

**CLINTON TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION**

MINUTES

**Regular Meeting February 23, 2015 at 7:30 PM
Clinton Township Middle School Auditorium**

CALL TO ORDER: Ms. Grant called the meeting to order at 7:42 pm.

**PUBLICATION
OF NOTICE:**

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through the annual public notice on January 8, 2015.

- a. Faxing to three newspapers designated by the Board – Hunterdon County Democrat, Hunterdon Review and Express Times
- b. Posting on the District Website, the main bulletin board in the Administration Office and in each Clinton Township School
- c. Faxing to the Clerk of Clinton Township

ROLL CALL

Present: *Board Members:*
Maria Grant, President
Rachel McLaughlin, Vice President Dan McTiernan
Gina Hand John Patuto
Kevin Maloy Kevin Sturges
Maria McHugh Susan Vanderoef

Present: *District Administrators:*
Dr. Drucilla W. Clark, Superintendent of Schools
Mr. Anthony Juskiewicz, Business Administrator/Board Secretary

Also Present: Vito Gagliardi, Esq., Board Attorney.

**PLEDGE OF
ALLEGIANCE:** Mrs. McLaughlin led the Board in the Pledge of Allegiance.

**PROCESS
GUARDIAN:** Mr. Sturges was appointed Process Guardian.

PRESIDENT'S COMMENTS/REPORT

Ms. Grant provided an overview for the Board Meeting and a status update on the Board's Task list.

Ethics Training – Gwen Thornton, New Jersey School Boards Association

District Strategic Planning Presentation – Ms. Thornton NJSBA

REPORT OF THE SUPERINTENDENT OF SCHOOLS

Action Item 15-SU-011

Dr. Clark will present the following to the Board of Education:

1. Enrollment Report – 1,464
2. Suspension Report
 - (1) 1 day in school – CTMS
 - (1) 2 day in school – CTMS
3. HIB Report – None

Dr. Clark provided clarification on the following topics:

- Lacrosse
- PARCC
- School Lunch

Action 15-SU-011:

***BE IT RESOLVED** that the Board of Education accepts the enrollment, suspension and HIB reports of the superintendent as presented.*

Motion by K. Maloy, Seconded by R. McLaughlin. The Board adopts resolution 15-SU-011 on a roll call vote as follows: ayes 9; nays 0.

PUBLIC COMMENTS – AGENDA ITEMS ONLY

No comments at this time.

FIRST RECOGNITION OF THE PUBLIC

- Mrs. Weiss, She and Mrs. MacIsaac sent letter to Dr. Clark calling for Mrs. Hand's resignation. Mrs. Weiss reiterated comments made by Mrs. Hand and still would like for Mrs. Hand to resign.
- Mr. Zieber, spoke in support of Boys Lacrosse and commented on the growing program and awaits the Board's decision on the Coach at the next meeting.

- Mrs. MacIsaac, quoted the school ethics act. Mrs. MacIsaac stated that decisions need to be made for all children.
- Mrs. Forkawitz, spoke in support of the board's decision to keep school open on Jewish holidays. The district would be forced to add days into the calendar to accommodate all religious holidays.
- Ms. Collins, spoke on behalf of the Clinton Township Education Association's Negotiation Committee and reiterated a timeline of events. Ms. Collins provided an explanation of the last meeting and how the association deemed the negotiations.

REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY

Action Item 15-BA-020 through 15-BA-023

Informational:

- Special Meeting for preliminary budget approval scheduled for Monday March 16, 2015 at 7:30 p.m. in the Auditorium of the Clinton Township Middle School.
- The current date of the Board of Education's next regular meeting is Monday March 23, 2015, at 7:30 p.m., in the Auditorium of Clinton Township Middle School.

Action 15-BA-020:

BE IT RESOLVED that the Board of Education hereby approves the following Board Meeting minutes and Executive Session minutes for:

Minutes

February 3, 2015

Executive Session

February 3, 2015

Action 15-BA-021:

BE IT RESOLVED that the Board of Education hereby approves the Board Secretary and Treasurer's Reports for the period ending January 31, 2015.

Action 15-BA-022:

BE IT RESOLVED that the Board of Education hereby approves the line item transfers for the period(s) ending January 31, 2015.

Action 15-BA-023:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23A-16.10 (c) 3 does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);

BE IT FURTHER RESOLVED that the Superintendent of Schools recommends that the Clinton Township Board of Education accept the monthly financial reports of the Secretary and Treasurer of School Monies for the month(s) of January 2015; and further recommends, in

compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education certifies that no major account has been over-expended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the district's financial obligations for the remainder of the year.

