

**CLINTON TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION**

MINUTES

**Regular Meeting December 15, 2014 at 7:30 PM
Clinton Township Middle School Auditorium**

CALL TO ORDER: Ms. Grant called the meeting to order at 7:37 pm.

**PUBLICATION
OF NOTICE:**

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through the annual public notice on January 9, 2014.

- a. Faxing to three newspapers designated by the Board – Hunterdon County Democrat, Hunterdon Review and Express Times
- b. Posting on the District Website, the main bulletin board in the Administration Office and in each Clinton Township School
- c. Faxing to the Clerk of Clinton Township

ROLL CALL

Present: *Board Members:*
Maria Grant, President
Rachel McLaughlin Dan McTiernan
Gina Hand John Patuto
Kevin Maloy Kevin Sturges, arrived at 7:40pm
Maria McHugh Megan Verderamo

Present: *District Administrators:*
Dr. Drucilla W. Clark, Superintendent of Schools
Mr. Anthony Juskiewicz, Business Administrator/Board Secretary

Also Present: Vito Gagliardi, Esq., Board Attorney.

**PLEDGE OF
ALLEGIANCE:**

Mrs. McHugh led the Board in the Pledge of Allegiance.

**PROCESS
GUARDIAN:**

Mrs. Hand was appointed Process Guardian.

PRESIDENT'S COMMENTS/REPORT

Ms. Grant provided updates on the following:

- Board Task List
- District Strategic Planning
- Recognition of Mr. Freda & Mrs. Verderamo

REPORT OF THE SUPERINTENDENT OF SCHOOLS

Action Item 15-SU-008

Dr. Clark will present the following to the Board of Education:

1. Enrollment Report – 1,468
2. Suspension Report
 - (1) 1 day out of school – RVS
 - (1) ½ day in school – CTMS
 - (1) 2 day out of school - CTMS
3. HIB Report
 - (1) Investigation at PMG – Determined not to be HIB
 - (6) Investigations at RVS – (2) determined to be HIB
 - (2) Investigations at CTMS – All determined not to be HIB
4. Recognition of Board Member Service
Marc Freda, Megan Verderamo

Action 15-SU-008:

***BE IT RESOLVED** that the Board of Education accepts the enrollment, suspension and HIB reports of the superintendent as presented.*

Motion by K. Maloy, Seconded by D. McTiernan. The Board adopts resolution 15-SU-008 on a roll call vote as follows: ayes 9; nays 0.

PUBLIC COMMENTS – AGENDA ITEMS ONLY

- Lana Brennan, 21 Fawn Drive, commented on a phase in of preschool tuition increases over a span of 2 years.

FIRST RECOGNITION OF THE PUBLIC

- Freda, spoke about quality of school lunches.
- Ruth Stieh, Clinton Township Education Association, spoke about the RVS adopt a school program, donations benefiting a Camden area school and how RVS students participated in Jersey Cares donation to the military.

REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY

Action Item 15-BA-015

Informational:

- The date of the Board of Education's Reorganization meeting is scheduled for Monday January 5, 2015 at 7:30 p.m., in the Auditorium of Clinton Township Middle School.

Action 15-BA-015:

BE IT RESOLVED that the Board of Education hereby approves the following Board Meeting minutes and Executive Session minutes for:

<u>Minutes</u>	<u>Executive Session</u>
November 17, 2014	November 17, 2014
November 24, 2014	

Motion by M. Verderamo, Seconded by D. McTiernan. The Board adopts resolution 15-BA-015 on a roll call vote as follows: ayes 7; nays 0; abstentions 2 (M. Verderamo, R. McLaughlin).

COMMITTEE REPORTS

FACILITIES/FINANCE:

Kevin Maloy - Chair; Maria Grant, Dan McTiernan & John Patuto

Action Items 15-FF-081 through 15-FF-099

Action 15-FF-081:

BE IT RESOLVED that the Board of Education hereby approves the payment of bills in the amount of \$1,051,183.89 for the period ending December 31, 2014.

