

**CLINTON TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION**

AGENDA

**Regular Meeting July 28, 2014 at 7:30 PM
Clinton Township Middle School Auditorium**

CALL TO ORDER: _____ called the meeting to order at _____pm.

**PUBLICATION
OF NOTICE:**

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through the annual public notice on January 9, 2014.

- a. Faxing to three newspapers designated by the Board – Hunterdon County Democrat, Hunterdon Review and Express Times
- b. Posting on the District Website, the main bulletin board in the Administration Office and in each Clinton Township School
- c. Faxing to the Clerk of Clinton Township

ROLL CALL

Present:

Board Members:

_____ Maria Grant, President	
_____ Rachel McLaughlin, Vice President	_____ Dan McTiernan
_____ Marc Freda	_____ John Patuto
_____ Gina Hand	_____ Kevin Sturges
_____ Kevin Maloy	_____ Megan Verderamo

Present:

District Administrators:

_____ Dr. Drucilla W. Clark, Superintendent of Schools
_____ Mr. Anthony Juskiewicz, Business Administrator/Board Secretary

Also Present: _____ Vito Gagliardi, Esq., Board Attorney

**PLEDGE OF
ALLEGIANCE:**

_____ led the Board in the Pledge of Allegiance.

PRESIDENT'S COMMENTS/REPORT

REPORT OF THE SUPERINTENDENT OF SCHOOLS

PUBLIC COMMENTS – AGENDA ITEMS ONLY

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

FIRST RECOGNITION OF THE PUBLIC

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY

Action Item 15-BA-001 through 15-BA-004

Informational:

- The current date of the Board of Education's next meeting is scheduled for Monday August 25, 2014 at 7:30 p.m., in the Clinton Township Middle School Auditorium.

Action 15-BA-001:

BE IT RESOLVED that the Board of Education hereby approves the following Board Meeting minutes and Executive Session minutes for:

Minutes

June 23, 2014

July 14, 2014

Executive Session

June 23, 2014 #1

June 23, 2014 #2

Action 15-BA-002:

BE IT RESOLVED that the Board of Education hereby approves the Board Secretary and Treasurer's Reports for the period ending May 31, 2014.

Action 15-BA-003:

BE IT RESOLVED that the Board of Education hereby approves the line item transfers for the period ending May 31, 2014.

Action 15-BA-004:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23A-16.10 (c) 3 does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);

BE IT FURTHER RESOLVED that the Superintendent of Schools recommends that the Clinton Township Board of Education accept the monthly financial reports of the Secretary and Treasurer of School Monies for the month May 2014; and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education certifies that no major account has been over-expended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the district's financial obligations for the remainder of the year.

(____ Moved; ____ Seconded)

____ M. Freda; ____ G. Hand; ____ K. Maloy; ____ D. McTiernan; ____ J. Patuto;
____ K. Sturges; ____ M. Verderamo, ____ R. McLaughlin, Vice President; ____ M. Grant,
President

COMMITTEE REPORTS

FACILITIES/FINANCE:

Kevin Maloy - Chair; Maria Grant, Dan McTiernan & John Patuto
Action Items 15-FF-002 through 15-FF-023

Action 15-FF-002:

BE IT RESOLVED that the Board of Education hereby approves the payment of bills in the amount of \$1,376,297.71 for the period ending June 30, 2014.

Action 15-FF-003:

BE IT RESOLVED that the Board of Education hereby approves the payment of bills in the amount of \$1,127,805.52 for the period ending July 31, 2014.

Action 15-FF-004:

BE IT RESOLVED that the Board of Education hereby approves the following requests for employee/board member travel in accordance with the School District Accountability Act and Board of Education Policy No. 6471 "School District Travel." Only overnight stays are eligible to meal reimbursement. Mileage, meals, and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines. Where more than five individuals from the district are to attend the same out-of-state conference, the school district shall obtain the prior written approval of the Executive County Superintendent, OMB Mileage Reimbursement Rate: \$0.31.

