

**CLINTON TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION**

AGENDA

**Regular Meeting December 15, 2014 at 7:30 PM
Clinton Township Middle School Auditorium**

CALL TO ORDER: _____ called the meeting to order at _____ pm.

**PUBLICATION
OF NOTICE:**

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through the annual public notice on January 9, 2014.

- a. Faxing to three newspapers designated by the Board – Hunterdon County Democrat, Hunterdon Review and Express Times
- b. Posting on the District Website, the main bulletin board in the Administration Office and in each Clinton Township School
- c. Faxing to the Clerk of Clinton Township

ROLL CALL

	Present	Absent	Time of Arrival after meeting has been called to order
Ms. Maria Grant			
Mrs. Rachel McLaughlin			
Mrs. Gina Hand			
Mr. Kevin Maloy			
Mrs. Maria McHugh			
Mr. Dan McTiernan			
Mr. John Patuto			
Mr. Kevin Sturges			
Mrs. Megan Verderamo			

Present: *District Administrators:*
 _____ Dr. Drucilla W. Clark, Superintendent of Schools
 _____ Mr. Anthony Juskiewicz, Business Administrator/Board Secretary

Also Present: _____ Vito Gagliardi, Esq., Board Attorney

**PLEDGE OF
ALLEGIANCE:**

_____ led the Board in the Pledge of Allegiance.

**PROCESS
GUARDIAN:**

_____ was appointed Process Guardian.

PRESIDENT’S COMMENTS/REPORT

REPORT OF THE SUPERINTENDENT OF SCHOOLS

Action Item 15-SU-008

Dr. Clark will present the following to the Board of Education:

1. Enrollment Report – 1,468
2. Suspension Report
 - (1) 1 day out of school – RVS
 - (1) ½ day in school – CTMS
 - (1) 2 day out of school - CTMS
3. HIB Report
 - (3) Investigations at PMG – All determined not to be HIB
 - (6) Investigations at RVS – (2) determined to be HIB
 - (1) Investigation at CTMS – Determined not to be HIB
4. Recognition of Board Member Service
Marc Freda, Megan Verderamo

Action 15-SU-008:

BE IT RESOLVED that the Board of Education accepts the enrollment, suspension and HIB reports of the superintendent as presented.

Board of Education Roll Call Vote

	<u>Mrs. Hand</u>	<u>Mr. Maloy</u>	<u>Mrs. McHugh</u>	<u>Mr. McTiernan</u>	<u>Mr. Patuto</u>	<u>Mr. Sturges</u>	<u>Mrs. Verderamo</u>	<u>Mrs. McLaughlin</u>	<u>Ms. Grant</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

PUBLIC COMMENTS – AGENDA ITEMS ONLY

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

FIRST RECOGNITION OF THE PUBLIC

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY

Action Item 15-BA-015

Informational:

- The date of the Board of Education’s Reorganization meeting is scheduled for Monday January 5, 2015 at 7:30 p.m., in the Auditorium of Clinton Township Middle School.

Action 15-BA-015:

BE IT RESOLVED that the Board of Education hereby approves the following Board Meeting minutes and Executive Session minutes for:

<u>Minutes</u>	<u>Executive Session</u>
November 17, 2014	November 17, 2014
November 24, 2014	

Board of Education Roll Call Vote

	<u>Mrs. Hand</u>	<u>Mr. Maloy</u>	<u>Mrs. McHugh</u>	<u>Mr. McTiernan</u>	<u>Mr. Patuto</u>	<u>Mr. Sturges</u>	<u>Mrs. Verderamo</u>	<u>Mrs. McLaughlin</u>	<u>Ms. Grant</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

COMMITTEE REPORTS

FACILITIES/FINANCE:

Kevin Maloy - Chair; Maria Grant, Dan McTiernan & John Patuto
Action Items 15-FF-081 through 15-FF-098

Action 15-FF-081:

BE IT RESOLVED that the Board of Education hereby approves the payment of bills in the amount of \$1,051,183.89 for the period ending December 31, 2014.

Action 15-FF-082:

BE IT RESOLVED that the Board of Education hereby approves the following requests for employee/board member travel in accordance with the School District Accountability Act and Board of Education Policy No. 6471 “School District Travel.” Only overnight stays are eligible to meal reimbursement. Mileage, meals, and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines. Where more than five individuals from the district are to attend the same out-of-state conference, the school district shall obtain the prior written approval of the Executive County Superintendent, OMB Mileage Reimbursement Rate: \$0.31.

