

**CLINTON TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION**

AGENDA

**Regular Meeting September 27, 2010 at 7:30 pm
Clinton Township Middle School Library**

CALL TO ORDER: _____ called the meeting to order at _____

**PUBLICATION
OF NOTICE:**

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through the annual public notice on April 29, 2010:

- a. Faxing to five newspapers designated by the Board – Hunterdon County Democrat, Hunterdon Review, Courier News, Star-Ledger and Express Times
- b. Posting on the District Website, the main bulletin board in the Administration Office and in each Clinton Township School
- c. Filing with the Clerk of Clinton Township

ROLL CALL

Present:

Board Members:

_____ Jim Dincuff, President	_____ Jody Lebbing
_____ Donna Gregory, Vice President	_____ Gene Schaedel
_____ Michelle Cresti	_____ Kevin Sturges
_____ Grace Hoefig	_____ Debra Weiss
_____ Mark Kaplan	

Present:

District Administrators:

_____ Mr. Kevin Carroll, Superintendent of Schools
_____ Mrs. Patricia A. Leonhardt, Business Administrator/Board Secretary

**PLEDGE OF
ALLEGIANCE:**

_____ led the Board in the Pledge of Allegiance.

PRESIDENT'S COMMENTS/REPORT

Mr. Schaedel and Ms. Hoefig will discuss a facet of the Code of Ethics for School Board members.

REPORT OF THE SUPERINTENDENT OF SCHOOLS

Mr. Carroll will present the following to the Board of Education:

1. Enrollment
2. Student Achievement
3. Productive Citizens
4. Supportive Environment – HC Dept. Of Health Representative
5. Community Partnership

REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY

Action Items 11-BA-010 through 11-BA-014

Correspondence:

- Letter to HC Freeholders from Patricia Leonhardt
- NJDEP – Settlement Agreement
- UST Removal – Status RVS
- UST Removal – Status PMG
- Letter from Kevin Settembrino – Solar PPA Fee Range/Scope of Work

Informational:

- The current date of the Board of Education’s next meeting is October 25, 2010.

Action 11-BA-010:

***BE IT RESOLVED** that the Board of Education hereby approves the **Regular Minutes** of August 30, 2010.*

Action 11-BA-011:

***BE IT RESOLVED** that the Board of Education hereby approves the **Executive Session Minutes** of August 30, 2010.*

Action 11-BA-012:

***BE IT RESOLVED** that the Board of Education hereby approves the **Board Secretary and Treasurer’s Reports** for the periods ending August 31, 2010.*

Action 11-BA-013:

***BE IT RESOLVED** that the Board Secretary, pursuant to N.J.A.C. 6A: 23-2.11 (c) 3 does hereby certify that as the date of these reports, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23-2.11 (a);*

BE IT FURTHER RESOLVED that the Superintendent of Schools recommends that the Clinton Township Board of Education accept the updated monthly financial reports of the Secretary and Treasurer of School Monies for the month(s) of August 2010; and further recommends, in compliance with N.J.A.C. 6A: 23-2.11 (c) 4, that the Board of Education certifies that no major account has been over-expended in violation of N.J.A.C. 6A: 23-2.11 (b), and that as of this report sufficient funds are available to meet the district’s financial obligations for the remainder of the year.

Action 11-BA-014:

BE IT RESOLVED that the Board of Education hereby approves the **line item transfers** for the period ending August 31, 2010.

OLD BUSINESS

PUBLIC COMMENTS – AGENDA ITEMS ONLY

COMMITTEE REPORTS:

FACILITIES/FINANCE:

Mark Kaplan – Chair, Grace Hoefig, Debbie Weiss, Kevin Sturges
Action Items 11-FF-034 through 11-FF-044

Vought House, Refinance, Pay to Participate, UST Removal, Solar

Action 11-FF-034:

BE IT RESOLVED that the Board of Education hereby approves the payment of bills in the amount of \$903,472.51 for the period ending September 27, 2010.

