

**CLINTON TOWNSHIP SCHOOL DISTRICT  
BOARD OF EDUCATION**

**AGENDA  
Regular Meeting December 21, 2015 at 7:30 PM  
Clinton Township Middle School Auditorium**

**CALL TO ORDER:** \_\_\_\_\_ called the meeting to order at \_\_\_\_\_ pm.

**PUBLICATION  
OF NOTICE:**

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through the annual public notice on January 8, 2015.

- a. Faxing to three newspapers designated by the Board – Hunterdon County Democrat, Hunterdon Review and Express Times
- b. Posting on the District Website, the main bulletin board in the Administration Office and in each Clinton Township School
- c. Faxing to the Clerk of Clinton Township

**ROLL CALL**

	<b>Present</b>	<b>Absent</b>	<b>Time of Arrival after meeting has been called to order</b>
Ms. Maria Grant			
Mrs. Rachel McLaughlin			
Mrs. Gina Hand			
Mr. Kevin Maloy			
Mrs. Maria McHugh			
Mr. Dan McTiernan			
Mr. John Patuto			
Mr. Kevin Sturges			
Mrs. Susan Vanderoef			

**Present:** *District Administrators:*  
 \_\_\_\_\_ Dr. Drucilla W. Clark, Superintendent of Schools  
 \_\_\_\_\_ Mr. Anthony Juskiewicz, Business Administrator/Board Secretary

**Also Present:** \_\_\_\_\_ Vito Gagliardi, Esq., Board Attorney

**PLEDGE OF  
ALLEGIANCE:**

\_\_\_\_\_ led the Board in the Pledge of Allegiance.

**PROCESS  
GUARDIAN:**

\_\_\_\_\_ was appointed Process Guardian.

- Audit Presentation by William Colantano, CPA, School Auditor, for the period ending June 30, 2015.

**PRESIDENT’S COMMENTS/REPORT**

- Recognition of Board Member Service - Dan McTiernan, Kevin Maloy

**REPORT OF THE SUPERINTENDENT OF SCHOOLS**

**Action Item 16-SU- 008**

Dr. Clark will present the following to the Board of Education:

1. Enrollment Report – 1,406
2. Suspension Report:
  - (1) - (1) day in school suspension – CTMS
  - (1) - (3) days out of school suspension - CTMS
3. HIB Report

**Action 16-SU-008:**

***BE IT RESOLVED** that the Board of Education hereby accepts the enrollment, suspension and HIB reports of the superintendent as presented.*

***Board of Education Roll Call Vote***

	<u>Ms. Grant</u>	<u>Mrs. Hand</u>	<u>Mr. Maloy</u>	<u>Mrs. McHugh</u>	<u>Mrs. McLaughlin</u>	<u>Mr. McTiernan</u>	<u>Mr. Patuto</u>	<u>Mr. Sturges</u>	<u>Mrs. Vanderoeff</u>
<b>Motion</b>									
<b>Aye</b>									
<b>Nay</b>									
<b>Abstain</b>									
<b>Absent</b>									

**PUBLIC COMMENTS – AGENDA ITEMS ONLY**

**PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.**

**FIRST RECOGNITION OF THE PUBLIC**

**PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.**

**REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY**

**Action Item 16-BA-017 through 16-BA-020**

Informational:

- The Board of Educations' Reorganization meeting is scheduled for Monday January 4, 2016 at 7:30 p.m. in the Auditorium of Clinton Township Middle School.

