

**CLINTON TOWNSHIP SCHOOL DISTRICT  
BOARD OF EDUCATION**

**AGENDA**

**Regular Meeting October 26, 2015 at 7:30 PM  
Clinton Township Middle School Auditorium**

**CALL TO ORDER:** \_\_\_\_\_ called the meeting to order at \_\_\_\_\_ pm.

**PUBLICATION  
OF NOTICE:**

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through the annual public notice on January 8, 2015.

- a. Faxing to three newspapers designated by the Board – Hunterdon County Democrat, Hunterdon Review and Express Times
- b. Posting on the District Website, the main bulletin board in the Administration Office and in each Clinton Township School
- c. Faxing to the Clerk of Clinton Township

**ROLL CALL**

	<b>Present</b>	<b>Absent</b>	<b>Time of Arrival after meeting has been called to order</b>
Ms. Maria Grant			
Mrs. Rachel McLaughlin			
Mrs. Gina Hand			
Mr. Kevin Maloy			
Mrs. Maria McHugh			
Mr. Dan McTiernan			
Mr. John Patuto			
Mr. Kevin Sturges			
Mrs. Susan Vanderoef			

**Present:**     *District Administrators:*  
                   \_\_\_\_\_ Dr. Drucilla W. Clark, Superintendent of Schools  
                   \_\_\_\_\_ Mr. Anthony Juskiewicz, Business Administrator/Board Secretary

**Also Present:** \_\_\_\_\_ Vito Gagliardi, Esq., Board Attorney

**PLEDGE OF  
ALLEGIANCE:**

\_\_\_\_\_ led the Board in the Pledge of Allegiance.

**PROCESS****GUARDIAN:**

\_\_\_\_\_ was appointed Process Guardian.

- *Art by Jeanne Benefit Trust representative John Downey – presentation of grant awarded to the Clinton Township School District in remembrance of parent, Jeanne Vanderbeek Downey, to promote funding for Art in Schools.*
- *ExxonMobil representative, Ana Kaplun, will present grant award based on the continued partnership with ExxonMobil and the District's STEM program.*

**EXECUTIVE SESSION:**

*WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Clinton Township Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend, and*

*WHEREAS, the Clinton Township Board of Education has determined that the following issues are permitted by N.J.S.A. 10: 4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session.*

*WHEREAS, any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly. The nature of the matter, described as specifically as possible without undermining the need for confidentiality is residency, and*

*WHEREAS, Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting. Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing Co. v. New Jersey Expressway Authority, 124 NJ 478, the employee(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are personnel related, and*

*WHEREAS, the length of the Executive Session is estimated to be forty five (45) minutes after which the meeting shall reconvene and proceed with business.*

*NOW, THEREFORE, BE IT RESOLVED that the Clinton Township Board of Education will go into Executive Session for only the above stated reasons;*

*BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject will be made public at such time as the reason for confidentiality no longer exists.*

*Action may be taken upon return.*

Time:

( \_\_\_\_\_ Moved; \_\_\_\_\_ Seconded; \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays; \_\_\_\_\_ Abstain)

*BE IT RESOLVED that the Board of Education hereby approves reconvening the regular Board meeting.*

Time:

( \_\_\_\_\_ Moved; \_\_\_\_\_ Seconded; \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays; \_\_\_\_\_ Abstain)

**PRESIDENT'S COMMENTS/REPORT**

**REPORT OF THE SUPERINTENDENT OF SCHOOLS**

**Action Item 16-SU-004 through 16-SU-005**

Dr. Clark will present the following to the Board of Education:

1. Enrollment Report - 1,408
2. Suspension Report - N/A
3. HIB Reports
4. QSAC Statement of Assurance

**Action 16-SU-004:**

*BE IT RESOLVED that the Board of Education accepts the enrollment, suspension and HIB reports of the Superintendent as presented.*

**Action 16-SU-005:**

*BE IT RESOLVED* that the Board of Education hereby approves the submission of the 2015/16 Statement of Assurance for New Jersey Quality Single Accountability Continuum (NJQSAC).

