

**CLINTON TOWNSHIP SCHOOL DISTRICT  
BOARD OF EDUCATION**

**Regular Meeting – December 11, 2006**

**TIME AND PLACE**

A regular meeting of the Board of Education was held on December 11, 2006, by the Board of Education of the Clinton Township School District, Hunterdon County, in the Library of the Round Valley Middle School School, 128 Cokesbury Road, Lebanon, New Jersey 08833.

**PUBLICATION OF NOTICE**

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Clinton Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted in the Clinton Township Board of Education Office and each of the district schools, has been filed with the Clinton Township Clerk, and was faxed to the *Hunterdon County Democrat, Hunterdon Review, Courier News, Star Ledger and Express Times* on Monday, December 7, 2006.

**CALL TO ORDER**

Vice President Patricia Schwartz called the meeting to order at 7:30 p.m.

Pledge of Allegiance.

**ROLL CALL**

Present:

Michael Belinski (7:35 p.m.)

Michelle Cresti (7:35 p.m.)

Donna Gregory

Thomas Marron

Frank Dincuff

Patricia Schwartz

Christopher Yula (7:35 p.m.)

Thomas Roskoski

Absent: Roger Straight

**DISTRICT ADMINISTRATORS PRESENT**

Elizabeth A. Nastus, Chief School Administrator

Daria A. Wasserbach, School Business Administrator/Board Secretary

## **CHIEF SCHOOL ADMINISTRATOR REPORT**

Mrs. Felip introduced the 6th grade students who gave a presentation on their Terra Aqua Science projects. Mrs. Schwartz and members of the Board thanked teachers Mrs. Carew, Mrs. Rogers and Mr. Rudolf and the 6<sup>th</sup> graders for the presentation.

Lindsay Nahm shared a powerpoint presentation on her grant application for “Governor’s Initiative on Autism.”

Mrs. Bobbie Felip spoke on Terra aqua columns.

## **PUBLIC COMMENT**

No one wished to speak at this time.

Mr. Dincuff stated that he wished the mayor were present to see the results of Science without textbooks.

## **APPROVAL OF MINUTES**

### **Action 06-406**

### **RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the minutes of the regular session held on November 13, 2006.*

*Motion by Mr. Marron, seconded by Mrs. Gregory. On a roll call vote resolution was ADOPTED.*

## **SECRETARY’S REPORT AND CORRESPONDENCE**

Mrs. Wasserbach noted that the next Board of Education meeting is scheduled for January 8, 2007 at the Spruce Run School and that there will be a committee meeting at 6:00 p.m.

## **REPORT OF SECRETARY AND REPORT OF TREASURER**

No reports at this time.

## **OLD BUSINESS**

Nothing to report at this time.

## **PUBLIC:**

Franklyn Isaacson – Requested copy of letter sent to County Office  
Budget scenarios

Michael McQue – Grant anticipation note  
 - Autism statistics

**COMMITTEE REPORTS:**

**FINANCE/FACILITIES**

Thomas Marron, Chairperson; Thomas Roskoski and Jim Dincuff

Mr. Marron recommended that Mr. Roskoski be appointed as chairperson of Finance.  
 Mrs. Wasserbach responded that committee appointments could only be made  
 by the Board President.

Mrs. Wasserbach reported on the School Construction Corporation grant delays.

**Action 06-407**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves payment of bills for the period  
 ending December 11, 2006 in the amount of \$504,475.13.*

*Motion by Mr. Marron, seconded by Mr. Yula. On a roll call vote resolution was  
 ADOPTED.*

**Action 06-408**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the following CTMS and School  
 Renovation Capital payments:*