**Action 16-BA-017:**

***BE IT RESOLVED** that the Board of Education hereby approves the following Board Meeting minutes and Executive Session minutes for:*

**Minutes**

*November 16, 2015*

**Executive Session**

*November 15, 2015*

**Action 16-BA-018:**

***BE IT RESOLVED** that the Board of Education hereby approves the Board Secretary and Treasurer's Report for the period ending October 31, 2015 and November 30, 2015.*

**Action 16-BA-019:**

***BE IT RESOLVED** that the Board of Education hereby approves the line item transfers for the period ending October 31, 2015 and November 30, 2015.*

**Action 16-BA-020:**

***BE IT RESOLVED** that the Board Secretary, pursuant to N.J.A.C. 6A: 23A-16.10 (c) 3 does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);*

**BE IT FURTHER RESOLVED** that the Superintendent of Schools recommends that the Clinton Township Board of Education accept the monthly financial reports of the Secretary and Treasurer of School Monies for the months October 31, 2015 and November 30, 2015; and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education certifies that no major account has been over-expended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the district's financial obligations for the remainder of the year.

**Board of Education Roll Call Vote**

	Ms. Grant	Mrs. Hand	Mr. Malov	Mrs. McHugh	Mrs. McLaughlin	Mr. McTiernan	Mr. Patuto	Mr. Sturges	Mrs. Vanderoeff
Motion									
Aye									
Nay									
Abstain									
Absent									

**COMMITTEE REPORTS**

**FACILITIES/FINANCE:**

**John Patuto - Chair; Dan McTiernan, Kevin Maloy & Maria Grant**  
**Action Items 16-FF-123 through 16-FF-137**

**Action 16-FF-123:**

**BE IT RESOLVED** that the Board of Education hereby approves the payment of bills in the amount of \$2,852,127.92 for the period ending December 31, 2015.

**Action 16-FF-124:**

**BE IT RESOLVED** that the Board of Education hereby approves the following requests for employee/board member travel in accordance with the School District Accountability Act and Board of Education Policy No. 6471 "School District Travel." Only overnight stays are eligible to meal reimbursement. Mileage, meals, and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines. Where more than five individuals from the district are to attend the same out-of-state conference, the school district shall obtain the prior written approval of the Executive County Superintendent, OMB Mileage Reimbursement Rate: \$0.31.

AGENDA  
12/21/15

<i>Employee</i>	<i>Program Title/Location</i>	<i>Date</i>	<i>Cost</i>	<i>Mileage</i>	<i>Lodging/ Meals</i>
<i>Jayson Hill</i>	<i>Music Inspires: NJMEA Conference 2016 East Brunswick, NJ</i>	<i>2/18-2/19 2016</i>	<i>\$165.00</i>	<i>OMB</i>	<i>N/A</i>
<i>Alexandria Tucker</i>	<i>Effectively Dealing with Disruptive Students Allentown, PA</i>	<i>2/1/2016</i>	<i>\$239.00</i>	<i>OMB</i>	<i>N/A</i>
<i>Daniel Gorman</i>	<i>NJ School Buildings &amp; Grounds Assoc Expo Atlantic City, NJ</i>	<i>3/14-3/15 2016</i>	<i>\$125.00</i>	<i>OMB</i>	<i>\$7.50 Tolls/parking \$69 - Lodging</i>
<i>Tim Jaw</i>	<i>Techspo 2016 Atlantic City, NJ</i>	<i>1/28-29 2016</i>	<i>\$420.00</i>	<i>OMB</i>	<i>\$99 - Lodging</i>
<i>Penny Perez McFadden Penny Diamantis  Tracy Carew</i>	<i>Teaching Students with Comprehension Problems to Read like Detectives Garwood, NJ</i>	<i>3/9/2016</i>	<i>\$180.00 ea. member  \$205.00 non- member</i>	<i>OMB  OMB</i>	<i>N/A  N/A</i>
<i>Laura Jaw</i>	<i>2016 Prof. Devel. Series: Responsive Classroom Online Professional Development</i>	<i>N/A</i>	<i>\$150.00</i>	<i>N/A</i>	<i>N/A</i>
<i>Angela Caruso</i>	<i>NJCEC Spring 2016 Conference Ramapo College, Mahwah, NJ</i>	<i>3/14/2016</i>	<i>\$105.00</i>	<i>OMB</i>	<i>N/A</i>

**Action 16-FF-125:**

***BE IT RESOLVED*** that the Board of Education hereby acknowledges the following requests for graduate course approval, in accordance with the Negotiated Agreement:

<i>Employee</i>	<i>Program Title/Location</i>	<i>Date</i>
<i>Christine Wendel</i>	<i>Innovative Approaches to Literacy Instruction Centenary College</i>	<i>Spring 2016</i>
<i>Kelly Gallo</i>	<i>Literacy Curriculum and common Core Standards Centenary College</i>	<i>Spring 2016</i>

<i>Kimberly Braun Justine Henry</i>	<i>Assessment for Instruction for Special Education Centenary College</i>	<i>Spring 2016</i>
<i>Kerri Harbison</i>	<i>Educational Research Centenary College</i>	<i>Spring 2016</i>
<i>Dorothy Daniello</i>	<i>Characteristics of Diverse Learners Centenary College</i>	<i>Spring 2016</i>
<i>Mary Claire Spadone</i>	<i>Exploration of Classroom Inquiry Art &amp; Science of Inspiring Classroom The College of NJ</i>	<i>Spring 2016 Spring 2016</i>
<i>Lara Calo</i>	<i>Exploration of Classroom Inquiry The Art &amp; Science of Inspiring Classroom The College of NJ</i>	<i>Spring 2016 Spring 2016</i>

**Action 16-FF-126:**

***BE IT RESOLVED*** that the Board of Education hereby accepts grants for the 2015/16 school year from the Clinton Township Foundation for Educational Excellence as follows:

<i>SRS - Maker's Space</i>	<i>\$2,363.04</i>
<i>RVS - Bringing Some Bass to the Band</i>	<i>\$5,700</i>
<i>RVS - Author Visit</i>	<i>\$1,800</i>
<i>CTMS - Fabulous Photos and Films</i>	<i>\$2,500</i>

**Action 16-FF-127:**

***BE IT RESOLVED*** that the Board of Education hereby approves the following payment applications for the District Site Improvement Project as follows:

<b><u>Payment Application #</u></b>	<b><u>Payee</u></b>	<b><u>Amount</u></b>
<i>3</i>	<i>All Surface Asphalt &amp; Paving</i>	<i>\$43,342.44</i>

**Action 16-FF-128:**

***BE IT RESOLVED*** that the Board of Education hereby approves change order# 002 for All Surface Asphalt And Paving for (\$13,338.50) for the Patrick McGaheran and Round Valley School. This change order increases the amount of the contract from \$428,858.50 to \$442,196.85.

**Action 16-FF-129:**

***BE IT RESOLVED*** that the Board of Education hereby approves the Corrective Action Plan with one audit recommendations as follows:

*Comprehensive Annual Financial Report for the school year 2014-2015 as prepared by the district's auditing firm of William Colantano & Co.*

*The following Corrective Action Plan addresses the finding/recommendation as submitted by William Colantano & Co.*

***Finding:*** *The district completed their Extraordinary Aid application inaccurately.*

***Recommendation:*** *The Business Administrator will verify special education information with the Child Study Team Director to ensure that all the information and procedures regarding the Extraordinary Aid application are completed accurately by the District*

***Responsibility:*** *School Business Administrator/CST Director*

***Completion:*** *December 22, 2015*

**Action 16-FF-130:**

***BE IT RESOLVED*** that the Board of Education hereby approves an increase in the 2015/16 budget to appropriate \$13,338.50 from Capital Reserve to Account 12-000-400-450-000-000 for the following projects:

*Change orders for the site work \$13,338.50*

**Action 16-FF-131:**

***BE IT RESOLVED*** that the Board of Education hereby approves a contract with Steve Sluka to provide Safety Training Services during the 2015/16 school year at a cost of \$300.

**Action 16-FF-132:**

***BE IT RESOLVED*** that the Board of Education hereby approves the return of unspent security vestibule funds from Fund 30 to the capital reserve fund in the amount of \$8,480, this was the result of unused contingency monies.

