

**CLINTON TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION**

AGENDA

**Regular Meeting March 23, 2015 at 7:30 PM
Clinton Township Middle School Auditorium**

CALL TO ORDER: _____ called the meeting to order at _____ pm.

**PUBLICATION
OF NOTICE:**

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through the annual public notice on January 8, 2015.

- a. Faxing to three newspapers designated by the Board – Hunterdon County Democrat, Hunterdon Review and Express Times
- b. Posting on the District Website, the main bulletin board in the Administration Offices and in each Clinton Township School
- c. Faxing to the Clerk of Clinton Township

ROLL CALL

	Present	Absent	Time of Arrival after meeting has been called to order
Ms. Maria Grant			
Mrs. Rachel McLaughlin			
Mrs. Gina Hand			
Mr. Kevin Maloy			
Mrs. Maria McHugh			
Mr. Dan McTiernan			
Mr. John Patuto			
Mr. Kevin Sturges			
Mrs. Susan Vanderoef			

Present: *District Administrators:*
 _____ Dr. Drucilla W. Clark, Superintendent of Schools
 _____ Mr. Anthony Juskiewicz, Business Administrator/Board Secretary

Also Present: _____ Vito Gagliardi, Esq., Board Attorney

**PLEDGE OF
ALLEGIANCE:**

_____ led the Board in the Pledge of Allegiance.

PROCESS

GUARDIAN: _____ was appointed Process Guardian.

PRESIDENT’S COMMENTS/REPORT

REPORT OF THE SUPERINTENDENT OF SCHOOLS

Action Item 15-SU-012

Dr. Clark will present the following to the Board of Education:

1. Enrollment Report – 1,463
2. Suspension Report:
 - (1) 1 day in school suspension - PMG
 - (1) 1 day in school suspension - RVS
 - (1) 1 day out of school suspension - CTMS
3. HIB Report:
 - (1) investigation at SRS - Determined not to be HIB
 - (1) investigation at RVS - Determined not to be HIB

Action 15-SU-012:

BE IT RESOLVED that the Board of Education accepts the enrollment, suspension and HIB reports of the Superintendent as presented.

Board of Education Roll Call Vote

	Ms. Grant	Mrs. Hand	Mr. Maloy	Mrs. McHugh	Mrs. McLaughlin	Mr. McTiernan	Mr. Patuto	Mr. Sturges	Mrs. Vanderoef
Motion									
Aye									
Nay									
Abstain									
Absent									

PUBLIC COMMENTS – AGENDA ITEMS ONLY

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

FIRST RECOGNITION OF THE PUBLIC

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY

Action Item 15-BA-020

Informational:

- The current date of the Board of Education’s next regular meeting is Monday April 27, 2015, at 7:30 p.m., in the Auditorium of Clinton Township Middle School. **This will be a Public Hearing on the 2015-2016 School Budget.**
- Update - The Board has rescheduled the May 18, 2015 meeting to May 11, 2015.

Action 15-BA-020:

BE IT RESOLVED that the Board of Education hereby approves the following Board Meeting minutes and Executive Session minutes for:

Minutes

February 23, 2015

March 16, 2015

Executive Session

March 16, 2015

Board of Education Roll Call Vote

	Ms. Grant	Mrs. Hand	Mr. Maloy	Mrs. McHugh	Mrs. McLaughlin	Mr. McTiernan	Mr. Patuto	Mr. Sturges	Mrs. Vanderoef
Motion									
Aye									
Nay									
Abstain									
Absent									

COMMITTEE REPORTS

FACILITIES/FINANCE:

John Patuto- Chair; Dan McTiernan, Kevin Maloy & Maria Grant

Action Items 15-FF-134 through 15-FF-150

Action 15-FF-134:

BE IT RESOLVED that the Board of Education hereby approves the payment of bills in the amount of \$2,085,041.39 for the period ending March 31, 2015.

