

**CLINTON TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION**

Regular Meeting – March 7, 2005

TIME AND PLACE: A regular meeting of the Board of Education was held on March 7, 2005, by the Board of Education of the Clinton Township School District, Hunterdon County, in the All Purpose Room of the Round Valley Middle School, 128 Cokesbury Road, Lebanon, New Jersey 08833.

**PUBLICATION OF
NOTICE:**

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Clinton Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted in the Clinton Township Board of Education Office and each of the district schools, has been filed with the Clinton Township Clerk, and was faxed to the *Hunterdon County Democrat, Hunterdon Review, Courier News, Star Ledger and Express Times* on Friday, March 4, 2005.

CALL TO ORDER: The meeting was called to order by Board President Thomas Marron at 7:35 p.m.

Pledge of Allegiance.

ROLL CALL:

Present:	Thomas Marron, President	Robert Sabattis
	Sandra Kotter, Vice-President	Patricia Schwartz
	Jeannine Gorman	Christopher Yula
	Elaine Mayat	

Absent: Kevin Cosgrove, Roger Straight

DISTRICT ADMINISTRATORS

PRESENT: Elizabeth A. Nastus, Chief School Administrator
Daria A. Wasserbach, Business Administrator/Board Secretary

CHIEF SCHOOL ADMINISTRATOR

REPORT: Along with her written report Dr. Nastus introduced the Melissa Goad, Principal of Patrick McGaheran School and Joyce Klizus. Ms. Klizus then introduced the Patrick McGaheran Singers who presented a program to the Board. Following the Patrick McGaheran Singers, Dr. Nastus introduced Michael Post, Principal of the Spruce Run School.

Mr. Post proceeded to introduce David Seidorf from Boy Scout Troop #288. Mr. Seidorf gave a synopsis to the Board on his Eagle Scout proposal for the beautification of the front/main entrance of Spruce Run School.

A motion by Mr. Marron, seconded by Mrs. Schwartz and carried in a roll call vote to approve the Beautification program presented by David Seidorf for the Spruce Run School.

After Mr. Seidorf's presentation Dr. Nastus proceeded to read a letter from Michael Hafke. Mr. Hafke, and is in the military serving in Iraq.

PUBLIC

Sam Goodwin – commented on “TIGS” program for drug and alcohol awareness.

Barbara Walters – Thanked the Board for their efforts with regard to feasibility study and Drug Free Community Act of 1997.

Action 05-324

RESOLUTION

BE IT RESOLVED that the Board of Education approves the regular meeting minutes of February 14, 2005.

Moved by Ms. Gorman, seconded by Mrs. Mayat. On roll call vote, resolution was ADOPTED to approve Regular Session minutes of February 14, 2005.

BE IT RESOLVED that the Board of Education motioned to table approval of the Executive Session minutes of February 14, 2005.

Moved by Ms. Gorman, seconded by Mrs. Mayat. On roll call vote resolution was ADOPTED to table approval of Executive Session minutes of February 14, 2005.

SECRETARY'S REPORT AND CORRESPONDENCE

Mrs. Wasserbach reported that the Board meetings scheduled for March 14th and March 21st are cancelled. The next regular scheduled Board meeting and public hearing on the 2005/2006 school budget will take place on March 22, 2005. Mrs. Wasserbach also reported that the State Aid figures were received on March 3, 2005 and budgets are due to the County March 8, 2005.

**REPORT OF SECRETARY AND
REPORT OF TREASURER:**

Action 05-325

RESOLUTION

BE IT RESOLVED that the Board of Education pursuant to N.J.A.C. 6:20-2.12 (d), I certify that as of December 31, 2004 no budgetary line item account has been overexpended in violation of N.J.A.C. 6:20-2.12 (a)**

Daria A. Wasserbach, Board Secretary

Monday, March 7, 2005

Pursuant to N.J.A.C. 6:20 (e), we certify that as of December 31, 2004 respectively after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been expended in violation of N.J.A.C. 6:20-2.12 (a)* and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.*

Moved by Ms. Gorman, seconded by Mrs. Mayat. On a roll call vote resolution was ADOPTED to approve the Board Secretary Report and Report of the Treasurer for the Month of December 2005.

OLD BUSINESS: No completion date has been established for the fence installation round the construction of the new school.

FINANCE/FACILITIES: Christopher Yula, Sandra Kotter, Thomas Marron

Action 05-326

RESOLUTION

BE IT RESOLVED that the Board of Education approves payment of bills in the amount of \$283,321.86

Moved by Mr. Yula, seconded by Ms. Gorman. On a roll call vote resolution was ADOPTED.

Action 05-327

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following Capital III payments:

<i>Turner Construction Company (Period Ending 2/28/05)</i>	<i>\$6,500.00</i>
<i>Renaissance Coatings, Inc.</i>	<i>\$5,850.00</i>

Moved by Mr. Yula, seconded by Ms. Gorman. On a roll call vote resolution was ADOPTED.

Action 05-328 RESOLUTION

BE IT RESOLVED that the Board of Education accept Vito A. Gagliardi's recommendation to utilize the services of Donald E. Beineman, Educational Specialist and James Kirtland, CPS in conducting the feasibility study for Clinton Township.

