



CLINTON TOWNSHIP SCHOOL DISTRICT

128 Cokesbury Road, PO Box 6, Annandale, NJ 08801

908-236-7235

"Where Children Come First"

April 3, 2020

Dear Families,

We continue to update you on how instruction is evolving as we accustom ourselves to our new remote learning model. CTSD is moving to more interactive learning and will engage in developing plans and schedules that involve a combination of live instruction, recorded instruction, assigned independent work and practice. The remote learning plan will include periods of instruction (live or recorded) and conversations that will be scheduled, but also may be recorded, should your child be unable to attend at that specified time. This will also allow students to view a lesson multiple times, should they prefer.

Each subsequent page of this lengthy document, will outline the sample schedules and expectations for our third week of remote learning. Rubrics that will outline the student responsibility for participation and completion of work are included as appropriate. We understand that submitting work requires flexibility as families may have multiple students and limited devices, along with many other responsibilities. A flexible submission plan is being implemented by teachers as they accept work on an ongoing basis. We will work together to ensure that everyone has the opportunity to complete their work, and acquire the learning and skills they need.

We were approaching the end of the third marking period on April 3rd and we will allow that date to stand as the official end of Marking Period 3. Grades will be added to PowerSchool as we continue to develop our own assignment structure, as well as anticipated guidance from the NJDOE. Students with disabilities will also receive progress marks based on the most recent progress as of March 12. Currently, incomplete work may be entered into PS as a zero, and is a placeholder, or indicator of missing work and will be changed when work is turned in. Given this, please understand that teachers will be adding grades for participation and completion at this time. While we work this change into our Student Information System (PowerSchool) we need to close that portal to public access and will post the date it will reopen in our "Announcement" section. Please understand that like all school districts, guidance on this particular aspect of education has not been given at this time. As you are likely aware, all state-mandated testing has been cancelled for this spring, including all NJSLA, DLM and Access for ELLs testing.

Finally, as we enter this new live interactive learning, please be aware of the responsibilities that we all incur as participants. These expectations and requirements are outlined in the notice sent home today, and have been posted on both our main website and our Health Preparedness site. No recording of live lessons is permitted by students or parents for instruction, related services, or any other live virtual interaction. Meetings may be held using Zoom, Google Meet, or other platforms, as indicated by your child's teacher. There is an etiquette for participation and students will be expected to adhere to the same code of conduct during home instruction, as they were in school. Please monitor your children as they use the Internet and various communication

media. Email accounts remain open to allow students to email their teachers, however, they can also email each other and that use will need to be monitored at home.

The following platforms are approved for use in instruction:

- Google Classroom
- Google Meet
- Zoom
- Recorded lessons
- Additional online tools and applications may appear in your child's Google classroom or via emailed lessons.

Students will be expected to participate, complete work and graded assignments, per their teachers. Teachers will record participation, completion and any grades, for use in addressing the fourth marking period. We await guidance on how that looks, per the NJDOE.

It is hard to believe that three weeks have passed since our buildings were closed. We want to thank everyone for their patience and support as well as to all of our CTSD staff members. Working together, and supporting each other during these unique and sometimes trying days, is how we will all come through this challenge together.

Sincerely,

Dr. Michele Cone

Michele Cone, EdD

Spruce Run School

Pre-K Classes

- Morning Meeting - Live at least once a week.
- Daily Routines and suggested schedules to follow
- Interactive Play - Suggestions in Google Classroom for OT, Speech, Calming, Motor Skills
- Reading - Recorded Read Alouds
- Storytime - Live and Recorded

Patrick McGaheeran School

- Morning meeting - Some live, one to three times per week

Daily:

- 15-30 minutes of ELA - combination of recorded instruction, assigned activities, practice and independent reading, possibly some live read alouds)
- 15-25 minutes of Math - combination of recorded instruction, assigned activities, practice
- 15 minutes of Science/Social Studies/Interactive Play - combination of recorded instruction, assigned activities, practice
- 15 minutes of Special Areas - be sure to visit Special Area websites

We will continue to keep track of the level of completion of student assignments, and provide feedback. Please visit classroom teacher websites for specific grade level information and activities.