Action 15-FF-135:

BE IT RESOLVED that the Board of Education hereby approves the following requests for employee/board member travel in accordance with the School District Accountability Act and Board of Education Policy No. 6471 "School District Travel." Only overnight stays are eligible to meal reimbursement. Mileage, meals, and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines. Where more than five individuals from the district are to attend the same out-of-state conference, the school district shall obtain the prior written approval of the Executive County Superintendent, OMB Mileage Reimbursement Rate: \$0.31.

Employee	Program Title/Location	Date	Cost	Mileage	Lodging/ Meals
<i>Kellie Worman</i>	<i>2015 Annual NJSHA Convention, Long Branch, NJ</i>	<i>5/1/15</i>	<i>\$175</i>	<i>OMB</i>	<i>N/A</i>
<i>Roberta Grambor, Jennie Forman</i>	<i>Train the Trainer, Introduction to Dyslexia, Rutgers University</i>	<i>4/23/15</i>	<i>\$150</i>	<i>OMB</i>	<i>N/A</i>
<i>Dan Gorman</i>	<i>Training for AHERA, Ocean, NJ</i>	<i>4/10/15</i>	<i>\$250</i>	<i>OMB</i>	<i>N/A</i>

Action 15-FF-136:

BE IT RESOLVED that the Board of Education hereby accepts two grants for the 2014/15 school year from the Clinton Township Foundation for Educational Excellence as follows:

Patrick McGaheran School NAO Evolution \$14,919
Round Valley School Author Visit \$ 1,850

Action 15-FF-137:

BE IT RESOLVED that the Board of Education approves hiring James Cardeneo for School Development Authority Consulting Services at a rate of \$60 per hour, not to exceed \$3,500 for the 2014/15 school year.

Action 15-FF-138:

BE IT RESOLVED that the Board of Education appoints Suburban Consulting Engineers Inc as the District's Engineer of Record from January 1, 2014 through June 30, 2015 with rates as follows:

<i>Principal Engineer/Planner</i>	<i>\$165/hour</i>
<i>Project Manager</i>	<i>\$155/hour</i>
<i>Senior Engineer</i>	<i>\$140/hour</i>
<i>Engineer</i>	<i>\$125/hour</i>
<i>Certified Landscape Architect</i>	<i>\$140/hour</i>
<i>Land Surveyor</i>	<i>\$125/hour</i>
<i>Senior Designer</i>	<i>\$115/hour</i>
<i>Designer</i>	<i>\$100/hour</i>
<i>Senior Inspector</i>	<i>\$100/hour</i>
<i>Inspector</i>	<i>\$95/hour</i>
<i>Technician</i>	<i>\$90/hour</i>
<i>Secretarial/Clerical</i>	<i>\$50/hour</i>
<i>Survey Equipment Unit Cost - Robotic/GPS Unit</i>	<i>\$50/hour</i>
<i>Public meeting attendance</i>	<i>Minimum 2 hour charge</i>

Action 15-FF-139:

BE IT RESOLVED that the Board of Education hereby approves the following payment applications for the District-wide Security Improvement Facility Project as follows:

<u>Payment Application #</u>	<u>Payee</u>	<u>Amount</u>
<i>4 (SRS)</i>	<i>Coopersmith Bros. Inc.</i>	<i>\$18,191.00</i>
<i>3 (PMG)</i>	<i>Coopersmith Bros. Inc.</i>	<i>\$42,723.00</i>
<i>4 (RVS)</i>	<i>Coopersmith Bros. Inc.</i>	<i>\$47,835.00</i>

Action 15-FF-140:

BE IT RESOLVED that the Board of Education hereby approves Morris Union Jointure to provide a substitute Personal Aide for SID #9464358664 on March 2, 2015 and March 10, 2015, for two days only, for a fee of \$334 per day.

Action 15-FF-141:

BE IT RESOLVED that the Board of Education hereby approves the following to provide Home Instruction for the 2014/15 school year at the rate of \$28.62:

*Angela Caruso
Chelsey Lindaberry
Jean Kinkead
Kim Mensche
Toni Sisbarro*

Action 15-FF-142:

BE IT RESOLVED that the Board of Education hereby approves **Martha LaValette** to provide 3 hours per week of Home Instruction to SID #4056001810 to begin March 9, 2015 until March 13, 2015. To be paid \$28.62 per hour.