<i>Employee</i>	<i>Program Title/Location</i>	<i>Date</i>	<i>Cost</i>	<i>Mileage</i>	<i>Lodging/ Meals</i>
<i>Roberta Grambor Catharine Miller Katie Pill</i>	<i>Rutgers Annual Conf. Reading & Writing New Brunswick, NJ</i>	<i>1/23/15</i>	<i>\$180 each</i>	<i>OMB</i>	<i>N/A</i>
<i>Dan Gorman</i>	<i>Facilities Management Edison NJ</i>	<i>2/3/15- 2/4/15</i>	<i>\$449</i>	<i>OMB</i>	<i>N/A</i>
<i>Allison Miller</i>	<i>NJMEA Conference East Brunswick NJ</i>	<i>2/19/15- 2/20/15</i>	<i>\$100</i>	<i>OMB</i>	<i>N/A</i>
<i>Allison Lenig</i>	<i>National Art Education Assoc. Conference New Orleans, LA</i>	<i>3/26/15- 3/27/15</i>	<i>\$150</i>	<i>N/A</i>	<i>N/A</i>
<i>Tim Jaw</i>	<i>Techspo Conference, NJASA Atlantic City NJ</i>	<i>1/29/15- 1/30/15</i>	<i>\$375</i>	<i>OMB</i>	<i>OMB</i>

Action 15-FF-083:

BE IT RESOLVED that the Board of Education hereby acknowledges the following requests for graduate course approval, in accordance with the Negotiated Agreement:

<i>Employee</i>	<i>Program Title/Location</i>	<i>Date</i>
<i>Jennifer Paccione</i>	<i>Curriculum Development & Evaluation, Centenary College</i>	<i>Spring 2015</i>
<i>Diane Udovich</i>	<i>Assessment for Instruction in Special Education Centenary College</i>	<i>Spring 2015</i>
<i>Maureen Zappulla Mary Claire Spadone</i>	<i>Differentiated Instruction The College of New Jersey (replaces previously approved course, which was cancelled)</i>	<i>Spring 2015</i>
<i>Kimberly Braun</i>	<i>Family Society & Children with Special Needs Centenary College</i>	<i>Spring 2015</i>

Action 15-FF-084:

BE IT RESOLVED that the Board of Education approves the Nursing Services Plan for the 2014/15 school year.

Action 15-FF-085:

BE IT RESOLVED that the Board of Education approves a contract with Steve Sluka to provide Safety Training Services during the 2014/15 school year at a cost of \$300.

Action 15-FF-086:

BE IT RESOLVED that the Board of Education approves change order# 001B for the Districtwide Security Improvement Facility Project, in the amount of \$6,409.

Action 15-FF-087:

BE IT RESOLVED that the Board of Education approves change order# 001C for the Districtwide Security Improvement Facility Project, in the amount of \$2,690.

Action 15-FF-088:

BE IT RESOLVED that the Board of Education approves change order# 002B for the Districtwide Security Improvement Facility Project, in the amount of \$4,182.

Action 15-FF-089:

BE IT RESOLVED that the Board of Education approves the following payment application for the RVS Fire Alarm Replacement Project as follows:

<i>Payment Application #</i>	<i>Payee</i>	<i>Amount</i>
4	Open Systems Inc.	\$21,432.00

Action 15-FF-090:

BE IT RESOLVED that the Board of Education approves the following payment applications for the Districtwide Security Improvement Facility Project as follows:

<i>Payment Application #</i>	<i>Payee</i>	<i>Amount</i>
2 (SRS)	Coopersmith Bros. Inc.	\$109,310.00
2 (RVS)	Coopersmith Bros. Inc.	\$24,488.50
1 (PMG)	Coopersmith Bros. Inc.	\$61,010.00

Action 15-FF-091:

WHEREAS the Middlesex Regional Educational Services Commission (MRESC) is acting as the lead agency for the Alliance for Competitive Telecommunications (ACT); and

WHEREAS the MRESC operates the State approved Cooperative Pricing System #65MCESCCPS for the provision of services to its members; and

WHEREAS the MRESC has developed RFP specifications, for the New Jersey Digital Readiness Learning & Assessment Broadband Component, Wide Area Network & Internet Cooperative Purchasing Initiative (DRLAP) in accordance with E-Rate guidelines; and

WHEREAS the MRESC, used a competitive contracting format as approved by the Division of Local Government Services; and

***WHEREAS** the MRESC posted a 470 form listing all districts submitting a letter or intent to participate in DRLAP and those public school district members of the MRESC Cooperative Pricing System not submitting a letter of intent to participate; and*

***WHEREAS** the MRESC advertised this bid in accordance with 18A:18A-21 and publicly opened and read the DRLAP bid on September 17, 2014.*

***NOW THEREFORE BE IT RESOLVED** that the Clinton Township Board of Education awards the DRLAP contract to Comcast for regional wide area network transport and dedicated internet access, effective July 1, 2017.*