***Board of Education Roll Call Vote***

	Ms. Grant	Mrs. Hand	Mr. Maloy	Mrs. McHugh	Mrs. McLaughlin	Mr. McTiernan	Mr. Patuto	Mr. Sturges	Mrs. Vanderoef
Motion									
Aye									
Nay									
Abstain									
Absent									

**PUBLIC COMMENTS – AGENDA ITEMS ONLY**

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

**FIRST RECOGNITION OF THE PUBLIC**

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

**REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY**

**Action Item 16-BA-009 through 16-BA-012**

Informational:

The current date of the Board of Education’s next meeting is scheduled for Monday, November 16, 2015 at 7:30 p.m., in the Auditorium of Clinton Township Middle School

**Action 16-BA-009:**

*BE IT RESOLVED* that the Board of Education hereby approves the following Board Meeting minutes and Executive Session minutes for:

Minutes  
September 28, 2015

Executive Session  
September 28, 2015

**Action 16-BA-010:**

*BE IT RESOLVED that the Board of Education hereby approves the Board Secretary and Treasurer's Reports for the period ending July 31, 2015 and August 31, 2015.*

**Action 16-BA-011:**

*BE IT RESOLVED that the Board of Education hereby approves the line item transfers for the period ending July 31, 2015 and August 31, 2015.*

**Action 16-BA-012:**

*BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23A-16.10 (c) 3 does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);*

*BE IT FURTHER RESOLVED that the Superintendent of Schools recommends that the Clinton Township Board of Education accept the monthly financial reports of the Secretary and Treasurer of School Monies for the months July 2015 and August 2015; and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education certifies that no major account has been over-expended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the district's financial obligations for the remainder of the year.*

***Board of Education Roll Call Vote***

	Ms. Grant	Mrs. Hand	Mr. Maloy	Mrs. McHugh	Mrs. McLaughlin	Mr. McTiernan	Mr. Patuto	Mr. Sturges	Mrs. Vandercoef
Motion									
Aye									
Nay									
Abstain									
Absent									

**COMMITTEE REPORTS**

**FACILITIES/FINANCE:**

**John Patuto - Chair; Maria Grant, Dan McTiernan & Kevin Maloy  
Action Items 16-FF-098 through 16-FF-111**

**Action 16-FF-098:**

*BE IT RESOLVED that the Board of Education hereby approves the payment of bills in the amount of \$1,736,929.45 for the period ending October 31, 2015.*

**Action 16-FF-099:**

**BE IT RESOLVED** that the Board of Education hereby approves the following requests for employee/board member travel in accordance with the School District Accountability Act and Board of Education Policy No. 6471 "School District Travel." Only overnight stays are eligible to meal reimbursement. Mileage, meals, and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines. Where more than five individuals from the district are to attend the same out-of-state conference, the school district shall obtain the prior written approval of the Executive County Superintendent, OMB Mileage Reimbursement Rate: \$0.31.