Employee/School	Program Title/Location	Date	Cost	Mileage	Lodging/ Meals
Barbara Felip	NJASCD Fall Conference, Long Branch NJ	10/16 – 10/17/14	\$240	OMB	N/A

Action 15-FF-005:

BE IT RESOLVED that the Board of Education authorizes the School Business Administrator to cancel stale/outstanding checks from the Payroll Agency Account as follows:

<u>Check#</u>	<u>Date</u>	<u>Vendor</u>	<u>Amount</u>
1085	3/6/12	Erin Evans	\$0.23
1162	3/6/12	Ofeer Kearns	\$1.81

Action 15-FF-006:

BE IT RESOLVED that the Board of Education authorizes the School Business Administrator to cancel stale/outstanding checks from the Payroll Account and reissue from the General Fund as follows:

<u>Check#</u>	<u>Date</u>	<u>Payee</u>	<u>Amount</u>
68014	5/15/12	Shukla Day	\$322.49
68262	9/14/12	Sean Bobal	\$464.69
68634	1/15/13	Nancy Desmaris	\$97.35
68677	2/14/13	Dave Arrace	\$719.41

Action 15-FF-007:

BE IT RESOLVED that the Board of Education authorizes the School Business Administrator to cancel stale/outstanding checks from the General Fund and reissue as follows:

<u>Check#</u>	<u>Date</u>	<u>Payee</u>	<u>Amount</u>
4020	6/29/13	Sue High	\$225.00
3543	4/29/13	W. Friedel	\$22.32
2801	10/22/12	Tracie Menzie	\$34.88
2502	8/27/12	American Aquatic	\$900.00
2433	6/30/12	Therese Dolan	\$1,326.00
1920	2/27/12	Rebecca Richards	\$10.54

Action 15-FF-008:

BE IT RESOLVED that the Board of Education hereby approves the submission of a facilities application for Kindergarten Toilet Waiver for the district's Kindergarten program at Spruce Run School for the 2014/15 school year.

Action 15-FF-009:

BE IT RESOLVED that the Board of Education hereby approves the disposal of obsolete and/or non-functioning technology equipment including c.2006 computers, accessories, and fixed assets as per the attached list.

Action 15-FF-010:

BE IT RESOLVED that the Board of Education hereby approves to appropriate the 2013/14 Extraordinary Aid & NP transportation surplus to the 2014/15 budget in the amount of \$208,293 as follows:

10-303 - Extraordinary Aid & NP Transportation
11-000-100-566-000-000 (Tuition – PSD)

Action 15-FF-011:

BE IT RESOLVED that the Board of Education approves change order# 001 for the Districtwide Security Camera Project, does not change the contract sum.

Action 15-FF-012:

BE IT RESOLVED that the Board of Education approves change order# 002 for the Districtwide Security Camera Project in the amount of (\$30.73).

Action 15-FF-013:

BE IT RESOLVED that the Board of Education approves the payment application to Coopersmith Brothers Inc. for the RVS Bathroom/HVAC Project as follows:

<i>Payment Application #</i>	<i>Payee</i>	<i>Amount</i>
3	Coopersmith Bros.	\$44,561.00

Action 15-FF-014:

BE IT RESOLVED that the Board of Education approves a tuition contract with Developmental Center for Children and Families for SID# 8291912759 to attend the 2014 Extended School Year program from July 9 - August 8, 2014 with a tuition rate of \$4,750.

Action 15-FF-015:

BE IT RESOLVED that the Board of Education approves a contract with Developmental Center for Children and Families for SID# 8291912759 to provide a personal aide for the 2014 Extended School Year program from July 9 - August 8, 2014 with a rate of \$2,250.

Action 15-FF-016:

BE IT RESOLVED that the Board of Education approves a tuition contract with Celebrate the Children for SID# 8291912759 to attend during the 2014/15 school year with a tuition rate of \$65,907.

