

**CLINTON TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION**

AGENDA

**Regular Meeting November 17, 2014 at 7:30 PM
Clinton Township Middle School Auditorium**

CALL TO ORDER: _____ called the meeting to order at _____ pm.

**PUBLICATION
OF NOTICE:**

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through the annual public notice on January 9, 2014.

- a. Faxing to three newspapers designated by the Board – Hunterdon County Democrat, Hunterdon Review and Express Times
- b. Posting on the District Website, the main bulletin board in the Administration Office and in each Clinton Township School
- c. Faxing to the Clerk of Clinton Township

ROLL CALL

	Present	Absent	Time of Arrival after meeting has been called to order
Ms. Maria Grant			
Mrs. Rachel McLaughlin			
Mrs. Gina Hand			
Mr. Kevin Maloy			
Mrs. Maria McHugh			
Mr. Dan McTiernan			
Mr. John Patuto			
Mr. Kevin Sturges			
Mrs. Megan Verderamo			

Present: *District Administrators:*
 _____ Dr. Drucilla W. Clark, Superintendent of Schools
 _____ Mr. Anthony Juskiewicz, Business Administrator/Board Secretary

Also Present: _____ Vito Gagliardi, Esq., Board Attorney

**PLEDGE OF
ALLEGIANCE:**

_____ led the Board in the Pledge of Allegiance.

**PROCESS
GUARDIAN:**

_____ was appointed Process Guardian.

PRESIDENT'S COMMENTS/REPORT

REPORT OF THE SUPERINTENDENT OF SCHOOLS

Action Items 15-SU-006 through 15-SU-007

Dr. Clark will present the following to the Board of Education:

1. Enrollment Report – 1,468
2. Suspension Report - None
3. HIB Report
 - (1) Investigation at SRS – Determined not to be HIB
 - (2) Investigation at PMG – All determined not to be HIB
 - (1) Investigation at RVS – Determined not to be HIB
 - (2) Investigation at CTMS – All determined not to be HIB
4. HIB & Violence and Vandalism Report – Reporting Period 1/1/14 – 6/30/14
5. Testing Presentation – Bobbie Felip & Tim Jaw

Action 15-SU-006:

***BE IT RESOLVED** that the Board of Education accepts the enrollment, suspension and HIB reports of the superintendent as presented.*

Action 15-SU-007:

***BE IT RESOLVED** that the Board of Education approves the following resolution approving the Clinton Township School District Electronic Violence and Vandalism and Harassment, Intimidation & Bullying Reports;*

***WHEREAS**, N.J.S.A. 18A: 17-46, N.J.A.C. and N.J.A.C. 6A: 16-5.3(f); require that at two public hearings each year, the superintendent of schools provides a report to the board of education on all acts of violence and vandalism which occurred in the school district during the previous school year;*

***WHEREAS**, N.J.S.A. 18A: 36-5.1 and N.J.A.C. 6A: 16-5.2 designated October 20-24, 2014 as School Violence Awareness Week in the state of New Jersey;*

***WHEREAS**, the Clinton Township School District has observed this week by organizing activities to prevent school violence, including, but not limited to, age appropriate opportunities for student discussion on conflict resolution, issues of student diversity and tolerance;*

***WHEREAS**, law enforcement personnel were invited to join members of the teaching staff in the discussions;*

***WHEREAS**, programs designated to help recognize warning signs of school violence and to instruct on recommended conduct during an incident of school violence were provided for school employees;*

***WHEREAS**, this public hearing is specifically conducted to fulfill the district's legal obligation to present school violence and vandalism information to the public and to conduct public hearings on the violence and vandalism report;*

***WHEREAS**, pursuant to N.J.S.A. 18A:17-46 and N.J.A.C. 6A:16-5.3(a) 4, the Superintendent has provided a presentation to the board of education at the public hearing on all acts of*

violence and vandalism which occurred during the previous school year, including a report on the district's verified violence and vandalism data submitted under the Electronic Violence and Vandalism Reporting System (EVVRS) to the NJDOE for the previous school year (2013-2014).

THEREFORE BE IT RESOLVED, that the Board of Education accepts the Superintendent's public report on Violence and Vandalism and HIB.