Moved by Mr. Yula, seconded by Ms. Gorman. On a roll call vote resolution was ADOPTED.

Action 05-329 RESOLUTION

BE IT RESOLVED that the Board of Education approves the following resolution:

RESOLUTION TO APPROVE THE 2005/2006 PROPOSED BUDGET

WHEREAS, the 2005/2006 tentative budget includes sufficient funds to implement the proposed planning process as described in this district's Annual Report pursuant to N.J.S.A. 18A:7A -11 and to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Content Standards;

THEREFORE BE IT RESOLVED the Clinton Township Board of Education approves the tentative 2005/2006 budget in the amount of \$22,998,029 and authorizes its submission to the Hunterdon County Superintendent of Schools for approval as follows:

<i>General Fund</i>	<i>\$19,428,667</i>
<i>Special Revenue Fund</i>	<i>\$481,119</i>
<i>Debt Service Fund</i>	<i>\$3,088,243</i>
<i>Total Base Budget</i>	<i>\$22,998,029</i>

BE IT FURTHER RESOLVED, that the Board of Education approves the application for Statutory Spending Growth Limitation Adjustment(s) as follows:

<i>Enrollment</i>	<i>\$211,995</i>
<i>Capital Outlay</i>	<i>\$0</i>
<i>Transportation</i>	<i>\$0</i>
<i>Special Education</i>	<i>\$13,433</i>
<i>Use of Banked Cap</i>	<i>\$0</i>
<i>Total Adjustments</i>	<i>\$225,428</i>

BE IT FURTHER RESOLVED to acknowledge that the 2005/2006 budget as described above results in a general fund tax levy in the amount of \$17,572,388.

BE IT FURTHER RESOLVED, that the Board of Education authorizes the School Business Administrator to make any necessary revisions to the local tax levy pending the Governor's release of the final state aid figures.

Moved by Mrs. Kotter, seconded by Mr. Marron. On a roll call vote resolution was ADOPTED.

Action 05-330

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following resolution:

RESOLUTION TO APPROVE THE 2005/2006 PROPOSED SEPARATE PROPOSAL FOR ADDITIONAL STAFFING

WHEREAS, the Clinton Township Board of Education pursuant to N.J.S.A. 18A:7F-5d(10) will seek, in addition to the regular advertised budget, approval from the district's voters to raise additional funds in the amount of \$200,000 for the cost of salaries and employee benefits for four additional staff members.

THEREFORE BE IT RESOLVED, that the Clinton Township Board of Education approves the tentative 2005/2006 separate proposal and authorizes its submission to the Hunterdon County Superintendent of Schools for approval as follows:

<i>2 new elementary school teachers (salary and benefits)</i>	<i>\$100,000</i>
<i>1 new middle school teacher (salary and benefits).....</i>	<i>\$50,000</i>
<i>1 new counselor (salary and benefits)</i>	<i>\$50,000</i>
<i>Total</i>	<i>\$200,000</i>

BE IT FURTHER RESOLVED, that the taxes, if raised, will be used exclusively for this purpose.

BE IT FURTHER RESOLVED that these proposed additional expenditures are in addition to those necessary to achieve the Core Curriculum Content Standards.

Moved by Mr. Yula, seconded by Mrs. Kotter. On a roll call vote resolution was ADOPTED.

Action 05-331

RESOLUTION

BE IT RESOLVED that the Board of Education approves the following resolution:

RESOLUTION TO UTILIZE 50% OF ANTICIPATED EXCESS SURPLUS AT 6/30/05 FOR CAPITAL RESERVE

WHEREAS, the Clinton Township Board of Education pursuant to N.J.A.C. 6A:23A-2.6 (d) may request approval from the county superintendent as the Commissioner's designee, to appropriate any excess unreserved general fund balance as calculated in the

supporting documentation of the proposed budget into a capital reserve in the proposed budget pursuant to N.J.S.A. 18A:7F-7b only when all of the following conditions are met:

1. The district board of education has formally established a capital reserve account;
2. The district board of education has an approved long-range facilities plan (LRFP) in accordance with N.J.A.C. 6A:26-2;
3. The district board of education has appropriated at least fifty percent of the excess surplus in the proposed budget for property tax relief.

WHEREAS, the Clinton Township Board of Education has met such conditions;

WHEREAS, the anticipated excess general fund free balance (surplus) at 6/30/05 has been estimated at \$149,974;

THEREFORE BE IT RESOLVED, that the Clinton Township Board of Education authorizes the appropriation of the \$149,974 of anticipated excess general fund free balance as follows:

Property Tax Relief.....	\$74,987
Capital Reserve.....	\$74,987

Moved by Mrs. Kotter, seconded by Mrs. Schwartz. On a roll call vote resolution was ADOPTED.

PERSONNEL/NEGOTIATIONS – Jeannine Gorman, Patricia Schwartz, Roger Straight

Action 05-332

RESOLUTION

BE IT RESOLVED that the Board of Education approves the employment of Virginia Roller as a Grade 3 Teaching Assistant (new position) for the 2004-2005 school year at a salary of \$16,957 pro-rated (BA, Step 1) effective March 1, 2005.

