded by M. Kaplan. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 11-PN-136:

BE IT RESOLVED that the Board of Education hereby accepts, with regret, the notice retirement of **Patricia Hunt**, CTMS Music Teacher, effective February 1, 2011. Motion by M. Cresti, seconded by M. Kaplan. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 11-PN-137:

BE IT RESOLVED that the Board of Education hereby accepts, with regret, the resignation of **Jackie Kozakis**, PMG Teaching Assistant, effective January 21, 2011. Motion by M. Cresti, seconded by M. Kaplan. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 11-PN-138:

BE IT RESOLVED that the Board of Education hereby approves **Martha LaValette, Diane Chelminiak** and **Jill Selbo** to chaperone the Hunterdon County Science Expo at North Hunterdon Regional High School on Saturday, May 7th, 2011 for 4 hours each at a rate of \$22.50 an hour. Motion by M. Cresti, seconded by M. Kaplan. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 11-PN-139:

BE IT RESOLVED that the Board of Education hereby approves **Sean Biolsi**, a Student Observer from Raritan Valley College who will be placed with **Michelle DiGiovanni** at CTMS, three hours a week for five weeks, beginning March 14, 2011. Motion by M. Cresti, seconded by M. Kaplan. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 11-PN-140:

BE IT RESOLVED that the Board of Education hereby approves the following 2010/11 **Round Valley School Clubs** stipends, modified, in accordance with the Negotiated Agreement:

<i>Jere Waldron</i>	<i>Flex Fun Run-Running Club – 10 hours.</i>	<i>\$265.</i>
<i>Tina Rockafellow</i>	<i>Flex Fun Run-Yoga – 10 hours</i>	<i>\$265.</i>
<i>Pat Gugliandolo</i>	<i>Art Club – 1 Sessions – 10 hrs.</i>	<i>\$265.</i>

Motion by M. Cresti, seconded by M. Kaplan. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 11-PN-141:

BE IT RESOLVED that the Board of Education hereby approves the Disability Leave of Absence for **Guiseppe Turco**, Custodian, for the period beginning January 11, 2011 and ending March 6, 2011. *Motion by M. Cresti, seconded by M. Kaplan. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.*

Action 11-PN-142:

BE IT RESOLVED that the Board of Education hereby approves **Pam Nicolai**, as a bus aide for student #2509081931 at Patrick McGaheeran School for the 2010/2011 school year at an hourly rate or \$15.00 per hour, not to exceed two hours per day. *Motion by M. Cresti, seconded by M. Kaplan. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.*

Action 11-PN-143:

BE IT RESOLVED that the Board of Education hereby approves **Jill Selbo** to provide home instruction for Student #3820195367 beginning January 17, 2010 to February 7, 2011 not to exceed 5 hours a week at a rate of \$28.62 per hour. *Motion by M. Cresti, seconded by M. Kaplan. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.*

Action 11-PN-144:

BE IT RESOLVED that the Board of Education hereby approves **Wendy Kline**, a Student Teacher from Raritan Valley Community College to be placed with **Sandy Fitzpatrick**, 1st Gr. Teacher effective February 7, 2011 through April 11, 2011, three hours a week for ten weeks. *Motion by M. Cresti, seconded by M. Kaplan. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.*

POLICY/CURRICULUM:

Jody Lebbing – Chair, Grace Hoefig, Gene Schaedel & John Schaible
Action Item 11-PC-018

Ms. Lebbing reported on the recent committee meeting. Revisions to some policies will be on the February agenda.

Curriculum mapping was also discussed.

Action 11-PC-018:

***BE IT RESOLVED** that the Board of Education hereby approves the second reading and adoption of Policy #6660 - Student Activity Fund. Motion by J. Lebbing, seconded by D. Gregory. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.*

COMMUNICATIONS:

Donna Gregory – Chair, Michelle Cresti, Jody Lebbing & John Schaible

Ms. Gregory discussed the effort to distribute voter registration and vote by mail forms, as well as the most recent edition of the Clinton Township Newsletter.

RECOGNITION OF THE PUBLIC

Members of the public asked about:

- The recent meeting held with the Council.
- The plan regarding the use of the board's pages within the Clinton Township Newsletter, especially highlighting Board of Education items.
- The Executive Session regarding the Superintendent's contract.

NEW BUSINESS – N/A

EXECUTIVE SESSION:

Resolved by the Board of Education of Clinton Township as per Chapter 231, P. L. 1975:

- a. That it is hereby determined that it is necessary to meet in Executive Session on Monday, January 24, 2011 to discuss matters of negotiations and Superintendent's contract.*
- b. The matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.*
- c. The length of the meeting is thought to be approximately thirty (30) minutes.*
- d. Action will not be taken upon return.*

Motion by M. Cresti, seconded by J. Lebbing. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

ADJOURNMENT

Action 11-AJ-012:

***BE IT RESOLVED** that the Board of Education adjourns this meeting at 11:20 pm. Motion by M. Cresti, seconded by M. Kaplan. On a roll call vote, the resolution was **ADOPTED** as follows: ayes, 9; nays, 0.*

Respectfully Submitted,

Patricia A. Leonhardt
School Business Administrator/Board Secretary

Minutes Prepared: 1/25/11

Minutes remain unofficial until Board of Education approval

Board of Education Approved:

Frank "Jim" Dincuff
Board President

Date