Action 15-FF-017:

BE IT RESOLVED that the Board of Education approves a contract with Celebrate the Children for SID# 8291912759 to provide a personal aide during the 2014/15 school year at a rate of \$27,000.

Action 15-FF-018:

*BE IT RESOLVED that the Board of Education approves **Kathleen Collins** to attend an Itinerant Services meeting for SID# 8169117790 on July 24, 2014 to be paid her hourly rate \$58.17 (may be adjusted upon settlement of negotiated agreement), not to exceed 2 hours.*

Action 15-FF-019:

*BE IT RESOLVED that the Board of Education approves **Amy Shearer** to attend an Itinerant Services meeting for SID# 1431760623 on July 24, 2014 to be paid her hourly rate \$54.24 (may be adjusted upon settlement of negotiated agreement), not to exceed 2 hours.*

Action 15-FF-020:

BE IT RESOLVED that the Board of Education hereby approves an agreement with Lebanon Borough for Clinton Township to provide Psychological Testing & Evaluation for SID# 2535043973 with a rate of \$100 per hour.

Action 15-FF-021:

BE IT RESOLVED that the Board of Education hereby accepts a donation from Lynn Coates of library books for CTMS, with an estimated value of \$88.90.

Action 15-FF-022:

BE IT RESOLVED that the Board of Education approves a Joint Transportation Agreement with Lebanon Township School District for the transportation of a Clinton Township Resident School Choice student for the 2014/15 school year in the amount of \$865.

Action 15-FF-023:

BE IT RESOLVED that the Board of Education approves the request for pupil transportation to Dual Residences within Clinton Township in accordance with Regulation R 8600 "Pupil Transportation" for the 2014/2015 school year:

<u>SID#</u>	<u>School</u>
5449626420	CTMS
3544779131	RVS

(____ Moved; ____ Seconded)
____ M. Freda; ____ G. Hand; ____ K. Maloy; ____ D. McTiernan; ____ J. Patuto;
____ K. Sturges; ____ M. Verderamo, ____ R. McLaughlin, Vice President; ____ M. Grant,
President

PERSONNEL/NEGOTIATIONS:

Dan McTiernan – Chair; Maria Grant, Gina Hand & Kevin Maloy

Action Items 15-PN-002 through 15-PN-028

PLEASE NOTE THAT ALL STAFF APPOINTMENTS ARE AT THE RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS AND THAT ALL SALARIES ARE PRO-RATED TO THE EFFECTIVE DATE OF EMPLOYMENT AND WITHIN THE CURRENT SCHOOL BUDGET.

Action 15-PN-002:

BE IT RESOLVED that the Board of Education hereby accepts with regret the resignation of Monica Doherty, Teacher of the Deaf, effective August 25, 2014.

Action 15-PN-003:

BE IT RESOLVED that the Board of Education hereby accepts with regret the resignation of Lisa Fama, Speech/Language Specialist, effective August 20, 2014.

Action 15-PN-004:

BE IT RESOLVED that the Board of Education hereby accepts with regret the resignation of Janet Koehler, RVS Secretary, effective July 7, 2014.

Action 15-PN-005:

BE IT RESOLVED that the Board of Education hereby accepts with regret the resignation of Lisa Schenkel, PMG Lunch Aide, effective July 10, 2014.

Action 15-PN-006:

BE IT RESOLVED that the Board of Education hereby accepts with regret the resignation of Heather Shanklin, RVS Teacher – Grade 4, effective July 23, 2014.

Action 15-PN-007:

BE IT RESOLVED that the Board of Education hereby approves the job description for the Supervisor of Evaluation and Student Program.