Board of Education Roll Call Vote

	<u>Mrs. Hand</u>	<u>Mr. Malov</u>	<u>Mrs. McHugh</u>	<u>Mr. McTiernan</u>	<u>Mr. Patuto</u>	<u>Mr. Sturges</u>	<u>Mrs. Verderamo</u>	<u>Mrs. McLaughlin</u>	<u>Ms. Grant</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

PUBLIC COMMENTS – AGENDA ITEMS ONLY

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

FIRST RECOGNITION OF THE PUBLIC

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY

Action Item 15-BA-011

Informational:

- Special Meeting on November 19, 2014 – District Strategic Planning, 7:00 p.m. at Clinton Township Middle School Cafeteria.
- The current date of the Board of Education’s next meeting is scheduled for Monday December 15, 2014, at 7:30 p.m., in the Auditorium of Clinton Township Middle School.
- Correspondence from Hunterdon County Freeholders.

Action 15-BA-011:

BE IT RESOLVED that the Board of Education hereby approves the following Board Meeting minutes and Executive Session minutes for:

Minutes

October 28, 2014
July 28, 2014 (REVISED)

Executive Session

October 28, 2014

Board of Education Roll Call Vote

	Mrs. Hand	Mr. Maloy	Mrs. McHugh	Mr. McTiernan	Mr. Patuto	Mr. Sturges	Mrs. Verderamo	Mrs. McLaughlin	Ms. Grant
Motion									
Aye									
Nay									
Abstain									
Absent									

COMMITTEE REPORTS

FACILITIES/FINANCE:

Kevin Maloy - Chair; Maria Grant, Dan McTiernan & John Patuto
Action Items 15-FF-071 through 15-FF-080

Action 15-FF-071:

BE IT RESOLVED that the Board of Education hereby approves the payment of bills in the amount of \$1,075,467.80 for the period ending November 30, 2014.

Action 15-FF-072:

BE IT RESOLVED that the Board of Education hereby approves the following requests for employee/board member travel in accordance with the School District Accountability Act and Board of Education Policy No. 6471 "School District Travel." Only overnight stays are eligible to meal reimbursement. Mileage, meals, and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines. Where more than five individuals from the district are to attend the same out-of-state conference, the school district shall obtain the prior written approval of the Executive County Superintendent, OMB Mileage Reimbursement Rate: \$0.31.

<i>Employee/School</i>	<i>Program Title/Location</i>	<i>Date</i>	<i>Cost</i>	<i>Mileage</i>	<i>Lodging/ Meals</i>
<i>Carole Frey Alex Ruttenberg Kendra Squindo</i>	<i>Bullying/Harassment and Students with Disabilities Clinton NJ</i>	<i>11/21/14</i>	<i>\$150 each</i>	<i>OMB</i>	<i>N/A</i>
<i>Alice Steinheimer</i>	<i>Universal Design for Learning Monroe Twp, NJ</i>	<i>12/4/14</i>	<i>\$149</i>	<i>OMB</i>	<i>N/A</i>
<i>John Kocot, Terry Materna</i>	<i>Close reading & Smart Analytical Writing Livingston NJ</i>	<i>12/9/14</i>	<i>\$239 each</i>	<i>OMB</i>	<i>N/A</i>
<i>Elizabeth Salazar</i>	<i>Northeast Conference – School Based SLP’s West Orange NJ</i>	<i>12/9/14</i>	<i>\$235</i>	<i>OMB</i>	<i>N/A</i>

Jennifer Paccione, Maureen Zappulla, Adrienne Hodulik	<i>I can't to I can – Helping Struggling Readers Piscataway NJ</i>	12/12/14	\$150 each	OMB	N/A
Scott Annan	<i>Legal Liability Hazing, Bullying & Athletics Robbinsville NJ</i>	12/16/14	\$150	OMB	N/A
Jere Waldron	<i>CPI – Non Violent Crisis Intervention New Providence NJ</i>	12/16/14 - 12/18/14	\$1,299	OMB	N/A
Melissa Goad	<i>How to Investigate HIB Claims New Providence NJ</i>	2/27/15	\$150	OMB	N/A
Allison Lenig	<i>National Art Education Conference New Orleans, LA</i>	3/26/15- 3/27/15	\$150	N/A	N/A
Lori Zockoff	<i>Revvng Up Read Alouds New Brunswick NJ</i>	6/4/15	\$150	OMB	N/A

Action 15-FF-073:

BE IT RESOLVED that the Board of Education approves the Comprehensive Maintenance Plan and accompanying M-1 form for the 2014/15 school year.

Action 15-FF-074:

BE IT RESOLVED that the Board of Education hereby approves an increase in the 2014/15 budget to appropriate \$100,000 from Maintenance Reserve to 11-000-261-420-000-000.