<i>Employee/School</i>	<i>Program Title/Location</i>	<i>Date</i>	<i>Cost</i>	<i>Mileage</i>	<i>Lodging / Meals</i>
<i>Tracy Menzie</i>	<i>From Grief to Healing Watchung, NJ</i>	<i>April 8, 2016</i>	<i>\$120.00</i>	<i>OMB</i>	<i>N/A</i>
<i>Kathleen Collins</i>	<i>NJASP Winter Conference 2015 East Windsor, NJ</i>	<i>December 4, 2015</i>	<i>\$175.00</i>	<i>OMB</i>	<i>N/A</i>
<i>Alice Steinheimer</i>	<i>NJPSA Language Difference or Learning Need Special Education Considerations for English Language Learners Monroe, NJ</i>	<i>November 13, 2015</i>	<i>\$149.00</i>	<i>OMB</i>	<i>N/A</i>
<i>Ellen Sidbury</i>	<i>2015 Rutgers Gifted Education Conference New Brunswick, NJ</i>	<i>November 19, 2015</i>	<i>\$175.00</i>	<i>OMB</i>	<i>N/A</i>
<i>Christina Giordano</i>	<i>A Practical Guide to Improving School Culture Lodi, NJ</i>	<i>November 20, 2015</i>	<i>\$99.00</i>	<i>OMB</i>	<i>Tolls</i>
<i>Sue High Judi Hammond Joanne Hinkle Alice Steinheimer Deb Grefe</i>	<i>Demystifying PARCC Data NJPSA Monroe Twp, NJ</i>	<i>December 3, 2015</i>	<i>\$149.00/ pp</i>	<i>OMB/pp</i>	<i>N/A</i>
<i>Sue High Judi Hammond Joanne Hinkle</i>	<i>PARCC Data Series NJPSA Monroe Twp, NJ</i>	<i>January 19, 2016</i>	<i>\$350 (group total)</i>	<i>OMB/pp</i>	<i>N/A</i>
<i>Michele Cone Alice Steinheimer Deb Grefe</i>	<i>PARCC Data Series NJPSA Monroe Twp, NJ</i>	<i>February 8, 2016</i>	<i>\$350 (group total)</i>	<i>OMB/pp</i>	<i>N/A</i>

**Action 16-FF-100:**

**BE IT RESOLVED** that the Board of Education hereby acknowledges the following requests for graduate course approval, in accordance with the Negotiated Agreement:

<b>Employee</b>	<b>Program Title</b>	<b>Location</b>	<b>Date</b>
Dean Greco	Developmental Aspects of Human Learning	University of Missouri	Spring 2016
Laura Evans	Curriculum Applications in Art Education	Kutztown University	Winter 2015

**Action 16-FF-101:**

**BE IT RESOLVED** that the Board of Education approves training with First Aid/CCR LLC for a total of 47 district staff members to participate in CPR/AED Certification/Recertification at a cost of \$35 per person on October 28 & 29, 2015

**Action 16-FF-102:**

**BE IT RESOLVED** that the Board of Education hereby approves a contract with Centris Group to provide Repository and Fax Direct Module services for the 2015/2016 school year in the amount of \$590.00.

**Action 16-FF-103:**

**BE IT RESOLVED** that the Board of Education hereby approves St. Clare's Hospital to provide home instruction to SID #4993719729 beginning October 13, 2015 until October 30, 2015, not to exceed 5 hours a week at a rate of \$55.00 per hour.

**Action 16-FF-104:**

**BE IT RESOLVED** that the Board of Education hereby accepts a grant in the amount of \$1,970 from John Downey of the Art by Jeanne Benefit Trust.

**Action 16-FF-105:**

**BE IT RESOLVED** that the Board of Education accepts the ExxonMobil Corporation research and engineering grant in the amount of \$1,500 for the 2015/16 school year. The grant will support STEM related equipment for the Clinton Township School District.

**Action 16-FF-106:**

**BE IT RESOLVED** that the Board of Education hereby accepts the 2015/16 NJSIG safety grant in the amount of \$5,700.00.





**PERSONNEL/NEGOTIATIONS:****Dan McTiernan – Chair; Maria Grant, Gina Hand & Susan Vanderoef****Action Items 16-PN-081 through 16-PN-096**

**PLEASE NOTE THAT ALL STAFF APPOINTMENTS ARE AT THE RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS AND THAT ALL SALARIES ARE PRO-RATED TO THE EFFECTIVE DATE OF EMPLOYMENT AND WITHIN THE CURRENT SCHOOL BUDGET.**

**Action 16-PN-081:**

*BE IT RESOLVED that the Board of Education hereby approves the employment of Tracey O'Rourke as a Substitute Nurse at \$125 per day effective October 27, 2015 for the 2015/2016 school year.*

**Action 16-PN-082:**

*BE IT RESOLVED that the Board of Education hereby approves Ellen Sidbury for the SRS Family Math activity at a rate of \$26.50 per hour, not to exceed 15 hours, as per the current negotiated contract (may be adjusted upon settlement of the Negotiated Agreement), for the 2015/16 school year.*