Action 15-PN-008:

BE IT RESOLVED that the Board of Education hereby appoints Anthony G. Juskiewicz to the following appointments for 2014:

*Public Agency Compliance Officer
Custodian of Records*

*Homeless Liaison
Qualified Purchasing Agent*

Action 15-PN-009:

BE IT RESOLVED that the Board of Education hereby authorizes Anthony G. Juskiewicz as designee to the Clinton Township School District Petty Cash account.

Action 15-PN-010:

BE IT RESOLVED that the Board of Education hereby amends prior motion 14-PN-244 (6/23/14) to include the following staff member to be paid their 2012/13 hourly rate of pay (may be adjusted upon settlement of the negotiated agreement) for participation in an ESY meeting held on June 2, 2014:

Tracy Menzie \$60.82

Action 15-PN-011:

BE IT RESOLVED that the Board of Education hereby amends prior motion 14-PN-245 (6/23/14) to include the following staff members for summer curriculum writing:

*Mary Claire Spadone, Grade 6 ELA
Heather Stanley, Grade 1 Math & ELA*

Action 15-PN-012:

BE IT RESOLVED that the Board of Education hereby approves the following staff to work during the District's 2014 ESY (Extended School Year) Program (up to 4 hours/day as designated) at their hourly rate of pay (may be adjusted upon settlement of negotiated agreement):

		<u>Rate of Pay</u>	<u># Days</u>
<i>Susan Straight</i>	<i>Nurse (Substitute as needed)</i>	<i>\$38.49</i>	<i>2</i>

Action 15-PN-013:

BE IT RESOLVED that the Board of Education hereby approves the following Child Study Team personnel to complete summer evaluations, to be paid at their 2012/13 hourly rate of pay (may be adjusted upon settlement of the negotiated agreement), not to exceed amount of days as listed:

<u>Name</u>	<u># of Days</u>	<u>Hourly Rate</u>
<i>Jackie Carruthers</i>	<i>0.5</i>	<i>\$45.78</i>
<i>Alex Ruttenberg</i>	<i>0.5</i>	<i>\$41.35</i>

Karen Sinagra	2	\$59.32
Kathleen Collins	9.5 (additional 3.5 days)	\$58.17

Action 15-PN-014:

BE IT RESOLVED that the Board of Education approves the employment of **Allison Miller**, as RVS Teacher - Music (replacing J. Kliszus) at (1) Step ABC, \$49,142 (salary may be adjusted upon settlement of the negotiated agreement), effective August 26, 2014 for the 2014/2015 school year.

Action 15-PN-015:

BE IT RESOLVED that the Board of Education approves the employment of **Jill Jordan**, as RVS Teacher – Grade 4 (replacing H. Shanklin) at (1) Step ABC, \$49,142 (salary may be adjusted upon settlement of the negotiated agreement), effective August 26, 2014 for the 2014/2015 school year.

Action 15-PN-016:

BE IT RESOLVED that the Board of Education approves the employment of **Nicole Fuentes**, as RVS Special Education Teacher – Grade 6 (new position) at (1) Step ABC, \$49,142 (salary may be adjusted upon settlement of the negotiated agreement), effective August 26, 2014 for the 2014/2015 school year.

Action 15-PN-017:

BE IT RESOLVED that the Board of Education approves the employment of **Kristina Kroll**, as SRS / RVS - Speech/Language Specialist (replacing P. Diamantis) at (1) Step ABC, \$49,142 (salary may be adjusted upon settlement of the negotiated agreement), effective August 26, 2014 for the 2014/2015 school year.

Action 15-PN-018:

BE IT RESOLVED that the Board of Education approves the employment of **Kelly Worman**, as CTMS - Speech/Language Specialist (replacing L. Fama) at (.5) Step D, MA in F, \$26,946 (salary may be adjusted upon settlement of the negotiated agreement), effective August 26, 2014 for the 2014/2015 school year.