Action 11-FF-035:

BE IT RESOLVED that the Board of Education hereby approves the following requests for employee/board member travel in accordance with the School District Accountability Act and Board of Education Policy No. 6471 “School District Travel.” Only overnight stays are eligible to meal reimbursement. Mileage, meals, and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines. Where more than five individuals from the district are to attend the same out-of-state conference, the school district shall obtain the prior written approval of the Executive County Superintendent, 2010 IRS Mileage Reimbursement Rate: \$0.31.

Employee/ BOE Member/School	Program Title/Location	Date	Cost	Mileage	Lodging (per diem)/ Meals (Per diem)
Mary McLoughlin,	NJAPSA Conference	11/15/10	\$149.	IRS	N/A

<i>Director Spec. Services</i>	<i>for Directors, Supervisors, CST Teachers and Other Professional Staff, Long Branch, NJ</i>				
<i>Kevin Carroll, Supt., Patricia Leonhardt, BA, & BOE Members - Jim Dincuff, Donna Gregory, Michelle Cresti, Grace Hoefig, Mark Kaplan, Jody Lebbing Gene Schaedel, Kevin Sturges & Debbie Weiss</i>	<i>NJSBA 2010 Workshop, Somerset, NJ</i>	<i>10/18-10/20/10</i>	<i>\$550. Group rate</i>	<i>IRS</i>	<i>N/A</i>
<i>Linda Szwedo, SRS/PMG, LDTC</i>	<i>ASPEN Fall Conference, Iselin, NJ</i>	<i>10/22/10</i>	<i>\$200.</i>	<i>IRS</i>	<i>N/A</i>

Action 11-FF-036:

BE IT RESOLVED that the Board of Education hereby acknowledges the following requests for certification course approval, in accordance with the Negotiated Agreement:

<i>Employee/ BOE Member/School</i>	<i>Program Title/Location</i>	<i>Date</i>	<i>Cost</i>	<i>Mileage</i>
<i>Jerry (Clay) Moore, Asst.Bldg/Grnds Supervisor</i>	<i>Structural & Mechanical Systems, Sponsored by Rutgers, Neptune, NJ</i>	<i>Fall 2010</i>	<i>\$437. (Modified)</i>	<i>IRS</i>

Action 11-FF-037:

BE IT RESOLVED that the Board of Education hereby approves the following fees for participation in **Club Programs** at **Round Valley School** for the 2010-11 School Year:

<i>Flex Fun Run-Running Club</i>	<i>\$29.</i>
<i>Flex Fun Run-Yoga</i>	<i>\$29.</i>
<i>We Fitt! Fitness</i>	<i>\$29.</i>
<i>Indoor Games</i>	<i>\$29.</i>
<i>Round Valley Singers.</i>	<i>\$167.</i>
<i>Art Club – 2 Sessions</i>	<i>\$19.</i>

***All clubs subject to cancellation due to inadequate participation counts. Any funds remaining in excess of \$5 per person at the end of the club year will be refunded. Lesser amounts will remain on account for the same activity in the next school year.*

Action 11-FF-038:

BE IT RESOLVED that the Board of Education hereby approves the following fees for participation in **Club Programs** at **Clinton Township Middle School** for the 2010/11 school year:

Art Club	\$55.
Camerata Singers	\$58.
Golf Club	\$41.
Guitar	\$74.
Lab Band/Valley Singers	\$78.
Stage/Jazz Band	\$76.

***All clubs subject to cancellation due to inadequate participation counts. Any funds remaining in excess of \$5 per person at the end of the club year will be refunded. Lesser amounts will remain on account for the same activity in the next school year.*

Action 11-FF-039:

BE IT RESOLVED that the Board of Education hereby approves the following fees for participation in **Winter Athletic Programs** at the **Clinton Township Middle School** for the 2010/11 school year:

Boys Basketball A-Team	\$370.
Boys Basketball B-Team	\$285.
Girls Basketball A-Team	\$364.
Girls Basketball B-Team	\$300.
Cheerleading	\$255.

