

**-CLINTON TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION**

AGENDA

Regular Meeting– February 23, 2009, 7:30 PM

1. Call to Order.
2. Roll Call Attendance.
3. Sunshine Notice:

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through the public notice on April 30, 2008 by:

- a. Faxing to five newspapers designated by the Board - Hunterdon County Democrat, Hunterdon Review, Courier News, Star-Ledger, and Express Times
 - b. Posting on the District Website, the main bulletin board in the Administration Office and in each Clinton Township School.
 - c. Filing with the Clerk of Clinton Township.
4. Pledge of Allegiance.
 5. Report of the Superintendent of Schools – Mr. Dennis Fyffe, Interim Superintendent
 - a. Presentation by Mary McLoughlin on the District's Inclusion Program
 - b. Presentation by Work Family Connection
 - c. Enrollment Report
 - d. Student Discipline Report
 - e. Motion to approve the 2009-2010 School Calendar

6. Public Comment

7. Approval of Minutes

- a. Motion to approve the following meeting minutes:

January 26, 2009 – Regular Meeting Minutes

January 26, 2009 – Executive Session Minutes

8. Interim School Business Administrator/Board Secretary – James H. Strimple, Jr.

- a. Correspondence:

-Thank you note from JoAnn Gitto for the New Teacher Grant

- b. Points of Information:
 - Committee meetings will be held on Monday, March 9, beginning at 7:00 PM.
 - The next regularly scheduled Board of Education meeting is Monday, March 23 at 7:30 PM at the Round Valley School in the All Purpose Room.
 - Important Budget Dates
- c. Motion to approve line item transfers for period ending December 31, 2008 and January 31, 2009.
- d. Motion to approve Board Secretary and Treasurer Reports for month ending December 31, 2008 and January 31, 2009.
- e. Discussion of request from The Work-Family Connection for the waiver of facilities use fees.
- f. Motion to approve the following election procedures for 2009:
 - 1. Nominating Petitions to be filed by 4:00 p.m. on Monday, March 2, 2009 in the Board Secretary's Office.
 - 2. Drawing of names for ballot positions will be at 3:00 p.m. on Wednesday, March 11, 2009 in the Clinton Township Board Office.
 - 4. Designate the North Hunterdon High School - Districts 2, 8 and 12; Clinton Township Middle School – Districts 3 and 9; Patrick McGaheran Elementary School – Districts 1, 7 and 11; Round Valley Elementary School - Districts 5 and 6; and Spruce Run Elementary School – Districts 4 and 10. Voting hours will be from 7:00 a.m. to 9:00 p.m. on Tuesday, April 21st unless changed by the County Board of Election.
 - 5. Move to set the date of Monday, April 27, 2009 for the Organization Meeting at 7:30 p.m. in the All Purpose Room of Round Valley Elementary School.
 - 6. Move to appoint Patricia MacKenzie as the witness for the drawing of names for ballot positions.

9. Old Business

10. Committee Reports

- A. Facilities/Finance
- B. Personnel/Negotiations
- C. Policy/Curriculum
- D. Communications

11. Public Comment

12. New Business

- a. Discussion of a request to consider a child for first grade in September 2009 who has not met the district's cut off date.
- b. Discussion of the 2009/2010 Tentative Proposed Budget

13. Executive Session

Resolved by the Board of Education of Clinton Township as per Chapter 231, P. L. 1975:

- a. That it is hereby determined that it is necessary to meet in Executive Session on Monday, February 23, 2009 to discuss personnel matters including the evaluation of staff and the contract for the new superintendent of schools.
- b. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.
- c. The length of the meeting is thought to be approximately _____ minutes.

14. Adjournment

A. Facilities/Finance:

Mark Kaplan - Chair – Grace Hoefig, Jody Lebbing, Debbie Weiss

A-1 Motion to approve payment of bills in the amount of \$1,645,955.85 for the period ending February 23, 2009.

A-2 Motion to approve the following requests for employee/board member travel in accordance with the School District Accountability Act and Board of Education Policy No. 9250 “Expenses and Reimbursements”. Only overnight stays are eligible for meal reimbursement. Mileage, meals, and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines. Where more than five individuals from the district are to attend the same out-of-state conference, the school district shall obtain the prior written approval of the Executive County Superintendent. 2008 OMB Mileage Reimbursement Rate: \$0.31; 1/1/09 IRS Mileage Reimbursement Rate: \$0.55.

