



Clinton Township School District

Dr. Michele Cone, Superintendent

CTSD Remote Learning March 2020

Dear CTSD Families,

We hope this letter finds you well.

In times of challenge, we also find opportunities to grow and develop. We are excited by the challenges that we have been presented with and excited about the learning that will come. As we enter this phase of remote learning, we know that there will be bumps, but please know that we will continue to be available to you during any school closing. Our teaching staff will be available via email and Google Classroom, and will have “office hours” where they will be monitoring and responding to student emails.

Please visit your teachers website for additional information, links to their Google Classroom, or posted assignments. We plan to post assignments across the course of several days and allow completion of tasks along a flexible timeline. The guidelines we have received indicate that a minimum of one hours worth of instruction per day is to be posted. We have directed teachers that they must also consider age appropriate amounts and types of assignments. In the upper grades, more than an hour is indicated. Assignments may be posted that require work over several days time. We will also have paper copies available for students that need them. Students in grade 2 and below (PMG/SRS) will not be receiving chromebooks, as they were sent home with all the materials they need. Should a student become ill, or another situation occur that requires extending due dates, that is allowable and a normal part of homework completion.

While students in grade three through eight have chrome books, it is going to be important that the students use is monitored by parents and families. We will also allow students to use their email accounts, which will also require monitoring. Please establish a set of rules or agreements with your child regarding usage. Our GoGuardian system is still active as students log in using their credentials. Should they visit an inappropriate site, we will receive an alert and then reach out to the family. Please be aware that they may still be able to visit sites on home computers or with different logins that would not be monitored.

Families of students with IEPs will receive additional information on the implications of services as these specifics develop and are shared with local schools. Please know that additional information will be sent to you, as we receive it. We do appreciate everyone’s patience in this evolving situation.

Parents that have questions or tech issues can also continue to email and submit “tech tickets” to request help at any time. The Technology and Curriculum Departments will also be available throughout any potential closing. We will post the hours staff is available below. Links to the district website, the help desk, teacher web pages and a variety of other items are all available on this site.

During the school closure, we will continue to take attendance as required. We will be posting a **CTSD Student Absence Request Form** on our new site to report absences. Should you be unable to access the form, please call in to the Early Alert system. In this way, we will also be able to track illnesses, per state

requirements. We are working with the Hunterdon County Health Department to assist in the tracking of illness across the county.

Should you have any additional questions, please feel free to reach out via email. You may send an email at any time of the day, and we will be sure to respond in a timely manner. We must all remain flexible, patient, and communicate openly.

School Staff Available via email: Monday through Friday, between 9:00 AM and 3:00 PM

Technology Staff Available via email: Monday through Friday between 9:00 AM and 3:00 PM

Please see this site, which has been established to provide current information and resources.

[Health Preparedness Plan](#) website.

This site contains:

- General Information (links to previously sent letters, DOH etc)
- District Operation Guidelines
- Planning for Home Instruction
 - Links to teacher pages
 - Links to the tech help desk
 - Instructional videos for parents and students
- General Announcements and Updates