Action 15-FF-143:

BE IT RESOLVED that the Board of Education hereby approves **Amy Gittins** to provide 2 hours per week of Home Instruction to SID #4056001810, effective March 9, 2015 until March 13, 2015. at an hourly rate of \$28.62.

Action 15-FF-144:

BE IT RESOLVED that the Board of Education hereby approves Silvergate Prep to provide 10 hours a week of Home Instruction for SID #2656874951, effective March 3, 2015 until April 2, 2015, at a rate of \$50.00 per hour

Action 15-FF-145:

BE IT RESOLVED that the Board of Education hereby approves **Angela Caruso**, Substitute Teacher, to provide up to 20 hours of Homebound Instruction for SID# 9061334607 for the remainder of the 2014/15 school year, effective March 13, 2015, at an hourly rate of \$28.62.

Action 15-FF-146:

BE IT RESOLVED that the Board of Education hereby approves **Maggie Cassidy** to provide 5 hours a week for Homebound Instruction for SID# 1834833172, effective March 18, 2015 until May 5, 2015, at an hourly rate of \$28.62.

Action 15-FF-147:

BE IT RESOLVED that the Board of Education approves the request for pupil transportation to Dual Residences within Clinton Township in accordance with Regulation R 8600 "Pupil Transportation" for the 2014/2015 school year:

<u>SID#</u>	<u>School</u>
1477323411	CTMS
2339212789	SRS

Action 15-FF-148:

BE IT RESOLVED that the Board of Education approves change order# 003A for the District-wide Security Improvement Facility Project, at Round Valley School in the amount of - \$1,270(credit). This change order does not change the amount of the contract.

Action 15-FF-149:

BE IT RESOLVED that the Board of Education appoints Allan Rotto Consultants,/George A. Koteen Associates, Inc as the District's Utility Auditor of Record from August 25, 2014 through June 30, 2015. Any deficiencies that are found by the firm and the board is issued credits/checks the district would receive 60% of the deficiencies and the firm would receive 40% of the deficiencies.

Action 15-FF-150:

BE IT RESOLVED that the Board of Education approves a contract with New Jersey School Boards Association for \$3,850 for the District's Strategic Plan for the 2014/15 school year.

Board of Education Roll Call Vote

	Ms. <u>Grant</u>	Mrs. <u>Hand</u>	Mr. <u>Malov</u>	Mrs. <u>McHugh</u>	Mrs. <u>McLaughlin</u>	Mr. <u>McTiernan</u>	Mr. <u>Patuto</u>	Mr. <u>Sturges</u>	Mrs. <u>Vanderoef</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

PERSONNEL/NEGOTIATIONS:

Dan McTiernan – Chair; Maria Grant, Gina Hand & Susan Vanderoef
Action Items 15-PN-159 through 15-PN-164

PLEASE NOTE THAT ALL STAFF APPOINTMENTS ARE AT THE RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS AND THAT ALL

SALARIES ARE PRO-RATED TO THE EFFECTIVE DATE OF EMPLOYMENT AND WITHIN THE CURRENT SCHOOL BUDGET.

Action 15-PN-159:

***BE IT RESOLVED** that the Board of Education hereby approves the job descriptions for the following positions:*

*Affirmative Action Officer
District Anti-Bullying Coordinator
District - Anti-Bullying Specialist
Bus Aide - Part Time
Director of Curriculum & Instruction
Early Childhood Education Teacher
Health & Physical Education Teacher
K-12 Subject Area Teacher
Principal
Special Education Aide
Special Education One-on-One Aide
Teacher of the Deaf and Hard of Hearing K-12 Oral/Aural or Sign*

Action 15-PN-160:

***BE IT RESOLVED** that the Board of Education hereby approves the employment of Cheryl Zarra as the Executive Secretary to the Business Administrator at an annual salary of \$51,000, pro-rated, effective on or about April 20, 2015.*

Action 15-PN-161:

***BE IT RESOLVED** that the Board of Education hereby approves the following individuals for SRS Family Math activity at a rate of \$26.50 per hour, not to exceed 6 hours each, as per the current negotiated contract, for the 2014/15 school year:*

