

**CLINTON TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION**

AGENDA

**Regular Meeting October 27, 2014 at 6:30 PM
Clinton Township Middle School Auditorium**

CALL TO ORDER: _____ called the meeting to order at _____ pm.

**PUBLICATION
OF NOTICE:**

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through public notice on October 20, 2014.

- a. Faxing to three newspapers designated by the Board – Hunterdon County Democrat, Hunterdon Review and Express Times
- b. Posting on the District Website, the main bulletin board in the Administration Office and in each Clinton Township School
- c. Faxing to the Clerk of Clinton Township

ROLL CALL

	Present	Absent	Time of Arrival after meeting has been called to order
Ms. Maria Grant			
Mrs. Rachel McLaughlin			
Mrs. Gina Hand			
Mr. Kevin Maloy			
Mr. Dan McTiernan			
Mr. John Patuto			
Mr. Kevin Sturges			
Mrs. Megan Verderamo			

Present: *District Administrators:*
 _____ Dr. Drucilla W. Clark, Superintendent of Schools
 _____ Mr. Anthony Juskiewicz, Business Administrator/Board Secretary

Also Present: _____ Vito Gagliardi, Esq., Board Attorney

**PLEDGE OF
ALLEGIANCE:**

_____ led the Board in the Pledge of Allegiance.

**PROCESS
GUARDIAN:**

_____ was appointed Process Guardian.

Conduct Interview of Candidates for Board Vacancy

EXECUTIVE SESSION:

***WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Clinton Township Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in “Executive Session,” i.e. without the public being permitted to attend, and*

***WHEREAS**, the Clinton Township Board of Education has determined that the following issues are permitted by N.J.S.A. 10: 4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session.*

***WHEREAS**, Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting. Subject to the balancing of the public’s interest and the employee’s privacy rights under South Jersey Publishing Co. v. New Jersey Expressway Authority, 124 NJ 478, the employee(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is a discussion of potential Board Member candidates.*

***WHEREAS**, the length of the Executive Session is estimated to be _____ minutes after which the meeting shall reconvene and proceed with business.*

***NOW, THEREFORE, BE IT RESOLVED** that the Clinton Township Board of Education will go into Executive Session for only the above stated reasons;*

***BE IT FURTHER RESOLVED** that the Board hereby declares that its discussion of the aforementioned subject will be made public at such time as the reason for confidentiality no longer exists.*

Action may be taken upon return.

Time: _____

(_____ Moved; _____ Seconded; _____ Ayes; _____ Nays; _____ Abstain)

***BE IT RESOLVED** that the Board of Education hereby approves reconvening the regular Board meeting.*

Time: _____

(_____ Moved; _____ Seconded; _____ Ayes; _____ Nays; _____ Abstain)

PRESIDENT’S COMMENTS/REPORT

Demographic Study Presentation – Dr. Richard Grip

FIRST RECOGNITION OF THE PUBLIC

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

REPORT OF THE SUPERINTENDENT OF SCHOOLS

Action Item 15-SU-005

Dr. Clark will present the following to the Board of Education:

- 1. Enrollment Report – 1,455
- 2. Suspension Report
(1) 1 day in school – RVS
- 3. HIB Report
(5) Investigations at RVS – (1) determined to be HIB

Action 15-SU-005:

***BE IT RESOLVED** that the Board of Education accepts the enrollment, suspension and HIB reports of the superintendent as presented.*

Board of Education Roll Call Vote

	Mrs. Hand	Mr. Maloy	Mr. McTiernan	Mr. Patuto	Mr. Sturges	Mrs. Verderamo	Mrs. McLaughlin	Ms. Grant
Motion								
Aye								
Nay								
Abstain								
Absent								

PUBLIC COMMENTS – AGENDA ITEMS ONLY

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

COMMITTEE REPORTS

FACILITIES/FINANCE:

Kevin Maloy - Chair; Maria Grant, Dan McTiernan & John Patuto
Action Items 15-FF-060 through 15-FF-070

Action 15-FF-060:

BE IT RESOLVED that the Board of Education hereby approves the payment of bills in the amount of \$1,187,847.52 for the period ending October 31, 2014.

