

**CLINTON TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION**

MINUTES

Regular Meeting – March 22, 2010 – 7:30 pm

CALL TO ORDER: Mr. Dincuff called the meeting to order at 7:34 pm.

**PUBLICATION
OF NOTICE:**

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through the annual public notice on April 30, 2009:

- a. Faxing to five newspapers designated by the Board – Hunterdon County Democrat, Hunterdon Review, Courier News, Star-Ledger and Express Times
- b. Posting on the District Website, the main bulletin board in the Administration Office and in each Clinton Township School
- c. Filing with the Clerk of Clinton Township

ROLL CALL

Present:

Board Members:

Jim Dincuff, President	Jody Lebbing
Donna Gregory, Vice President	Gene Schaedel
Michelle Cresti	Roger Straight
Grace Hoefig	Debra Weiss
Mark Kaplan	

District Administrators:

Mr. Kevin Carroll, Superintendent of Schools
Mrs. Patricia A. Leonhardt, Business Administrator/Board Secretary

**PLEDGE OF
ALLEGIANCE:**

Mr. Dincuff led the Board in the Pledge of Allegiance.

PRESIDENT'S COMMENTS/REPORT

Mr. Dincuff remarked on the wonderful dedication of the Freedom Shrine, which was the culmination of the work of many. In addition, Mr. Dincuff thanked Mr. Straight for his many years of service to the Clinton Township Board of Education.

PUBLIC COMMENTS – AGENDA ITEMS ONLY

Franklyn Isaacson asked of specific staff cuts. In addition, he spoke of the state law caveat concerning separate proposals and the presence of the expense in the prior years' budget. Michelle Sullivan asked if the school district was considering shutting one of the schools. Linda Schick asked of the reductions in special education spending.

Rachel McLaughlin asked of the administrative staff cuts and general staff reductions.

A substantial number of members of the audience expressed their concerns with the tentative budget, most notably the anticipated teaching staff cuts. Also discussed were transportation options.

REPORT OF THE SUPERINTENDENT OF SCHOOLS

Action Items 10-SU-007 through 10-SU-009

Action 10-SU-007:

***BE IT RESOLVED** that the Board of Education applies for a 2010/11 tax levy waiver in the amount of \$211,202 based on health benefits increase for the purpose of adding back teaching positions. Motion by M. Kaplan, seconded by J. Lebbing. On a roll call vote, the resolution was **NOT ADOPTED** as follows: ayes, 1; nays, 8. (Gregory, Cresti, Hoefig, Kaplan, Lebbing, Schaedel, Straight, Weiss)*

Action 10-SU-008:

***BE IT RESOLVED** that the Board of Education hereby authorizes applying for a tax levy waiver in the amount of \$120,000 due to health benefit increase. These additional monies will be used to add teaching positions back into the tentative budget. Motion by M. Kaplan, seconded by J. Lebbing. On a roll call vote, the resolution was **ADOPTED** as follows: ayes, 5; nays, 4. (Cresti, Hoefig, Kaplan, Schaedel)*

Action 10-SU-009:

***BE IT RESOLVED** that the Board of Education hereby approves the following resolution approving the 2010/2011 Tentative Proposed Budget.*

***WHEREAS**, the 2010/2011 proposed budget includes sufficient funds to implement the proposed planning process as described in this district's Annual Report pursuant to N.J.S.A. 18A: 7A -11 and to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Content Standards;*

***BE IT FURTHER RESOLVED** that the Board of Education hereby authorizes applying for a tax levy waiver in the amount of \$120,000 due to health benefit increase. These additional monies will be used to add teaching positions back into the tentative budget.*

***THEREFORE BE IT RESOLVED** the Clinton Township Board of Education approves the tentative 2010/2011 budget in the amount of \$27,459,900 and authorizes its submission to the Hunterdon County Superintendent of Schools for approval as follows:*

Current Expense.....	\$23,913,108
Capital Outlay.....	\$94,273
Capital Reserve Fund – Interest Deposit.....	\$100

<i>Special Schools</i>	\$87,346
<i>Total General Fund</i>	\$24,094,827
<i>Special Revenue Fund</i>	\$625,034
<i>Debt Service Fund</i>	\$2,740,039
<i>Total Budget</i>	\$27,459,900

