

**CLINTON TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION**

MINUTES

Regular Meeting – December 15, 2008

TIME AND PLACE: The regular meeting was held on December 15, 2008, by the Board of Education of the Clinton Township School District, Hunterdon County, in the Library of the Spruce Run School, 27 Belvidere Avenue, Clinton, New Jersey 08809.

**PUBLICATION
OF NOTICE:**

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Clinton Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted on the district website, in the Clinton Township Board of Education Office and each of the district schools, has been filed with the Clinton Township Clerk, and was faxed to the *Hunterdon County Democrat*, *Hunterdon Review*, *Courier News*, *Star Ledger* and *Express Times* on August 25, 2008.

CALL TO ORDER: President Jim Dincuff called the meeting to order at 7:30 PM.

ROLL CALL

Present:

Jim Dincuff, President	Mark Kaplan
Donna Gregory, Vice President	Roger Straight
Michelle Cresti	Debra Weiss
Grace Hoefig	

Absent:

Jody Lebbing

DISTRICT ADMINISTRATORS

PRESENT:

Dennis Fyffe, Interim Superintendent of Schools
Daria A. Wasserbach, School Business Administrator/Board Secretary

President Dincuff led the Board in the Pledge of Allegiance.

REPORT OF THE SUPERINTENDENT OF SCHOOLS

Student Feature:

Mr. Fyffe introduced Ken Wark, Interim Principal of the Spruce Run School. After welcoming the Board and public, Mr. Wark introduced the first grade students and their technology teacher, Mr. Timothy Jaw. Mr. Jaw presented the newly implemented Senteo Technology, a wireless student response system developed by the same company that makes Smartboards. The Board Members and students used the technology to complete a math “exam” and were able to review

Motion by D. Gregory, seconded by D. Weiss. On a roll call vote resolution was ADOPTED as follows: ayes, 7; nays, 0.

Action 09-282: RESOLUTION

BE IT RESOLVED that the Board of Education accepts the \$500 Grant for the Patrick McGaheran School from the ExxonMobil Educational Alliance Program. Motion by D. Gregory, seconded by D. Weiss. On a roll call vote resolution was ADOPTED as follows: ayes, 7; nays, 0.

Action 09-283: RESOLUTION

BE IT RESOLVED that the Board of Education accepts a donation of three flags valued at \$150 for the Patrick McGaheran School from Cub Scout Pack #901, Annandale, NJ. Motion by D. Gregory, seconded by D. Weiss. On a roll call vote resolution was ADOPTED as follows: ayes, 7; nays, 0.

Action 09-284: RESOLUTION

BE IT RESOLVED that the Board of Education accepts the donation of dictionaries valued at \$300 from the #148 Stanton Community Grange, Lebanon, NJ for the Patrick McGaheran School. Motion by D. Gregory, seconded by D. Weiss. On a roll call vote resolution was ADOPTED as follows: ayes, 7; nays, 0.

Action 09-285: RESOLUTION

BE IT RESOLVED that the Board of Education approves the revised Application for Use of School Facilities. Motion by D. Gregory, seconded by D. Weiss. On a roll call vote resolution was ADOPTED as follows: ayes, 7; nays, 0.

Action 09-286: RESOLUTION

BE IT RESOLVED that the Board of Education approves the request for pupil transportation to dual residences within Clinton Township in accordance with Regulation R3541.1 "Transportation Routes and Services":

M.L. – Round Valley School

Motion by D. Gregory, seconded by D. Weiss. On a roll call vote resolution was ADOPTED as follows: ayes, 7; nays, 0.

Action 09-287: RESOLUTION

BE IT RESOLVED that the Board of Education approves the following requests for employee/board member travel in accordance with the School District Accountability Act and

Board of Education Policy No. 9250 “Expenses and Reimbursements”. Only overnight stays are eligible for meal reimbursement. Mileage, meals, and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines. Where more than five individuals from the district are to attend the same out-of-state conference, the school district shall obtain the prior written approval of the Executive County Superintendent. 2008 OMB Mileage Reimbursement Rate: \$0.31; 7/1/08 IRS Mileage Reimbursement Rate: \$0.585.