Action 15-FF-061:

BE IT RESOLVED that the Board of Education hereby approves the following requests for employee/board member travel in accordance with the School District Accountability Act and Board of Education Policy No. 6471 "School District Travel." Only overnight stays are eligible to meal reimbursement. Mileage, meals, and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines. Where more than five individuals from the district are to attend the same out-of-state conference, the school district shall obtain the prior written approval of the Executive County Superintendent, OMB Mileage Reimbursement Rate: \$0.31.

<i>Employee/School</i>	<i>Program Title/Location</i>	<i>Date</i>	<i>Cost</i>	<i>Mileage</i>	<i>Lodging Meals</i>
<i>Kristina Kroll</i>	<i>Kaufman Speech to Language Protocol Somerset NJ</i>	<i>11/7/14</i>	<i>\$199</i>	<i>OMB</i>	<i>N/A</i>
<i>Jennie Kahl</i>	<i>PECS Level 2 Advanced Training New Brunswick NJ</i>	<i>11/12/14 - 11/13/14</i>	<i>\$395</i>	<i>OMB</i>	<i>N/A</i>
<i>Ellen Sidbury</i>	<i>Gifted Education Conf. Piscataway, NJ</i>	<i>11/20/14</i>	<i>\$149</i>	<i>OMB</i>	<i>N/A</i>
<i>Renee Taft</i>	<i>Understanding & Treating the OCD Spectrum New Brunswick NJ</i>	<i>12/4/14</i>	<i>\$129</i>	<i>OMB</i>	<i>N/A</i>
<i>Heidi Zimmerman</i>	<i>How Do I Use All this Data? Piscataway, NJ</i>	<i>12/5/14</i>	<i>\$195</i>	<i>OMB</i>	<i>N/A</i>
<i>Jennifer Collett, Joanne Filus, Patrick Ferrante</i>	<i>Transforming the Culture of Learning: Aligning Common Core to Digital Literacy Monroe Township, NJ</i>	<i>10/28/14 & 12/9/14</i>	<i>\$200 each</i>	<i>OMB</i>	<i>N/A</i>
<i>Drucilla Clark</i>	<i>Legal One: Tenure Reform Clinton NJ</i>	<i>12/12/14</i>	<i>\$150</i>	<i>OMB</i>	<i>N/A</i>
<i>Daniel Gorman</i>	<i>Essential Skills for Managers & Supervisors Parsippany NJ</i>	<i>12/16/14</i>	<i>\$149</i>	<i>OMB</i>	<i>N/A</i>

<i>Joanne Hinkle</i>	<i>Overview of Discrimination Law Clinton NJ</i>	<i>1/16/15</i>	<i>\$150</i>	<i>OMB</i>	<i>N/A</i>
<i>Richard Tarriff</i>	<i>NJMEA Conference East Brunswick NJ</i>	<i>2/19/15- 2/20/15</i>	<i>\$350</i>	<i>OMB</i>	<i>N/A</i>
<i>Joanne Hinkle</i>	<i>Investigating Discrimination Claims Monroe Township, NJ</i>	<i>5/6/15</i>	<i>\$150</i>	<i>OMB</i>	<i>N/A</i>

Action 15-FF-062:

BE IT RESOLVED that the Board of Education approves a contract with Morris Union Jointure Commission for a substitute Personal Aide for SID# 9464358664 on October 9, 2014 at a per diem rate of \$334.

Action 15-FF-063:

BE IT RESOLVED that the Board of Education approves a contract with resolution Resource Partners for IEP consulting review with a cost of \$1,500 for the 2014/15 school year.

Action 15-FF-064:

BE IT RESOLVED that the Board of Education approves a contract with Summit Speech School for Itinerant Teacher services ½ hour per week for SID# 1340552688 at the hourly rate of \$150 for the 2014/15 school year.

Action 15-FF-065:

BE IT RESOLVED that the Board of Education approves a contract with E C Russo Educational Services, LLC to provide Orton Gillingham teacher consultation services with an hourly rate of \$100, for a maximum of 8 hours during the 2014/15 school year.