Action 15-FF-092:

***BE IT RESOLVED** that the Board of Education approves Dr. Hayes, Alexander Road Associates, to conduct a Psychiatric assessment for SID# 1876023045 during the 2014/15 school year, at a rate of \$495.*

Action 15-FF-093:

***BE IT RESOLVED** that the Board of Education approves a contract with Morris Union Jointure Commission for a substitute Personal Aide for SID# 9464358664 on November 25, 2014 at a per diem rate of \$334.*

Action 15-FF-094:

***BE IT RESOLVED** that the Board of Education approves the parent paid annual preschool tuition rate of \$2,700 (\$270 per month) for the 2015/16 school year.*

Action 15-FF-095:

***BE IT RESOLVED** that the Board of Education approves a Joint Transportation Agreement with Lebanon Borough School District for an aide for their resident student at \$33.05 per diem, effective November 10, 2014 for the 2014/15 school year.*

Action 15-FF-096:

***BE IT RESOLVED** that the Board of Education approves a Joint Transportation Agreement with Hunterdon County ESC to provide an aide for SID# 3758800933 in the amount of \$7,866.23 for the 2014/15 school year.*

Action 15-FF-097:

***BE IT RESOLVED** that the Board of Education amends prior motion 14-FF-072 (11/17/14) to reflect a change in travel date for Jere Waldron from December 16-18, 2014 to February 24 – 27, 2015.*

Action 15-FF-098:

BE IT RESOLVED that the Board of Education accepts a donation of a toy piano from Ms. Gwyneth Keith, with an estimated value of \$200 for the Spruce Run Music Program.

Board of Education Roll Call Vote

	Mrs. Hand	Mr. Maloy	Mrs. McHugh	Mr. McTiernan	Mr. Patuto	Mr. Sturges	Mrs. Verderamo	Mrs. McLaughlin	Ms. Grant
Motion									
Aye									
Nay									
Abstain									
Absent									

PERSONNEL/NEGOTIATIONS:

**Dan McTiernan – Chair; Maria Grant, Gina Hand & Kevin Maloy
Action Items 15-PN-113 through 15-PN-126**

PLEASE NOTE THAT ALL STAFF APPOINTMENTS ARE AT THE RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS AND THAT ALL SALARIES ARE PRO-RATED TO THE EFFECTIVE DATE OF EMPLOYMENT AND WITHIN THE CURRENT SCHOOL BUDGET.

Action 15-PN-113:

*BE IT RESOLVED that the Board of Education accepts, with regret, the retirement of **Adrienne Martin-Hodulik**, CTMS Teacher – Literacy Support, effective June 30, 2015.*

Action 15-PN-114:

*BE IT RESOLVED that the Board of Education accepts, with regret, the retirement of **Catherine Nojiri**, Teacher – Grade 8 Science, effective June 30, 2015.*

Action 15-PN-115:

*BE IT RESOLVED that the Board of Education accepts, with regret, the resignation of **Jennie Kahl**, District BCBA, effective January 15, 2015.*

Action 15-PN-116:

*BE IT RESOLVED that the Board of Education accepts the resignation of **Todd Ferguson**, District Maintenance, effective December 9, 2015.*

Action 15-PN-117:

*BE IT RESOLVED that the Board of Education approves the employment of **Tim Jaw**, Supervisor of Technology, at an annual salary of \$92,000 (prorated) for the 2014/15 school year, effective December 16, 2014.*

Action 15-PN-118:

*BE IT RESOLVED that the Board of Education approves the employment of **John Scott**, Interim Supervisor, at a salary of \$350 per diem, 2 days per week, effective December 15, 2014, through February 14, 2015.*

Action 15-PN-119:

*BE IT RESOLVED that the Board of Education approves Homebound Instruction for SID# 5791401925 up to 1.25 hours per diem, not to exceed 30 hours, during the 2014/15 school year, effective December 16, 2014 to be provided by **Shannon Rolak** at an hourly rate of \$28.62 (as per negotiated agreement).*

Action 15-PN-120:

*BE IT RESOLVED that the Board of Education approves the Disability Leave of Absence for **Julie Tepper**, SRS Special Education Teacher, beginning December 15, 2014 through January 2, 2015.*

Action 15-PN-121:

*BE IT RESOLVED that the Board of Education approves the Disability Leave of Absence for **Bobbie Felip**, Director of Curriculum, beginning January 8, 2015 through January 23, 2015.*

Action 15-PN-122:

BE IT RESOLVED that the Board of Education hereby approves the following student teacher, from Centenary College to be placed with Clinton Township District Staff effective January 1, 2015 through May 11, 2015 as follows:

Lindsay Jordan with Joanne Filus, Kristin McRae and Kelly Hill

Action 15-PN-123:

BE IT RESOLVED that the Board of Education hereby approves the following student teacher, from Kean University to be placed with Clinton Township District Staff effective January 21, 2015 through May 18, 2015 as follows:

Eric Staats with Patrick Ferrante

Action 15-PN-124:

***BE IT RESOLVED** that the Board of Education approves the following Lunch Aides for an additional 3 hours each for participation in SRS Winter Celebrations on 12/22/14 to be paid at their hourly rate of \$12.75:*

*Brenda Butler
Alina Chauvette
Nancy Winter*

Action 15-PN-125:

***BE IT RESOLVED** that the Board of Education approves the following Substitute Custodian(s), on an as needed basis, for the 2014/2015 school year:*

Janine McKinney

Action 15-PN-126:

***BE IT RESOLVED** that the Board of Education approves the following Substitute Lunch Aide(s), on an as needed basis, for the 2014/2015 school year:*

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Board of Education Roll Call Vote

	Mrs. Hand	Mr. Maloy	Mrs. McHugh	Mr. McTiernan	Mr. Patuto	Mr. Sturges	Mrs. Verderamo	Mrs. McLaughlin	Ms. Grant
Motion									
Aye									
Nay									
Abstain									
Absent									

POLICY/CURRICULUM:

**Rachel McLaughlin – Chair; Gina Hand, Kevin Sturges & Megan Verderamo
Action Items 15-PC-022 through 15-PC-024**

Action 15-PC-022:

***BE IT RESOLVED** that the Board of Education approves the second reading of the following policies and regulations, as presented to the Board as follows:*

Policies

5600 Student Discipline / Code of Conduct

Regulations

5600 Student Discipline / Code of Conduct

Action 15-PC-023:

BE IT RESOLVED that the Board of Education hereby approves the following field trips (costs are funded by the Board of Education):

<u>Date</u>	<u>Destination</u>	<u>Grade/Group</u>	<u>Teachers</u>
2/3/15 (Snow date 2/6/14)	Bethlehem Township School	CTMS – Poetry Enrichment	Ms. Cormican

Action 15-PC-024:

BE IT RESOLVED that the Board of Education hereby approves the following field trips (costs are funded through outside sources):

<u>Date</u>	<u>Destination</u>	<u>Grade/Group</u>	<u>Teacher</u>
2/24/15	Liberty Science Center Jersey City, NJ	Grade 4	Ms. Lynch
5/22/15	Hershey Park Hershey, PA	Chorus/Band	Mr. Tarriff
5/29/15	Six Flags Great Adventure Jackson, NJ	Golden Eagle Singers	Ms. A. Miller

Board of Education Roll Call Vote

	Mr. Freda	Mrs. Hand	Mr. Maloy	Mr. McTiernan	Mr. Patuto	Mr. Sturges	Mrs. Verderamo	Mrs. McLaughlin	Ms. Grant
Motion									
Aye									
Nay									
Abstain									
Absent									

COMMUNICATIONS:

Megan Verderamo – Chair, Gina Hand & Rachel McLaughlin

KINDERGARTEN AD-HOC:

Rachel McLaughlin – Chair; Kevin Maloy

DISTRICT WEBSITE AD-HOC:

John Patuto – Chair; Rachel McLaughlin

FEASIBILITY OF SCHOOL CLOSING AD-HOC:

Gina Hand – Chair; Maria Grant, Kevin Maloy, Dan McTiernan

OLD BUSINESS

NEW BUSINESS

SECOND RECOGNITION OF THE PUBLIC

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

EXECUTIVE SESSION:

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Clinton Township Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend, and

WHEREAS, the Clinton Township Board of Education has determined that the following issues are permitted by N.J.S.A. 10: 4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session.

WHEREAS, any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. The nature of the matter, described as specifically as possible without undermining the need for confidentiality is contract negotiations and matters protected by the attorney-client privilege; and

WHEREAS, the length of the Executive Session is estimated to be twenty (20) minutes after which the meeting shall reconvene and proceed with business.

NOW, THEREFORE, BE IT RESOLVED that the Clinton Township Board of Education will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject will be made public at such time as the reason for confidentiality no longer exists.

Action will not be taken upon return.

Time: _____

(_____ Moved; _____ Seconded; _____ Ayes; _____ Nays; _____ Abstain)

BE IT RESOLVED that the Board of Education hereby approves reconvening the regular Board meeting.

Time: _____

(_____ Moved; _____ Seconded; _____ Ayes; _____ Nays; _____ Abstain)

ADJOURNMENT

Action 15-AJ-008:

BE IT RESOLVED that the Board of Education hereby adjourns this meeting.

Time: _____

(_____ Moved; _____ Seconded; _____ Ayes; _____ Nays)