<i>Employee/ BOE Member</i>	<i>Program Title/Location</i>	<i>Date(s)</i>	<i>Cost</i>	<i>Mileage</i>	<i>Lodging (per diem)</i>	<i>Meals (per diem)</i>
<i>Michelle Cresti</i>	<i>Governance I: NJQSAC, RVCC, North Branch, NJ</i>	<i>1/8/09</i>	<i>\$37</i>	<i>OMB</i>	<i>NA</i>	<i>NA</i>
<i>Bobbie Felip</i>	<i>Literacy Consortium, Union, NJ</i>	<i>1/9/09</i>	<i>\$108</i>	<i>OMB</i>	<i>NA</i>	<i>NA</i>
<i>Judith Lynch</i>	<i>Literacy Consortium, Union, NJ</i>	<i>1/9/09</i>	<i>\$108</i>	<i>IRS</i>	<i>NA</i>	<i>NA</i>
<i>Jennifer Sandorse</i>	<i>Literacy Consortium, Union, NJ</i>	<i>1/9/09</i>	<i>\$108</i>	<i>IRS</i>	<i>NA</i>	<i>NA</i>
<i>Linda Szwedo</i>	<i>Addressing Behavior Problems in Children with ASD, Piscataway, NJ</i>	<i>1/15/09</i>	<i>\$110</i>	<i>IRS</i>	<i>NA</i>	<i>NA</i>
<i>Amarilis Florio</i>	<i>Teaching Social Skills and Supporting Students with Autism, Morristown, NJ</i>	<i>1/27/09</i>	<i>\$155</i>	<i>IRS</i>	<i>NA</i>	<i>NA</i>
<i>Pam Lester</i>	<i>NJASD State Conference, E. Windsor, NJ</i>	<i>1/29/09</i>	<i>\$155</i>	<i>IRS</i>	<i>NA</i>	<i>NA</i>
<i>Dianne Flanigan</i>	<i>Social Skills for Students, MUJC, New Providence</i>	<i>2/4/09</i>	<i>\$155</i>	<i>IRS</i>	<i>NA</i>	<i>NA</i>
<i>Erin Chassey</i>	<i>NJ Music Educators Conference, E. Brunswick, NJ</i>	<i>2/19/09 and 2/20/09</i>	<i>\$180</i>	<i>IRS</i>	<i>NA</i>	<i>NA</i>
<i>Carole Frey</i>	<i>Anxiety Disorders in Children and</i>	<i>2/19/09</i>	<i>\$138</i>	<i>IRS</i>	<i>NA</i>	<i>NA</i>

	<i>Adolescents, Princeton, NJ</i>					
Jayson Hill	<i>Music! Just Imagine 2009, New Brunswick, NJ</i>	2/20/09	\$130	IRS	NA	NA
Dianne Flanigan	<i>Pay Attention! Teaching student with ADD, MUJC, New Providence</i>	3/31/09	\$165	IRS	NA	NA

Motion by D. Gregory, seconded by D. Weiss. On a roll call vote resolution was ADOPTED as follows: ayes, 7; nays, 0.

Action 09-288: RESOLUTION

BE IT RESOLVED that the Board of Education authorizes the purchase from the New Jersey Principal and Supervisors Association of online training programs in New Jersey State Law for eight district administrators at the discounted rate of \$2,400. Motion by D. Gregory, seconded by D. Weiss. On a roll call vote resolution was ADOPTED as follows: ayes, 7; nays, 0.

Action 09-289: RESOLUTION

BE IT RESOLVED that the Board of Education approves Change Order No. 1 with Mannon Paving and Excavating in the amount of \$1,575 for striping of the CTMS access road. Motion by D. Gregory, seconded by D. Weiss. On a roll call vote resolution was ADOPTED as follows: ayes, 6; nays, 1 (Straight).