Action 15-FF-082:

BE IT RESOLVED that the Board of Education hereby approves the following requests for employee/board member travel in accordance with the School District Accountability Act and Board of Education Policy No. 6471 "School District Travel." Only overnight stays are eligible to meal reimbursement. Mileage, meals, and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines. Where more than five individuals from the district are to attend the same out-of-state conference, the school district shall obtain the prior written approval of the Executive County Superintendent, OMB Mileage Reimbursement Rate: \$0.31.

Employee	Program Title/Location	Date	Cost	Mileage	Lodging/ Meals
Roberta Grambor Catharine Miller Katie Pill	Rutgers Annual Conf. Reading & Writing New Brunswick, NJ	1/23/15	\$180 each	OMB	N/A

Dan Gorman	Facilities Management Edison NJ	2/3/15- 2/4/15	\$449	OMB	N/A
Allison Miller	NJMEA Conference East Brunswick NJ	2/19/15- 2/20/15	\$100	OMB	N/A
Allison Lenig	National Art Education Assoc. Conference New Orleans, LA	3/26/15- 3/27/15	\$150	N/A	N/A
Tim Jaw	Techspo Conference, NJASA Atlantic City NJ	1/29/15- 1/30/15	\$375	OMB	OMB

Action 15-FF-083:

BE IT RESOLVED that the Board of Education hereby acknowledges the following requests for graduate course approval, in accordance with the Negotiated Agreement:

Employee	Program Title/Location	Date
Jennifer Paccione	Curriculum Development & Evaluation, Centenary College	Spring 2015
Diane Udovich	Assessment for Instruction in Special Education Centenary College	Spring 2015
Maureen Zappulla Mary Claire Spadone	Differentiated Instruction The College of New Jersey (replaces previously approved course, which was cancelled)	Spring 2015
Kimberly Braun	Family Society & Children with Special Needs Centenary College	Spring 2015

Action 15-FF-084:

BE IT RESOLVED that the Board of Education approves the Nursing Services Plan for the 2014/15 school year.

Action 15-FF-085:

BE IT RESOLVED that the Board of Education approves a contract with Steve Sluka to provide Safety Training Services during the 2014/15 school year at a cost of \$300.

Action 15-FF-086:

BE IT RESOLVED that the Board of Education approves change order# 001B for the Districtwide Security Improvement Facility Project, in the amount of \$6,409.

Action 15-FF-087:

BE IT RESOLVED that the Board of Education approves change order# 001C for the Districtwide Security Improvement Facility Project, in the amount of \$2,690.

Action 15-FF-088:

BE IT RESOLVED that the Board of Education approves change order# 002B for the Districtwide Security Improvement Facility Project, in the amount of \$4,182.

Action 15-FF-089:

BE IT RESOLVED that the Board of Education approves the following payment application for the RVS Fire Alarm Replacement Project as follows:

<i>Payment Application #</i>	<i>Payee</i>	<i>Amount</i>
4	Open Systems Inc.	\$21,432.00

Action 15-FF-090:

BE IT RESOLVED that the Board of Education approves the following payment applications for the Districtwide Security Improvement Facility Project as follows:

<i>Payment Application #</i>	<i>Payee</i>	<i>Amount</i>
2 (SRS)	Coopersmith Bros. Inc.	\$109,310.00
2 (RVS)	Coopersmith Bros. Inc.	\$24,488.50
1 (PMG)	Coopersmith Bros. Inc.	\$61,010.00

Action 15-FF-091:

WHEREAS the Middlesex Regional Educational Services Commission (MRESC) is acting as the lead agency for the Alliance for Competitive Telecommunications (ACT); and

WHEREAS the MRESC operates the State approved Cooperative Pricing System #65MCECCPS for the provision of services to its members; and

WHEREAS the MRESC has developed RFP specifications, for the New Jersey Digital Readiness Learning & Assessment Broadband Component, Wide Area Network & Internet Cooperative Purchasing Initiative (DRLAP) in accordance with E-Rate guidelines; and

WHEREAS the MRESC, used a competitive contracting format as approved by the Division of Local Government Services; and

WHEREAS the MRESC posted a 470 form listing all districts submitting a letter or intent to participate in DRLAP and those public school district members of the MRESC Cooperative Pricing System not submitting a letter of intent to participate; and

WHEREAS the MRESC advertised this bid in accordance with 18A:18A-21 and publicly opened and read the DRLAP bid on September 17, 2014.