<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
<i>Seacoast Builders</i>	<i>CTMS – Applic. 16</i>	<i>\$1,403,169.88</i>
<i>Samuel Stothoff, Co., Inc.</i>	<i>Well classification change – CTMS</i>	<i>\$150.00</i>
<i>Restoration Tech.</i>	<i>Mothballing Vought House – 1<sup>st</sup> pay.</i>	<i>\$4,635.00</i>
<i>Turner Const. Co.</i>	<i>CTMS- Applic. #35</i>	<i>\$23,000.00</i>
<i>Town of Clinton</i>	<i>Legal Services</i>	<i>\$1,963.13</i>
<i>Atlantic Engr. Labs</i>	<i>CTMS Inspections</i>	<i>\$1,208.70</i>
<i>Atlantic Engr. Labs</i>	<i>CTMS Inspections</i>	<i>\$4,439.10</i>
<i>Atlantic Engr. Labs</i>	<i>CTMS Inspections</i>	<i>\$4,463.54</i>
<i>Seacoast Builders</i>	<i>CTMS Applic. #17</i>	<i>\$863,485.84</i>
<b><i>TOTAL</i></b>		<b><i>\$2,303,215.19</i></b>

*Motion by Mr. Marron, seconded by Mr. Yula. On a roll call vote resolution was ADOPTED.*

**Action 06-409**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves permission to apply for the discretionary grant program entitled "The Governor's Initiative on Autism" in the amount of \$34,843 for Spruce Run School and \$34,616 for the Round Valley Middle School.*

*Motion by Mr. Marron, seconded by Mr. Yula. On a roll call vote resolution was ADOPTED.*

**Action 06-410**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the request to Indoor Girls Soccer for 2<sup>nd</sup> grade girls for a Class II Facility User subject only to custodial overtime fees in accordance with Regulation 1330R Use of School Facilities.*

*Motion by Mr. Marron, seconded by Mr. Yula. On a roll call vote resolution was ADOPTED.*

**Action 06-411**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves Change Order to Samuel Stothoff Co., Inc. (Clinton Township Middle School) in an amount not to exceed \$5,000.*

*Motion by Mr. Marron, seconded by Mr. Yula. On a roll call vote resolution was ADOPTED.*

**PERSONNEL/NEGOTIATIONS**

Patricia Schwartz, Chairperson; Michelle Cresti, Jim Dincuff, and Christopher Yula

**Action 06-412**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the employment of Cynthia Caronia as a Grade 2 Teacher at Spruce Run School (Maternity Leave replacement for Ronda Ferri) for the 2006-2007 school year effective January 22, 2007 at a salary of \$43,110 (BA, Step 1).*

*Motion by Mrs. Schwartz, seconded by Mr. Marron. On a roll call vote resolution was ADOPTED.*

**Action 06-413**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves following substitute teachers for the 2006/07 school year at a rate of \$90 per day:*

<i>Danielle Nugent</i>	<i>Rosemarie Szamreta</i>
<i>Michael Ward</i>	

*Motion by Mrs. Schwartz, seconded by Mr. Marron. On a roll call vote resolution was ADOPTED.*

**Action 06-414**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education acknowledges the following requests for graduate course approval as approved by the Superintendent of Schools, in accordance with the negotiated agreement:*

<b><i>Employee</i></b>	<b><i>Semester</i></b>	<b><i>Course</i></b>	<b><i>Credits</i></b>
<i>Anne Alley</i>	<i>Spring 07</i>	<i>Supervision of Instruction</i>	<i>3</i>
<i>Maureen Zappulla</i>	<i>Spring 07</i>	<i>Assessment for Instruction in Special Education</i>	<i>3</i>
<i>Lisanne Bartram</i>	<i>Spring 07</i>	<i>Learning Disabilities</i>	<i>3</i>
<i>Judith B. Hammond</i>	<i>Spring 07</i>	<i>Advanced School Leadership: Supervision/Administration</i>	<i>3</i>
<i>Marianne Hanna</i>	<i>Spring 07</i>	<i>Microcomputers</i>	<i>3</i>
<i>Marianne Hanna</i>	<i>Spring 07</i>	<i>Supervision</i>	<i>3</i>
<i>Tricia Comly</i>	<i>Spring 07</i>	<i>World of Mathematics – Numerical View</i>	<i>3</i>
<i>Tricia Comly</i>	<i>Spring 07</i>	<i>World of Mathematics - Algebraic View</i>	<i>3</i>
<i>Bonnie Sobin</i>	<i>Spring 07</i>	<i>Curriculum Development &amp; Evaluations</i>	<i>3</i>
<i>Deborah James</i>	<i>Spring 07</i>	<i>Assessment &amp; Measurement for Special Education Teachers</i>	<i>3</i>
<i>Aimee Ashley</i>	<i>Spring 07</i>	<i>Reading Clinic Practicum</i>	<i>3</i>
<i>Victoria Thrash</i>	<i>Spring 07</i>	<i>Journey to Selfhood or Seventeenth Ctry. Literature</i>	<i>3</i>