<i>Prebudget year adjusted tax levy, including weighted increases for enrollment, inflated by 4%</i>	\$22,395,328
<i>Adjustment for Reduction in Total State Aid From Prebudget Year, Issued with State Aid Notices</i>	\$0
<i>Adjustment for Increase in Health Care Cost</i>	\$120,000
<i>Adjustment for Districts Spending Above Adequacy, with General Fund Levy Greater than Local Share and State Aid Increase Greater than CPI</i>	
<i>Request to the Commissioner for Waivers:</i>	\$0
<i>Increase in Capital Outlay</i>	\$0
<i>Increase in Special Education Costs over \$40,000 per pupil</i>	\$0
<i>New School Costs</i>	\$0
<i>Increase in Energy Costs</i>	\$0
<i>Increase in Insurance Costs</i>	\$0
<i>Increase in Transportation Costs for Hazardous Routes</i>	\$0
<i>Increase in Tuition Costs</i>	\$0
<i>Failure to Meet CCCS under QSAC</i>	\$0
<i>Non-recurring General Fund Revenues</i>	\$0
<i>Other Waiver requests</i>	\$0
<i>Total Tax Levy Cap:</i>	\$22,515,328

BE IT FURTHER RESOLVED, that the Board of Education approves the submission of the tax levy cap calculation as follows:

BE IT FURTHER RESOLVED to acknowledge that the 2010/2011 budget as described above results in a general fund tax levy in the amount of \$22,515,328 and a debt service tax levy in the amount of \$2,732,796.

BE IT FURTHER RESOLVED that in addition to the regular advertised budget, the Board of Education will seek approval from the district's legal voters to raise an additional \$200,000 for the continuation of our Co-Curricula and Athletic programs. The additional levy will provide funds for the stipends and supplies for all of our after school clubs and activities, as well as stipends, supplies, fees and transportation for our athletic programs. One additional school secretary (salary and benefits) will also be included to process the workload from these programs. The taxes, if raised, will be used exclusively for this purpose. Approval of these taxes will result in a permanent increase in the district's tax levy. These proposed additional

expenditures are in addition to those necessary to achieve the Core Curriculum Content Standards.

BE IT FURTHER RESOLVED that in accordance with Board of Education Policy No. 9250, the district budgeted in the 2009/2010 budget \$100,000 for travel expenses. As of February 28, 2010 the district has spent \$19,946 for travel expenses. The maximum travel allowance for the 2010/2011 school year shall be established at \$50,000.

Motion by M. Kaplan, seconded by D. Gregory. On a roll call vote, the resolution was ADOPTED as follows: ayes, 7; nays, 2. (Hoefig, Schaedel)

REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY

Action Items 10-BA-048 through 10-BA-052

Correspondence:

- Letter from County Office – Excess Fund Balance Appeal Approved
- HC Freeholder's Resolution of Support
- High Bridge Board of Education Resolution Concerning Polling Hours
- Ballot Results
- 2011 School Election Change

Informational:

- The current date of the Board of Education's Public Hearing on the 2010 - 2011 Budget, Friday, March 26, 2010 at 7:30 pm in the Round Valley School All Purpose Room.
- The current date of the Board of Education's Annual Reorganization meeting is April 26, 2010.
- Memo: Report of the NJSBA Nominating Committee.

Action 10-BA-048:

BE IT RESOLVED that the Board of Education hereby approves the **Regular Meeting Minutes** of February 22, 2010. Motion by M. Kaplan, seconded by R. Straight. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0; abstain, 1 (Schaedel).

Action 10-BA-049:

BE IT RESOLVED that the Board of Education hereby approves the **Executive Session Minutes** of February 22, 2010. Motion by M. Kaplan, seconded by R. Straight. On a roll call vote, the resolution was ADOPTED as follows: ayes, 7; nays, 0; abstain, 2 (Straight, Schaedel).

Action 10-BA-050:

BE IT RESOLVED that the Board of Education hereby approves the **Board Secretary and Treasurer's Reports** for the period ending February 28, 2010. Motion by M. Kaplan, seconded by R. Straight. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 10-BA-051:

***BE IT RESOLVED** that the Board Secretary, pursuant to N.J.A.C. 6A: 23-2.11 (c) 3 does hereby certify that as the date of these reports, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23-2.11 (a);*

***BE IT FURTHER RESOLVED** that the Superintendent of Schools recommends that the Clinton Township Board of Education accept the updated monthly financial reports of the Secretary and Treasurer of School Monies for the month(s) of February 2010; and further recommends, in compliance with N.J.A.C. 6A: 23-2.11 (c) 4, that the Board of Education certifies that no major account has been over-expended in violation of N.J.A.C. 6A: 23-2.11 (b), and that as of this report sufficient funds are available to meet the district's financial obligations for the remainder of the year.*

Motion by M. Kaplan, seconded by R. Straight. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 10-BA-052:

***BE IT RESOLVED** that the Board of Education hereby approves the **line item transfers** for the period ending February 28, 2010. Motion by M. Kaplan, seconded by R. Straight. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.*

OLD BUSINESS

COMMITTEE REPORTS:

FACILITIES/FINANCE:

Mark Kaplan – Chair, Grace Hoefig, Jody Lebbing, Debbie Weiss

Action Items 10-FF-094 through 10-FF-107

Land across from the Clinton Township Middle School appraisal is due mid to end March. Vought House awaiting approvals.