| Employee/ BOE Member | Program Title/Location | Date(s) | Cost | Mileage | Lodging (per diem) | Meals (per diem) |
|---------------------------------|---|----------------|-------------|----------------|-----------------------------------|---------------------------------|
| Francis Kelly | From Talk to Tech... Somerset, NJ | 3/20/09 | \$100 | NA | NA | NA |
| Cynthia Zayko | Math Disabilities East Hanover, NJ | 3/19/2009 | \$48 | IRS | NA | NA |
| Susan Reynolds | Avoid Litigation and what you.... Long Branch, NJ | 3/27/2009 | \$225 | IRS | NA | NA |
| Laura O’Neil | No More Meltdowns – Positive.... New Providence, NJ | 2/27/2009 | \$130 | IRS | NA | NA |
| Tracy Carew | No More Meltdowns – Positive... New Providence, NJ | 2/27/2009 | \$130 | IRS | NA | NA |
| Mary McLoughlin | Avoiding Litigation & What you.... Long Branch, NJ | 3/27/2009 | \$195 | OMB | NA | NA |
| Caroline Mann | Federal Disabilities Law and Public Ed. Princeton, NJ | 3/12/2009 | \$218 | IRS | NA | NA |
| Lori Brezinsky | Federal Disabilities Law and Public Ed. Princeton, NJ | 3/12/2009 | \$218 | IRS | NA | NA |

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|--------------------------|---|-----------|-------|-----|----|----|
| Martha LaValette | Federal disabilities Law and Public Ed. Princeton, NJ | 3/12/2009 | \$218 | IRS | NA | NA |
| Lynne DiLeo | School Nurses Conference, Eatontown, NJ | 3/21/2009 | \$155 | IRS | NA | NA |
| Leanne Pike | Propaganda, Mercer County College, NJ | 5/19/2009 | \$0 | NA | NA | NA |
| Carla Molloy | Science Expo Meeting, North Hunterdon High School | 2/27/2009 | NA | NA | NA | NA |
| Lisa Fama | Helping Children with Auditory Processing Edison, NJ | 4/24/2009 | \$198 | IRS | NA | NA |
| Amarilis Florio | Helping Children with Auditory Processing... Edison, NJ | 4/24/2009 | \$198 | IRS | NA | NA |
| Sherri Ann Parsh | Math Intervention Corsortium Hamilton, NJ | 1/22/09 | NA | NA | NA | NA |
| Marlene Chynoweth | Innovation Math Intervention, Hamilton, NJ | 1/22/2009 | NA | NA | NA | NA |
| Patricia Hunt | NJMEA Music Conference, East Brunswick, NJ | 2/20/2009 | \$130 | IRS | NA | NA |
| Kelly DiGioia | Monmouth Festival of the Arts, Tinton Falls, NJ | 3/30/09 | \$75 | IRS | NA | NA |
| Regina Gelas | Propaganda, Mercer County Community College, NJ | 5/19/2009 | NA | NA | NA | NA |
| Diane Cormican | Fine Arts Showcase, Goodwin Holocaust Museum and Education Center | 4/23/09 | NA | NA | NA | NA |

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|---|--|----------------|-------|------------|----|-------------------------|
| Stephanie Snyder | Using Learning Centers to Differentiate Instruct., Allentown, PA | 3/5/2009 | \$185 | IRS | NA | NA |
| Roberta Grambor | Tapping the Power of Thinking to Teach Reading.. Philadelphia, PA | 3/12/2009 | \$179 | IRS | NA | NA |
| Bobbie Felip | Standards and Assessment, Las Vegas, Nevada | 4/20-4/22/2009 | \$569 | NA | NA | \$64 per day for 3 days |
| Marygrace Flynn | Tapping the Power of Thinking to Teach Reading.., Philadelphia, PA | 3/12/2009 | \$179 | IRS | NA | NA |
| Lisanne Bartram | Tapping the Power of Thinking to Teach Reading.. Philadelphia, PA | 3/12/2009 | \$179 | IRS | NA | NA |
| Richard Verderamo | Using Learning Centers to Differentiate...., Allentown, PA | 3/5/2009 | \$185 | NA | NA | NA |
| Laura Jacobson | Using Learning Centers to Differentiate...., Allentown, PA | 3/5/2009 | \$185 | NA | NA | NA |
| Patricia Comley | Discrete Mathematics: A Future...Rutgers Univ. Piscataway, NJ | 12/6/2008 | \$55 | IRS | NA | NA |
| Mary Postma | NJ Ask Test Coordinator Training, Jamesburg, NJ | 3/18/2009 | NA | OMB | NA | NA |
| Gerard Dalton Lisa Lampariello Joanne Lucariello Leanne Pike Robin Kiefer Richard Rarriff Brent Ruge | Riding the Wave in the Middle, Kean University, Union, NJ | 3/27/2009 | \$675 | OMB IRS | NA | NA |

- A3. Motion to accept Fiscal Year 2009 NCLB Notification of Grant Award as approved by NJ DOE as follows:
Title II-A (Training and Recruitment) \$25,682.
Title III (LEP Consortium) \$24,178
Title IV (Safe and Drug Free Schools) \$3,374.
- A4. Motion to authorize the submission of Fiscal Year 2008 NCLB Carryover application as follows:
Title II-A (Training and Recruitment) \$19,233.
Title III (LEP Consortium) \$15,593
Title IV (Safe and Drug Free Schools) \$118
Title V (Innovative Programs) \$1,254.87
- A5. Motion to approve a special education contract with the Morris-Union Jointure Commission for the 2008-2009 school year at the per pupil cost of \$73,643 to be pro-rated. Effective date of the contract is February 2, 2009 to June 30, 2009.