**Action 16-PN-083:**

*BE IT RESOLVED that the Board of Education approves a stipend for Joseph Souto for Compliance and Construction Coordinator for the 2015/2016 school year in the amount of \$7,500, retroactive from July 1, 2015.*

**Action 16-PN-084:**

*BE IT RESOLVED that the Board of Education hereby approves the employment of Patricia Moline, as a RVS Lunch Aide (replacing T. Charbonneau) at \$12.75 per hour, effective October 27, 2015 for the 2015/2016 school year.*

**Action 16-PN-085:**

*BE IT RESOLVED that the Board of Education hereby approves the following Superintendent Goals for the 2015-2016 school year:*

- 1. Utilize and expand communication such as video tutorials to provide more convenient and effective access to district information for parents and community in areas of Technology, Curriculum Education.*
- 2. Involve local businesses in supporting educational opportunities for enrichment programming.*

**Action 16-PN-086:**

**BE IT RESOLVED** that the Board of Education hereby approves 2 additional hours at a rate of \$12.75 per hour for **Darla Dorflinger**, SRS Health Office Aide, to participate in CPR training on 10/28/15.

**Action 16-PN-087:**

**BE IT RESOLVED** that the Board of Education hereby approves the request a Disability/Maternity Leave of Absence for **Kelly DiGioia**, PMG Teacher – Art, for the period beginning March 14, 2016 through April 28, 2016, and Child Rearing Leave beginning April 29, 2016 through June 30, 2016.

**Action 16-PN-088:**

**BE IT RESOLVED** that the Board of Education hereby approves the employment of **Tara Schweitzer**, as a PMG Lunch Aide (replacing M. Lacamera) at \$12.75 per hour, effective October 27, 2015 for the 2015/2016 school year.

**Action 16-PN-089:**

**BE IT RESOLVED** that the Board of Education hereby approves the employment of **Janine McKinney**, as a Floater Custodian (replacing Joseph Mazuca) at Step A, \$36,185 (salary to be adjusted upon settlement of the Associated Agreement), effective October 27, 2015 for the 2015/2016 school year.

**Action 16-PN-090:**

**BE IT RESOLVED** that the Board of Education hereby approves the employment of **Christopher Klardie**, as Substitute Custodian at \$12.00 per hour effective October 27, 2015 for the 2015/2016 school year (pending criminal history clearance).

**Action 16-PN-091:**

**BE IT RESOLVED** that the Board of Education hereby approves the employment of the following Substitute Bus Aides at \$15 per hour effective October 27, 2015 for the 2015/2016 school year:

Bruce Hauck  
Elizabeth Jane Smolyn

**Action 16-PN-092:**

*BE IT RESOLVED that the Board of Education hereby approves Katherine Johnson as Assistant Cross Country Coach for the 2015/2016 school year, with a stipend as per negotiated agreement of \$1,352 (stipend may be adjusted upon settlement of the Negotiated Agreement).*

**Action 16-PN-093:**

*BE IT RESOLVED that the Board of Education hereby approves Elise Pozensky-Cohen to observe student (SID 9385041604) behavior on the bus and train bus aide at her hourly rate of pay of \$41.96, not to exceed 12 hours, effective October 27, 2015 for the 2015/2016 school year.*

**Action 16-PN-094:**

*BE IT RESOLVED that the Board of Education hereby approves the following 2015/2016 Clinton Township Middle School Ski Club chaperones to be paid a rate of \$150 per ski trip attended (payment to be funded from the activity itself):*

T. Cantagallo

M. LaValette

R. Tarriff

K. Collins

B. Ruge

E. Jacobsen

D. Cormican

S. Schaefer

**Action 16-PN-095:**

*BE IT RESOLVED that the Board of Education hereby approves the following lunch aides to work up to three (3) additional hours to assist with sign-ins and building security on each day of Spruce Run School celebrations and field days, 10/30/15, 12/22/15, 3/4/16, 6/1/16, 6/2/16 and 6/3/16:*

