



## CLINTON TOWNSHIP SCHOOL DISTRICT

128 Cokesbury Road, Lebanon, NJ 088333

908-236-7235

*"Where Children Come First"*

June 10, 2020

Dear Families & Staff,

This week marks the end of new instruction, on June 9th. Students will be able to turn work in for completion until Friday, June 12th. Please check in with your child to ensure that all outstanding work has been completed. PowerSchool will close its public access on Friday afternoon, so that teachers may upload grades into the system and begin finalizing report cards. Our staff will be available through June 16th, however, they will also be involved in closing out the year and all the meetings that go along with the shift to the fall, so please know that there are times when they are not available for immediate response to emails.

Graduation for North Hunterdon is this Friday, and we want to wish all of our past graduates and their families well. Our own graduation will be next Tuesday, June 16th, and it will be virtual. Please check the CTMS newsletter for continuing information. We wish we could be together to celebrate this occasion, but know that our students have much to be proud of, to look forward to and to reflect back upon, during their time at Clinton Township. We wish you all the best.

The next big event for us will be the drop off of school materials and devices. PMG will hold their drop off separately from RVS and CTMS, as they do not have devices to return. Please continue to check the PMG newsletter for continuing updates.

### **PMG Return of Materials to School:**

Beginning on Thursday, June 11 through Monday, June 15, we will be accepting return of school materials at the main entrance to the school under the awning between the hours of 8AM to 3PM. Thank you!

The following items need to be returned to PMG from each student:

#### Kindergarten & First Grade:

- School Library Books
- Book baggies
- White Board

#### Second Grade:

- School Library Books
- Book Baggies
- Foundations white boards
- Foundations Composition Book (except Newgarde/Rosa)
- Foundations Student Notebook

Please utilize the following procedures for return to PMG:

- Drive into the PMG front parking lot and park. A book cart for the return of PMG library books and wagons labeled per grade level are located under the awning at the front entrance of the school.
- Place PMG library books for Ms. Ehlert on the library cart. (These books do not need to be labeled.)
- Place student classroom materials (see above lists) in a ziploc or tied bag labeled with TEACHER NAME, GRADE and STUDENT NAME. (Sibling materials must be sorted in a separate bag.)
- Then place labeled bags with classroom materials in the appropriate grade level wagon.
- Masks must be worn and maintain appropriate social distancing.

**RVS/CTMS Return of Materials to School:**

The RVS and CTMS drop off will consist of textbook return, library book return, and Chromebook and charger returns. Please place your chromebook and charger together in your case or baggie with your name clearly marked on the outside of the package. When you drop off your items, the device will need to be checked back in. Staff members will be on hand to note your return of equipment. Please do not drop your device until your name has been checked off. We will be asking you to drop off your devices by last name, at your current building. RVS tech includes a chromebook and charger, CTMS tech includes a case, chromebook and charger. In addition, bins, and carts will be labeled for the return of other materials. Please enter the parking lot and follow signs for the drop off of materials. Weather will impact the dates.

Time Slot	June 17	June 18	June 19
9 - 11	A, B, C, D	M, N, O, P	Make up
11 - 1	E, F, G, H	Q, R, S, T, U	
1 - 3	I, J, K, L	V, W, X, Y, Z	

We want to take a moment and thank all of our staff and our families for their hard work and the incredible team effort these last three months has represented. We always say that we are partners in educating the children, and that has never been more evident. It was not without challenges, yet we were able to overcome them and work together. We appreciate the hard work and dedication this process required. We have been reflecting on the last three months and developed plans to include a number of tutorial and troubleshooting videos that will be released at the end of the summer. We do this because we believe that a hybrid learning environment is in our future. However we are together in the fall, this event has changed forever, what educating our children will be like. As we maintain our updates and websites over the summer, we will keep everyone informed.

Should you need any additional assistance in returning materials to your school, please reach out to the building principal to make alternative arrangements. Thank you for your cooperation in making the return and drop off of materials such a success.

Sincerely

*Dr. Michele Cone*

Michele Cone, EdD  
Superintendent