***All clubs subject to cancellation due to inadequate participation counts. Any funds remaining in excess of \$5 per person at the end of the club year will be refunded. Lesser amounts will remain on account for the same activity in the next school year.*

Action 11-FF-040:

RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF CLINTON IN THE COUNTY OF HUNTERDON, NEW JERSEY (i) AUTHORIZING THE MAKING OF AN APPLICATION TO THE LOCAL FINANCE BOARD PURSUANT TO N.J.S.A. 18A: 24-61 THROUGH 62 FOR APPROVAL TO ISSUE REFUNDING SCHOOL BONDS TO REFUND ALL OR A PORTION OF ITS OUTSTANDING 2003 SCHOOL BONDS AND (ii) APPROVING A REFUNDING SCHOOL BOND ORDINANCE IN CONNECTION THEREWITH

***WHEREAS**, in December 2003, the Board of Education of the Township of Clinton in the County of Hunterdon, New Jersey (the “Board” when referring to the governing body and the “School District” when referring to the territorial boundaries governed by the Board) issued \$32,259,000 aggregate principal amount of tax-exempt school bonds (the “2003 School Bonds”); and*

***WHEREAS**, the Board has determined that the current tax-exempt interest rate environment may enable it to realize going-forward debt service savings for the School District property taxpayers through the issuance by the Board of Refunding School Bonds, Series 2010 (the “Refunding School Bonds”) to refund all or a portion of the principal amount of its outstanding 2003 School Bonds (the “Refunded Bonds”); and*

***WHEREAS**, in efforts to realize such taxpayer savings, the Board now desires to adopt a refunding school bond ordinance (the “Refunding Bond Ordinance”) authorizing the issuance of the Refunding School Bonds in an aggregate principal amount not to exceed \$26,000,000, the net proceeds of which shall be used to refund the Refunded Bonds in accordance with their terms; and*

***WHEREAS**, in accordance with the requirements of N.J.S.A. 18A:24-61 through 62, the Board has determined to make application (the “Application”) to the Local Finance Board within the Division of Local Government Services, New Jersey Department of Community Affairs (the “LFB”) for approval to adopt the Refunding Bond Ordinance and to issue the Refunding School Bonds (collectively, the “Refinancing”); and*

***WHEREAS**, the Board believes that:*

(a) it is in the public interest to accomplish the Refinancing;

(b) the Refinancing is for the health, wealth, convenience or betterment of the inhabitants of the School District;

(c) the amounts to be expended for the Refinancing are not unreasonable or exorbitant; and

(d) the Refinancing is an efficient and feasible means of reducing the costs of providing services for the needs of the inhabitants of the School District and will not create an undue financial burden to be placed upon such School District.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF CLINTON IN THE COUNTY OF HUNTERDON, NEW JERSEY as follows:

Section 1. The preparation of the Application and the filing of same with the LFB for its approval are hereby approved, and the school officials and officers, including but not limited to, the Board President and Vice President, the Superintendent, the Business Administrator/Board Secretary and any other Board representative, together with bond counsel, Wilentz, Goldman & Spitzer, P.A., Woodbridge, New Jersey (“Bond Counsel”), are each hereby authorized and directed to represent the Board in such matters pertaining thereto.

Section 2. The LFB is hereby respectfully requested to consider the Application and to record its findings, recommendations and/or approvals as provided by N.J.S.A. 18A:24-61 through 62.

Section 3. The Refunding Bond Ordinance attached hereto as Exhibit A is hereby approved. Bond Counsel is hereby authorized and directed to publish the required notice of pending ordinance for the Refunding Bond Ordinance in the Hunterdon County Democrat, in the form and at the time required by N.J.S.A. 18A:24-61.4.

Section 4. This resolution shall take effect immediately.

Action 11-FF-041:

BE IT RESOLVED that the Board of Education hereby approves Nancy Schumann, Auditory Verbal Speech Therapist, to consult with the staff at Round Valley School who works with student #8776278717 for a maximum of 5 hours in September 2010 and a maximum of 10 hours in October 2010 at an hourly rate of \$175.