Action 15-PN-019:

BE IT RESOLVED that the Board of Education approves the employment of **Cynthia Christopher**, as RVS Secretary (replacing J. Koehler) at (.5) Step A, \$18,122 (salary may be adjusted upon settlement of the negotiated agreement), effective July 29, 2014 for the 2014/2015 school year.

Action 15-PN-020:

BE IT RESOLVED that the Board of Education approves the employment of **Stacy Linzer**, as RVS Lunch Aide (replacing L. Ward) at \$12.75 per hour, effective September 2, 2014 for the 2014/2015 school year.

Action 15-PN-021:

BE IT RESOLVED that the Board of Education hereby approves the use of 15 sick days from the Sick Leave Bank, as specified in Article XII, paragraph 5 of the Clinton Township Education Association contract, to **David Shideler**, CTMS Teaching Assistant.

Action 15-PN-022:

BE IT RESOLVED that the Board of Education hereby approves **Christina Giordano** to conduct HIB investigations during the 2014 District ESY program to be paid at her 2012/13 hourly rate of pay of \$37.78 (may be adjusted upon settlement of negotiated agreement).

Action 15-PN-023:

BE IT RESOLVED that the Board of Education hereby approves the following 2014 summer custodial help at an hourly rate of \$12.00:

Troy Griffith

Noah MacNiven

Kurtis Thompson

Action 15-PN-024:

BE IT RESOLVED that the Board of Education hereby approves the following Substitute School Nurses, on an as needed basis, for the 2014/2015 school year:

Bucher, Dawn

Melillo, Deborah

Bauer, Suzanne

Siefert, Lisa

McClurg, Linda

Smith, Michelle

Action 15-PN-025:

BE IT RESOLVED that the Board of Education hereby approves the following Substitute Secretaries, on an as needed basis, for the 2014/2015 school year:

Arnold, Eileen

Jakobsen, Diane

Schenkel, Lisa

Boll-Hughes, Maxine

Paul, Nancy

Vallay, Carol

Cantelmi, Claudia

Purzycki, Cynthia

Willis, Alexandra

Christopher, Cynthia

Redmond, Kathleen

Action 15-PN-026:

BE IT RESOLVED that the Board of Education hereby approves the following Substitute Lunch Aides, on an as needed basis, for the 2014/2015 school year:

*Booth, Patricia
Grampone, Christine
Koneval, Ann*

*Vallay, Carol
VanDoren, Jennifer
Zawadski, Sharon*

Action 15-PN-027:

BE IT RESOLVED that the Board of Education hereby approves the following Substitute Bus Aides, on an as needed basis, for the 2014/2015 school year:

*Barber, Sarah
Marshott, Lisa
Nugent, Danielle*

*Portland, Kelli
Staropoli, Lina*

Action 15-PN-028:

BE IT RESOLVED that the Board of Education hereby approves the position changes and/or transfers for the following staff for the 2014/2015 school year:

<i>Name</i>	<i>From</i>	<i>To</i>
<i>Penny Diamantis</i>	<i>SRS – Speech Therapist</i>	<i>RVS – Speech Therapist</i>
<i>Kelly Gallo</i>	<i>RVS – Special Education Teacher – Resource Room</i>	<i>CTMS – Special Education Teacher – Resource Room</i>
<i>Kerri Harbison</i>	<i>SRS – Special Education Teacher, Grade 1</i>	<i>PMG – Special Education Teacher, Grade 2</i>
<i>Lisa Marshott</i>	<i>SRS – Teaching Assistant</i>	<i>PMG – Teaching Assistant</i>
<i>Suzy Molyneux</i>	<i>SRS – Teaching Assistant</i>	<i>PMG – Teaching Assistant</i>
<i>Carrie Moore</i>	<i>PMG – Teacher – Spanish</i>	<i>SRS/PMG – Teacher - Spanish</i>
<i>Danielle Nugent</i>	<i>SRS – Special Education Teacher, Little Stars</i>	<i>PMG – Special Education Teacher, Autism Program</i>
<i>Victor Santimit</i>	<i>ADM – Floating Custodian</i>	<i>CTMS – Custodian</i>
<i>Jane Smolyn</i>	<i>CTMS – Teaching Assistant</i>	<i>RVS – Teaching Assistant</i>