Anna Dieterly

Ellen Sidbury

Action 15-PN-162:

***BE IT RESOLVED** that the Board of Education hereby approves the changes in Disability/Maternity for **Heather Burd**, Child Study Team Secretary, beginning from April 20, 2015 to April 3, 2015 and end date from May 19, 2015 to May 12, 2015. Also the changes in Child Rearing Leave begin date from May 20, 2015 to May 13, 2015 and end date from June 1, 2015 to May 25, 2015.*

Action 15-PN-163:

BE IT RESOLVED that the Board of Education hereby amends prior motion 15-PN-155 to reflect a change in effective date of hire for **Michael Hook**, Maintenance, from on or before April 1, 2015 to on or before April 30, 2015.

Action 15-PN-164:

BE IT RESOLVED that the Board of Education hereby approves the following Substitute Custodian, at a rate of \$12 per hour, effective March 24, 2015 for the 2014/2015 school year:

John T. (J.T.) Kilduff

Board of Education Roll Call Vote

	Ms. Grant	Mrs. Hand	Mr. Maloy	Mrs. McHugh	Mrs. McLaughlin	Mr. McTiernan	Mr. Patuto	Mr. Sturges	Mrs. Vanderoef
Motion									
Aye									
Nay									
Abstain									
Absent									

POLICY/CURRICULUM:

Rachel McLaughlin – Chair; Gina Hand, Kevin Sturges & Maria McHugh
Action Items 15-PC-027 through 15-PC-031

Action 15-PC-027:

BE IT RESOLVED that the Board of Education hereby approves the following field trip(s) (costs are funded through outside sources):

<u>Date</u>	<u>Destination</u>	<u>Grade/Group</u>	<u>Teacher</u>
<i>June 3, 2015</i>	<i>Branchburg Sports Complex Branchburg, NJ</i>	<i>CTMS/Grade 8</i>	<i>Ms. Balog</i>

June 4 & 5, 2015 *The Morris Museum* *RVS/Grade 5* *Ms. Major,
Ms. Wendel & Ms. Braun*

June 10 & 11, 2015 *Echo Hill* *PMG/Grade 3* *Ms. Shea*
Annandale, NJ

Action 15-PC-028:

***BE IT RESOLVED** that the Board of Education amends prior motion 15-PC-025 (2/3/15) to reflect a change in travel date for RVS/Grade 6 Field Trip from June 5, 2015 to June 2, 2015.*

Action 15-PC-029:

***BE IT RESOLVED** that the Board of Education hereby approves the establishment of a half-day preschool disabilities class at the Spruce Run School in the 2015/2016 school year.*

Action 15-PC-030:

***BE IT RESOLVED** that the Board of Education hereby accepts the pilot of Membean Vocabulary in selected 8th grade classes through June 2015.*

Action 15-PC-031:

***BE IT RESOLVED** that the Board of Education hereby dissolves the Kindergarten Ad Hoc Committee, effective March 23, 2015.*

Board of Education Roll Call Vote

	<u>Ms. Grant</u>	<u>Mrs. Hand</u>	<u>Mr. Maloy</u>	<u>Mrs. McHugh</u>	<u>Mrs. McLaughlin</u>	<u>Mr. McTiernan</u>	<u>Mr. Patuto</u>	<u>Mr. Sturges</u>	<u>Mrs. Vanderoef</u>
Motion									
Aye									
Nay									
Abstain									
Absent									

DISTRICT WEBSITE AD-HOC:

John Patuto – Chair; Rachel McLaughlin

FEASIBILITY OF SCHOOL CLOSING AD-HOC:

Maria Grant – Chair; Gina Hand, Kevin Maloy & Dan McTiernan

OLD BUSINESS

NEW BUSINESS

SECOND RECOGNITION OF THE PUBLIC

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

ADJOURNMENT

Action 15-AJ-013:

***BE IT RESOLVED** that the Board of Education hereby adjourns this meeting.*

Time: _____

(_____ Moved; _____ Seconded; _____ Ayes; _____ Nays)