Action 15-FF-066:

BE IT RESOLVED that the Board of Education approves training with First Aid / CPR Inc. for the following individual(s) to participate in CPR/AED Recertification at a cost of \$35 per person on October 29 & 30, 2014:

*Alley, Anne
Balog, Grace
Bills, Alison
Butler, Brenda
Chauvette, Alina
Collins, Kathleen
Cozin, Ben
Frey, Carole
Fuentes, Nicole*

*Gelinas, Regina
Gitto, JoAnn
Guenther, Annette
Hammond, Judith
Hauck, Dawn
High, Therese Sue
Hinkle, Joanne
Hughes, Caitlyn
Jacobsen, Ellen*

*Kroll, Kristina
Major, Michelle
Mann, Caroline
Miller, Allison
Mooney, Julie
Mueller, Kerry
Nish, Laura
Pendlebury, Marianne
Rolak, Shannon*

PERSONNEL/NEGOTIATIONS:

Dan McTiernan – Chair; Maria Grant, Gina Hand & Kevin Maloy
Action Items 15-PN-070 through 15-PN-095

PLEASE NOTE THAT ALL STAFF APPOINTMENTS ARE AT THE RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS AND THAT ALL SALARIES ARE PRO-RATED TO THE EFFECTIVE DATE OF EMPLOYMENT AND WITHIN THE CURRENT SCHOOL BUDGET.

Action 15-PN-070:

BE IT RESOLVED that the Board of Education hereby accepts, with regret, the resignation of Annette Mahoney, RVS Nurse Assistant, effective September 26, 2014.

Action 15-PN-071:

BE IT RESOLVED that the Board of Education hereby accepts, with regret, the resignation of Cynthia Purzycki, Child Study Team Secretary, effective October 23, 2014.

Action 15-PN-072:

BE IT RESOLVED that the Board of Education hereby accepts, with regret, the resignation of Christine Quinn, RVS Lunch Aide, effective September 30, 2014.

Action 15-PN-073:

BE IT RESOLVED that the Board of Education hereby accepts, with regret, the resignation of Loretta Evans, RVS Lunch Aide, effective November 10, 2014.

Action 15-PN-074:

BE IT RESOLVED that the Board of Education hereby accepts, with regret, the resignation of Jason Weber, Director of Technology, effective October 31, 2014.

Action 15-PN-075:

BE IT RESOLVED that the Board of Education hereby accepts, with regret, the resignation of Kelly Helmstetter, Technology Technician, effective November 20, 2014.

Action 15-PN-076:

BE IT RESOLVED that the Board of Education hereby approves the Superintendent's Merit Goals for the 2014/15 school year, as approved by the Executive County Superintendent as follows:

Qualitative Goal #1 To create a distinguished teacher academy II

Qualitative Goal #2 To create a series of parent universities

Quantitative Goal #1 Improve student achievement in language arts literacy

Action 15-PN-077:

BE IT RESOLVED that the Board of Education approves the employment of **Michele Cone**, District Supervisor of Evaluation and Student Programs (new position) at \$87,000 (pro-rated), effective January 1, 2015 for the 2014/2015 school year.

Action 15-PN-078:

BE IT RESOLVED that the Board of Education approves the employment of **Leonora Possumato**, SRS Teaching Assistant (replacing D. Udovich), at (1) Step C \$21,510 (pro-rated), (salary may be adjusted upon settlement of the negotiated agreement) effective October 1, 2014 for the 2014/2015 school year.

Action 15-PN-079:

BE IT RESOLVED that the Board of Education approves the employment of **Heather Burd**, Child Study Team Secretary (replacing C. Purzycki) at (.5) Step D, \$18,722 (pro-rated), (salary may be adjusted upon settlement of the negotiated agreement) effective November 1, 2014 for the 2014/2015 school year.

Action 15-PN-080:

BE IT RESOLVED that the Board of Education approves the employment of **Diane Jakobsen**, PMG All Stars Lunch Aide at \$12.75 per hour, for the period beginning October 1, 2014 and ending October 2, 2014.