Action 15-FF-075:

BE IT RESOLVED that the Board of Education approves the following payment application for the RVS Fire Alarm Replacement Project as follows:

<i>Payment Application #</i>	<i>Payee</i>	<i>Amount</i>
3	Open Systems Integrators	\$35,720.00

Action 15-FF-076:

BE IT RESOLVED that the Board of Education approves the following payment applications for the Districtwide Security Improvement Project as follows:

<i>Payment Application #</i>	<i>Payee</i>	<i>Amount</i>
1 (SRS)	Coopersmith Bros. Inc.	\$54,671.00

PERSONNEL/NEGOTIATIONS:

Dan McTiernan – Chair; Maria Grant, Gina Hand & Kevin Maloy
Action Items 15-PN-096 through 15-PN-107

PLEASE NOTE THAT ALL STAFF APPOINTMENTS ARE AT THE RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS AND THAT ALL SALARIES ARE PRO-RATED TO THE EFFECTIVE DATE OF EMPLOYMENT AND WITHIN THE CURRENT SCHOOL BUDGET.

Action 15-PN-096:

*BE IT RESOLVED that the Board of Education approves the request for Disability/Maternity Leave of Absence for **Jessica Heuer**, RVS Teacher - Technology, for the period beginning May 6, 2015 through June 6, 2015, and Child Rearing Leave beginning June 7, 2015 through June 30, 2015.*

Action 15-PN-097:

*BE IT RESOLVED that the Board of Education approves the request for Disability/Maternity Leave of Absence for **Caroline Mann**, CTMS Teacher – Special Education, for the period beginning March 20, 2015 through April 23, 2015, and Child Rearing Leave beginning April 24, 2015 through June 30, 2015.*

Action 15-PN-098:

*BE IT RESOLVED that the Board of Education approves the employment of **Susan DeMeo**, as RVS Lunch Aide (replacing L. Evans) at \$12.75 per hour, effective on or about November 18, 2014 for the 2014/2015 school year.*

Action 15-PN-099:

*BE IT RESOLVED that the Board of Education approves the employment of **Laurie Hackney**, as RVS Lunch Aide (replacing L. Quinn) at \$12.75 per hour, effective on or about November 18, 2014 for the 2014/2015 school year.*

Action 15-PN-100:

*BE IT RESOLVED that the Board of Education approves the employment of **Diane Malecki**, as RVS Clerk Health Office (replacing A. Mahoney) at \$12.75 per hour, effective on or about November 18, 2014 for the 2014/2015 school year.*

Action 15-PN-101:

BE IT RESOLVED that the Board of Education approves the following individuals as Athletic advisors for the 2014/15 school year, with stipend as per negotiated agreement (stipend may be adjusted upon settlement of the Negotiated Agreement):

<u>Activity</u>	<u>Staff</u>	<u>Year</u>	<u>Stipend</u>
Cheerleading	Dawn Hauck	11	\$2,756

Action 15-PN-102:

BE IT RESOLVED that the Board of Education hereby approves the 2014/15 Middle School Club Activity, Ski Club with the following individuals as coordinators, \$2,700 stipend to be funded from the proceeds of the activity itself:

<i>Richard Tarriff</i>	<i>\$1,350</i>
<i>Diane Cormican</i>	<i>\$675</i>
<i>Martha Lavalette</i>	<i>\$675</i>

*** Travel dates to Shawnee Mountain are as follows: January 8, 15, 22 & 29, February 5 & 12. Make up dates February 19 & 26.*

Action 15-PN-103:

BE IT RESOLVED that the Board of Education hereby approves the following 2014/15 Clinton Township Middle School Ski Club chaperones, to be paid at a rate of \$150 per ski trip attended (stipend to be funded from the activity itself):

<i>Diane Cormican</i>	<i>Patrick Ferrante</i>	<i>Ellen Jacobsen</i>
<i>Martha Lavalette</i>	<i>Michelle Smith</i>	<i>Ben Cozin</i>
<i>Rich Tarriff</i>	<i>Brent Ruge</i>	<i>Tara Cantegallo</i>
<i>Steven Schaefer</i>	<i>Kathleen Collins</i>	

Action 15-PN-104:

BE IT RESOLVED that the Board of Education hereby approves the following student teacher, from Rider University to be placed with Clinton Township District Staff effective 1/26/15 through 5/7/15 as follows:

Trevor Deysher with Christine Laudato

Action 15-PN-105:

BE IT RESOLVED that the Board of Education hereby approves the following student teacher, from Kean University to be placed with Clinton Township District Staff effective 1/21/15 through 5/15/15 as follows:

Joana Lopes with Mary Clare Spadone

Action 15-PN-106:

BE IT RESOLVED that the Board of Education hereby approves Caitlyn Nerger, from Raritan Valley Community College, to be placed with Melissa Hoffman, PMG, for 20 hours of observation effective November 21, 2014.