Action 10-FF-094:

***BE IT RESOLVED** that the Board of Education hereby approves the payment of bills in the amount of \$773,285.81 for the period ending March 22, 2010. Motion by M. Kaplan, seconded by D. Weiss. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.*

Action 10-FF-095:

BE IT RESOLVED that the Board of Education hereby approves the following requests for employee/board member travel in accordance with the School District Accountability Act and Board of Education Policy No. 9250 “Expenses and Reimbursements.” Only overnight stays are eligible to meal reimbursement. Mileage, meals, and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines. Where more than five individuals from the district are to attend the same out-of-state conference, the school district shall obtain the prior written approval of the Executive County Superintendent, 2010 OMB Mileage Reimbursement Rate: \$0.31; 1/1/10 IRS Reimbursement Rate: \$0.55.

Employee/ BOE Member/School	Program Title/Location	Date	Cost	Mileage	Lodging (per diem)/ Meals (Per diem)
Bonnie Birken, CTMS	Literacy Consortium, Kean Univ.	3/23/10	\$108.	IRS	N/A
Tara Cantagallo, RVS	Literacy Consortium, Kean Univ.	3/23/10	\$108.	IRS	N/A
Patricia Leonhardt, Admin	Public School Bidding, Rutgers Univ.	4/7/10	\$194.	OMB	N/A

Motion by M. Kaplan, seconded by D. Weiss. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 10-FF-096:

BE IT RESOLVED that the Board of Education hereby accepts a donation from Debbie Weiss in the amount of \$500. Motion by M. Kaplan, seconded by D. Weiss. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 10-FF-097:

BE IT RESOLVED that the Board of Education hereby approves the 2010/11 school calendar. Motion by M. Kaplan, seconded by D. Weiss. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 10-FF-098:

BE IT RESOLVED that the Board of Education hereby accepts the following approved grant from the Clinton Township Foundation for Educational Excellence:

RVS – Non-fiction library books in the amount of \$331.00

Motion by M. Kaplan, seconded by D. Weiss. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 10-FF-099:

BE IT RESOLVED that the Board of Education hereby approves the change in last day of school from June 23, 2010 to June 24, 2010. Motion by M. Kaplan, seconded by D. Weiss. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 10-FF-100:

BE IT RESOLVED that the Board of Education hereby approves the 2009-10 contract with Morris Union Jointure Commission for student #9909918200. Motion by M. Kaplan, seconded by D. Weiss. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 10-FF-101:

BE IT RESOLVED that the Board of Education hereby approves a decrease in the 2009-10 budget in the amount of \$111,354. This amount represents the difference between the \$1,571,304 the district budgeted, as directed by the New Jersey Department of Education, for State Aid 2009-10, and the \$1,459,950 the district will be awarded. Motion by M. Kaplan, seconded by D. Weiss. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 10-FF-102:

BE IT RESOLVED that the Board of Education hereby approves the **Interlocal Services Agreement** between Clinton Township and Lebanon Borough Boards of Education for the 2009-2010 school year for 7th and 8th grade regular pupil transportation services in the amount of \$15,978 effective September 1, 2009. This motion supersedes Motion 09-479 (\$19,800) of the April 27, 2009 meeting. Motion by M. Kaplan, seconded by D. Weiss. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 10-FF-103:

BE IT RESOLVED that the Board of Education hereby approves the **2009 ESY Special Education Receiving Tuition Contract Agreement between Clinton Township and Lebanon Borough for Student #1234880205** in the amount of \$1,465 (Pre-School Tuition plus related services-30 Days). Motion by M. Kaplan, seconded by D. Weiss. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 10-FF-104:

BE IT FURTHER RESOLVED, that the Board of Education authorizes the submission of the 2007 IDEA Carryover application and Final Reports as follows:

IDEA – NP Basic	\$31,431
IDEA - NP Preschool	\$1,831

Motion by M. Kaplan, seconded by D. Weiss. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 10-FF-105:

BE IT FURTHER RESOLVED, that the Board of Education authorizes the submission of the 2008 IDEA Carryover application and Final Reports as follows:

IDEA – NP Basic	\$9,481
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Motion by M. Kaplan, seconded by D. Weiss. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 10-FF-106:

BE IT FURTHER RESOLVED, that the Board of Education authorizes the submission of the 2009 IDEA Carryover application and Final Reports as follows:

IDEA – NP Basic	\$44,848
IDEA - NP Preschool	\$1,120

Motion by M. Kaplan, seconded by D. Weiss. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 10-FF-107:

BE IT FURTHER RESOLVED, that the Board of Education authorizes the submission of the 2008/09 NCLB Final Reports. Motion by M. Kaplan, seconded by D. Weiss. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

PERSONNEL/NEGOTIATIONS:

Michelle Cresti – Chair, Donna Gregory, Jim Dincuff, Debbie Weiss
Action Items 10-PN-166 through 10-PN-173

PLEASE NOTE THAT ALL STAFF APPOINTMENTS ARE AT THE RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS AND THAT ALL SALARIES ARE PRO-RATED TO THE EFFECTIVE DATE OF EMPLOYMENT.