Action 15-PN-081:

BE IT RESOLVED that the Board of Education approves the employment of **Jacqueline Schumacher**, PMG All Stars Lunch Aide (new position) (5 days/week) at \$12.75 per hour, effective October 28, 2014 for the 2014/2015 school year.

Action 15-PN-082:

BE IT RESOLVED that the Board of Education approves a Disability Leave of Absence for **Richard Hoffman**, RVS Custodian, from September 19, 2014 through October 7, 2014.

Action 15-PN-083:

BE IT RESOLVED that the Board of Education approves the employment of **Michelle Smith** as Nurse Chaperone at a rate of \$21.20 per hour, not to exceed 3 hours per event for Clinton Township Middle School events for the 2014/2015 school year.

Action 15-PN-084:

***BE IT RESOLVED** that the Board of Education approves the following individuals as chaperones at a rate of \$21.20 per hour, not to exceed 3 hours per event, as per negotiated agreement (rate may be adjusted upon settlement of the Negotiated Agreement), for Clinton Township Middle School events for the 2014/15 school year:*

Dawn Hauck

Rose Mastroianni

Elizabeth Tracey

Martha Kisilewski

David Shiedler

Action 15-PN-085:

***BE IT RESOLVED** that the Board of Education approves Ruth Steih as a chaperone at a rate of \$21.20 per hour, not to exceed 3 hours per event, as per negotiated agreement (rate may be adjusted upon settlement of the Negotiated Agreement), for Round Valley School events for the 2014/15 school year.*

Action 15-PN-086:

***BE IT RESOLVED** that the Board of Education hereby approves the following student teacher, from Rider University to be placed with Clinton Township District Staff effective 1/26/15 through 5/7/15 as follows:*

Jessica Sergio with Maggie Cassidy, Literacy Support / Resource Room Teacher

Action 15-PN-087:

***BE IT RESOLVED** that the Board of Education hereby approves the following student teacher, from The College of New Jersey to be placed with Clinton Township District Staff effective 1/26/15 through 5/8/15 as follows:*

Alison Stewart with Dennis Stinner / Deb Nolan, Grade 2

Action 15-PN-088:

***BE IT RESOLVED** that the Board of Education hereby approves the Jamie Adams, student teacher, from Kean University to be placed with Clinton Township District Staff for the Fall 2014 semester as follows:*

Jere Waldron, Health & P.E. 9/2/14 through 10/24/14

Donald Helmstetter, Health & P.E. 10/27/14 through 12/23/14

Action 15-PN-089:

***BE IT RESOLVED** that the Board of Education approves the following teacher(s) to serve as curriculum chair, at a stipend of \$500 as per negotiated agreement (stipend may be adjusted upon settlement of negotiated agreement), for the 2014/15 school year:*

Richard Tarriff

Action 15-PN-090:

BE IT RESOLVED that the Board of Education approves the following Lunch Aides for an additional 5 hours each for participation in CPR Training on 10/29/14 & SRS Fall Celebrations on 10/31/14 to be paid at their hourly rate of \$12.75:

Brenda Butler
Alina Chauvette
Nancy Winter

Action 15-PN-091:

BE IT RESOLVED that the Board of Education hereby approves the following individuals as Athletic advisors for the 2014/15 school year, with stipend as per negotiated agreement (stipend may be adjusted upon settlement of the Negotiated Agreement):

<u>Activity</u>	<u>Staff</u>	<u>Year</u>	<u>Stipend</u>
Boys Basketball	Don Helmstetter	5	\$3,710
Girls Basketball	Chrissie Wendel	1	\$2,677

Action 15-PN-092:

BE IT RESOLVED that the Board of Education approves the following individual(s) as Substitute Bus Aide, on an as needed basis, for the 2014/2015 school year:

Jessica Weiss

Action 15-PN-093:

BE IT RESOLVED that the Board of Education hereby approves the following individual(s) as a Substitute Secretary, on an as needed basis, for the 2014/2015 school year:

Karen Smith

Action 15-PN-094:

BE IT RESOLVED that the Board of Education hereby approves the following individual(s) as Substitute Lunch Aide, on an as needed basis, for the 2014/2015 school year:

Lisa Ciarlante
Christine Quinn
Ashley Denti
Jacqueline Schumacher

Action 15-PN-095:

BE IT RESOLVED that the Board of Education hereby approves the following individual(s) as a Substitute Custodian, on an as needed basis, for the 2014/2015 school year:

John DellaValle
Jerry Haag
Rosemary Hoffman
William Saccente

Board of Education Roll Call Vote

	<u>Mrs. Hand</u>	<u>Mr. Maloy</u>	<u>Mr. McTiernan</u>	<u>Mr. Patuto</u>	<u>Mr. Sturges</u>	<u>Mrs. Verderamo</u>	<u>Mrs. McLaughlin</u>	<u>Ms. Grant</u>
Motion								
Aye								
Nay								
Abstain								
Absent								

POLICY/CURRICULUM:

**Rachel McLaughlin – Chair; Gina Hand, Kevin Sturges & Megan Verderamo
Action Item 15-PC-014 through 15-PC-018**

Action 15-PC-014:

BE IT RESOLVED that the Board of Education hereby approves the following field trips (costs are funded through outside sources):

<u>Date</u>	<u>Destination</u>	<u>Grade/Group</u>	<u>Teacher</u>
10/29/14	Winakung at Waterloo Stanhope, NJ	Grade 3	Ms. Shea
12/4/14	Davinci Science Center Allentown, PA	Grade 1	Ms. Stanley
3/3/15 & 3/4/15	RVCC – Planetarium Branchburg, NJ	Grade 2	Ms. Schultz
3/19/15	RVCC Branchburg, NJ	Grade 1	Ms. Snee
6/11/15 & 6/12/15	NJ State Museum/ NJ Old Barracks Museum Trenton, NJ	Grade 7	Ms. Cantagallo

Action 15-PC-015:

BE IT RESOLVED that the Board of Education hereby approves the following field trips (costs are funded by the Board of Education):

<u>Date</u>	<u>Destination</u>	<u>Grade/Group</u>	<u>Teacher</u>
5/26/15	Gettysburg National Park Gettysburg, PA	Grade 8	Ms. Cormican

Action 15-PC-016:

BE IT RESOLVED that the Board of Education approves the first reading of the following policies and regulations, as presented to the Board as follows:

Policies

5305	Health Services Personnel
5306	Health Services to Non-Public Schools

- 5308 *Student Health Records*
- 5310 *Health Services*
- 5339 *Screening for Dyslexia*
- 5600 *Student Discipline / Code of Conduct*
- 8505 *Wellness Policy / Nutrient Standards for Meals and Other Foods*

Regulations

- 5306 *Health Services to Non-Public Schools*
- 5308 *Student Health Records*
- 5310 *Health Services*
- 5600 *Student Discipline / Code of Conduct*

Action 15-PC-017:

BE IT RESOLVED that the Board of Education approves the second reading of the following policies and regulations, as presented to the Board as follows:

Policies

- 2330 *Homework*
- 3270 *Professional Responsibilities*

Regulations

- 2330 *Homework*
- 3270 *Lesson Plans*
- 8220 *School Closings*

Action 15-PC-018:

BE IT RESOLVED that the Board of Education hereby establishes a feasibility for closing a school ad-hoc committee, with the following Board Members appointed as follows:

Board of Education Roll Call Vote

	Mrs. Hand	Mr. Maloy	Mr. McTiernan	Mr. Patuto	Mr. Sturges	Mrs. Verderamo	Mrs. McLaughlin	Ms. Grant
Motion								
Aye								
Nay								
Abstain								
Absent								

COMMUNICATIONS:

Megan Verderamo – Chair, Gina Hand & Rachel McLaughlin

KINDERGARTEN AD-HOC:

Rachel McLaughlin – Chair; Kevin Maloy

DISTRICT WEBSITE AD-HOC:

John Patuto – Chair; Rachel McLaughlin

OLD BUSINESS

NEW BUSINESS

SECOND RECOGNITION OF THE PUBLIC

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

ADJOURNMENT

Action 15-AJ-005:

BE IT RESOLVED that the Board of Education hereby adjourns this meeting.

Time: _____

(_____ Moved; _____ Seconded; _____ Ayes; _____ Nays)