**Action 16-FF-133:**

*BE IT RESOLVED that the Board of Education hereby approves the following payment applications for the District-wide Security Improvement Facility Project as follows:*

<u>Payment Application #</u>	<u>Payee</u>	<u>Amount</u>
8 - (PMG)	Coopersmith Bros. Inc.	\$18,429.00
8 - (SRS)	Coopersmith Bros. Inc.	\$15,428.00
8 - (RVS)	Coopersmith Bros. Inc.	\$19,084.00

**Action 16-FF-134:**

*BE IT RESOLVED that the Board of Education hereby approves the requested E-plus, and Apple purchases through the Non-Public Technology Initiative in the amount of \$10,388.25 for Immaculate Conception School.*

**Action 16-FF-135:**

*BE IT RESOLVED that the Board of Education hereby approves the requested E-plus purchase through the Non-Public Technology Initiative in the amount of \$655.63 for Acorn Montessori.*

**Action 16-FF-136:**

*BE IT RESOLVED that the Board of Education hereby approves the requested E-plus purchase through the Non-Public Security Aid Initiative in the amount of \$10,500.00 for Immaculate Conception School.*

**Action 16-FF-137:**

*BE IT RESOLVED that the Board of Education hereby approves the following payment applications for the Round Valley Exterior Improvement Project as follows:*

<u>Payment Application #</u>	<u>Payee</u>	<u>Amount</u>
2	Drill Construction	\$27,495.85



***Board of Education Roll Call Vote***

	Ms. Grant	Mrs. Hand	Mr. Maloy	Mrs. McHugh	Mrs. McLaughlin	Mr. McTiernan	Mr. Patuto	Mr. Sturges	Mrs. Vanderoef
Motion									
Aye									
Nay									
Abstain									
Absent									

**PERSONNEL/NEGOTIATIONS:**

**Dan McTiernan – Chair; Maria Grant, Gina Hand & Susan Vanderoef**

**Action Items 16-PN-102 through 16-PN-120**

**PLEASE NOTE THAT ALL STAFF APPOINTMENTS ARE AT THE RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS AND THAT ALL SALARIES ARE PRO-RATED TO THE EFFECTIVE DATE OF EMPLOYMENT AND WITHIN THE CURRENT SCHOOL BUDGET.**

**Action 16-PN-102:**

***BE IT RESOLVED** that the Board of Education hereby accepts, with regret, the resignation of Eric Plumstead, District Technology Technician, effective October 30, 2015.*

**Action 16-PN-103:**

***BE IT RESOLVED** that the Board of Education hereby accepts, with regret, the resignation of William Saccente, District Technology Technician, effective December 17, 2015.*

**Action 16-PN-104:**

***BE IT RESOLVED** that the Board of Education hereby accepts, with regret, the resignation of Karen Kilduff, District Accounts Payable Coordinator, effective January 4, 2016*

**Action 16-PN-105:**

***BE IT RESOLVED** that the Board of Education hereby approves the employment of **Shari Schultz**, District Accounts Payable Coordinator, (replacing Karen Kilduff) at \$46,000, pro-rated, effective on or about January 4, 2016.*

**Action 16-PN-106:**

*BE IT RESOLVED that the Board of Education hereby accepts the notice of retirement of Robin Preuss, CTMS Teacher – Grade 8 Social Studies, effective July 1, 2016.*

**Action 16-PN-107:**

*BE IT RESOLVED that the Board of Education hereby accepts the notice of retirement of Lynne DiLeo, PMG School Nurse, effective July 1, 2016.*

**Action 16-PN-108:**

*BE IT RESOLVED that the Board of Education hereby accepts the notice of retirement of Regina Gelinias, CTMS Teacher –Grade 7 Social Studies, effective July 1, 2016.*

**Action 16-PN-109:**

*BE IT RESOLVED that the Board of Education hereby accepts the notice of retirement of Deborah Lenig, CTMS Teacher – French, effective July 1, 2016.*

