

**CLINTON TOWNSHIP SCHOOL DISTRICT  
BOARD OF EDUCATION**

**MINUTES**

**Regular Meeting February 28, 2011 at 7:30 pm  
Clinton Township Middle School Auditorium**

**CALL TO ORDER:** Mr. Dincuff called the meeting to order at 7:33 pm.

**PUBLICATION  
OF NOTICE:**

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through the annual public notice on April 29, 2010:

- a. Faxing to five newspapers designated by the Board – Hunterdon County Democrat, Hunterdon Review, Courier News, Star-Ledger and Express Times
- b. Posting on the District Website, the main bulletin board in the Administration Office and in each Clinton Township School
- c. Filing with the Clerk of Clinton Township

**ROLL CALL**

**Present:**

*Board Members:*

Jim Dincuff, President

Michelle Cresti

Grace Hoefig

Mark Kaplan

Jody Lebbing

Gene Schaedel

John Schaible

Kevin Sturges

**Not Present:** Donna Gregory, Vice President

**Present:**

*District Administrators:*

Mr. Kevin Carroll, Superintendent of Schools

Mrs. Patricia A. Leonhardt, Business Administrator/Board Secretary

**PLEDGE OF  
ALLEGIANCE:**

Mr. Schaible led the Board in the Pledge of Allegiance.

**PRESIDENT'S COMMENTS/REPORT**

Mr. Dincuff thanked all board members for their attendance at the early morning meeting on February 16<sup>th</sup>.

**REPORT OF THE SUPERINTENDENT OF SCHOOLS**

**Action Item 11-SU-003**

Mr. Carroll presented the following to the Board of Education:

1. Enrollment
2. Suspension Reports
3. Strategic Plan
  - a. Student Achievement – Success Program
  - b. Productive Citizens – Presentation by Mrs. Diane Cormican, CTMS Enrichment Teacher
  - c. Supportive Environment – Presentation by Brinkerhoff Environmental Services, Inc. re: Environmental Audit at Patrick McGaheeran School
  - d. Community Partnerships – Presentation by Mr. Harmen Vos, Clinton Township Council School Board Liaison and Ms. Suzann Pisano and Mr. Jon Lazarus re: Commuter Parking

**Public Contract Hearing for Kevin J. Carroll, Superintendent of Schools**

President Dincuff read the following statement regarding the Superintendent of Schools' Contract Hearing

**WHEREAS**, the State of New Jersey has enacted *P.L. 2007, c.53, An Act Concerning School District Accountability*; and

**WHEREAS**, Section 5 of the Act amended N.J.S.A. 18A: 11-11 to require boards of education to provide public notice to a public hearing 10 days prior regarding the employment contract with the superintendent of schools; and

**WHEREAS**, Said notice of a public hearing was provided to the public via publication in the district's official newspapers, The Hunterdon County Democrat and The Hunterdon Review, on February 8, 2011, respectively and on the district's public website on February 8, 2011; now therefore be it

**RESOLVED**, That the Clinton Township Board of Education hereby designates tonight as the public hearing required by the Act.

**HEARING ON SUPERINTENDENT'S CONTRACT**

Input was heard from the following individuals:

- Ms. Laura Freda (2x)
- Ms. Michelle Sullivan (2x)
- Mrs. Patricia MacKenzie on behalf of the District Office
- Mrs. Mary McLoughlin on behalf of the Clinton Township Administrator's Association
- Mrs. Rachel McLaughlin (2x)
- Mrs. Patty Willsey

- Ms. Maria Grant
- Mr. Nick Corcodilos (2x)
- Mr. Guy Pulley
- Ms. Susan Koss
- Mr. Roger Straight
- Mr. Marc Freda
- Mrs. Patricia Leonhardt
- Mr. Steven Balsano
- Mrs. Jenny Plassche

**RECOGNITION OF THE PUBLIC (AGENDA ONLY)**

The public had various comments regarding textbook availability and the proposed tentative budget.

**Action 11-SU-003:**

***BE IT RESOLVED*** that the Board of Education hereby approves the following resolution approving the 2011/2012 Tentative Proposed Budget.

