

**CLINTON TOWNSHIP SCHOOL DISTRICT  
BOARD OF EDUCATION**

**MINUTES**

**Regular Meeting November 17, 2014 at 7:30 PM  
Clinton Township Middle School Auditorium**

**CALL TO ORDER:** Ms. Grant called the meeting to order at 7:37 pm.

**PUBLICATION  
OF NOTICE:**

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through the annual public notice on January 9, 2014.

- a. Faxing to three newspapers designated by the Board – Hunterdon County Democrat, Hunterdon Review and Express Times
- b. Posting on the District Website, the main bulletin board in the Administration Office and in each Clinton Township School
- c. Faxing to the Clerk of Clinton Township

**ROLL CALL**

**Present:** *Board Members:*  
Maria Grant, President Dan McTiernan  
Rachel McLaughlin, arrived at 8:06 p.m. John Patuto  
Gina Hand Kevin Sturges  
Maria McHugh Megan Verderamo

**Not Present:** Kevin Maloy

**Present:** *District Administrators:*  
Dr. Drucilla W. Clark, Superintendent of Schools  
Mr. Anthony Juskiewicz, Business Administrator/Board Secretary

**Also Present:** Vito Gagliardi, Esq., Board Attorney.

**PLEDGE OF  
ALLEGIANCE:**

Mr. Sturges led the Board in the Pledge of Allegiance.

**PROCESS  
GUARDIAN:**

Mrs. Verderamo was appointed Process Guardian.

**PRESIDENT'S COMMENTS/REPORT**

Ms. Grant provided updates on the following:

- Board Task List
- District Strategic Planning

**REPORT OF THE SUPERINTENDENT OF SCHOOLS**

**Action Items 15-SU-006 through 15-SU-007**

Dr. Clark will present the following to the Board of Education:

1. Enrollment Report – 1,468
2. Suspension Report - None
3. HIB Report
  - (1) Investigation at SRS – Determined not to be HIB
  - (2) Investigations at PMG – All determined not to be HIB
  - (1) Investigation at RVS – Determined not to be HIB
  - (2) Investigations at CTMS – All determined not to be HIB
4. HIB & Violence and Vandalism Report – Reporting Period 1/1/14 – 6/30/14
5. Testing Presentation – Bobbie Felip & Tim Jaw

**Action 15-SU-006:**

***BE IT RESOLVED** that the Board of Education accepts the enrollment, suspension and HIB reports of the superintendent as presented.*

**Action 15-SU-007:**

***BE IT RESOLVED** that the Board of Education approves the following resolution approving the Clinton Township School District Electronic Violence and Vandalism and Harassment, Intimidation& Bullying Reports;*

***WHEREAS**, N.J.S.A. 18A: 17-46, N.J.A.C. and N.J.A.C. 6A: 16-5.3(f); require that at two public hearings each year, the superintendent of schools provides a report to the board of education on all acts of violence and vandalism which occurred in the school district during the previous school year;*

***WHEREAS**, N.J.S.A. 18A: 36-5.1 and N.J.A.C. 6A: 16-5.2 designated October 20-24, 2014 as School Violence Awareness Week in the state of New Jersey;*

***WHEREAS**, the Clinton Township School District has observed this week by organizing activities to prevent school violence, including, but not limited to, age appropriate opportunities for student discussion on conflict resolution, issues of student diversity and tolerance;*

***WHEREAS**, law enforcement personnel were invited to join members of the teaching staff in the discussions;*

***WHEREAS**, programs designated to help recognize warning signs of school violence and to instruct on recommended conduct during an incident of school violence were provided for school employees;*

***WHEREAS**, this public hearing is specifically conducted to fulfill the district's legal obligation to present school violence and vandalism information to the public and to conduct public hearings on the violence and vandalism report;*

***WHEREAS**, pursuant to N.J.S.A. 18A:17-46 and N.J.A.C. 6A:16-5.3(a) 4, the Superintendent has provided a presentation to the board of education at the public hearing on all acts of violence and vandalism which occurred during the previous school year, including a report on the district's verified violence and vandalism data submitted under the Electronic Violence and Vandalism Reporting System (EVVRS) to the NJDOE for the previous school year (2013-2014).*

***THEREFORE BE IT RESOLVED**, that the Board of Education accepts the Superintendent's public report on Violence and Vandalism and HIB.*

*Motion by D. McTiernan, Seconded by G. Hand. The Board adopts resolutions 15-SU-006 through 15-SU-007 on a roll call vote as follows: ayes 7; nays 0; abstentions 1 (R. McLaughlin).*

#### **PUBLIC COMMENTS – AGENDA ITEMS ONLY**

No comments at this time.

#### **FIRST RECOGNITION OF THE PUBLIC**

- Ruth Stieh, District Staff Member – RVS, spoke about the role of teachers in the district.
- Lana Brennan, 21 Fawn Drive, commented that the district should look into provided sick days to Maternity Leave Replacement Substitutes and to provide a laptop to take home to complete work at home. She wants the district to have a vested interest in them. She also provided comment that a substitute bus driver did not have any idea of route.
- Robin Kiefer, District Staff Member – RVS, provided an update to the Board of what teachers are doing since the start of the year.
- Robert Grambor, District Staff Member – PMG, provided highlights on what teachers have done since the start of school
- Faith Fuhrman, District Staff Member – SRS, spoke about the reading program at Spruce Run School, Reading Buddies, which involves Spruce Run students and Clinton Township Middle School students.

#### **REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY**

##### **Action Item 15-BA-011**

Informational:

- Special Meeting on November 19, 2014 – District Strategic Planning, 7:00 p.m. at Clinton Township Middle School Cafeteria.
- The current date of the Board of Education's next meeting is scheduled for Monday December 15, 2014, at 7:30 p.m., in the Auditorium of Clinton Township Middle School.
- Correspondence from Hunterdon County Freeholders.

**Action 15-BA-011:**

**BE IT RESOLVED** that the Board of Education hereby approves the following Board Meeting minutes and Executive Session minutes for:

<b><u>Minutes</u></b>	<b><u>Executive Session</u></b>
October 28, 2014	October 28, 2014
July 28, 2014 (REVISED)	

Motion by D. McTiernan, Seconded by J. Patuto. The Board adopts resolution 15-BA-011 on a roll call vote as follows: ayes 5; nays 0; abstentions 3 (M. McHugh, M. Verderamo, R. McLaughlin ).

**COMMITTEE REPORTS**

**FACILITIES/FINANCE:**

**Kevin Maloy - Chair; Maria Grant, Dan McTiernan & John Patuto**  
**Action Items 15-FF-071 through 15-FF-080**

**Action 15-FF-071:**

**BE IT RESOLVED** that the Board of Education hereby approves the payment of bills in the amount of \$1,075,467.80 for the period ending November 30, 2014.

**Action 15-FF-072:**

**BE IT RESOLVED** that the Board of Education hereby approves the following requests for employee/board member travel in accordance with the School District Accountability Act and Board of Education Policy No. 6471 "School District Travel." Only overnight stays are eligible to meal reimbursement. Mileage, meals, and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines. Where more than five individuals from the district are to attend the same out-of-state conference, the school district shall obtain the prior written approval of the Executive County Superintendent, OMB Mileage Reimbursement Rate: \$0.31.

<b>Employee/School</b>	<b>Program Title/Location</b>	<b>Date</b>	<b>Cost</b>	<b>Mileage</b>	<b>Lodging/ Meals</b>
Carole Frey Alex Ruttenberg Kendra Squindo	Bullying/Harassment and Students with Disabilities Clinton NJ	11/21/14	\$150 each	OMB	N/A
Alice Steinheimer	Universal Design for Learning Monroe Twp, NJ	12/4/14	\$149	OMB	N/A
John Kocot, Terry Materna	Close reading & Smart Analytical Writing Livingston NJ	12/9/14	\$239 each	OMB	N/A

<i>Elizabeth Salazar</i>	<i>Northeast Conference – School Based SLP’s West Orange NJ</i>	<i>12/9/14</i>	<i>\$235</i>	<i>OMB</i>	<i>N/A</i>
<i>Jennifer Paccione, Maureen Zappulla, Adrienne Hodulik</i>	<i>I can’t to I can – Helping Struggling Readers Piscataway NJ</i>	<i>12/12/14</i>	<i>\$150 each</i>	<i>OMB</i>	<i>N/A</i>
<i>Scott Annan</i>	<i>Legal Liability Hazing, Bullying &amp; Athletics Robbinsville NJ</i>	<i>12/16/14</i>	<i>\$150</i>	<i>OMB</i>	<i>N/A</i>
<i>Jere Waldron</i>	<i>CPI – Non Violent Crisis Intervention New Providence NJ</i>	<i>12/16/14 - 12/18/14</i>	<i>\$1,299</i>	<i>OMB</i>	<i>N/A</i>
<i>Melissa Goad</i>	<i>How to Investigate HIB Claims New Providence NJ</i>	<i>2/27/15</i>	<i>\$150</i>	<i>OMB</i>	<i>N/A</i>
<i>Allison Lenig</i>	<i>National Art Education Conference New Orleans, LA</i>	<i>3/26/15- 3/27/15</i>	<i>\$150</i>	<i>N/A</i>	<i>N/A</i>
<i>Lori Zockoff</i>	<i>Revvng Up Read Alouds New Brunswick NJ</i>	<i>6/4/15</i>	<i>\$150</i>	<i>OMB</i>	<i>N/A</i>

**Action 15-FF-073:**

*BE IT RESOLVED* that the Board of Education approves the Comprehensive Maintenance Plan and accompanying M-1 form for the 2014/15 school year.

**Action 15-FF-074:**

*BE IT RESOLVED* that the Board of Education hereby approves an increase in the 2014/15 budget to appropriate \$100,000 from Maintenance Reserve to 11-000-261-420-000-000.

**Action 15-FF-075:**

*BE IT RESOLVED* that the Board of Education approves the following payment application for the RVS Fire Alarm Replacement Project as follows:

<i>Payment Application #</i>	<i>Payee</i>	<i>Amount</i>
<i>3</i>	<i>Open Systems Integrators</i>	<i>\$35,720.00</i>

**Action 15-FF-076:**

*BE IT RESOLVED* that the Board of Education approves the following payment applications for the Districtwide Security Improvement Project as follows:

<i>Payment Application #</i>	<i>Payee</i>	<i>Amount</i>
1 (SRS)	Coopersmith Bros. Inc.	\$54,671.00
1 (RVS)	Coopersmith Bros. Inc.	\$176,197.00

**Action 15-FF-077:**

**BE IT RESOLVED** that the Board of Education accepts grants for the 2014/15 school year from the Clinton Township Foundation for Educational Excellence as follows:

SRS STEAM with Bristlebots	\$1,078.00
PMG Walk 4 Life	\$1,224.25
PMG Greenhouse Project	\$282.35
PMG Insectropolis – Bugs on the Go	\$1,405.90
RVS BEE Responsible RV Apiaries	\$3,400
CTMS Art Club Supplies	\$1,000
CTMS & Team RV Assemblies	\$4,700
CTMS Musical Instruments	\$1,852.50

**Action 15-FF-078:**

**BE IT RESOLVED** that the Board of Education approves a contract with Centris Group for IEP Direct Software in the amount of \$10,806.10 for the 2014/15 school year.

**Action 15-FF-079:**

**BE IT RESOLVED** that the Board of Education approves training with First Aid / CPR Inc. for the following individual(s) to participate in CPR/AED Recertification at a cost of \$35 per person on October 29 & 30, 2014:

Kimberly Braun

Deborah Lenig

**Action 15-FF-080:**

**BE IT RESOLVED** that the Board of Education amends prior motion 15-FF-034 (8/25/14) to reflect an increase in per diem rate of \$478.50 for LDT/C fees, not to exceed \$55,028 for the 2014/15 school year.

Motion by R. McLaughlin, Seconded by J. Patuto. The Board adopts resolutions 15-FF-072 through 15-FF-080 on a roll call vote as follows: ayes 8; nays 0. The Board adopts resolution 15-FF-071 on a roll call vote as follows: ayes 7; nays 0; abstentions 1 (G. Hand).

**PERSONNEL/NEGOTIATIONS:**

**Dan McTiernan – Chair; Maria Grant, Gina Hand & Kevin Maloy**  
**Action Items 15-PN-096 through 15-PN-107**

**Action 15-PN-096:**

**BE IT RESOLVED** that the Board of Education approves the request for Disability/Maternity Leave of Absence for **Jessica Heuer**, RVS Teacher - Technology, for the period beginning May 6, 2015 through June 6, 2015, and Child Rearing Leave beginning June 7, 2015 through June 30, 2015.

**Action 15-PN-097:**

**BE IT RESOLVED** that the Board of Education approves the request for Disability/Maternity Leave of Absence for **Caroline Mann**, CTMS Teacher – Special Education, for the period beginning March 20, 2015 through April 23, 2015, and Child Rearing Leave beginning April 24, 2015 through June 30, 2015.

**Action 15-PN-098:**

**BE IT RESOLVED** that the Board of Education approves the employment of **Susan DeMeo**, as RVS Lunch Aide (replacing L. Evans) at \$12.75 per hour, effective on or about November 18, 2014 for the 2014/2015 school year.

**Action 15-PN-099:**

**BE IT RESOLVED** that the Board of Education approves the employment of **Laurie Hackney**, as RVS Lunch Aide (replacing L. Quinn) at \$12.75 per hour, effective on or about November 18, 2014 for the 2014/2015 school year.

**Action 15-PN-100:**

**BE IT RESOLVED** that the Board of Education approves the employment of **Diane Malecki**, as RVS Clerk Health Office (replacing A. Mahoney) at \$12.75 per hour, effective on or about November 18, 2014 for the 2014/2015 school year.

**Action 15-PN-101:**

**BE IT RESOLVED** that the Board of Education approves the following individuals as Athletic advisors for the 2014/15 school year, with stipend as per negotiated agreement (stipend may be adjusted upon settlement of the Negotiated Agreement):

<u>Activity</u>	<u>Staff</u>	<u>Year</u>	<u>Stipend</u>
Cheerleading	Dawn Hauck	11	\$2,756

**Action 15-PN-102:**

**BE IT RESOLVED** that the Board of Education hereby approves the 2014/15 Middle School Club Activity, Ski Club with the following individuals as coordinators, \$2,700 stipend to be funded from the proceeds of the activity itself:

<i>Richard Tarriff</i>	\$1,350
<i>Diane Cormican</i>	\$675
<i>Martha Lavalette</i>	\$675

*\*\* Travel dates to Shawnee Mountain are as follows: January 8, 15, 22 & 29, February 5 & 12. Make up dates February 19 & 26.*

**Action 15-PN-103:**

***BE IT RESOLVED*** that the Board of Education hereby approves the following 2014/15 Clinton Township Middle School Ski Club chaperones, to be paid at a rate of \$150 per ski trip attended (stipend to be funded from the activity itself):

<i>Diane Cormican</i>	<i>Patrick Ferrante</i>	<i>Ellen Jacobsen</i>
<i>Martha Lavalette</i>	<i>Michelle Smith</i>	<i>Ben Cozin</i>
<i>Rich Tarriff</i>	<i>Brent Ruge</i>	<i>Tara Cantegallo</i>
<i>Steven Schaefer</i>	<i>Kathleen Collins</i>	

**Action 15-PN-104:**

***BE IT RESOLVED*** that the Board of Education hereby approves the following student teacher, from Rider University to be placed with Clinton Township District Staff effective 1/26/15 through 5/7/15 as follows:

*Trevor Deysher with Christine Laudato*

**Action 15-PN-105:**

***BE IT RESOLVED*** that the Board of Education hereby approves the following student teacher, from Kean University to be placed with Clinton Township District Staff effective 1/21/15 through 5/15/15 as follows:

*Joana Lopes with Mary Clare Spadone*

**Action 15-PN-106:**

***BE IT RESOLVED*** that the Board of Education hereby approves Caitlyn Neger, from Raritan Valley Community College, to be placed with Melissa Hoffman, PMG, for 20 hours of observation effective November 21, 2014.

**Action 15-PN-107:**

***BE IT RESOLVED*** that the Board of Education hereby approves the following Substitute Bus Aide(s), on an as needed basis, for the 2014/2015 school year:

*Jennie Kahl*



Motion by D. McTiernan, Seconded by R. McLaughlin. The Board adopts resolutions 15-PN-096 through 15-PN-107 on a roll call vote as follows: ayes 8; nays 0.

**POLICY/CURRICULUM:**

**Rachel McLaughlin – Chair; Gina Hand, Kevin Sturges & Megan Verderamo  
Action Items 15-PC-019 through 15-PC-021**

**Action 15-PC-019:**

**BE IT RESOLVED** that the Board of Education approves the first reading of the following policies and regulations, as presented to the Board as follows:

**Policies**

5600 Student Discipline / Code of Conduct

**Regulations**

5600 Student Discipline / Code of Conduct

**Action 15-PC-020:**

**BE IT RESOLVED** that the Board of Education approves the second reading of the following policies and regulations, as presented to the Board as follows:

**Policies**

5305 Health Services Personnel

5306 Health Services to Non-Public Schools

5308 Student Health Records

5310 Health Services

5339 Screening for Dyslexia

8505 Wellness Policy / Nutrient Standards for Meals and Other Foods

**Regulations**

5306 Health Services to Non-Public Schools

5308 Student Health Records

5310 Health Services

**Action 15-PC-021:**

**BE IT RESOLVED** that the Board of Education hereby approves the following field trips (costs are funded by the Board of Education):

<b><u>Date</u></b>	<b><u>Destination</u></b>	<b><u>Grade/Group</u></b>	<b><u>Teachers</u></b>
12/12/14	Hunterdon Art Museum Clinton NJ	NH Enrichment – Artline I	Mrs. Sielaff/ Mr. Gugliandolo
6/2/15	High Bridge Middle School High Bridge NJ	NH Enrichment – Artline II	Mrs. Sielaff/ Mr. Gugliandolo

Motion by R. McLaughlin, Seconded by K. Sturges. The Board adopts resolutions 15-PC-019 through 15-PC-021 on a roll call vote as follows: ayes 7; nays 0; abstentions 1 (M. McHugh).

**COMMUNICATIONS:**

**Megan Verderamo – Chair, Gina Hand & Rachel McLaughlin**

No report at this time.

**KINDERGARTEN AD-HOC:**

**Rachel McLaughlin – Chair; Kevin Maloy**

Ms. McLaughlin reported that the committee met and will present findings at the January 5, 2015 reorganization meeting. She stated that an email blast will be sent out to the community with the date.

**DISTRICT WEBSITE AD-HOC:**

**John Patuto – Chair; Rachel McLaughlin**

Mr. Patuto reported that the committee met on 11/13/14, the committee reviewed the district's website and compared content with other district's websites.

**FEASIBILITY OF SCHOOL CLOSING AD-HOC:**

**Gina Hand – Chair; Maria Grant, Kevin Maloy, Dan McTiernan**

Ms. Hand reported that the committee is scheduled to meet in January to begin discussions.

**OLD BUSINESS**

- Mr. McTiernan provided an update as discussed by the Township Council regarding COAH and status update on new officers to Clinton Township Police Department.
- Mr. McTiernan reported that the DEAC committee has rescheduled their meeting to December 1, 2014.

**NEW BUSINESS**

- Dr. Clark spoke about the Clinton Township Foundation for Excellence grants and appreciation for them.
- Mrs. McLaughlin thanked the teachers for sharing the events of each school.
- Mrs. Hand thanked the teachers for coming out and hearing about things that go on in other schools that her children do not attend.
- Mrs. Verderamo acknowledged the teacher's hard work and dedication towards test scores.

**SECOND RECOGNITION OF THE PUBLIC**

None at this time.

**EXECUTIVE SESSION:**

*WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Clinton Township Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend, and*

*WHEREAS, the Clinton Township Board of Education has determined that the following issues are permitted by N.J.S.A. 10: 4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session.*

*WHEREAS, any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body. The collective bargaining contract discussed is between the Clinton Township Board of Education and the Clinton Township Education Association, and*

*WHEREAS, any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. The nature of the matter, described as specifically as possible without undermining the need for confidentiality is anticipated litigation and matters protected by the attorney-client privilege and contract negotiations and matters protected by the attorney-client privilege;*

*WHEREAS, the length of the Executive Session is estimated to be sixty (60) minutes after which the meeting shall reconvene and proceed with business.*

***NOW, THEREFORE, BE IT RESOLVED** that the Clinton Township Board of Education will go into Executive Session for only the above stated reasons;*

***BE IT FURTHER RESOLVED** that the Board hereby declares that its discussion of the aforementioned subject will be made public at such time as the reason for confidentiality no longer exists.*

*Action may be taken upon return.*

*Motion by R. McLaughlin, Seconded by M. Verderamo. The resolution was adopted by the full membership of the Board at 9:10 p.m.*

*Mrs. Verderamo exited the meeting at 10:09 p.m.*

***BE IT RESOLVED** that the Board of Education hereby approves reconvening the regular Board meeting.*

*Motion by D. McTiernan, Seconded by G. Hand. The resolution was adopted by the full membership of the Board at 10:22 p.m.*

**ADJOURNMENT**

**Action 15-AJ-006:**

*BE IT RESOLVED that the Board of Education hereby adjourns this meeting.*

*Motion by G. Hand, Seconded by D. McTiernan. The resolution was adopted by the full membership of the Board at 10:22 p.m.*

Respectfully Submitted,

  
\_\_\_\_\_  
Anthony Juskiewicz  
Business Administrator/Board Secretary

Minutes Prepared: 11/25/14  
Minutes remain unofficial until Board of Education approval.

Board of Education Approved:

  
\_\_\_\_\_  
Maria Grant, President

12-17-14  
Date