Motion by D. McTiernan, Seconded by G. Hand. The Board adopts resolutions 15-BA-021 through 15-BA-023 on a roll call vote as follows: ayes 9; nays 0. The Board adopts resolutions 15-BA-020 on a roll call vote as follows: ayes 8; nays 0; abstentions 1 (R. McLaughlin)

Budget 101 Presentation – Mr. Juskiewicz & Dr. Clark

COMMITTEE REPORTS

FACILITIES/FINANCE:

John Patuto- Chair; Dan McTiernan, Kevin Maloy & Maria Grant
Action Items 15-FF-128 through 15-FF-132

Action 15-FF-128:

BE IT RESOLVED that the Board of Education hereby approves the payment of bills in the amount of \$1,648,853.38 for the period ending February 28, 2015.

Action 15-FF-129:

BE IT RESOLVED that the Board of Education hereby approves the following requests for employee/board member travel in accordance with the School District Accountability Act and Board of Education Policy No. 6471 "School District Travel." Only overnight stays are eligible to meal reimbursement. Mileage, meals, and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines. Where more than five individuals from the district are to attend the same out-of-state conference, the school district shall obtain the prior written approval of the Executive County Superintendent, OMB Mileage Reimbursement Rate: \$0.31.

Employee	Program Title/Location	Date	Cost	Mileage	Lodging/Meals
Melissa Goad	Climate Control for your School Monroe Twp, NJ	3/12/15 & 4/13/15	\$295	OMB	N/A
Emily Sheeler	Practical Treatment Strategies for more Intelligible Speech West Orange, NJ	3/25/15	\$235	OMB	N/A
Tracy Menzie	NJ ABA Conference Bridgewater, NJ	3/20/15	\$150	OMB	N/A

Tracy Menzie	Broad Applications of ABA – Addressing Anxiety in individuals with Autism Caldwell, NJ	4/24/15	\$125	OMB	N/A
Jennifer Paccione Maureen Zappulla	Revving Up Read Alouds New Brunswick, NJ	6/4/15	\$150 each	OMB	N/A

Action 15-FF-130:

BE IT RESOLVED that the Board of Education approves change order# 002A (SRS) for the District wide Security Improvements Project, does not change the contract sum.

Action 15-FF-131:

BE IT RESOLVED that the Board of Education approves a contract with Judith Shapiro to provide Dyslexia: Basic Facts Professional Development during the 2014/15 school year at a cost of \$600.

Action 15-FF-132:

BE IT RESOLVED that the Board of Education approves the request for pupil transportation to Dual Residences within Clinton Township in accordance with Regulation R8600 "Pupil Transportation" for the 2014/2015 school year:

<u>SID#</u>	<u>School</u>
3230620492	CTMS

Motion by J. Patuto, Seconded by D. McTiernan. The Board adopts resolutions 15-FF-129 through 15-FF-132, on a roll call vote as follows: ayes 9; nays 0. The Board adopts resolution 15-FF-128 on a roll call vote as follows: ayes 8; nays 0; abstentions 1 (G. Hand).

PERSONNEL/NEGOTIATIONS:

Dan McTiernan – Chair; Maria Grant, Gina Hand & Susan Vanderoef

Action Items 15-PN-145 through 15-PN-156

Action 15-PN-145:

BE IT RESOLVED that the Board of Education accepts, with regret, the resignation of **Tracy Rowe**, Executive Secretary to School Business Administrator, effective February 27, 2015.

Action 15-PN-146:

BE IT RESOLVED that the Board of Education approves the job description for the Director of Curriculum.

Action 15-PN-147:

BE IT RESOLVED that the Board of Education approves the employment of **William Saccente**, as District Technology Technician (new position) at \$19 per hour, not to exceed 24 hours per week, effective February 24, 2015 for the 2014/2015 school year.

Action 15-PN-148:

BE IT RESOLVED that the Board of Education approves the request for Child Rearing Leave of Absence for **Anna Dieterly**, SRS Teacher –Grade 1, for the period beginning August 25, 2015 through June 30, 2016.

Action 15-PN-149:

BE IT RESOLVED that the Board of Education hereby approves the change in start date of Disability/Maternity Leave for **Caroline Mann**, CTMS Teacher –Grade 8, from March 20, 2015 to February 17, 2015.

Action 15-PN-150:

BE IT RESOLVED that the Board of Education approves Homebound Instruction for SID# 3568421533 up to 5 hours per week, during the 2014/15 school year, effective February 6, 2015 to be provided by **Chelsea Lindaberry** at an hourly rate of \$28.62 (as per negotiated agreement).

Action 15-PN-151:

BE IT RESOLVED that the Board of Education approves Homebound Instruction for SID# 8007537764, 5 hours per week, effective February 23, 2015 through March 16, 2015 to be provided by **Jean Kinkead** at an hourly rate of \$28.62 (as per negotiated agreement).

Action 15-PN-152:

BE IT RESOLVED that the Board of Education approves the following Lunch Aides for an additional 3 hours each for participation in SRS Read Across America Celebrations on 3/6/15 to be paid at their hourly rate of \$12.75:

Brenda Butler

Alina Chauvette

Nancy Winter

Action 15-PN-153:

BE IT RESOLVED that the Board of Education approves the following individuals as Athletic advisors for the 2014/15 school year, with stipend as per negotiated agreement (stipend may be adjusted upon settlement of the Negotiated Agreement):

<u>Activity</u>	<u>Staff</u>	<u>Year</u>	<u>Stipend</u>
Baseball	Richard Tarriff	4	\$2,491
Softball	Kelly Gallo	0	\$1,802

Action 15-PN-154:

BE IT RESOLVED that the Board of Education approves the following individuals as Athletic advisors for the 2014/15 school year, with stipend as follows:

<u>Activity</u>	<u>Staff</u>	<u>Year</u>	<u>Stipend</u>
Lacrosse (Girls)	Caitlin Hughes	2	\$2,120

Action 15-PN-155:

BE IT RESOLVED that the Board of Education hereby amends prior motion 15-PN-137 to reflect a change in effective date of hire for Michael Hook, Maintenance, from February 17, 2015 to on or before April 1, 2015.

Action 15-PN-156:

BE IT RESOLVED that the Board of Education approves an unpaid leave of absence, effective April 1, 2015, for medical reasons for employee# 4286, pending a determination on an application to the PERS for a disability pension.

Motion by D. McTiernan, Seconded by M. McHugh. The Board adopts resolutions 15-PN-145 through 15-PN-156 on a roll call vote as follows: ayes 9; nays 0.

POLICY/CURRICULUM:

Rachel McLaughlin – Chair; Gina Hand, Kevin Sturges & Maria McHugh
Action Items 15-PC-027 through 15-PC-028

Action 15-PC-027:

BE IT RESOLVED that the Board of Education approves the following field trip(s) (costs are funded through outside sources):

<u>Date</u>	<u>Destination</u>	<u>Grade/Group</u>	<u>Teacher(s)</u>
6/9/15	Great Adventure Jackson, NJ	CTMS/Grade 8	Ms. Nojiri/Ms. Abrams

Action 15-PC-028:

BE IT RESOLVED that the Board of Education approves the following field trip(s) (costs are funded through the Board of Education):

<u>Date</u>	<u>Destination</u>	<u>Grade/Group</u>	<u>Teacher</u>
5/15/15 & 5/28/15 (if selected)	Junior Solar Sprints Competition Kingwood MS, Frenchtown, NJ	Tech Club	Ms. Waddell

Motion by R. McLaughlin, Seconded by M. McHugh. The Board adopts resolutions 15-PC-027 through 15-PC-028 on a roll call vote as follows: ayes 9; nays 0.

KINDERGARTEN AD-HOC:

Rachel McLaughlin – Chair; Kevin Maloy

No report at this time.

DISTRICT WEBSITE AD-HOC:

John Patuto – Chair; Rachel McLaughlin

Mr. Patuto reported that the committee met on 2/5/15 and finalized questions for the survey.

FEASIBILITY OF SCHOOL CLOSING AD-HOC:

Maria Grant – Chair; Gina Hand, Kevin Maloy & Dan McTiernan

No report at this time, the committee will be meeting again on 3/5/15.

OLD BUSINESS

- Mr. McTiernan, Town Council Liaison, reported on status update on COAH and old building in village. Parking is difficult in the area. COAH plan is due to the state by 3/15/15.
- Mr. Sturges, HCESC Representative, reported that the next meeting is not until Spring.
- Mrs. McLaughlin, HC SBA representative, reported that next meeting is in March.
- Mr. McTiernan made a statement in response to comments made during public comments by Ms. Collins.
- Mr. Maloy made a statement regarding Mrs. Hand and her comments made at the last meeting.

NEW BUSINESS

None at this time.

SECOND RECOGNITION OF THE PUBLIC

None at this time.

ADJOURNMENT

Action 15-AJ-011:

BE IT RESOLVED that the Board of Education hereby adjourns this meeting.


Respectfully Submitted,



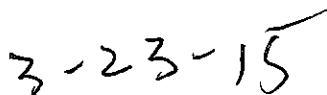
Anthony Juskiewicz
Business Administrator/Board Secretary

Minutes Prepared: 2/24/15
Minutes remain unofficial until Board of Education approval.

Board of Education Approved:



Maria Grant, President



Date