***WHEREAS***, the 2011/2012 proposed budget includes sufficient funds to implement the proposed planning process as described in this district's Annual Report pursuant to N.J.S.A. 18A: 7A -11 and to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Content Standards;

***THEREFORE BE IT RESOLVED*** the Clinton Township Board of Education approves the tentative 2011/2012 budget in the amount of \$27,307,228 and authorizes its submission to the Hunterdon County Superintendent of Schools for approval as follows:

Current Expense	\$24,228,673.	
Capital Outlay	\$ 176,325.	
Capital Reserve Fund –		
Interest Deposit	\$ 10.	
Special Schools	\$ <u>101,771.</u>	
Total General Fund		<u>\$24,506,779.</u>
Special Revenue Fund		\$ 557,950.
Debt Service Fund		<u>\$ 2,242,499.</u>
Total Budget		<u>\$27,307,228.</u>

**BE IT FURTHER RESOLVED**, that the Board of Education approves the General Fund tax levy as follows:

Maximum Allowable General Fund Tax Levy:

Pre-budget year adjusted tax levy, including weighted  
increases for enrollment, inflated by 2% \$22,588,235.

Budgeted General Fund Tax Levy:

General Fund \$22,311,013.

**BE IT FURTHER RESOLVED** that the Board of Education acknowledges that the 2011/2012 budget as described above includes a debt service tax levy in the amount of \$2,241,684;

**BE IT FURTHER RESOLVED** that in accordance with Board of Education Policy No. 6471, the district budgeted in the 2010/2011 budget \$50,000 for travel expenses. As of February 1, 2011 the district has spent \$2,691 for travel expenses. The maximum travel allowance for the 2011/2012 school year shall be established at \$50,000, which includes a maximum per staff member regular business travel threshold of \$1,500.

Motion by M. Kaplan, seconded by J. Lebbing. On a roll call vote, the resolution was ADOPTED as follows: ayes, 7; nays, 1 (Schaedel).

**REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY**

**Action Items 11-BA-037 through 11-BA-043**

Correspondence:

- Letter from HC ESC re: Current Savings Summary
- Letter of Thanks to Mr. Edelsberg re: Notebook Donation
- Letter of Thanks to Ronit Zilberboim re: Donation to District
- Letter from Patricia Leonhardt to Four Firms re: Energy Audit
- Letter from Patricia Leonhardt to Concord Engineering Group re: Acceptance of Proposal
- Approval Letter from NJ Clean Energy Program re: Scheduling an Energy Audit from Concord Engineering Group
- Letter from Patricia Leonhardt to Fallon Properties re: Stormwater Flow
- Letter from NJSBA to Mr. Dincuff re: Master Board Certification Award
- Letter from Patricia Leonhardt to NJSBA re: Master Board Certification Qualification
- Letter from Fran Lin re: Returning to Teach at CTSD
- Thank You Letter from Kevin J. Carroll to CTMS Students (Andrea Barrett, Bri Romano, Caitlyn Downey, Claire Jarvis, Haley Chiodo, Jenny Xin, Julz Grillo, Michelle Nguyen, Olivia Wierciszewski, Sara Fetzer, Jill Halliday, Colin Roper, Colin Gibney & Taylor Brinker) re: Relay for Life
- Thank You Letter to Diane Cormican re: Relay for Life

- Thank you to Bobbie Felip, Director of Curriculum/Instruction, Mary McLoughlin, Director of Special Services, Paul Chepolis, Assistant Director of Technology, Sue High, Assistant Principal RVS re: Acting Principal role at SRS

Informational:

- The current date of the Board of Education's next meeting is March 28, 2011.
- The District received a donation of \$500 from State Farm Companies Foundation Good Neighbor Grant Program on behalf of Debbie Weiss.

**Action 11-BA-037:**

***BE IT RESOLVED** that the Board of Education hereby approves the **Regular Minutes** of January 24, 2011. Motion by M. Kaplan, seconded by J. Lebbing. On a roll call vote, the resolution was **ADOPTED** as follows: ayes, 8; nays, 0.*

**Action 11-BA-038:**

***BE IT RESOLVED** that the Board of Education hereby approves the **Executive Session Minutes** of January 24, 2011. Motion by M. Kaplan, seconded by J. Lebbing. On a roll call vote, the resolution was **ADOPTED** as follows: ayes, 8; nays, 0.*

**Action 11-BA-039:**

***BE IT RESOLVED** that the Board of Education hereby approves the **Special Meeting Minutes** of February 16, 2011. Motion by M. Kaplan, seconded by J. Lebbing. On a roll call vote, the resolution was **ADOPTED** as follows: ayes, 8; nays, 0.*