*Motion by Mrs. Schwartz, seconded by Mr. Marron. On a roll call vote resolution was ADOPTED.*

**Action 06-415**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education acknowledges Jennifer Toppings return from a Leave of Absence effective December 4, 2006.*

*Motion by Mrs. Schwartz, seconded by Mr. Marron. On a roll call vote resolution was ADOPTED.*

**Action 06-416**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education grants a Disability/Maternity Leave of Absence to Michelle Knedler for the 2006-2007 school year effective on or about April 16, 2006 followed by an unpaid leave of absence.*

*Motion by Mrs. Schwartz, seconded by Mr. Marron. On a roll call vote resolution was ADOPTED.*

**Action 06-417**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves Patricia MacKenzie as a bookkeeper for the Lebanon Borough School District at a salary of \$3,688 (pro-rated) to be paid as part of Interlocal Agreement with Lebanon Borough effective December 1, 2006.*

*Motion by Mrs. Schwartz, seconded by Mr. Marron. On a roll call vote resolution was ADOPTED.*

**Action 06-418**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the employment of Nadine Twaddle as a Maternity Leave Teaching Assistant (replacement for Carmen Curci) for the 2006-2007 school year effective January 2, 2006 at a salary of \$18,519 (BA, Step 1) pro-rated.*

*Motion by Mrs. Schwartz, seconded by Mr. Marron. On a roll call vote resolution was ADOPTED.*

**Action 06-419**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education accepts with regret the retirement of Mary Clare Teatzner as secretary to the School Business Administrator/Board Secretary effective June 30, 2007.*

*Motion by Mrs. Schwartz, seconded by Mr. Marron. On a roll call vote resolution was ADOPTED.*

Mrs. Wasserbach, Dr. Nastus and members of the Board acknowledged Mrs. Teatzner's contributions to the Clinton Township School District and Board of Education.

**Action 06-420**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the superintendent's 2006/2007 salary in the amount of \$161,155 effective July 1, 2006.*

*Motion by Mrs. Schwartz, seconded by Mr. Marron. On a roll call vote, with Mr. Belinski abstaining, resolution was ADOPTED.*

**Action 06-421**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves the superintendent's 2006/2007 Lebanon Borough stipend, paid for through the Interlocal Shares Service Agreement in the amount of \$16,580 effective July 1, 2006.*

*Motion by Mrs. Schwartz, seconded by Mr. Marron. On a roll call vote, with Mr. Belinski abstaining, resolution was ADOPTED.*

Mr. Marron spoke on the benefits of the shared services arrangements with Lebanon Borough.

**POLICY/CURRICULUM**

Jim Dincuff, Chairperson; Michael Belinski, Roger Straight and Christopher Yula

Mr. Belinski inquired as to in-school suspension and activities of student during this time.