Moved by Ms. Gorman, seconded by Mrs. Schwartz. On a roll call vote resolution was ADOPTED.

Action 05-333

RESOLUTION

BE IT RESOLVED that the Board of Education approves the employment of Annette Fodera as a Long-term Grade 4 Teaching Assistant substitute (replacement for Jane O'Donnell) for the 2004-2005 school year at a salary of \$80.00 per day effective March 7, 2005.

Moved by Ms. Gorman, seconded by Mrs. Schwartz. On a roll call vote resolution was ADOPTED.

Action 05-334

RESOLUTION

BE IT RESOLVED that the Board of Education approves Jill Feder for three additional hours of instruction per week effective March 22, 2005 at a salary of \$41,755 (pro-rated to 3 hours per week).

Moved by Ms. Gorman, seconded by Mrs. Schwartz. On a roll call vote resolution was ADOPTED.

Action 05-335

RESOLUTION

BE IT RESOLVED that the Board of Education approves Claire McGill as a lunch/recess monitor for the 2004-2005 school year at a salary of \$11.27 per hour effective March 1, 2005.

Moved by Ms. Gorman, seconded by Mrs. Schwartz. On a roll call vote resolution was ADOPTED.

Action 05-336

RESOLUTION

BE IT RESOLVED that the Board of Education approves Jennifer Kepniss as a substitute teacher for the 2004-2005.

Moved by Ms. Gorman, seconded by Mrs. Schwartz. On a roll call vote resolution was ADOPTED.

Action 05-337

RESOLUTION

BE IT RESOLVED that the Board of Education approves granting a Maternity Leave of Absence to Karen H. Sinagra for the 2004-2005 school year to commence on or about June 5, 2005.

Moved by Ms. Gorman, seconded by Mrs. Schwartz. On a roll call vote resolution was ADOPTED.

Action 05-338

RESOLUTION

BE IT RESOLVED that the Board of Education accepts with regret the resignation of Regina Casey (part-time aide, PMS) effective March 22, 2005.

Moved by Ms. Gorman, seconded by Mrs. Schwartz. On a roll call vote resolution was ADOPTED.

POLICY/CURRICULUM – Jeannine Gorman, Patricia Schwartz, Roger Straight

Action 05-339

RESOLUTION

BE IT RESOLVED that the Board of Education approves the tuition contract between Stepping Stone School and Clinton Township Board of Education for one student (5C) for the 2004-2005 school year at a per diem cost of \$182.97 per day.

Moved by Mrs. Schwartz, seconded by Mrs. Mayat. On a roll call vote resolution was ADOPTED.

Action 05-340

RESOLUTION

BE IT RESOLVED that the Board of Education approves the tuition contract between Morris-Union Jointure Commission and Clinton Township Board of Education for one student (3A) for the 2004-2005 school year at a cost of \$62,528 pro-rated.

Moved by Mrs. Schwartz, seconded by Mrs. Mayat. On a roll call vote resolution was ADOPTED.

Action 05-341

RESOLUTION

BE IT RESOLVED that the Board of Education approves placement of one student (6C) at the Lewis School, Princeton, NJ for the remainder of the 2004-2005 school year.

Moved by Mrs. Schwartz, seconded by Mrs. Mayat. On a roll call vote resolution was ADOPTED.

Mrs. Schwartz stated that the Administrators negotiations are still in progress. She also stated that the Facility Use Policy is under review.

Mr. Yula stated that there is a need to study private donors/sponsorship and recommended the establishment of an ad hoc committee.

COMMUNICATIONS/N.J.S.B.A. – Elaine Mayat, Kevin Cosgrove, Robert Sabattis

Mrs. Mayat stated that the next Clinton Township Newsletter would be the “Budget” edition. Articles for this edition are due by March 11, 2005. Elaine read a list of assignments for this edition. Mrs. Wasserbach will be responsible for the budget summary and the separate proposal.

RECOGNITION OF THE PUBLIC

No one wished to speak at this time.

Action 05-342

RESOLUTION

EXECUTIVE SESSION

Resolved by the Board of Education of Clinton Township as per Chapter 231, P. L. 1975:

- a. That it is hereby determined that it is necessary to meet in Executive Session on Monday, March 7, 2005 to discuss personnel matters.*
- b. The matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.*
- c. Length of meeting thought to be approximately 60 minutes.*

Moved by Mrs. Mayat, seconded by Ms. Gorman. On a roll call vote motion was approved to move to Executive Session at 9:00 p.m.

NEW BUSINESS

Nothing to report at this time.

ADJOURNMENT

Action 05-343

RESOLUTION

BE IT RESOLVED that the Board of Education adjourns the regular meeting at 10:40 p.m.

Moved by Ms. Gorman, seconded by Mr. Marron.

Respectfully Submitted,

*Daria A. Wasserbach
School Business Administrator/Board Secretary*

*Thomas P. Marron
Board President*