Round Valley School

Average daily minutes per subject:

30 Minutes of ELA

30 Minutes of Math

20 Minutes of Science or Social Studies

20 Minutes of UA

Independent Reading

Round Valley School Remote Learning Rubric

We will be keeping track of the level of completion of student assignments. We will also continue to give feedback on assignments.

1	2
Limited progress toward accomplishing the content specific daily/cyclical assignment: The student may begin the assignment, but does not complete the task.	Progress toward accomplishing the content specific daily/cyclical assignment: The assignment is complete or nearly complete.

Clinton Township Middle School

A number of parents have asked us to create a schedule to assist with structuring your child's school day. While we understand that a schedule is feasible in school, many family and home factors would restrict the effectiveness of such a schedule in one's home. However, in order to provide guidance we have devised a suggested schedule for the students at CTMS.

Please be advised that this is a **SUGGESTED** schedule, it is not when your child is required to work.

Each academic subject has planned for 30 minutes of work daily and both **Unified Arts classes will be 20 minutes a piece of daily instruction**. Students will be following an ABCD day schedule. Some subjects have long term projects with the time allocated spanning many days, others will have specific lessons. Therefore, your child may have a little more or less daily, but the work will average to 160 minutes per day. Membean and Independent reading are not included in the 160 minutes. It is an additional expectation for ELA.

Please refer to each teacher's Google classroom for specific information on their instruction and student responsibilities.

Suggested CTMS Remote Learning Schedule

This is a suggested schedule that can provide structure to your child’s day should you choose to use it. This format provides for 30 minutes of work daily per academic subject. Your child may have a little more or less daily, but the work will average to 120 minutes per week for academics, ELA, Math, Science, and Social Studies.

The Unified Arts teachers have planned for 20 minutes of daily instruction for each of their sessions. Students will be following an ABCD day schedule. Some subjects have long term projects with the time allocated spanning many days, others will have specific lessons. Two Unified Arts classes are scheduled each day. Therefore the total amount of minutes for both academics and UA is 160 minutes daily.

<u>Period</u>	<u>Time</u>	<u>Choice Academic Subject</u>	<u>Time</u>
Period 1	9:00-9:30	ELA, Sci, Math or SS	30 minutes
Break	9:30-9:35		5 minutes
Period 2	9:35-10:05	ELA, Sci, Math or SS	30 minutes
Break	10:05-10:10		5 minutes
Period 3	10:10-10:40	ELA, Sci, Math or SS	30 minutes
Break	10:40-10:45		5 minutes
Unified Arts 1	10:45-11:05	Unified Arts 1	20 minutes
Break	11:05-11:10		5 minutes
Unified Arts 2	11:10-11:30	Unified Arts 2	20 minutes
Lunch and Break	11:30-12:30	Lunch and Break	60 minutes
Period 4	12:30-1:00	ELA, Sci, Math or SS	30 minutes

Unified Arts ABCD Day Schedule Starts on Tuesday March 31

Week	Monday	Tuesday	Wednesday	Thursday	Friday
3/30-4/3	Continuation of Review	A	B	C	D
4/6-4/9	A	B	C	D	SPRING BREAK

Clinton Township Middle School Remote Learning Phase Two

In phase two of remote learning we have begun new instruction and we begin assessing the quality of the work our students produce so that we can provide feedback whenever possible, and formalize assessments for reporting.

This rubric is intended to give students, teachers and parents a shared understanding of how we are assessing the quality of the work students complete on remote learning days. Teachers may use this template for general feedback and may also create assessment criteria that specifically addresses the content area they teach. Assessments will be specific and consistent across the grade level content area.

1	2	3	4
Limited progress toward accomplishing the content specific daily/cyclical task: Student does not complete the task.	Basic progress toward accomplishing the content specific daily/cyclical task: Student attempts tasks, but significant gaps in completion are observed.	Progress toward accomplishing the content specific daily/cyclical task: Student completes task.	Met standard for accomplishing the content specific daily/cyclical task: Student completes task and attempts extension for his/her learning.

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