Action 11-FF-042:

BE IT RESOLVED that the Board of Education hereby approves Jennifer Steinruck, Educational Audiologist, to provide training to the staff at Round Valley who works with student #8776278717 for a maximum of 5 hours at an hourly rate of \$150.00 per hour in the 2010/2011 school year.

Action 11-FF-043:

BE IT RESOLVED that the Board of Education hereby approves the Settlement Agreement with the NJ Department of Environmental Protection resulting from the October 2006 excess pollutants at RVS. A fine of \$2,000 is to be paid accordingly.

Action 11-FF-044:

BE IT RESOLVED that the Board of Education hereby approves billing the Newark Public School District for three homeless students in the 2009/10 school year with the most recent permanent residency being Newark, NJ as follows:

<i>Student #7296099323 - 28 days @ \$57. per day (\$10,261) - Grade 4</i>	<i>\$1,596.00</i>
<i>Student #2753315591- 28 days @ \$57.81 (\$10,407) - Grade 6</i>	<i>\$1,618.68</i>
<i>Student #2897727491-28 days @ \$57.81 (\$10,407) - Grade 8</i>	<i>\$1,618.68</i>

PERSONNEL/NEGOTIATIONS:

Michelle Cresti – Chair, Jim Dincuff, Donna Gregory, Debbie Weiss
Action Items 11-PN-076 through 11-PN-103

PLEASE NOTE THAT ALL STAFF APPOINTMENTS ARE AT THE RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS AND THAT ALL SALARIES ARE PRO-RATED TO THE EFFECTIVE DATE OF EMPLOYMENT.

Action 11-PN-076:

BE IT RESOLVED that the Board of Education hereby approves the hiring of **Marlene Kopack** as a District Courier, approximately 2 1/2 hours per day, five days week at a rate of \$10 per hour, effective September 1, 2010.

Action 11-PN-077:

BE IT RESOLVED that the Board of Education hereby approves **Giusseppe Turco** as a District Courier Substitute at a rate of \$10 per hour effective September 1, 2010.

Action 11-PN-078:

BE IT RESOLVED that the Board of Education rescinds the offer of an Assistant Coach for Girl's Soccer to **Jere Waldron**.

Action 11-PN-079:

BE IT RESOLVED that the Board of Education approves the following 2010-11 **Clinton Township Middle School Winter Athletics**. Stipends in accordance with the Negotiated Agreement:

Brent Ruge	Boy's Basketball	\$3,154.
Donald Helmstetter	Girl's Basketball	\$2,677.
Dawn Hauck	Cheerleading	\$2,756.

Sports to be run upon determination of sufficient student participation.

Please note that all stipends to be paid from student participation fee.

**If any sport fails to run, no stipend will be received for that sport.*

Action 11-PN-080:

BE IT RESOLVED that the Board of Education hereby approves the following 2010/11 **Clinton Township Middle School Clubs**. Stipends in accordance with the Negotiated Agreement:

Debra Paragone	Art Club	\$626.
Rich Tariff	Camerata Singers	\$1,193.
Dean Greco	Computer/Movie Club	\$795.
Scott Annan	Golf Club	\$500.
Jayson Hill	Guitar Club	\$795.
Pat Hunt	Lab Band/Valley Ringers	\$795.
Pat Hunt	Stage/Jazz Band	\$795.

Clubs to be run upon determination of sufficient student participation.

Please note that all stipends to be paid from student participation fee.