**Action 16-PN-110:**

*BE IT RESOLVED that the Board of Education hereby approves the Assistant Supervisor Buildings and Grounds contract for **Daniel Gorman** effective June 2, 2014 to June 30, 2015.*

**Action 16-PN-111:**

*BE IT RESOLVED that the Board of Education hereby approves **Kendra Squindo** as Social Worker/Student Assistance Coordinator (SAC) also called Student Assistance Counselor, effective December 22, 2015, no salary change.*

**Action 16-PN-112:**

*BE IT RESOLVED that the Board of Education hereby approves the request a Disability Leave of Absence for **Dennis Stinner**, PMG Teacher – Grade 2, for the period beginning December 10, 2015 through January 18, 2016 (approximately).*

**Action 16-PN-113:**

*BE IT RESOLVED that the Board of Education hereby approves the request for Disability/Maternity Leave of Absence for **Kristina Kroll**, SRS Speech and Language, for the period beginning April 4, 2016 through May 7, 2016, and Child Rearing Leave beginning May 8, 2016 through June 30, 2016.*

**Action 16-PN-114:**

***BE IT RESOLVED** that the Board of Education hereby approves the request for Disability/Maternity Leave of Absence for **Jill Jordan**, RVS Teacher – Grade 4, for the period beginning April 21, 2016 through June 20, 2016, and Child Rearing Leave beginning June 23, 2016 through June 30, 2016.*

**Action 16-PN-115:**

***BE IT RESOLVED** that the Board of Education hereby approves the request for Disability/Maternity Leave of Absence for **Laura Nish**, RVS Teacher – Grade 5, for the period beginning April 18, 2016 through June 8, 2016, and Child Rearing Leave beginning June 9, 2016 through June 30, 2016.*

**Action 16-PN-116:**

***BE IT RESOLVED** that the Board of Education hereby approves the request for the change in the end date of Child Rearing Leave for **Renee Taft**, CTMS – Social Worker, from December 21, 2015 to February 29, 2016.*

**Action 16-PN-117:**

***BE IT RESOLVED** that the Board of Education hereby approves the change of employment of **Renee Taft**, CTMS – Social Worker, from 1.0 (full time) to .5 effective March 1, 2016, at Step D, MA in F, \$26,946 (salary to be adjusted upon settlement of negotiated agreement).*

**Action 16-PN-118:**

***BE IT RESOLVED** that the Board of Education hereby approves **Kelly Gallo** to provide home instruction at an hourly rate of \$28.62 per hour to SID 9061334607 beginning November 23, 2015 until March 23, 2016 not to exceed a total of 35 hours.*

**Action 16-PN-119:**

***BE IT RESOLVED** that the Board of Education hereby approves the following Student Teaching students from Kean University to be placed with Clinton Township District Staff effective 1/20/16 through 5/17/16 as follows:*

*Laura Krane – Christine Laudato, Gr. 4 Teacher  
Alyssa Rodriquez - Susan Rivers, Gr. 5 Teacher*

**Action 16-PN-120:**

*BE IT RESOLVED that the Board of Education hereby approves the Enrichment Teacher job description.*

***Board of Education Roll Call Vote***

	<u>Ms. Grant</u>	<u>Mrs. Hand</u>	<u>Mr. Malov</u>	<u>Mrs. McHugh</u>	<u>Mrs. McLaughlin</u>	<u>Mr. McTiernan</u>	<u>Mr. Patuto</u>	<u>Mr. Sturges</u>	<u>Mrs. Vanderoef</u>
<b>Motion</b>									
<b>Aye</b>									
<b>Nay</b>									
<b>Abstain</b>									
<b>Absent</b>									

**POLICY/CURRICULUM:**

**Rachel McLaughlin – Chair; Gina Hand, Kevin Sturges & Maria McHugh  
Action Items 16-PC-018 through 16-PC-020**

**Action 16-PC-018:**

*BE IT RESOLVED that the Board of Education hereby approves the first reading of the following policies and regulations, as presented to the Board as follows:*