Action 09-290: RESOLUTION

BE IT RESOLVED that the Board of Education authorizes the purchase of cafeteria tables for the Patrick McGaheeran School (for reasons of health and safety) in the amount of \$17,351.62 from School Specialty, NJ State Contract #A65606. Motion by D. Gregory, seconded by D. Weiss. On a roll call vote resolution was ADOPTED as follows: ayes, 7; nays, 0.

The Board discussed the poor lighting at the entrance to the Clinton Township Middle School. That matter will be referred to the Supervisor of Buildings and Grounds for consideration and suggestions.

PERSONNEL/NEGOTIATIONS:

Michelle Cresti – Chair, Donna Gregory, Jim Dincuff, Debbie Weiss

Ms. Cresti provided an update on the search for the new superintendent. An appointment is expected in January 2009. Ms. Cresti acknowledged the resignation of School Business Administrator Daria Wasserbach and thanked her for her dedication to the district.

Action 09-291: RESOLUTION

BE IT RESOLVED that the Board of Education approves the following requests for graduate course approval:

<i>Employee</i>	<i>Semester</i>	<i>Course</i>	<i>Credits</i>
<i>Marygrace Flynn</i>	<i>Spring 2009</i>	<i>Educational Tech Facilitator</i>	<i>3</i>
<i>Marygrace Flynn</i>	<i>Spring 2009</i>	<i>Distance Learning Across the Curriculum</i>	<i>3</i>
<i>Martha LaValette</i>	<i>Spring 2009</i>	<i>Increasing Student response and Self-Discipline</i>	<i>3</i>
<i>Debra Tackney</i>	<i>Spring 2009</i>	<i>Curriculum Development in Elementary School</i>	<i>3</i>
<i>Maureen Zappulla</i>	<i>Spring 2009</i>	<i>Case Studies in Supervision</i>	<i>3</i>
<i>Laura O'Neil</i>	<i>Spring 2009</i>	<i>Computer Applications</i>	<i>3</i>
<i>Laura O'Neil</i>	<i>Spring 2009</i>	<i>Advanced Seminar II: Research in Education Practices</i>	<i>3</i>
<i>Stephanie Snyder</i>	<i>Spring 2009</i>	<i>Public School Finance</i>	<i>3</i>
<i>Timothy Jaw</i>	<i>Spring 2009</i>	<i>Advanced School Leadership</i>	<i>3</i>
<i>Julia Williams</i>	<i>Spring 2009</i>	<i>Approaches to Instruction for Special Education</i>	<i>3</i>

Motion by M. Cresti, seconded by D. Gregory. On a roll call vote resolution was ADOPTED as follows: ayes, 7; nays, 0.

Action 09-292: RESOLUTION

*BE IT RESOLVED that the Board of Education accepts, with regret, the Notice of Resignation from **Daria Wasserbach**, School Business Administrator/Board Secretary, effective January 31, 2009. Motion by M. Cresti, seconded by D. Gregory. On a roll call vote resolution was ADOPTED as follows: ayes, 7; nays, 0.*

Action 09-293: RESOLUTION

*BE IT RESOLVED that the Board of Education accepts, with regret, the Notice of Resignation from **Kathryn Reid**, Spruce Run School Teacher Assistant, effective December 18, 2008. Motion by M. Cresti, seconded by D. Gregory. On a roll call vote resolution was ADOPTED as follows: ayes, 7; nays, 0.*

Action 09-294: RESOLUTION

BE IT RESOLVED that the Board of Education approves the following Requests for Movement across the Salary Guide effective February 15, 2009:

<i>Employee</i>	<i>From</i>	<i>To</i>
<i>Kelly Hill</i>	<i>Step C BA, \$47,805</i>	<i>Step C BA+15, \$48,755</i>

Motion by M. Cresti, seconded by D. Gregory. On a roll call vote resolution was ADOPTED as follows: ayes, 7; nays, 0.