**If any club fails to run, no stipend will be received for that club.*

Action 11-PN-081:

BE IT RESOLVED that the Board of Education hereby approves the following 2010/11 **Round Valley School Clubs**. Stipends in accordance with the Negotiated Agreement:

<i>Jere Waldron</i>	<i>Flex Fun Run-Running Club – 20 hrs.</i>	<i>\$530.</i>
<i>Tina Rockafellow</i>	<i>Flex Fun Run-Yoga – 20 hrs.</i>	<i>\$530.</i>
<i>Ellenjane Jacobsen</i>	<i>We Fitt! Fitness – 20 hrs.</i>	<i>\$530.</i>
<i>Pat Comly</i>	<i>Indoor Games – 10 hrs.</i>	<i>\$265.</i>
<i>Joyce Kliszus</i>	<i>Round Valley Singers – 40 hrs.</i>	<i>\$1,060.</i>
<i>Pat Gugliandolo</i>	<i>Art Club – 2 Sessions – 10 hrs. each</i>	<i>\$530.</i>

Clubs to be run upon determination of sufficient student participation.

Please note that all stipends to be paid from student participation fee.

**If any club fails to run, no stipend will be received for that club.*

Action 11-PN-082:

BE IT RESOLVED that the Board of Education hereby approves the following 2010/11 **Round Valley School activity** for which the stipend will come from the proceeds of the activity itself:

<i>Renee Sielaff</i>	<i>Memory Book</i>	<i>\$750.</i>
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Action 11-PN-083:

BE IT RESOLVED that the Board of Education hereby approves the following 2010/11 **Clinton Township Middle School activities** for which the stipend will come from the proceeds of the activity itself:

<i>Rich Tariff and Jill Selbo (50/50 split)</i>	<i>Drama Club</i>	<i>\$3,816.</i>
<i>Chuck Roberto</i>	<i>Drama Club Support</i>	<i>\$ 800.</i>
<i>Chuck Roberto and Patrick Ferrante (50/50 split)</i>	<i>Yearbook</i>	<i>\$3,392.</i>

Action 11-PN-084:

BE IT RESOLVED that the Board of Education hereby authorizes payment to **John Grebeck**, CTMS Principal, for eight days worked prior to his official September 1, 2010 start date, at a per diem rate of \$458.33.

Action 11-PN-085:

BE IT RESOLVED that the Board of Education hereby approves the following for Substitute Teachers for the 2010/11 school year:

*Jamie Castillo
Christine Grampone
Maria Grant
Jennifer Patuto
Erica Schifko*

Action 11-PN-086:

BE IT RESOLVED that the Board of Education hereby approves the Disability/Maternity Leave of Absence for **Judith Johnson**, RVS 4th Gr. Teacher, for the period beginning January 3, 2011 and ending January 31, 2011 and a request for a Child Rearing Leave of Absence for the period beginning February 1, 2011 and ending April 8, 2011.

Action 11-PN-087:

BE IT RESOLVED that the Board of Education hereby approves the Disability/Maternity Leave of Absence for **Jennifer Cwynar**, PMG 2nd Gr. Teacher, for the period beginning January 3, 2011 and ending February 14, 2011 and a request for a Child Rearing Leave of Absence for the period beginning February 15, 2011 and ending June 30, 2011.

Action 11-PN-088:

BE IT RESOLVED that the Board of Education hereby approves the request for a change in the start date of a Disability/Maternity Leave of Absence for **Amy Dandeo**, CTMS 8th Gr. Special Ed Teacher, from November 8, 2010 to September 13, 2010.

Action 11-PN-089:

BE IT RESOLVED that the Board of Education hereby approves **Jessica Weiss** as a Substitute Teacher's Assistant for the 2010/11 school year.

Action 11-PN-090:

BE IT RESOLVED that the Board of Education hereby approves **Michele Beha** to provide medical supervision for a medically fragile pupil during after school activities at an hourly rate of \$45.95 up to 100 hours for the 2010/11 school year.

