



CLINTON TOWNSHIP SCHOOL DISTRICT

128 Cokesbury Road, PO Box 6, Annandale, NJ 08801

908-236-7235

"Where Children Come First"

May 28, 2020

Dear Families and Staff,

We hope that you all enjoyed a relaxing Memorial Day weekend. As we look at the calendar, there are only a small number of days remaining for new instruction. The outline below, indicates the schedule for the remainder of the year.

- June 9th is the last day for new instruction
- June 10th, PowerSchool will go offline for the input of student data
- June 10 - 12 are full days for students and are the days that remain for the completion of assigned work
- June 15 & 16 are half days, and teachers will be accessible between 9 am and noon.
 - Some staff will be involved in professional development and determine hours where they are meeting with students and/or responding to emails.
- June 16th is Virtual Graduation
- June 30th to July 30th - Virtual ESY (Monday - Thursday; A survey will be sent to families of students recommended for ESY per their IEP and is due on Monday, June 1, 2020)

We are in the process of preparing student belongings for pick up. There will be a specific schedule to be followed. Staff have gathered student items and bagged them. Names are on the bags. We will set aside the days of June 1st through 4th. Pick up will be by last name. Please see the schedule below.

Time Slot	June 1	June 2	June 3	June 4
8 - 10	A - B; All Preschool	I - J	Q - R	
10 - 12	C - D; All Preschool	K - L	S - T	Medical Pick Up Only
12 - 2	E - F; All Preschool	M - N	U - V	
2 - 4	G - H	O - P	W, X, Y, Z	

At your appointed time slot, enter the driveway of your building, and follow signs to the drive by pick up. Please display your last name in the window of your car. A staff member will check your name and bring out your items. They will place the bag beside your car. At that time, you may exit your car and take the items and place them in your car and exit the parking area. We will maintain social distancing at all times, so please do not linger or socialize with other parents as this will impact the flow of traffic. Face masks/coverings are required. If you are experiencing any symptoms of illness, do not participate in the pick up.

We will be sending out a google form for you to record your ability to pick up your child's items. At this time, we will not be accepting drop off items. Another schedule will be sent out to drop off textbooks, technology, library books, etc.

On June 4th, our nursing staff will be at CTMS between 10 am and 11:30 am, for parents to pick up student medications. If you have medicine to pick up, you have been contacted already. There will be an area designated for each building. The same process will apply; bags will be placed beside your car, and then you may gather them and head out.

We greatly appreciate the assistance of Dr. Frank, our district physician, our nursing staff and our Health Preparedness Team as we plan for these events under the guidance set forth.

Sincerely,

Dr. Michele Cone

Michele Cone, EdD