IT WAS NOTED THAT ALL STAFF APPOINTMENTS ARE AT THE RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS AND THAT ALL SALARIES ARE PRO-RATED TO THE EFFECTIVE DATE OF EMPLOYMENT.

Action 09-295: RESOLUTION

*BE IT RESOLVED that the Board of Education approves payment in the amount of \$500 to **Laura Jacobsen**, summer 2008 Responsive Classroom Facilitator. Motion by M. Cresti, seconded by D. Gregory. On a roll call vote resolution was ADOPTED as follows: ayes, 7; nays, 0.*

Action 09-296: RESOLUTION

*BE IT RESOLVED that the Board of Education approves the 2008/09 appointment of and employment contract for **Maryann Sajor** as SRS Teacher Assistant (Replacement for Kathryn Reid) effective December 19, 2008 at Step 1, BA, \$20,108. Motion by M. Cresti, seconded by D. Gregory. On a roll call vote resolution was ADOPTED as follows: ayes, 7; nays, 0.*

Action 09-297: RESOLUTION

*BE IT RESOLVED that the Board of Education approves the 2008/09 appointment of **Lynne Schepis** as PMG Maternity Leave Replacement Teacher (MLOA Replacement for Colleen Caballero) effective January 20, 2009 at Step A, BA, \$46,195. Motion by M. Cresti, seconded by D. Gregory. On a roll call vote resolution was ADOPTED as follows: ayes, 7; nays, 0.*

Action 09-298: RESOLUTION

*BE IT RESOLVED that the Board of Education approves the 2008/09 appointment of and employment contract for **Sheila Briscoe** as RVS Teacher (Replacement for Karla Waid) effective January 1, 2009 at Step D, BA+15, \$49,940. Motion by M. Cresti, seconded by D. Gregory. On a roll call vote resolution was ADOPTED as follows: ayes, 7; nays, 0.*

Action 09-299: RESOLUTION

*BE IT RESOLVED that the Board of Education approves the 2008/09 appointment of and employment contract for **Tara Kopeck** as SRS Psychologist (Replacement for Chari Griggs) effective January 1, 2009 at Step A, MA in F+30, \$52,795. Motion by M. Cresti, seconded by D. Gregory. On a roll call vote resolution was ADOPTED as follows: ayes, 7; nays, 0.*

Action 09-300: RESOLUTION

*BE IT RESOLVED that the Board of Education approves the 2008/09 appointment of and employment contract for **Elizabeth Salazar** as PMG Speech/Language Specialist (Replacement for Rosemarie Perretta) effective January 1, 2009 at Step A, MA in F, \$49,495. Motion by M.*

Cresti, seconded by D. Gregory. On a roll call vote resolution was ADOPTED as follows: ayes, 7; nays, 0.

Action 09-301: RESOLUTION

*BE IT RESOLVED that the Board of Education approves the 2008/09 appointment of and employment contract for **Matthew O'Brien** as Assistant Supervisor of Buildings and Grounds (New Position) effective January 1, 2009 at an annual salary of \$50,000. Motion by M. Cresti, seconded by D. Gregory. On a roll call vote resolution was ADOPTED as follows: ayes, 7; nays, 0.*

Action 09-302: RESOLUTION

*BE IT RESOLVED that the Board of Education approves **Jane Smolyn**, RVS Teacher Assistant, as 2008/2009 special education transportation aide at a rate of \$19.20 per hour (annual salary of \$26,878 pro-rated) for one hour each school day, effective December 9, 2008. Motion by M. Cresti, seconded by D. Gregory. On a roll call vote resolution was ADOPTED as follows: ayes, 7; nays, 0.*

Action 09-303: RESOLUTION

*BE IT RESOLVED that the Board of Education approves **Nancy Kadri**, RVS Teacher Assistant, as 2008/2009 special education transportation aide at a rate of \$16.30 per hour (annual salary of \$22,803 pro-rated) for one hour each school day, effective December 9, 2008. Motion by M. Cresti, seconded by D. Gregory. On a roll call vote resolution was ADOPTED as follows: ayes, 7; nays, 0.*