Action 11-PN-091:

***BE IT RESOLVED** that the Board of Education hereby approves **Susan Straight** to provide medical supervision for a medically fragile pupil during after school activities at an hourly rate of \$36.60 up to 100 hours for the 2010/11 school year.*

Action 11-PN-092:

***BE IT RESOLVED** that the Board of Education hereby approves **Jane Smolyn**, as a bus aide for student #6910608911 at Clinton Township Middle School for the 2010/2011 school year at an hourly rate of \$15.00 per hour, not to exceed two hours per day.*

Action 11-PN-093:

***BE IT RESOLVED** that the Board of Education hereby approves **Martha Roth**, as a bus aide for student #6910608911 at Clinton Township Middle School for the 2010/2011 school year at an hourly rate of \$15.00 per hour, not to exceed two hours per day.*

Action 11-PN-094:

***BE IT RESOLVED** that the Board of Education hereby approves **Rose Mastroianni** as a Substitute Bus Aide for the 2010/11 school year.*

Action 11-PN-095:

***BE IT RESOLVED** that the Board of Education hereby approves additional hours to the following Child Study Team personnel to complete summer evaluations, to be compensated at their 2009/2010 per diem rates of pay pending ratification of the CTEA contract for 2010/2011:*

<i>Collins, Kathy</i>	<i>1.25 day</i>
<i>Blaikie, Sarah</i>	<i>1 day</i>

Action 11-PN-096:

***BE IT RESOLVED** that the Board of Education hereby approves **Linda Walling** as a .5 Teacher's Assistant at Patrick McGaheran School, effective September 28, 2010, Step 1, at a salary of \$10,297 (updated step and salary to be determined upon settlement of the negotiated agreement).*

Action 11-PN-097:

***BE IT RESOLVED** that the Board of Education hereby approves the request for Medical Leave for **Pauline Glowatz**, PMG Physical Ed Teacher, for the period beginning September 20, 2010 and ending October 1, 2010.*

Action 11-PN-098:

***BE IT RESOLVED** that the Board of Education hereby approves, with regret, the resignation of **Anne Marie Linnen**, effective September 20, 2010.*

Action 11-PN-099:

***BE IT RESOLVED** that the Board of Education hereby approves the request for a change in the start date of a Disability/Maternity Leave of Absence for **Ofeer Kearns**, SRS 1st Gr. Teacher, from October 25, 2010 to October 18, 2010.*

Action 11-PN-100:

***BE IT RESOLVED** that the Board of Education hereby approves **Sandra Fitzpatrick** as a Maternity Leave Replacement 1st Gr. Teacher for **Ofeer Kearns**, effective October 15, 2010 to January 21, 2011 at a pro rated salary o \$46,990 Step A, BA.*

Action 11-PN-101:

***BE IT RESOLVED** that the Board of Education hereby approves the Custodian Substitute rate at \$12.00 per hour effective 10/1/10.*

Action 11-PN-102:

***BE IT RESOLVED** that the Board of Education hereby authorizes the Superintendent to hire an additional .5 Elementary Literacy Teacher for fifth grade funded by Title I funds.*

Action 11-PN-103:

***BE IT RESOLVED** that the Board of Education hereby approves **Jacqueline Kozakis** as a .5 Teacher's Assistant at Patrick McGaheran School, effective September 28, 2010, Step 1, at a prorated salary of \$10,297 for the 2010/11 school year.*

POLICY/CURRICULUM:

Jody Lebbing – Chair, Grace Hoefig, Gene Schaedel
Action Item 11-PC-011

Action 11-PC-011:

***BE IT RESOLVED** that the Board of Education hereby approves the Early Childhood Longitudinal Study (ECLS) by the US Department of Education at the Spruce Run School.*

COMMUNICATIONS:

Donna Gregory – Chair, Michelle Cresti, Jody Lebbing

RECOGNITION OF THE PUBLIC

NEW BUSINESS

EXECUTIVE SESSION:

Resolved by the Board of Education of Clinton Township as per Chapter 231, P. L. 1975:

- a. That it is hereby determined that it is necessary to meet in Executive Session on Monday, September 27, 2010 to discuss matters of negotiations and real estate.*
- b. The matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.*
- c. The length of the meeting is thought to be approximately thirty (30) minutes.*
- d. Action will not be taken upon return.*

ADJOURNMENT

Action 11-AJ-004:

BE IT RESOLVED that the Board of Education hereby adjourns this meeting.