Action 15-PN-107:

BE IT RESOLVED that the Board of Education hereby approves the following Substitute Bus Aide(s), on an as needed basis, for the 2014/2015 school year:

Jennie Kahl

Board of Education Roll Call Vote

	Mrs. Hand	Mr. Maloy	Mrs. McHugh	Mr. McTiernan	Mr. Patuto	Mr. Sturges	Mrs. Verderamo	Mrs. McLaughlin	Ms. Grant
Motion									
Aye									
Nay									
Abstain									
Absent									

POLICY/CURRICULUM:

**Rachel McLaughlin – Chair; Gina Hand, Kevin Sturges & Megan Verderamo
Action Items 15-PC-019 through 15-PC-021**

Action 15-PC-019:

BE IT RESOLVED that the Board of Education approves the first reading of the following policies and regulations, as presented to the Board as follows:

Policies

5600 *Student Discipline / Code of Conduct*

Regulations

5600 *Student Discipline / Code of Conduct*

Action 15-PC-020:

BE IT RESOLVED that the Board of Education approves the second reading of the following policies and regulations, as presented to the Board as follows:

Policies

5305 *Health Services Personnel*

5306 *Health Services to Non-Public Schools*

5308 *Student Health Records*

5310 *Health Services*

5339 *Screening for Dyslexia*

8505 *Wellness Policy / Nutrient Standards for Meals and Other Foods*

Regulations

5306 *Health Services to Non-Public Schools*

5308 *Student Health Records*

5310 *Health Services*

Action 15-PC-021:

BE IT RESOLVED that the Board of Education hereby approves the following field trips (costs are funded by the Board of Education):

<u>Date</u>	<u>Destination</u>	<u>Grade/Group</u>	<u>Teachers</u>
12/12/14	Hunterdon Art Museum Clinton NJ	NH Enrichment – Artline I	Mrs. Sielaff/ Mr. Gugliandolo
6/2/15	High Bridge Middle School High Bridge NJ	NH Enrichment – Artline II	Mrs. Sielaff/ Mr. Gugliandolo

Board of Education Roll Call Vote

	<u>Mrs. Hand</u>	<u>Mr. Maloy</u>	<u>Mrs. McHugh</u>	<u>Mr. McTiernan</u>	<u>Mr. Patuto</u>	<u>Mr. Sturges</u>	<u>Mrs. Verderamo</u>	<u>Mrs. McLaughlin</u>	<u>Ms. Grant</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

COMMUNICATIONS:

Megan Verderamo – Chair, Marc Freda, Gina Hand & Rachel McLaughlin

KINDERGARTEN AD-HOC:

Rachel McLaughlin – Chair; Kevin Maloy

DISTRICT WEBSITE AD-HOC:

John Patuto – Chair; Rachel McLaughlin

FEASIBILITY OF SCHOOL CLOSING AD-HOC:

Gina Hand – Chair; Maria Grant, Kevin Maloy, Dan McTiernan

OLD BUSINESS

NEW BUSINESS

SECOND RECOGNITION OF THE PUBLIC

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

EXECUTIVE SESSION:

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Clinton Township Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend, and

WHEREAS, the Clinton Township Board of Education has determined that the following issues are permitted by N.J.S.A. 10: 4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session.

WHEREAS, any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body. The collective bargaining contract discussed is between the Clinton Township Board of Education and the Clinton Township Education Association, and

WHEREAS, any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. The nature of the matter, described as specifically as possible without undermining the need for confidentiality is anticipated litigation and matters protected by the attorney-client privilege and contract negotiations and matters protected by the attorney-client privilege;

WHEREAS, the length of the Executive Session is estimated to be sixty (60) minutes after which the meeting shall reconvene and proceed with business.

***NOW, THEREFORE, BE IT RESOLVED** that the Clinton Township Board of Education will go into Executive Session for only the above stated reasons;*

***BE IT FURTHER RESOLVED** that the Board hereby declares that its discussion of the aforementioned subject will be made public at such time as the reason for confidentiality no longer exists.*

Action may be taken upon return.

Time: _____

(_____ Moved; _____ Seconded; _____ Ayes; _____ Nays; _____ Abstain)

BE IT RESOLVED that the Board of Education hereby approves reconvening the regular Board meeting.

Time: _____

(_____ Moved; _____ Seconded; _____ Ayes; _____ Nays; _____ Abstain)

ADJOURNMENT

Action 15-AJ-006:

BE IT RESOLVED that the Board of Education hereby adjourns this meeting.

Time: _____

(_____ Moved; _____ Seconded; _____ Ayes; _____ Nays)