Action 09-304: RESOLUTION

*BE IT RESOLVED that the Board of Education revises the 2008/2009 Co-Advisor for the CTMS Newspaper Club from **Bonnie Birken** to **Caroline Mann**. Motion by M. Cresti, seconded by D. Gregory. On a roll call vote resolution was ADOPTED as follows: ayes, 7; nays, 0.*

Action 09-305: RESOLUTION

BE IT RESOLVED that the Board of Education approves the following Study Island Advisors at a contractual hourly rate of \$26.50 per hour:

PMG Instructors:
Heidi Zimmerman
Tim Jaw

Motion by M. Cresti, seconded by D. Gregory. On a roll call vote resolution was ADOPTED as follows: ayes, 7; nays, 0.

Action 09-311: RESOLUTION

BE IT RESOLVED that the Board of Education approves the first reading of the following policy revisions:

<i>Communicating with the Public</i>	1100
<i>State Funds/Federal Funds</i>	3220/3230
<i>Payment for Goods and Services</i>	3326
<i>Relations with Vendors</i>	3327
<i>District-owned Vehicles</i>	3541.32
<i>Nepotism (Certificated Staff)</i>	4112.8
<i>Nepotism (Non-certificated Staff)</i>	4212.8
<i>Health</i>	5141
<i>Conduct and Discipline</i>	5131
<i>Violence and Vandalism</i>	5131.5
<i>Expenses and Reimbursement</i>	9250

Motion by R. Straight, seconded by D. Weiss. On a roll call vote resolution was ADOPTED as follows: ayes, 7; nays, 0.

COMMUNICATIONS:

Donna Gregory – Chair, Michelle Cresti, Grace Hoefig

Mrs. Gregory reported that the traditional Board-sponsored staff holiday breakfast will be replaced by a Staff Appreciation Breakfast in February. This change was in response to a suggestion from the Leadership Team.

Committee chairs were asked to submit articles of interest for the Clinton Township Newsletter. President Dincuff commended the committee for their excellent articles each month.

**RECOGNITION
OF THE PUBLIC:**

- Franklyn Isaacson – Commented on student counts and the demographic study. Inquired as to how much the State of NJ would contribute towards the cost of the Preschool Expansion Program
- Steve Krommenhoek – Vought House appraisal

NEW BUSINESS

Mrs. Wasserbach indicated that she had a request from the Township Clerk, Ms. Donna Burham, to add the Clinton Township Middle School as a polling place in 2009. After discussion, the Board had no objection and directed Mrs. Wasserbach to convey their acceptance.

EXECUTIVE SESSION

Action 09-312:

RESOLUTION

Resolved by the Board of Education of Clinton Township as per Chapter 231, P. L. 1975:

- a. That it is hereby determined that it is necessary to meet in Executive Session on Monday, December 15, 2008 at 8:50 PM to discuss matters of personnel as it relates to the midyear review of district administrators' performance and the search for the new superintendent and confidential student matters.*
- b. The matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.*
- c. The length of the meeting is thought to be approximately ninety (90) minutes.*

Motion by M. Kaplan, seconded by R. Straight. On a roll call vote resolution was ADOPTED as follows: ayes, 7; nays, 0.

Mr. Straight left the meeting at 10:10 PM

Open session resumed at 10:20 PM.

ADJOURNMENT

Action 09-313:

RESOLUTION

BE IT RESOLVED that the Board of Education adjourns the meeting at 10:21 PM. Motion by D. Gregory, seconded by M. Cresti. On a roll call vote resolution was ADOPTED as follows: ayes, 6; nays, 0.

Respectfully Submitted,

Daria A. Wasserbach
School Business Administrator/Board Secretary

Minutes Prepared: 12/18/08
Minutes remain unofficial until Board of Education approval.

Board of Education Approved:

Frank "Jim" Dincuff
Board President

January 26, 2009
Date