**Action 06-422**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves on second reading the following Series 3000 Policies – Business and Noninstructional Operations:*

<i>Concepts and Roles in Business and Noninstructional Operations</i>	<i>3000</i>
<i>Goals and Objectives</i>	<i>3010</i>
<i>Budget Planning, Preparation and Adoption</i>	<i>3100</i>
• <i>Transfer of Funds Between Line Items/Amendments</i>	
• <i>Purchases not Budgeted</i>	<i>3160</i>
<i>Income</i>	
• <i>Local Funds</i>	<i>3210</i>
• <i>State Funds</i>	<i>3220</i>
• <i>Federal Funds</i>	<i>3230</i>
• <i>Income from Fees, Fines, Charges</i>	<i>3250</i>
• <i>Sale and Disposal of Books, Equipment and Supplies</i>	<i>3260</i>
• <i>Sale, Licensing and Rental of Property</i>	<i>3270</i>
• <i>Gifts, Grants and Bequests</i>	<i>3280</i>

• Funds Management/Investing	3290
Purchasing Procedures	3320
• Payment for Goods and Services	3326
• Relations with Vendors	3327
Accounts	3400
Inventories	3440
Money in School Buildings	3450
• Petty Cash Funds	3451
• School Activity Funds	3453
Operation and Maintenance of Plant	3510
• Equipment	3514
• Smoking Prohibition	3515
• Safety	3516
Insurance Management	3530
• Employee/Officer Bonds	3533
Transportation	
• Transportation Routes and Services	3541.1
• Regulation – Transportation Routes and Services	R3541.1
• Non-school Use of District Vehicles	3541.3
• Privately Owned Vehicles	3541.31
• Regulation – Privately Owned Vehicles	R3541.31
• Transportation Safety	3541.33
• Procedure – Transportation Safety	P3541.33
• Food Service	3542
• Local Wellness/Nutrition	3542.1
• Free or Reduced-price Lunches/Milk	3542.31
• Purchasing	3542.44
District Records and Reports	3570
• Financial Reports	3571
• Audit	3571.4

*Motion by Mr. Dincuff, seconded by Mr. Yula. On a roll call vote resolution was ADOPTED.*

**Action 06-423**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves pupil transportation to Dual Residences within Clinton Township for one student (RU) for the 2006-2007 school year.*

*Motion by Mr. Dincuff, seconded by Mr. Yula. On a roll call vote resolution was ADOPTED.*



**COMMUNICATIONS/N.J.S.B.A.**

Donna Gregory, Chairperson; Michelle Cresti, Thomas Marron and Thomas Roskoski

It was reported the preparations are underway for the January’s issue of the Clinton Township Newsletter.

Dr. Nastus reported on the number of surveys received to date. It was reported that approximately 200 survey have been returned.

**Action 06-424**

**RESOLUTION**

**EXECUTIVE SESSION:**

*BE IT RESOLVED that the Board of Education of Clinton Township as per Chapter 231, P. L. 1975:*

- a. That it is hereby determined that it is necessary to meet in Executive Session on Monday, December 11, 2006 to discuss personnel and negotiation matters.*
- b. The matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.*
- c. Length of meeting thought to be approximately two hours.*

*Motion by Mrs. Schwartz, seconded by Mr. Marron. On a roll call vote resolution was ADOPTED.*

**NEW BUSINESS**

**Action 06-425**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education approves extension of the Turner Construction contract for Construction Management Services for March and April 2007 at a cost of \$23,000 per month.*

*Motion by Mr. Marron, seconded by Mrs. Schwartz. On a roll call vote resolution was ADOPTED.*

Discussed was the necessity of Board attendance at the Township Council meetings.

Also discussed was the need for a traffic light at Beaver Avenue. A copy of the Traffic Study will be sent to Mr. Yula.

**ADJOURNMENT**

**Action 06-426**

**RESOLUTION**

*BE IT RESOLVED that the Board of Education adjourns the regular meeting at 10:25 p.m.*

*Moved by Mr. Straight, seconded by Mrs. Schwartz.*

*Respectfully Submitted,*

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*Patricia Schwartz  
Board Vice President*

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*Daria A. Wasserbach  
School Business Administrator/Board Secretary*