(____ Moved; ____ Seconded)

____ M. Freda; ____ G. Hand; ____ K. Maloy; ____ D. McTiernan; ____ J. Patuto;
____ K. Sturges; ____ M. Verderamo, ____ R. McLaughlin, Vice President; ____ M. Grant,
President

POLICY/CURRICULUM:

**Rachel McLaughlin – Chair; Gina Hand, Kevin Sturges & Megan Verderamo
Action Item 15-PC-002 through 15-PC-004**

Action 15-PC-002:

BE IT RESOLVED that the Board of Education hereby approves the first reading of the following policies and regulations, as presented to the Board as follows:

Policies

1581	<i>Victim of Domestic or Sexual Violence Leave</i>
2412	<i>Home Instruction Due to Health Condition (Revised)</i>
2417	<i>Student Intervention and Referral Services (Revised)</i>
2481	<i>Hone or Out of School Instruction for General Education Student for Reasons other than a Temporary Chronic Health Condition (Revised)</i>
3283	<i>Electronic Communications between Teaching Staff Members and Students</i>
4283	<i>Electronic Communications between Support Staff Members and Students</i>
5611	<i>Removal of Students for Firearms Offenses (Revised)</i>
5612	<i>Assaults on District Board of Education Members or Employees (Revised)</i>
5613	<i>Removal of Students for Assaults with Weapons Offense</i>
5620	<i>Expulsion (Revised)</i>
8462	<i>Reporting Potentially Missing or Abused Children (Revised)</i>

Regulations

1581	<i>Victim of Domestic or Sexual Violence Leave</i>
2412	<i>Home Instruction Due to Health Condition (Revised)</i>
2417	<i>Student Intervention and Referral Services (Revised)</i>
2481	<i>Hone or Out of School Instruction for General Education Student for Reasons other than a Temporary Chronic Health Condition (Revised)</i>
5611	<i>Removal of Students for Firearms Offenses (Revised)</i>
5612	<i>Assaults on District Board of Education Members or Employees (Revised)</i>
5613	<i>Removal of Students for Assaults with Weapons Offense</i>
8462	<i>Reporting Potentially Missing or Abused Children (Revised)</i>

Action 15-PC-003:

BE IT RESOLVED that the Board of Education adopts the District and Board goals for the 2014/15 school year as follows:

District Goals

- *Implement rigorous curriculum grounded in NJCCCS and reflective of 21st century learner.*
- *Develop supportive environment to enhance education and enable students to become productive citizens*
- *Engage and involve the community in a mutually beneficial partnership*

Board Goal

- *Develop a new strategic plan during the 2014/15 school year, in collaboration with administration, staff and community.*

Action 15-PC-004:

BE IT RESOLVED that the Board of Education amends prior motion 14-PC-027 (3/24/14) to reflect that the May 21, 2014 field trip for CTMS Law Adventure Team is funded through Board expense.

(_____ Moved; _____ Seconded)

_____ M. Freda; _____ G. Hand; _____ K. Maloy; _____ D. McTiernan; _____ J. Patuto;
_____ K. Sturges; _____ M. Verderamo, _____ R. McLaughlin, Vice President; _____ M. Grant,
President

COMMUNICATIONS:

Megan Verderamo – Chair, Marc Freda, Gina Hand & Rachel McLaughlin

OLD BUSINESS

NEW BUSINESS

SECOND RECOGNITION OF THE PUBLIC

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

ADJOURNMENT

Action 15-AJ-002:

BE IT RESOLVED that the Board of Education hereby adjourns this meeting.

Time: _____

(_____ Moved; _____ Seconded; _____ Ayes; _____ Nays)