***NOW THEREFORE BE IT RESOLVED** that the Clinton Township Board of Education awards the DRLAP contract to Comcast for regional wide area network transport and dedicated internet access, effective July 1, 2017.*

Action 15-FF-092:

***BE IT RESOLVED** that the Board of Education approves Dr. Hayes, Alexander Road Associates, to conduct a Psychiatric assessment for SID# 1876023045 during the 2014/15 school year, at a rate of \$495.*

Action 15-FF-093:

***BE IT RESOLVED** that the Board of Education approves a contract with Morris Union Jointure Commission for a substitute Personal Aide for SID# 9464358664 on November 25, 2014 at a per diem rate of \$334.*

Action 15-FF-094:

*~~**BE IT RESOLVED** that the Board of Education approves the parent paid annual preschool tuition rate of \$2,700 (\$270 per month) for the 2015/16 school year.~~*

Action 15-FF-095:

***BE IT RESOLVED** that the Board of Education approves a Joint Transportation Agreement with Lebanon Borough School District for an aide for their resident student at \$33.05 per diem, effective November 10, 2014 for the 2014/15 school year.*

Action 15-FF-096:

***BE IT RESOLVED** that the Board of Education approves a Joint Transportation Agreement with Hunterdon County ESC to provide an aide for SID# 3758800933 in the amount of \$7,866.23 for the 2014/15 school year.*

Action 15-FF-097:

***BE IT RESOLVED** that the Board of Education amends prior motion 14-FF-072 (11/17/14) to reflect a change in travel date for Jere Waldron from December 16-18, 2014 to February 24 – 27, 2015.*

Action 15-FF-098:

***BE IT RESOLVED** that the Board of Education accepts a donation of a toy piano from Ms. Gwyneth Keith, with an estimated value of \$200 for the Spruce Run Music Program.*

Action 15-FF-099:

BE IT RESOLVED that the Board of Education approves the disbursement from student activity accounts totaling \$19,222.50 to the PTA with breakdown as follows:

Class of 2014 \$471.72
Class of 2015 \$17,814.11
Class of 2016 \$936.67

Motion by K. Maloy, Seconded by M. Verderamo. The Board adopts resolutions 15-FF-081 through 15-FF-093, 15-FF-095 and 15-FF-097 through 15-FF-099 on a roll call vote as follows: ayes 9; nays 0. The Board adopts resolution 15-FF-096 on a roll call vote as follows: ayes 7; nays 0; abstentions 2 (G. Hand, M. McHugh). Motion 15-FF-094 was TABLED.

PERSONNEL/NEGOTIATIONS:

Dan McTiernan – Chair; Maria Grant, Gina Hand & Kevin Maloy
Action Items 15-PN-113 through 15-PN-126

Action 15-PN-113:

BE IT RESOLVED that the Board of Education accepts, with regret, the retirement of **Adrienne Martin-Hodulik**, CTMS Teacher – Literacy Support, effective June 30, 2015.

Action 15-PN-114:

BE IT RESOLVED that the Board of Education accepts, with regret, the retirement of **Catherine Nojiri**, Teacher – Grade 8 Science, effective June 30, 2015.

Action 15-PN-115:

BE IT RESOLVED that the Board of Education accepts, with regret, the resignation of **Jennie Kahl**, District BCBA, effective January 15, 2015.

Action 15-PN-116:

BE IT RESOLVED that the Board of Education accepts the resignation of **Todd Ferguson**, District Maintenance, effective December 9, 2015.

Action 15-PN-117:

BE IT RESOLVED that the Board of Education approves the employment of **Tim Jaw**, Supervisor of Technology, at an annual salary of \$92,000 (prorated) for the 2014/15 school year, effective December 16, 2014.

Action 15-PN-118:

BE IT RESOLVED that the Board of Education approves the employment of **John Scott**, Interim Supervisor, at a salary of \$350 per diem, 2 days per week, effective December 15, 2014, through February 14, 2015.

Action 15-PN-119:

BE IT RESOLVED that the Board of Education approves Homebound Instruction for SID# 5791401925 up to 1.25 hours per diem, not to exceed 30 hours, during the 2014/15 school year, effective December 16, 2014 to be provided by **Shannon Rolak** at an hourly rate of \$28.62 (as per negotiated agreement).

Action 15-PN-120:

BE IT RESOLVED that the Board of Education approves the Disability Leave of Absence for **Julie Tepper**, SRS Special Education Teacher, beginning December 15, 2014 through January 2, 2015.

Action 15-PN-121:

BE IT RESOLVED that the Board of Education approves the Disability Leave of Absence for **Bobbie Felip**, Director of Curriculum, beginning January 8, 2015 through January 23, 2015.

Action 15-PN-122:

BE IT RESOLVED that the Board of Education hereby approves the following student teacher, from Centenary College to be placed with Clinton Township District Staff effective January 1, 2015 through May 11, 2015 as follows:

Lindsay Jordan with Joanne Filus, Kristin McRae and Kelly Hill

Action 15-PN-123:

BE IT RESOLVED that the Board of Education hereby approves the following student teacher, from Kean University to be placed with Clinton Township District Staff effective January 21, 2015 through May 18, 2015 as follows:

Eric Staats with Patrick Ferrante

Action 15-PN-124:

BE IT RESOLVED that the Board of Education approves the following Lunch Aides for an additional 3 hours each for participation in SRS Winter Celebrations on 12/22/14 to be paid at their hourly rate of \$12.75:

Brenda Butler

Alina Chauvette

Nancy Winter

Action 15-PN-125:

BE IT RESOLVED that the Board of Education approves the following Substitute Custodian(s), on an as needed basis, for the 2014/2015 school year:

Janine McKinney

Action 15-PN-126:

BE IT RESOLVED that the Board of Education approves the following Substitute Lunch Aide(s), on an as needed basis, for the 2014/2015 school year:

Rosa Tangretti

Action 15-PN-127:

*BE IT RESOLVED that the Board of Education approves Homebound Instruction for SID# 2535043973, not to exceed 10 hours per week, to be provided by **JoAnn Gitto** at an hourly rate of \$28.62 (as per negotiated agreement), effective December 15, 2014.*

Action 15-PN-128:

*BE IT RESOLVED that the Board of Education approves the termination of **David Shideler**, due to reduction in force, effective January 14, 2015.*

Motion by D. McTiernan, Seconded by K. Maloy. The Board adopts resolutions 15-PN-113 through 15-PN-116 and 15-PN-119 through 15-PN-128 on a roll call vote as follows: ayes 9; nays 0. The Board adopts resolutions 15-PN-117 & 15-PN-118 on a roll call vote as follows: ayes 8, nays 0, abstentions 1 (M. Verderamo).

POLICY/CURRICULUM:

Rachel McLaughlin – Chair; Gina Hand, Kevin Sturges & Megan Verderamo
Action Items 15-PC-022 through 15-PC-024

Action 15-PC-022:

BE IT RESOLVED that the Board of Education approves the second reading of the following policies and regulations, as presented to the Board as follows:

Policies

5600 *Student Discipline / Code of Conduct*

Regulations

5600 *Student Discipline / Code of Conduct*

Action 15-PC-023:

BE IT RESOLVED that the Board of Education hereby approves the following field trips (costs are funded by the Board of Education):

<u>Date</u>	<u>Destination</u>	<u>Grade/Group</u>	<u>Teachers</u>
2/3/15 (Snow date 2/6/14)	Bethlehem Township School	CTMS – Poetry Enrichment	Ms. Cormican

Action 15-PC-024:

BE IT RESOLVED that the Board of Education hereby approves the following field trips (costs are funded through outside sources):

<u>Date</u>	<u>Destination</u>	<u>Grade/Group</u>	<u>Teacher</u>
2/24/15	Liberty Science Center Jersey City, NJ	Grade 4	Ms. Lynch
5/22/15	Hershey Park Hershey, PA	Chorus/Band	Mr. Tarriff
5/29/15	Six Flags Great Adventure Jackson, NJ	Golden Eagle Singers	Ms. A. Miller

Motion by R. McLaughlin, Seconded by M. Verderamo. The Board adopts resolutions 15-PC-022 through 15-PC-024 on a roll call vote as follows: ayes 9; nays 0.

COMMUNICATIONS:

Megan Verderamo – Chair, Gina Hand & Rachel McLaughlin

No report at this time.

KINDERGARTEN AD-HOC:

Rachel McLaughlin – Chair; Kevin Maloy

Mrs. McLaughlin reported that the committee has met twice and is meeting again on 12/17/14 and will be making presentation at the January 5, 2015 reorganization meeting.

DISTRICT WEBSITE AD-HOC:

John Patuto – Chair; Rachel McLaughlin

Mr. Patuto reported that the committee met on 12/4/14. The committee is looking over content of website, and would like to conduct a survey with the community. The committee will meet again in February.

FEASIBILITY OF SCHOOL CLOSING AD-HOC:

Gina Hand – Chair; Maria Grant, Kevin Maloy, Dan McTiernan

The committee will set a meeting date in the upcoming month.

OLD BUSINESS

- Mr. McTiernan, Town Council Liaison, reported that the Township Council met on 12/10/14 the new mayor was sworn in and Mr. Cimei was recognized. A second officer was sworn in. Mr. McTiernan reported that the council will be increasing building permit fees.
- Mr. McTiernan reported that the DEAC committee discussed the evaluation process and reviewed with Mrs. Felip & Mr. Jaw at the last meeting.
- Mrs. McLaughlin, HC School Boards Association representative, attended a meeting where PARCC was discussed, next month's discussion will be on STEM.

NEW BUSINESS

None at this time.

SECOND RECOGNITION OF THE PUBLIC

- Lana Brennan, thanked the Board for choosing Mr. Scott as Interim Principal and expressed her appreciation for a recent evacuation drill at Spruce Run School.

EXECUTIVE SESSION:

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Clinton Township Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend, and

WHEREAS, the Clinton Township Board of Education has determined that the following issues are permitted by N.J.S.A. 10: 4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session.

WHEREAS, any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. The nature of the matter, described as specifically as possible without undermining the need for confidentiality is contract negotiations and matters protected by the attorney-client privilege; and

WHEREAS, the length of the Executive Session is estimated to be twenty (20) minutes after which the meeting shall reconvene and proceed with business.

NOW, THEREFORE, BE IT RESOLVED that the Clinton Township Board of Education will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject will be made public at such time as the reason for confidentiality no longer exists.

Action will not be taken upon return.

Motion by R. McLaughlin, Seconded by D. McTiernan. The resolution was adopted by the full membership of the Board at 8:37 p.m.

BE IT RESOLVED that the Board of Education hereby approves reconvening the regular Board meeting.

Motion by G. Hand, Seconded by R. McLaughlin. The resolution was adopted by the full membership of the Board at 8:52 p.m.


ADJOURNMENT

Action 15-AJ-008:

BE IT RESOLVED that the Board of Education hereby adjourns this meeting.

Motion by M. Verderamo, Seconded by G. Hand. The resolution was adopted by the full membership of the Board at 8:53 p.m.


Respectfully Submitted,



Anthony Juskiewicz
Business Administrator/Board Secretary

Minutes Prepared: 12/16/14
Minutes remain unofficial until Board of Education approval.

Board of Education Approved:



Maria Grant, President

2-4-15

Date