

**CLINTON TOWNSHIP SCHOOL DISTRICT  
BOARD OF EDUCATION  
MINUTES  
Special Meeting – June 2, 2011 – 7:00 PM  
Clinton Township Middle School – CST Conference Room**

**CALL TO ORDER:** Mr. Dincuff called the meeting to order at 7:11 pm.

**PUBLICATION  
OF NOTICE:**

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through the annual public notice on May 16, 2011:

- a. Faxing to five newspapers designated by the Board – Hunterdon County Democrat, Hunterdon Review, Courier News, Star-Ledger and Express Times
- b. Posting on the District Website, the main bulletin board in the Administration Office and in each Clinton Township School
- c. Filing with the Clerk of Clinton Township

**ROLL CALL**

**Present:**

*Board Members:*

Jim Dincuff, President

Marc Freda

Maria Grant

Donna Gregory

Grace Hoefig – left @8:19 pm

Mark Kaplan

Kevin Sturges

Michelle Sullivan

**Not Present:** Michelle Cresti, Vice President

**Present:**

*District Administrators:*

Mr. Kevin Carroll, Superintendent of Schools

**Not Present:** Mrs. Patricia A. Leonhardt, Business Administrator/Board Secretary

**PLEDGE OF  
ALLEGIANCE:**

Mr. Dincuff led the Board in the Pledge of Allegiance.

**PRESIDENT’S COMMENTS/REPORT – N/A**

**RECOGNITION OF THE PUBLIC – Agenda Items Only – N/A**

**GOAL SETTING and ETHICS TRAINING:**

Ms. Joanne Borin, NJSBA Representative, led the Board in a review of their current district goals. Superintendent Carroll reported to the Board on the progress to date on the four goal areas of the Strategic Plan.

Board members asked about plans for the next year to address the goals of class size, curriculum professional development, buddy programs, anti-bullying, facility usage, inclusion and community outreach. Superintendent Carroll planned to work with the Board of Education committees, the Leadership Team and the Strategic Plan Ad Hoc Committees to address each goal.

The Board decided to continue with Strategic Plan as the District 2011/12 goals as stated below:

To attain the optimal level of **Student Achievement** through the use of data driven assessment that shapes instruction.

1. CTSD class size will be below state average in all grades and subject areas
2. Purposeful articulation occurs regularly between subject areas, grades and schools (within CTSD and NHHS).
3. All professional learning opportunities will be directly based on data and other documented student needs.
4. CTSD will utilize comprehensive assessments to ensure that students perform at or above our District Factor Group (DFG) on the NJASK.
5. CTSD will identify individual student needs and provide appropriate programs to maximize student learning.
6. CTSD will consistently implement a rigorous curriculum that is grounded in NJCCCS and is reflective of the needs of a 21<sup>st</sup> century learner.

Develop and enhance each child's interests and characteristics to embody the philosophy of "Take care of yourself, take care of others and the environment" and become **Productive Citizens**.

1. To enhance training/resources for staff to implement direct instruction in character education utilizing programs such as Responsive Classroom, Skills Streaming, and Bullybusting.
2. To provide opportunities for peer-mentoring and buddy programs.
3. To establish partnerships within the community for students to apply skills and knowledge in real life experiences.
4. To promote intrinsic motivation by recognizing and reinforcing acts of kindness and responsibility.

Develop a **Supportive Environment** that enhances education for all students.

1. Develop an analysis of current building use and a plan for updating and maintaining facilities including major projects, costs, and schedules
2. The district will provide purposeful, professional development that will encourage consistency throughout and between grades and subject areas with recognition of best practices.
3. Develop an analysis of our programs that support social and emotional well-being to determine their effectiveness and create a plan to improve areas of concern.
4. Evaluate the inclusion model and how the supports are utilized to determine if a restructuring of the model is necessary to meet the current needs of the students and programs.

The Clinton Township School District will engage and involve the **Community** in a mutually beneficial **Partnership**.

1. Create a unified, two-way communication plan.
2. Create a community outreach program.
3. Pass the budget.

The Board agreed to the following board 2011/12 goals:

1. Develop a group of community stakeholders to create an open dialogue between school district and the community.
2. Restructure how committees report to the whole board.
3. Publish the curriculum in a user friendly format.
4. Complete CSA evaluation before April 30, 2012.

The Board discussed the Code of Ethics for board members, as well as the process for evaluating the Superintendent.

Before closing the meeting, President Dincuff asked Ms. Borin to explain the contract renewal process for the superintendent.

### **RECOGNITION OF THE PUBLIC – N/A**

### **EXECUTIVE SESSION - TABLED**

*Resolved by the Board of Education of Clinton Township as per Chapter 231, P. L. 1975:*

- a. That it is hereby determined that it is necessary to meet in Executive Session on Monday, June 2, 2011 to discuss Superintendent's evaluation.*
- b. The matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.*
- c. The length of the meeting is thought to be approximately thirty (30) minutes.*
- d. Action will not be taken upon return.*

### **ADJOURNMENT**

#### **Action 11-AJ-020:**

***BE IT RESOLVED*** that the Board of Education adjourns this meeting at 9:33 pm. Motion by M. Kaplan, seconded by D. Gregory. On a roll call vote, the resolution was **ADOPTED** as follows: ayes, 7; nays, 0.

Respectfully Submitted,

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Kevin J. Carroll, Superintendent of Schools

Minutes Prepared: 6/7/11

Minutes remain unofficial until Board of Education approval

Board of Education Approved:

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Frank "Jim" Dincuff  
Board President

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Date