Brenda Butler

Mitsa Lasky

Alina Chauvette

Nancy Winter

**Action 16-PN-096:**

*BE IT RESOLVED that the Board of Education approves the following individual as Athletic Assistant Coach for the 2015/16 school year, with stipend as per negotiated agreement (stipend may be adjusted upon settlement of the negotiated agreement):*

<i>Activity</i>	<i>Staff</i>	<i>Year</i>	<i>Stipend</i>
<i>Girls Basketball Assistant Coach</i>	<i>Chelsey Lindaberry</i>	<i>1</i>	<i>\$2,014</i>

**Board of Education Roll Call Vote**

	Ms. Grant	Mrs. Hand	Mr. Maloy	Mrs. McHugh	Mrs. McLaughlin	Mr. McTiernan	Mr. Patuto	Mr. Sturges	Mrs. Vanderoef
Motion									
Aye									
Nay									
Abstain									
Absent									

**POLICY/CURRICULUM:**

Rachel McLaughlin – Chair; Gina Hand, Kevin Sturges & Maria McHugh  
Action Item 16-PC-011 through 16-PC-016

**Action 16-PC-011:**

*BE IT RESOLVED that the Board of Education hereby approves the second reading of the following policies and regulation, as presented to the Board as follows:*

**Policies**

5330 – Administration of Medication

5339 – Screening for Dyslexia

**Regulation**

5330 – Administration of Medication

**Action 16-PC-012:**

*BE IT RESOLVED that the Board of Education hereby dissolves the Website Ad Hoc Committee, effective October 26, 2015.*

**Action 16-PC-013:**

*BE IT RESOLVED that the Board of Education hereby approves the following field trips (costs are funded through outside sources):*

<b>Date</b>	<b>Destination</b>	<b>Grade/Group</b>	<b>Teacher</b>
November 17, 2015	Winakung at Waterloo Stanhope, NJ	Grade 3	Ms. Hill
December 4, 2015 (rain date 12/11/15)	Artline I Hunterdon Art Museum Clinton, NJ	Grade 6 8 students	Mr. Gugliandolo



**FEASIBILITY OF SCHOOL CLOSING AD-HOC:**

Maria Grant – Chair; Gina Hand, Kevin Maloy & Susan Vanderoef

**OLD BUSINESS****NEW BUSINESS****SECOND RECOGNITION OF THE PUBLIC**

**PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.**

**EXECUTIVE SESSION:**

*WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Clinton Township Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend, and*

*WHEREAS, the Clinton Township Board of Education has determined that the following issues are permitted by N.J.S.A. 10: 4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session.*

*WHEREAS, any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body. The collective bargaining contract discussed is between the Clinton Township Board of Education and the Clinton Township Education Association, and Clinton Township Board of Education, and*

*WHEREAS, any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting. Subject to the balancing the public's interest and the employee's privacy rights under South Jersey Publishing Co. v. New Jersey Expressway Authority, 124 NJ 478, the employee(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is negotiations, and*

*WHEREAS, the length of the Executive Session is estimated to be thirty (30) minutes after which the meeting shall reconvene and proceed with business.*

*NOW, THEREFORE, BE IT RESOLVED that the Clinton Township Board of Education will go into Executive Session for only the above stated reasons;*

*BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject will be made public at such time as the reason for confidentiality no longer exists.*

*Action may be taken upon return.*

Time:

( \_\_\_\_\_ Moved; \_\_\_\_\_ Seconded; \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays; \_\_\_\_\_ Abstain)

*BE IT RESOLVED that the Board of Education hereby approves reconvening the regular Board meeting.*

Time:

( \_\_\_\_\_ Moved; \_\_\_\_\_ Seconded; \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays; \_\_\_\_\_ Abstain)

**ADJOURNMENT**

**Action 16-AJ-005:**

*BE IT RESOLVED that the Board of Education hereby adjourns this meeting.*

Time:

( \_\_\_\_\_ Moved; \_\_\_\_\_ Seconded; \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays)