

**CLINTON TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION**

AGENDA

**Regular Meeting February 24, 2014 at 7:30 PM
Clinton Township Middle School Auditorium**

CALL TO ORDER: _____ called the meeting to order at _____ pm.

**PUBLICATION
OF NOTICE:**

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through the annual public notice on January 9, 2014.

- a. Faxing to three newspapers designated by the Board – Hunterdon County Democrat, Hunterdon Review and Express Times
- b. Posting on the District Website, the main bulletin board in the Administration Office and in each Clinton Township School
- c. Faxing to the Clerk of Clinton Township

ROLL CALL

Present:

Board Members:

_____ Maria Grant, President	
_____ Rachel McLaughlin, Vice President	_____ Dan McTiernan
_____ Marc Freda	_____ John Patuto
_____ Gina Hand	_____ Kevin Sturges
_____ Kevin Maloy	_____ Megan Verderamo

Present:

District Administrators:

_____ Dr. Drucilla W. Clark, Superintendent of Schools
_____ Mrs. Heather A. Spitzer, Business Administrator/Board Secretary

Also Present: _____ Vito Gagliardi, Esq., Board Attorney

**PLEDGE OF
ALLEGIANCE:**

_____ led the Board in the Pledge of Allegiance.

PRESIDENT'S COMMENTS/REPORT

- RVS Student Presentation – *“Footprints worth Following”*

REPORT OF THE SUPERINTENDENT OF SCHOOLS

Action Items 14-SU-010 through 14-SU-011

Dr. Clark will present the following to the Board of Education:

1. Enrollment Report - 1553
2. Suspension Report - 0
3. HIB Report
 - (1) Investigation at SRS – Determined not to be HIB
 - (1) Investigations at RVS – Determined to be HIB
 - (3) Investigations at CTMS – All determined not to be HIB

Action 14-SU-010:

BE IT RESOLVED that the Board of Education accepts the enrollment, suspension and HIB report of the superintendent as presented.

(____ Moved; ____ Seconded)

____ M. Freda; ____ G. Hand; ____ K. Maloy; ____ D. McTiernan; ____ J. Patuto;
____ K. Sturges; ____ M. Verderamo, ____ R. McLaughlin, Vice President; ____ M. Grant,
President

Budget 101 Presentation – Dr. Clark & Mrs. Spitzer

2014-15 District Calendar Presentation – Maria Grant & Rachel McLaughlin

PUBLIC COMMENTS – AGENDA ITEMS ONLY

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

FIRST RECOGNITION OF THE PUBLIC

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

Action 14-SU-011:

BE IT RESOLVED that the Board of Education approves the district calendar for the 2014/15 school year.

(____ Moved; ____ Seconded)

____ M. Freda; ____ G. Hand; ____ K. Maloy; ____ D. McTiernan; ____ J. Patuto;
____ K. Sturges; ____ M. Verderamo, ____ R. McLaughlin, Vice President; ____ M. Grant,
President

REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY

Action Item 14-BA-018 through 14-BA-021

Informational:

- Budget Workshop on Monday, March 10, 2014 at 7:30 pm in the Auditorium of Clinton Township Middle School.
- Special Meeting on Monday, March 17, 2014 at 7:30 pm in the Auditorium of Clinton Township Middle School for the purposes of approving the preliminary budget.
- The current date of the Board of Education's next regular meeting is scheduled for Monday, March 24, 2014 at 7:30 p.m., in the Auditorium of Clinton Township Middle School.

Action 14-BA-018:

***BE IT RESOLVED** that the Board of Education hereby approves the following Board Meeting minutes and Executive Session minutes for:*

Minutes

January 27, 2014

February 10, 2014

Executive Session

January 27, 2014

Action 14-BA-019:

***BE IT RESOLVED** that the Board of Education hereby approves the Board Secretary and Treasurer's Reports for the period(s) ending November 30, 2013 and December 31, 2013.*

Action 14-BA-020:

***BE IT RESOLVED** that the Board of Education hereby approves the line item transfers for the period(s) ending November 30, 2013 and December 31, 2013.*

Action 14-BA-021:

***BE IT RESOLVED** that the Board Secretary, pursuant to N.J.A.C. 6A: 23A-16.10 (c) 3 does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);*

***BE IT FURTHER RESOLVED** that the Superintendent of Schools recommends that the Clinton Township Board of Education accept the monthly financial reports of the Secretary and Treasurer of School Monies for the month(s) November and December 2013; and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education certifies that no major account has been over-expended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the district's financial obligations for the remainder of the year.*

(____ Moved; ____ Seconded)
 ____ M. Freda; ____ G. Hand; ____ K. Maloy; ____ D. McTiernan; ____ J. Patuto;
 ____ K. Sturges; ____ M. Verderamo, ____ R. McLaughlin, Vice President; ____ M. Grant,
 President

COMMITTEE REPORTS

FACILITIES/FINANCE:

Kevin Maloy - Chair; Maria Grant, Dan McTiernan & John Patuto
Action Items 14-FF-134 through 14-FF-146

Action 13-FF-134:

***BE IT RESOLVED** that the Board of Education hereby approves the payment of bills in the amount of \$1,292,509.29 for the period ending February 28, 2014.*

Action 14-FF-135:

***BE IT RESOLVED** that the Board of Education hereby approves the following requests for employee/board member travel in accordance with the School District Accountability Act and Board of Education Policy No. 6471 "School District Travel." Only overnight stays are eligible to meal reimbursement. Mileage, meals, and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines. Where more than five individuals from the district are to attend the same out-of-state conference, the school district shall obtain the prior written approval of the Executive County Superintendent, OMB Mileage Reimbursement Rate: \$0.31.*

<i>Employee/BOE Member</i>	<i>Program Title/Location</i>	<i>Date</i>	<i>Cost</i>	<i>Mileage</i>	<i>Lodging/ Meals</i>
<i>Kevin Sturges</i>	<i>NJSBA Governance IV Harrison, NJ</i>	<i>2/26/14</i>	<i>N/A</i>	<i>OMB</i>	<i>N/A</i>
<i>Julie Tepper, Danielle Nugent</i>	<i>Social Behavioral Executive Functioning Strategies for the Student with ASD Cherry Hill, NJ</i>	<i>2/27/14- 2/28/14</i>	<i>\$220 each</i>	<i>OMB</i>	<i>N/A</i>
<i>Maggie Cassidy, Julie Tepper, Faith Fuhrman</i>	<i>IR&S Training Monroe Township, NJ</i>	<i>3/3/14</i>	<i>\$149 each</i>	<i>OMB</i>	<i>N/A</i>
<i>Diane Cormican</i>	<i>NJ Association for Gifted Conference Somerset, NJ</i>	<i>3/7/14</i>	<i>\$199</i>	<i>OMB</i>	<i>N/A</i>

<i>Rachel McLaughlin</i>	<i>Hunterdon County Leadership Breakfast Whitehouse Station, NJ</i>	<i>3/8/14</i>	<i>\$10</i>	<i>OMB</i>	<i>N/A</i>
<i>Christina Giordano, Gregory James</i>	<i>Bullying/Harassment and Students with Disabilities; Legal, Policy & Practice Issues Monroe Township, NJ</i>	<i>3/24/14</i>	<i>\$150 each</i>	<i>OMB</i>	<i>N/A</i>
<i>Alice Steinheimer</i>	<i>Legal One Workshop "Bullying/Harassment & Students with Disabilities" Monroe Township, NJ</i>	<i>3/24/14</i>	<i>\$150</i>	<i>OMB</i>	<i>N/A</i>
<i>Adrienne Hodulik, Maureen Zappulla, Jennifer Paccione, Lori Zockoff</i>	<i>Effective Strategies for Struggling Readers Newark, NJ</i>	<i>3/27/14</i>	<i>\$229 each</i>	<i>OMB</i>	<i>N/A</i>
<i>Paula Stanwick</i>	<i>Orton-Gillingham Advanced Continuum Training Secaucus, NJ</i>	<i>3/24/14- 3/27/14</i>	<i>\$975</i>	<i>OMB</i>	<i>N/A</i>
<i>Dawn Napoli, Kelly Newgarde</i>	<i>Reducing Recurring Behavior Problems with Difficult Disruptive & Non-Compliant Students Newark, NJ</i>	<i>3/28/14</i>	<i>\$229 each</i>	<i>OMB</i>	<i>N/A</i>

Action 14-FF-136:

WHEREAS, N.J.A.C. 6A: 23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for 2014/15; and

WHEREAS the Clinton Township Board of Education desires to apply for this waiver due to the fact that based upon the revenue projections, it projects having fewer than 40 Medicaid eligible classified students 2014/15 budget year;

NOW THEREFORE BE IT RESOLVED that the Clinton Township Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Hunterdon an appropriate waiver of the requirements of N.J.A.C. 6A: 23A-5.3 for the 2014/15 school year.

Action 14-FF-137:

BE IT RESOLVED that the Board of Education appoints Work Family Connection as the provider for child care for the 2014 Summer Camp, 2014/15 Before & After Care and the 2014/15 Kindergarten Wrap Programs, pending final facilities use contract agreement.

Action 14-FF-138:

BE IT RESOLVED that the Board of Education hereby approves the parent paid annual preschool tuition rate of \$2,500 (or \$250 per month) for the 2014/15 school year.

Action 14-FF-139:

BE IT RESOLVED that the Board of Education approves the 2014 Summer ESY program for Kindergarten through 7th grade to be held at the Clinton Township Middle School effective July 1 - 31, 2014, Monday through Thursdays 8:30 am – 12:30 pm. The Pre-K sessions are scheduled as follows: Session 1 from 8:30 am to 10:30 am and Session 2 from 10:30 am to 12:30 pm. Monday through Thursdays.

Action 14-FF-140:

BE IT RESOLVED that the Board of Education authorizes Travis Tallman to administer an Augmentative evaluation for SID# 9385041604 during the 2013/14 school year, with a total fee not to exceed \$1,000.

Action 14-FF-141:

BE IT RESOLVED that the Board of Education hereby approves the Therapeutic Intervention contract for the 2013/14 school year with Clinton Township School District for occupation therapy services. Rates are as follows:

School based therapy	\$87.75 per hour
Home based therapy	\$100.00 per visit
Evaluations	\$345.00 per evaluation

Action 14-FF-142:

*BE IT RESOLVED that the Board of Education hereby approves **Kelli Portland** to provide home ABA services to SID# 9909918200 from January 2, 2014 through June 30, 2014 at the hourly rate of pay of \$46.17 (to be adjusted upon settlement of negotiated agreement), not to exceed 8 hours a week.*

Action 14-FF-143:

BE IT RESOLVED that the Board of Education hereby approves an increase in the 2013/14 budget to appropriate the 2012/13 Extraordinary Aid Surplus in the amount of \$309,000 as follows:

- 10-303 - Extraordinary Aid*
- 12-000-400-450-000-000 (Other Capital Projects)*

Action 14-FF-144:

BE IT RESOLVED that the Board of Education approves the payment application to Smitty's Door Service for District wide Door Hardware Replacement Project as follows:

<i>Payment Application #</i>	<i>Payee</i>	<i>Amount</i>
<i>2</i>	<i>Smitty's Door Service</i>	<i>\$106,638.00</i>

Action 14-FF-145:

BE IT RESOLVED that the Board of Education authorizes the district architect, Parette-Somjen Architects, to solicit bids for the three facility ROD grant projects, 0920-040-13-2002-G04, 0920-040-13-2004-G04, and 0920-040-13-2005-G04.

Action 14-FF-146:

BE IT RESOLVED that the Board of Education authorizes submission of the 2014 New Jersey School Boards Association Insurance Group Safety Grant Application in the amount of \$18,300.

(____ Moved; ____ Seconded)

____ M. Freda; ____ G. Hand; ____ K. Maloy; ____ D. McTiernan; ____ J. Patuto;
____ K. Sturges; ____ M. Verderamo, ____ R. McLaughlin, Vice President; ____ M. Grant,
President

PERSONNEL/NEGOTIATIONS:

Dan McTiernan – Chair; Maria Grant, Gina Hand & Kevin Maloy
Action Items 14-PN-160 through 14-PN-175

PLEASE NOTE THAT ALL STAFF APPOINTMENTS ARE AT THE RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS AND THAT ALL SALARIES ARE PRO-RATED TO THE EFFECTIVE DATE OF EMPLOYMENT AND WITHIN THE CURRENT SCHOOL BUDGET.

Action 14-PN-160:

*BE IT RESOLVED that the Board of Education hereby accepts the resignation of **Marybeth Henry**, PMG Teaching Assistant, effective March 14, 2014.*

Action 14-PN-161:

***BE IT RESOLVED** that the Board of Education hereby terminates, with regret, the contract with **Harold Tarriff**, Interim Director of Special Services, effective February 19, 2014.*

Action 14-PN-162:

***BE IT RESOLVED** that the Board of Education hereby approves the request for a Disability Leave of Absence for **David Shideler**, CTMS Teaching Assistant, from February 19, 2014 through March 24, 2014.*

Action 14-PN-163:

***BE IT RESOLVED** that the Board of Education hereby approves the request for Disability/Maternity Leave of Absence for **Jennie Forman**, RVS Special Education Teacher, Resource Room, for the period beginning May 27, 2014 through June 30, 2014.*

Action 14-PN-164:

***BE IT RESOLVED** that the Board of Education hereby approves the request for Family Leave of Absence (non-paid) for **Lynne DiLeo**, PMG Nurse, to care for a family member on an intermittent basis for up to 42 intermittent days during a 12-month period beginning with the first date of the claim which is January 7, 2014.*

Action 14-PN-165:

***BE IT RESOLVED** that the Board of Education hereby approves the request for Family Leave of Absence (non-paid) for **Kate Zimmerbaum**, CTMS Teacher – Grade 8, to care for a family member on an intermittent basis for up to 42 intermittent days during a 12-month period beginning with the first date of the claim which is January 27, 2014.*

Action 14-PN-166:

***BE IT RESOLVED** that the Board of Education hereby approves the request for Family Leave of Absence (non-paid) for **Diane Chelminiak**, PMG Enrichment Teacher, to care for a family member on an intermittent basis for up to 42 intermittent days during a 12-month period beginning with the first date of the claim which is February 2, 2014.*

Action 14-PN-167:

***BE IT RESOLVED** that the Board of Education hereby approves the request for Family Leave of Absence (non-paid) **Dianne Flanigan**, RVS/PMG Occupational Therapist, to care for a family member beginning February 3, 2014.*

Action 14-PN-168:

BE IT RESOLVED that the Board of Education hereby approves the employment of **Ronald Marinelli** as Supervisor of Building and Grounds (replacing G. Hutton) with an annual salary of \$90,000 (pro-rated to start date), effective on or before April 28, 2014, for the 2013/2014 school year.

Action 14-PN-169:

BE IT RESOLVED that the Board of Education approves the submission of a waiver application of N.J.A.C. 6A:10-4.4 regarding the number of teacher observations to the Executive County Superintendent of Schools.

Action 14-PN-170:

BE IT RESOLVED that the Board of Education hereby approves the following individuals as Athletic advisors for the 2013/14 school year, with stipend as per negotiated agreement (stipend to be adjusted upon settlement of the Negotiated Agreement):

<u>Activity</u>	<u>Staff</u>	<u>Year</u>	<u>Stipend</u>
Softball	MaryClaire Spadone	1	\$1,802

Action 14-PN-171:

BE IT RESOLVED that the Board of Education hereby approves the following Substitute Lunch Aide(s), on an as needed basis, for the 2013/14 school year:

Shannon Flaherty

Action 14-PN-172:

BE IT RESOLVED that the Board of Education appoints the following individuals as additional Anti-Bullying Specialists:

Christina Giordano, Round Valley School
Kendra Squindo, Clinton Township Middle School

Action 14-PN-173:

BE IT RESOLVED that the Board of Education amends prior motion 14-PN-104 (10/28/13) to reflect a change in placement date from 5/8/14 to 3/21/14 for the following Rider University student teachers:

Jessica Desperaux
Brittanie Vangeli

Action 14-PN-174:

BE IT RESOLVED that the Board of Education hereby approves the following student teachers, from Rider University to be placed with Clinton Township District Staff effective March 21, 2014 through May 9, 2014 as follows:

Brittanie Vangeli with Heather Stanley, SRS Special Education Teacher

Action 14-PN-175:

BE IT RESOLVED that the Board of Education hereby approves the following student teacher(s), from Eastern University to be placed with Clinton Township District Staff effective March 1 - 15, 2014 for 20 observation hours as follows:

Kathryn Bloodworth with Jennifer Tarnoski & DeeDee Udovich

(____ Moved; ____ Seconded)

____ M. Freda; ____ G. Hand; ____ K. Maloy; ____ D. McTiernan; ____ J. Patuto;
____ K. Sturges; ____ M. Verderamo, ____ R. McLaughlin, Vice President; ____ M. Grant,
President

POLICY/CURRICULUM:

**Rachel McLaughlin – Chair; Gina Hand, Kevin Sturges & Megan Verderamo
Action Item 14-PC-021 through 14-PC-025**

Action 14-PC-021:

BE IT RESOLVED that the Board of Education hereby approves the second reading of the following policies and regulations, as presented to the Board as follows:

Policies

2361 *Acceptable Use of Computer Networks/Computers and Resources*
2363 *Pupil Use of Privately-Owned Technology*
2431 *Athletic Competition*
2431.4 *Prevention and Treatment of Concussions and Head Injuries*
7522 *School District Provided Technology Devices to Staff Members*
7523 *School District Provided Technology Devices to Pupils*

Regulations

2361 *Acceptable Use of Computer Networks/Computers and Resources*
2431.4 *Prevention and Treatment of Concussions and Head Injuries*

Action 14-PC-022:

BE IT RESOLVED that the Board of Education hereby approves the purchase of budgeted grade 6 social studies textbooks and teacher materials from Pearson Education at a total cost of \$18,480.26.

Action 14-PC-023:

BE IT RESOLVED that the Board of Education hereby approves the following budgeted co-curricular trip:

<u>Date</u>	<u>Destination</u>	<u>Grade/Group</u>	<u>Teacher</u>
5/30/14	Music in the Park	Golden Eagle Singers	Ms. Kilszus
	Ocean Grove NJ	RVS	
	Six Flags Great Adventure		

Action 14-PC-024:

BE IT RESOLVED that the Board of Education hereby approves the following field trips (costs are funded through outside sources):

<u>Date</u>	<u>Destination</u>	<u>Grade/Group</u>	<u>Teacher</u>
May 28, 29 & 30, 2014	Merrill Creek	Grade 2	Mr. Verderamo

Action 14-PC-025:

BE IT RESOLVED that the Board of Education adopts the district goals for the 2013/14 school year as presented.

(____ Moved; ____ Seconded)

____ M. Freda; ____ G. Hand; ____ K. Maloy; ____ D. McTiernan; ____ J. Patuto; ____ K. Sturges; ____ M. Verderamo, ____ R. McLaughlin, Vice President; ____ M. Grant, President

KINDERGARTEN AD-HOC:

Rachel McLaughlin – Chair; Kevin Maloy

COMMUNICATIONS:

Megan Verderamo – Chair; Marc Freda, Gina Hand & Rachel McLaughlin

OLD BUSINESS

NEW BUSINESS

SECOND RECOGNITION OF THE PUBLIC

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

EXECUTIVE SESSION:

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Clinton Township Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend, and

WHEREAS, the Clinton Township Board of Education has determined that the following issues are permitted by N.J.S.A. 10: 4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session.

WHEREAS, any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body. The collective bargaining contract discussed is between the Clinton Township Board of Education and the Clinton Township Education Association, and Clinton Township Board of Education and the Clinton Township Administrator's Association, and

WHEREAS, the length of the Executive Session is estimated to be sixty (60) minutes after which the meeting shall reconvene and proceed with business.

NOW, THEREFORE, BE IT RESOLVED that the Clinton Township Board of Education will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject will be made public at such time as the reason for confidentiality no longer exists.

Action will not be taken upon return.

Time: _____

(_____ Moved; _____ Seconded; _____ Ayes; _____ Nays; _____ Abstain)

BE IT RESOLVED that the Board of Education hereby approves reconvening the regular Board meeting.

Time: _____

(_____ Moved; _____ Seconded; _____ Ayes; _____ Nays; _____ Abstain)

ADJOURNMENT

Action 14-AJ-011:

BE IT RESOLVED that the Board of Education hereby adjourns this meeting.

Time: _____

(_____ Moved; _____ Seconded; _____ Ayes; _____ Nays)