**Policies**

- 1110- Organizational Chart
- 5350 - Pupil Suicide Prevention

**Regulations**

- 5350 - Pupil Suicide

**Action 16-PC-019:**

*BE IT RESOLVED that the Board of Education hereby approves the following field trips (costs are funded by the Board of Education):*

<b><u>Date</u></b>	<b><u>Destination</u></b>	<b><u>Grade/Group</u></b>	<b><u>Teachers</u></b>
May 18 & 28, 2016	Ridgedale Middle School Florham Park, NJ	Grades 6-8 Student Groups	Ms. Waddell/ Ms. Heuer
May 31, 2016	Gettysburg Nat'l Park Gettysburg, PA	Grade 8	Ms. Cormican

**Action 16-PC-020:**

***BE IT RESOLVED*** that the Board of Education hereby approves the following field trips (costs are funded through outside sources):

<b><u>Date</u></b>	<b><u>Destination</u></b>	<b><u>Grade/Group</u></b>	<b><u>Teacher</u></b>
January 7,14,21,28 & February 4 & 11, 2016 (Rain Dates: 2/18 & 25)	Shawnee Mountain E. Stroudsburg, PA	Grades 7/8 Ski Club	Mr. Tarriff
May 6, 2016	Six Flags Great Adventure Jackson, NJ	Grades 4-6 Golden Eagle Singers	Mr. Thompson
May 20, 2016	Hershey Park Hershey, PA	Grades 7/8	Mr. Tarriff Mr. Schaefer

***Board of Education Roll Call Vote***

	<b>Ms. Grant</b>	<b>Mrs. Hand</b>	<b>Mr. Maloy</b>	<b>Mrs. McHugh</b>	<b>Mrs. McLaughlin</b>	<b>Mr. McTiernan</b>	<b>Mr. Patuto</b>	<b>Mr. Sturges</b>	<b>Mrs. Vanderoef</b>
<b>Motion</b>									
<b>Aye</b>									
<b>Nay</b>									
<b>Abstain</b>									
<b>Absent</b>									

**FEASIBILITY OF SCHOOL CLOSING AD-HOC:**

**Maria Grant – Chair; Gina Hand, Kevin Maloy & Susan Vanderoef**

**OLD BUSINESS**

**NEW BUSINESS**

**SECOND RECOGNITION OF THE PUBLIC**

**PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.**

**EXECUTIVE SESSION:**

***WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Clinton Township Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in “Executive Session,” i.e. without the public being permitted to attend, and*

***WHEREAS**, the Clinton Township Board of Education has determined that the following issues are permitted by N.J.S.A. 10: 4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session.*

***WHEREAS**, any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. The nature of the matter, described as specifically as possible without undermining the need for confidentiality is contract negotiations and matters protected by the attorney-client privilege; and*

***WHEREAS**, the length of the Executive Session is estimated to be sixty (60) minutes after which the meeting shall reconvene and proceed with business.*

***NOW, THEREFORE, BE IT RESOLVED** that the Clinton Township Board of Education will go into Executive Session for only the above stated reasons;*

***BE IT FURTHER RESOLVED** that the Board hereby declares that its discussion of the aforementioned subject will be made public at such time as the reason for confidentiality no longer exists.*

*Action will not be taken upon return.*

Time: \_\_\_\_\_

( \_\_\_\_\_ Moved; \_\_\_\_\_ Seconded; \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays; \_\_\_\_\_ Abstain)

***BE IT RESOLVED*** that the Board of Education hereby approves reconvening the regular Board meeting.

Time: \_\_\_\_\_

( \_\_\_\_\_ Moved; \_\_\_\_\_ Seconded; \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays; \_\_\_\_\_ Abstain)

**ADJOURNMENT**

**Action 16-AJ-007:**

***BE IT RESOLVED*** that the Board of Education hereby adjourns this meeting.

Time: \_\_\_\_\_

( \_\_\_\_\_ Moved; \_\_\_\_\_ Seconded; \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)