**Action 11-BA-040:**

***BE IT RESOLVED** that the Board of Education hereby approves the **Board Secretary and Treasurer's Reports** for the period ending January 31, 2011. Motion by M. Kaplan, seconded by J. Lebbing. On a roll call vote, the resolution was **ADOPTED** as follows: ayes, 8; nays, 0.*

**Action 11-BA-041:**

***BE IT RESOLVED** that the Board of Education hereby approves the **line item transfers** for the period ending January 31, 2011. Motion by M. Kaplan, seconded by J. Lebbing. On a roll call vote, the resolution was **ADOPTED** as follows: ayes, 8; nays, 0.*

**Action 11-BA-042:**

***BE IT RESOLVED** that the Board Secretary, pursuant to N.J.A.C. 6A: 23-2.11 (c) 3 does hereby certify that as the date of these reports, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23-2.11 (a);*

**BE IT FURTHER RESOLVED** that the Superintendent of Schools recommends that the Clinton Township Board of Education accept the updated monthly financial reports of the Secretary and Treasurer of School Monies for the month(s) of January 2011; and further recommends, in compliance with N.J.A.C. 6A: 23-2.11 (c) 4, that the Board of Education certifies that no major account has been over-expended in violation of N.J.A.C. 6A: 23-2.11 (b), and that as of this report sufficient funds are available to meet the district's financial obligations for the remainder of the year.

Motion by M. Kaplan, seconded by J. Lebbing. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.

**Action 11-BA-043:**

**BE IT RESOLVED** that the Board of Education hereby adopts the following procedures for the School Board Election to be held on Wednesday, April 27, 2011

1. Nominating Petitions to be filed by 4:00 p.m. on Tuesday, March 8, 2011 in the Board Secretary's Office at Round Valley School, 128 Cokesbury Road, Lebanon, NJ.
2. Drawing of names for ballot positions will be at 9:00 a.m. on Thursday, March 17, 2011 in the Clinton Township Board Office.
3. Designate the North Hunterdon High School - Districts 2, 8 and 12; Clinton Township Middle School – Districts 3 and 9; Patrick McGaheran School – Districts 1, 7 and 11; Round Valley School - Districts 5 and 6; and Spruce Run School – Districts 4 and 10.
4. Voting hours will be from 7:00 a.m. to 9:00 p.m. on Wednesday, April 27, 2011 unless changed by the County Board of Election or the Governor of the State of New Jersey.
5. Move to set the date of Monday, May 9, 2011 for the Organization Meeting at 7:30 p.m. in the Library of Clinton Township Middle School.
6. Move to appoint Patricia MacKenzie as the witness for the drawing of names for ballot positions.

Motion by M. Kaplan, seconded by J. Lebbing. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.

**OLD BUSINESS**

Solar Energy – Mr. Carroll discussed the conversation with Mr. Harris and Mr. Kuster. In addition, Mr. Carroll will be looking to meet with the Mayor and Township Administrator.

**COMMITTEE REPORTS:**

**FACILITIES/FINANCE:**

**Mark Kaplan – Chair, Grace Hoefig, Gene Schaedel & Kevin Sturges  
Action Items 11-FF-101 through 11-FF-117**

Mr. Kaplan discussed the Vought House status, including the sidewalk obligation.

**Action 11-FF-101:**

***BE IT RESOLVED** that the Board of Education hereby approves the payment of bills in the amount of \$2,700,460.70 for the period ending February 28, 2011. Motion by M. Kaplan, seconded by G. Hoefig. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.*

**Action 11-FF-102:**

***BE IT RESOLVED** that the Board of Education hereby approves the following requests for employee/board member travel in accordance with the School District Accountability Act and Board of Education Policy No. 6471 “School District Travel.” Only overnight stays are eligible to meal reimbursement. Mileage, meals, and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines. Where more than five individuals from the district are to attend the same out-of-state conference, the school district shall obtain the prior written approval of the Executive County Superintendent, OMB Mileage Reimbursement Rate: \$0.31.*

<b><i>Employee/ BOE Member/School</i></b>	<b><i>Program Title/Location</i></b>	<b><i>Date</i></b>	<b><i>Cost</i></b>	<b><i>Mileage</i></b>	<b><i>Lodging (per diem)/ Meals (Per diem)</i></b>
<i>Joan Slagus, OT</i>	<i>Practical Strategies &amp; Interventions for OTs, Bethlehem, PA</i>	<i>3/10/11</i>	<i>\$199.</i>	<i>OMB</i>	<i>N/A</i>
<i>Susan Reynolds, Psychologist</i>	<i>Legal Updates in Special Education, Long Branch, NJ</i>	<i>4/11/11</i>	<i>\$225.</i>	<i>OMB</i>	<i>N/A</i>
<i>Patricia Leonhardt, BA/BS</i>	<i>NJASBO Conference, Atlantic City, NJ</i>	<i>6/1/11 – 6/2/11</i>	<i>\$150.</i>	<i>OMB + tolls</i>	<i>Lodging - \$105. Meals - \$50.</i>
<i>Ben Cozin, CTMS</i>	<i>Wilson’s Just Words Training, Morris Union Jointure, New Providence, NJ</i>	<i>3/23/11- 3/24/11</i>	<i>\$185.</i>	<i>OMB</i>	<i>N/A</i>
<i>Lauren Niebuhr, CTMS</i>	<i>Wilson’s Just Words Training, Morris Union Jointure, New Providence, NJ</i>	<i>3/23/11- 3/24/11</i>	<i>\$185.</i>	<i>OMB</i>	<i>N/A</i>

<i>Tracy Menzie, RVS</i>	<i>Strategies for Crisis Intervention &amp; Prevention (SCIP) Training, Morris Union Jointure, New Providence, NJ</i>	<i>3/2/11</i>	<i>\$80.</i>	<i>OMB</i>	<i>N/A</i>
<i>Patricia Shideler, RVS</i>	<i>Strategies for Crisis Intervention &amp; Prevention (SCIP) Training, Morris Union Jointure, New Providence, NJ</i>	<i>3/2/11</i>	<i>\$80.</i>	<i>OMB</i>	<i>N/A</i>

*Motion by M. Kaplan, seconded by G. Hoefig. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.*

**Action 11-FF-103:**

***BE IT RESOLVED*** that the Board of Education hereby authorizes the participation of the district in the We Tip program, offered at no cost through New Jersey School Boards Insurance Group (NJSBAIG). *Motion by M. Kaplan, seconded by G. Hoefig. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.*

**Action 11-FF-104:**

***BE IT RESOLVED*** that the Board of Education hereby accepts the following 2010/2011 grants from the Clinton Township Foundation for Educational Excellence:

<b><i>Grant Recipient</i></b>	<b><i>School</i></b>	<b><i>Title</i></b>	<b><i>Amount</i></b>
<i>L. Bartram</i>	<i>PMG</i>	<i>The Swamp Returns</i>	<i>\$450.</i>
<i>Lucariello, DiGioia &amp; Postma</i>	<i>PMG</i>	<i>Perceptions in Patchwork</i>	<i>\$3,729.</i>
<i>Jennifer Collett</i>	<i>PMG</i>	<i>New Teacher Grant</i>	<i>\$250.</i>

*Motion by M. Kaplan, seconded by G. Hoefig. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.*

**Action 11-FF-105:**

***BE IT RESOLVED*** that the Board of Education hereby approves the change in make-up days for the 2010/11 school year as follows:

*5 days at Spring Recess beginning Monday, April 25 then Monday, April 18 and working forward through Thursday, April 21; and then extension of school year thru June 30.*



*Motion by M. Kaplan, seconded by G. Hoefig. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.*

**Action 11-FF-106:**

***BE IT RESOLVED*** that the Board of Education hereby authorizes the submission of the Extraordinary Aid request for the 2010/2011 school year in the amount of \$477,167. Motion by M. Kaplan, seconded by G. Hoefig. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.

**Action 11-FF-107:**

***BE IT RESOLVED*** that the Board of Education hereby authorizes the acceptance of the **NCLB FY11 Grant** as follows:

Title IA:	Public	\$23,537.
Title IIA:	Public:	\$20,369.
	Non-Public	\$5,612.
Title IID:	Public	\$41.
	Non-Public	\$11.

*Motion by M. Kaplan, seconded by G. Hoefig. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.*

**Action 11-FF-108:**

***BE IT RESOLVED*** that the Board of Education hereby approves the submission of the **2011 NCLB Amended Application** to include 2010 carryover as follows:

Title IIA	\$17,344.
Title IV	\$ 740.

*Motion by M. Kaplan, seconded by G. Hoefig. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.*

**Action 11-FF-109:**

***BE IT RESOLVED*** that the Board of Education hereby approves **Diane Cormican** to submit a Welch's Harvest Grant in the amount of \$500 for outdoor gardening equipment. Motion by M. Kaplan, seconded by G. Hoefig. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.

**Action 11-FF-110:**

***BE IT RESOLVED*** that the Board of Education hereby solicited Request for Proposals for an Energy Audit of the four schools of the Clinton Township School District and received the following:

Concord Engineering Group, Inc.	\$32,295.
Steven Winter Associates, Inc.	\$34,883.
Dome-Tech Group	\$39,744.
Camp, Dresser and McKee, Inc.	\$47,645.
Clough Harbour and Associates, LLP	\$55,982.

and hereby authorizes a contract with Concord Engineering, for an energy audit at each of the district's four schools, at a cost of \$ 32,295, all of which will be paid for by the New Jersey Clean Energy Program. Motion by M. Kaplan, seconded by G. Hoefig. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.

**Action 11-FF-111:**

***BE IT RESOLVED*** that the Board of Education hereby approves the Special Education Tuition Contract Agreement between Clinton Township and Lebanon Borough for the 2010-2011 School Year in the amount of \$6,608.60 per month (Little Stars Tuition/Pre-School Tuition, One on One Teacher Assistant plus Related Services), effective February 28, 2011. Motion by M. Kaplan, seconded by G. Hoefig. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.

**Action 11-FF-112:**

***BE IT RESOLVED*** that the Board of Education hereby authorizes application for a New Jersey School Boards Association Insurance Group (NJSBAIG) 2011-12 Safety Grant in the amount of \$16,200. Motion by M. Kaplan, seconded by G. Hoefig. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.

**Action 11-FF-113:**

***BE IT RESOLVED*** that the Board of Education hereby approves the following fees for participation in **Spring Athletic Programs** at the Clinton Township Middle School for the 2010/11 school year:

Baseball	\$429.
Softball	\$442.
Girls Lacrosse	\$428.
Boys Lacrosse	\$428.

*\*\*All athletic programs subject to cancellation due to inadequate participation counts. Any funds remaining in excess of \$10 per person at the end of the season will be refunded. Lesser amounts will remain on account for the same activity in the next school year.*

*Motion by M. Kaplan, seconded by G. Hoefig. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.*

**Action 11-FF-114:**

***BE IT RESOLVED*** that the Board of Education hereby approves the following fees for participation in Club Program at Clinton Township Middle School for the 2010/11 school year:

Golf Club	\$36
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*This Golf Club fee motion revises motion 11-FF-038 of September 27, 2010.*

*\*\*All clubs subject to cancellation due to inadequate participation counts. Any funds remaining in excess of \$5 per person at the end of the club year will be refunded. Lesser amounts will remain on account for the same activity in the next school year.*

*Motion by M. Kaplan, seconded by G. Hoefig. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.*

**Action 11-FF-115:**

***BE IT RESOLVED*** that the Board of Education hereby authorizes the submittal of a grant application to the Lowe's Charitable and Educational Foundation, in the amount of \$34,804.00, for the purchase and installation of new playground equipment at Spruce Run School. Motion by M. Kaplan, seconded by G. Hoefig. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.

**Action 11-FF-116:**

***BE IT RESOLVED*** that the Board of Education hereby authorizes an Inter-local Agreement between the Clinton Public School District (CPSD) and the Clinton Township School District (CTSD) for the sharing of supervision of custodial staff and provision of maintenance oversight for the 2011-12 School Year. CPSD is to compensate CTSD \$16,250 for said services. Motion by M. Kaplan, seconded by G. Hoefig. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.

**Action 11-FF-117:**

***BE IT RESOLVED** that the Board of Education hereby approves entering into an agreement whereby Vought House Inc. will pay 50% toward the maximum of \$9,000 of sidewalk necessary for pedestrian traffic from parking by the barn on Clinton Township Middle School property. Additionally, the Board acknowledges and accepts the responsibility of ongoing maintenance of said sidewalk, the portion of which resides on board property. Motion by M. Kaplan, seconded by K. Sturges. On a roll call vote, the resolution was ADOPTED as follows: ayes, 6; nays, 2 (Dincuff, Schaedel).*

**PERSONNEL/NEGOTIATIONS:**

**Michelle Cresti – Chair, Jim Dincuff & Donna Gregory  
Action Items 11-PN-141 through 11-PN-158**

Ms. Cresti reported that the next Fact Finding meeting is scheduled for March 23, 2011.

**PLEASE NOTE THAT ALL STAFF APPOINTMENTS ARE AT THE RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS AND THAT ALL SALARIES ARE PRO-RATED TO THE EFFECTIVE DATE OF EMPLOYMENT.**

**Action 11-PN-141:**

***BE IT RESOLVED** that the Board of Education hereby accepts, with regret, the notice of resignation from **Kimberly Tota**, RVS Maternity Leave Replacement Teacher's Assistant, effective February 18, 2011. Motion by M. Cresti, seconded by J. Lebbing. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.*

**Action 11-PN-142:**

***BE IT RESOLVED** that the Board of Education hereby accepts, with regret, the notice of resignation of **Melissa Carver**, PMG Lunch Aide, effective March 4, 2011. Motion by M. Cresti, seconded by J. Lebbing. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.*

**Action 11-PN-143:**

***BE IT RESOLVED** that the Board of Education hereby accepts, with regret, the notice of resignation of **Margaret "Peg" Sewall**, Language Arts Teacher, Grade 8, CTMS, effective June 30, 2011. Motion by M. Cresti, seconded by J. Lebbing. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.*

**Action 11-PN-144:**

**BE IT RESOLVED** that the Board of Education hereby accepts, with regret, the notice of resignation of **Jerry C. Moore**, Assistant Buildings and Grounds Supervisor, effective March 24, 2011. Motion by M. Cresti, seconded by J. Lebbing. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.

**Action 11-PN-145:**

**BE IT RESOLVED** that the Board of Education hereby terminates the employment of **Tracy Komoroski**, SRS Maternity Leave Replacement .5 Teacher's Assistant, effective March 15, 2011. Motion by M. Cresti, seconded by J. Lebbing. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.

**Action 11-PN-146:**

**BE IT RESOLVED** that the Board of Education hereby approves Katie Drude, a Student Counselor Observer from Kean University who will be placed with **Kendra Squindo** at CTMS, 3 hours a week for five weeks, beginning February 3, 2011. Motion by M. Cresti, seconded by J. Lebbing. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.

**Action 11-PN-147:**

**BE IT RESOLVED** that the Board of Education hereby approves the Disability/Maternity Leave of Absence for **Tracey O'Brien**, RVS 6<sup>th</sup> Gr. Teacher, for the period beginning May 5, 2011 and ending June 6, 2011 and a request for a Child Rearing Leave of Absence for the period beginning June 7, 2011 and ending June 15, 2011. Motion by M. Cresti, seconded by J. Lebbing. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.

**Action 11-PN-148:**

**BE IT RESOLVED** that the Board of Education hereby approves the following 2010-11 **Drama Club Advisors**. Stipends in accordance with the Negotiated Agreement:

Linda Rae Krov – Drama Club Advisor	\$1,908.
Jennifer Tarnoski/Julianna Hendricks	
Drama Club – Co-Advisors – Split 50/50	\$1,908.
Drama Club Support	Unfilled

This motion revises motion 11-PN-083 of September 27, 2010.

Motion by M. Cresti, seconded by J. Lebbing. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.

**Action 11-PN-149:**

**BE IT RESOLVED** that the Board of Education hereby approves **Caitlin Hughes** as a Maternity Leave Replacement Grade 7 Social Studies Teacher for **Tara Cantagallo**, effective February 21, 2011 through June 30, 2011, Step 1 BA at a prorated salary of \$46,990. Motion by M. Cresti, seconded by J. Lebbing. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.

**Action 11-PN-150:**

**BE IT RESOLVED** that the Board of Education hereby approves **Kristy Miller** as a .5 Teaching Assistant at Spruce Run School (new position), effective February 7, 2011, Step 1 BA at a pro-rated salary of \$10,297 (updated step and salary to be determined upon settlement of the negotiated agreement). Motion by M. Cresti, seconded by J. Lebbing. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.

**Action 11-PN-151:**

**BE IT RESOLVED** that the Board of Education hereby approves **Patricia Hoffman** as a .5 Teaching Assistant at Round Valley School (new position), effective February 23, 2011, Step 1 BA at a pro-rated salary of \$10,297 (updated step and salary to be determined upon settlement of the negotiated agreement). Motion by M. Cresti, seconded by J. Lebbing. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.

**Action 11-PN-152:**

**BE IT RESOLVED** that the Board of Education hereby approves **Carol Vallay** as a .5 Teaching Assistant at Round Valley School (replacing D. Shideler who is moving to an alternate TA position), effective February 23, 2011, Step 1 BA at a pro-rated salary of \$10,297 (updated step and salary to be determined upon settlement of the negotiated agreement). Motion by M. Cresti, seconded by J. Lebbing. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.

**Action 11-PN-153:**

**BE IT RESOLVED** that the Board of Education hereby approves the following Substitute Teachers/Teaching Assistants for the 2010/2011 school year at a rate of \$90/\$65 per day:

*Kristy Miller*  
*Kristin Polito*  
*Maureen Strohm*  
*Jessica Weiss*  
*Patricia Hoffman*  
*Caitlin Hughes*  
*Carol Vallay*  
*Melissa Carver*

*Motion by M. Cresti, seconded by J. Lebbing. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.*

**Action 11-PN-154:**

*BE IT RESOLVED that the Board of Education hereby approves **Kristy Miller** as a bus aide for Student #4640256921 at Spruce Run School for the 2010/2011 school year at an hourly rate of \$15 per hour, not to exceed 2 hours per day. Motion by M. Cresti, seconded by J. Lebbing. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.*

**Action 11-PN-155:**

*BE IT RESOLVED that the Board of Education hereby approves the Disability/Maternity Leave of Absence for **Caroline Mann**, CTMS, Grade 8 Special Education Teacher, for the period beginning June 6, 2011 and ending June 30, 2011; and a Child Rearing Leave of Absence for the period beginning the first day of school 2011 and ending December 14, 2011. Motion by M. Cresti, seconded by J. Lebbing. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.*

**Action 11-PN-156:**

*BE IT RESOLVED that the Board of Education hereby approves **Brent Ruge** as the Golf Club Advisor for the 2010/11 school year at a stipend rate of \$500. Motion by M. Cresti, seconded by J. Lebbing. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.*

**Action 11-PN-157:**

*BE IT RESOLVED that the Board of Education hereby approves the following 2010-11 **CTMS Coaches**. Stipends in accordance with the Negotiated Agreement:*

<i>Donald Helmstetter - Baseball</i>	<i>\$2,491.</i>
<i>Paul Cucciniello - Softball</i>	<i>\$2,491.</i>

*Motion by M. Cresti, seconded by J. Lebbing. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.*

**Action 11-PN-158:**

**BE IT RESOLVED** that the Board of Education hereby approves **Stephen Schaefer** as an Instrumental Music Teacher at CTMS (replacing Pat Hunt), effective start date to be determined, Step B, BA at a pro-rated salary of \$47,490 (updated step and salary to be determined upon settlement of the negotiated agreement). Motion by M. Cresti, seconded by J. Lebbing. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.

**POLICY/CURRICULUM:**

**Jody Lebbing – Chair, Grace Hoefig, Gene Schaedel & John Schaible**  
**Action Item 11-PC-019 through 11-PC-022**

Ms. Lebbing discussed the meeting held by the committee at which policy updates were discussed.

**Action 11-PC-019:**

**BE IT RESOLVED** that the Board of Education hereby approves the first reading of multiple policies and regulations, presented to the Board as follows:

- 0146 - Board Member Authority
- 0171 - Duties of Board President and Vice President (revised)
- 0173 - Duties of Public School Accountant (revised)
- 1140 - Affirmative Action Program (new) - Mandated
- 1523 - Comprehensive Equity Plan (revised) - Mandated
- 1530 - Equal Employment Opportunities (revised) - Mandated
- R1530 - Equal Employment Opportunities (revised) - Mandated
- 1550 - Affirmative Action Program for Employment and Contract Practices (revised) - Mandated
- R1550 - Affirmative Action Program for Employment and Contract Practices (revised) - Mandated
- 2260 - Affirmative Action Program for School and Classroom Practices (revised) – Mandated
- 2415.01 - Academic Standards, Academic Assessments and Accountability (revised) - Mandated
- 2415.04 - Title I District Wide Parental Involvement (revised) - Mandated
- 2423 - Bilingual and ESL Education (revised) - Mandated
- R2423 - Bilingual and ESL Education (revised) - Mandated
- 3144 - Certification of Tenure Charges (revised)
- R3144 - Certification of Tenure Charges (revised)
- 4159 - Support Staff Member/School District Reporting Responsibilities (new)
- 5516 - Use of Electronic Communication and Recording Devices (revised) – Mandated
- 6112 - Reimbursement of Federal and Other Grant Expenditures (new) - Mandated
- R6112 - Reimbursement of Federal and Other Grant Expenditures (new) – Mandated
- 6360 - Political Contributions (revised) - Mandated
- 6362 - Contributions to Board Members and Contract Awards (revised) - Mandated
- 6830 - Audit and Comprehensive Annual Financial Report (revised) - Mandated
- 8310 - Public Records (revised)
- R8310 - Public Records (revised)



8420 - *Emergency and Crisis Situations (revised) – Mandated*  
R8420 - *Emergency and Non-Fire Evacuation Plan (revised) - Mandated*  
R8420.2 - *Bomb Threats (revised) - Mandated*  
R8420.7 - *Lockdown Procedures (revised) - Mandated*  
R8420.10 - *Active Shooter (new) - Mandated*  
8740 - *Bonding (revised)*

*Motion by J. Lebbing, seconded by J. Schaible. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.*

**Action 11-PC-020:**

***BE IT RESOLVED*** that the Board of Education hereby authorizes the purchase of reading materials and associated professional development for 4<sup>th</sup> and 5<sup>th</sup> grades at a cost of \$71,967.00 funded through IDEA-ARRA and NCLB funds. *Motion by J. Lebbing, seconded by J. Schaible. On a roll call vote, the resolution was ADOPTED as follows: ayes, 6; nays, 2 (Dincuff, Sturges).*

**Action 11-PC-021:**

***BE IT RESOLVED*** that the Board of Education hereby authorizes the purchase of Spanish textbooks for 7<sup>th</sup> and 8<sup>th</sup> grades at a cost of \$9,583.20. *Motion by J. Lebbing, seconded by J. Schaible. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.*

**Action 11-PC-022:**

***BE IT RESOLVED*** that the Board of Education hereby approves the following field trips (costs are funded through outside sources):

<u>Date</u>	<u>Destination</u>	<u>Grade/Group</u>	<u>Teacher</u>
6/7/11*	Great Adventure Jackson, NJ	Grade 8	Mrs. Nojiri and Mrs. Mangino

*\*Rain date 6/16/11*

*Motion by J. Lebbing, seconded by J. Schaible. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.*

**COMMUNICATIONS:**

**Donna Gregory – Chair, Michelle Cresti, Jody Lebbing & John Schaible**

Ms. Cresti commended Ms. Gregory's efforts regarding the board pages in the monthly Clinton Township newsletter.

**RECOGNITION OF THE PUBLIC**

Mrs. Jenny Plassche thanked the board for their efforts regarding alignment of the calendar with North Hunterdon-Voorhees HS district.

**NEW BUSINESS**

Mr. Carroll discussed the work involved in creating a proposed 2011-12 calendar.

Ms. Hoefig mentioned the upcoming Community Day and possible board participation.

**EXECUTIVE SESSION:**

*Resolved by the Board of Education of Clinton Township as per Chapter 231, P. L. 1975:*

- a. That it is hereby determined that it is necessary to meet in Executive Session on Monday, February 28, 2011 to discuss matters of negotiations and the Superintendent's contract.*
- b. The matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.*
- c. The length of the meeting is thought to be approximately sixty (60) minutes.*
- d. Action will not be taken upon return.*

*Motion by M. Cresti, seconded by J. Lebbing. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.*

**ADJOURNMENT**

**Action 11-AJ-015:**

***BE IT RESOLVED** that the Board of Education adjourns this meeting at 11:29 pm. Motion by M. Kaplan seconded by J. Lebbing. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.*

Respectfully Submitted,

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Patricia A. Leonhardt  
School Business Administrator/Board Secretary

Minutes Prepared: 3/2/11  
Minutes remain unofficial until Board of Education approval

Board of Education Approved:

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Frank "Jim" Dincuff  
Board President

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Date