**B. Personnel/Negotiation Committee:
Michelle Cresti – Chair, Donna Gregory, Jim Dincuff, Debbie Weiss**

- B-1 Motion to approve a disability leave for Renee Sielaff to begin on February 17, 2009 and end of March 6, 2009.
- B-2 Motion to hire Charlene Friedel as a Lunch Aide on Step 1 at an hourly salary of \$11.85 effective March 3, 2009.
- B-3 Motion to hire Ellen Sidbury as a temporary 4th grade teacher for Renee Sielaff effective February 17, 2009 and end on March 6, 2009 on Step 1 of the BA guide at a annual salary of \$46,195 to be pro-rated.
- B-4 Motion to approve Kathleen Merrigan as Study Island Advisor at a contractual hourly rate of \$26.50 per hour for PMG School the hours to be approved by the principal.
- B-5 Motion to hire Mark Menck and Linda Searles as substitute teachers.
- B-6 Motion to approve a disability leave for Brian Cullen effective January 2, 2009 through June 30, 2009.
- B-7 Motion to approve Rosanne Vitello to provide one on one assistance at a rate of \$21.20 per hour for a student for after school activities, not to exceed 50 hours.
- B-8 Motion to approve Kelli Portland to provide home training for one student for a total of 10 hours at a rate of \$28.62 per hour.

- B-9 Motion to approve the operation of the ACE Summer Program from July 6, 2009 to July 14, 2009 from 8:30 am to 12:30 pm.
- B-10 Motion to approve the operation of the Extended School Year program from July 27, 2009 to August 14, 2009 from 8:30 am to 12:30 pm.
- B-11 Motion to approve the rate for students evaluations conducted by Marie Schuchman and Traci Swanson at \$450 per evaluation effective July 1, 2008.
- B-12 Motion to change the name of the 2008-2009 Computer Club to Computer/Movie Club.
- B-13 Motion to appoint John Salvo as a medical leave replacement custodian for Brian Cullen effective February 24, 2009 through June 30, 2009 at a per diem rate of \$133.25.
- B-14 Motion to approve the following Requests for Movement across the Salary Guide effective February 15, 2008:

| Employee | From | To |
|----------------------|--------------------------|---------------------------|
| Renee Sielaff | Step F MA F+15, \$57,545 | Step F MA+30, \$58,645 |
| Julie Snee | Step J MA F, \$65,940 | Step J MA F +15, \$68,140 |
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PLEASE NOTE: ALL STAFF APPOINTMENTS ARE AT THE RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS. ALL SALARIES ARE PRO-RATED TO THE EFFECTIVE DATE OF EMPLOYMENT.

- B-15 Motion that the employment contract for Marsha Shappell be terminated effective March 3, 2008 as a result of a reduction in force.

**C. Policy/Curriculum Committee:
Roger Straight – Chair, Jody Lebbing**

C-1 Motion to approve the first reading of the following regulation:

Regulation R6142.10 Technology

C-2 Motion to approve a field trip to the Pequest Hatchery on June 6th and 11th, 2009 for the 3rd grade. Total cost of \$990 for transportation to be paid by outside sources.

C-3 Motion to approve the following staff members to participate in a Saturday Technology Conference on March 21, 2009 at a participant contractual hourly rate of \$35.94 per hour for 6 hours of professional development.

PARTICIPANTS:

| | |
|--------------------|---------------------|
| Tracy Carew | Kelly DiGioia |
| Robin Kiefer | Renee Sielaff |
| Dean Greco | Christine Laudato |
| Alice Hornbake | Patrick Gugliandolo |
| Francis Kelly | Dennis Stinner |
| Carrie Moore | Carmen Curci |
| Heidi Zimmerman | Lisa Lampariello |
| Lori Brezinsky | Adrienne Hodulik |
| Carla Molloy | Lisanne Bartram |
| Jayson Hill | Deborah Lenig |
| Leanne Pike | Marygrace Flynn |
| Kelly Hill | Polly Glowatz |
| Jean Allen | Catharine Miller |
| Ursula Wooley | Sherry Marlatt |
| Julie Mooney | Deborah Paragone |
| Patricia Comly | Catherine Nojiri |
| Ellenjane Jacobsen | Anne Alley |
| Timothy Jaw | Tina Rockafellow |
| Erin Evans | Julia Mangino |
| Judy Johnson | Brent Ruge |
| Jennifer Sandorse | Kelly Jones |
| Gabrielle MacQueen | |

C-4 Motion to approve the following staff members to participate and present in a Saturday Technology Conference on March 21, 2009 at a participant contractual hourly rate of \$35.94 for 4 hours and at a presenter contractual hourly rate of \$71.88 per hour for 2 hours of professional development.

PRESENTERS

| | |
|--------------------|------------------|
| Matt Cirigliano | Suzanne Gitomer |
| Kim Police | Jean Baxter |
| Chuck Roberto | Patrick Ferrante |
| Michele DiGiovanni | |

D. Communications:
Donna Gregory – Chair, Michelle Cresti, Grace Hoefig