Ms. Cresti reported on the upcoming negotiations Committee meetings.

Action 10-PN-166:

BE IT RESOLVED that the Board of Education approves **Amanda Rinaldi** as a Student Teacher from Fairleigh Dickinson University to be placed with **Laura Jaw** at PMG during the fall semester of September 1, 2010 through December 23, 2010. Motion by M. Cresti, seconded by D. Gregory. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 10-PN-167:

BE IT RESOLVED that the Board of Education hereby approves **Donna Wright-Bauer** for Home Instruction for one student starting on March 15, 2010 through June 15, 2010 not to exceed 10 hours a week at a rate of \$28.62 per hour. Motion by M. Cresti, seconded by D. Gregory. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 10-PN-168:

BE IT RESOLVED that the Board of Education approves **Annette Beam** as a Student Teacher from Kean University to be placed with **Dennis Stinner** at PMG during the fall semester of September 1, 2010 through December 20, 2010. Motion by M. Cresti, seconded by D. Gregory. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 10-PN-169:

BE IT RESOLVED that the Board of Education approves **Deborah Scanlan** as a Student Teacher from Kean University to be placed with **Mary Grace Flynn** at PMG during the fall semester of September 1, 2010 through December 20, 2010. Motion by M. Cresti, seconded by D. Gregory. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 10-PN-170:

BE IT RESOLVED that the Board of Education approves **Monika Roszko** as an observing Student Nurse from Raritan Valley Community College to be placed with **Michele Beha** at CTMS for four hours, to be determined. Motion by M. Cresti, seconded by D. Gregory. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 10-PN-171:

BE IT RESOLVED that the Board of Education hereby approves a request for Disability Leave for **Joyce Klizus**, (RVS) Music/Vocal Teacher, from March 24, 2010 to May 21, 2010. Motion by M. Cresti, seconded by D. Gregory. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 10-PN-172:

BE IT RESOLVED that the Board of Education approves **Amy Frey** as a Disability Leave Replacement for **Joyce Klizus**, (RVS) Music/Vocal Teacher, beginning March 22, 2010 to May 21, 2010 at the current daily sub rate. Motion by M. Cresti, seconded by D. Gregory. On a roll call vote, the resolution was ADOPTED as follows: ayes, 9; nays, 0.

Action 10-PN-173:

BE IT RESOLVED that the Board of Education approves **Juliana Hendrickson** as a long-term sub per IEP needs effective March 23, 2010 at a rate of \$90. a day. Motion by M. Cresti, seconded by D. Gregory. On a roll call vote, the resolution was **ADOPTED** as follows: ayes, 9; nays, 0.

POLICY/CURRICULUM:

Roger Straight – Chair, Jody Lebbing, Gene Schaedel
Action Items 10-PC-009 through 10-PC-011

Mr. Straight reported that the policy manual is nearing completion.

Action 10-PC-009:

BE IT RESOLVED that the Board of Education hereby approves the 2010/2011 Chapter 192/193 Nonpublic Services Agreement with Hunterdon County Educational Services Commission. Motion by R. Straight, seconded by J. Lebbing. On a roll call vote, the resolution was **ADOPTED** as follows: ayes, 9; nays, 0.

Action 10-PC-010:

BE IT RESOLVED that the Board of Education hereby approves the 2010/2011 Nonpublic School Nursing Services Agreement with Hunterdon County Educational Services Commission. Motion by R. Straight, seconded by J. Lebbing. On a roll call vote, the resolution was **ADOPTED** as follows: ayes, 9; nays, 0.

Action 10-PC-011:

BE IT RESOLVED that the Board of Education hereby approves the following field trips (costs are funded through outside sources):

<u>Date</u>	<u>Destination</u>	<u>Grade/Group</u>	<u>Teacher</u>
4/29, 5/13 5/14 & 5/25/10	Echo Hill Flemington, NJ	Grade 1	Anna Dieterly
6/15/10	Health Quest Clinton, NJ	Grade 8	Grace Balog/ Gerard Dalton

Motion by R. Straight, seconded by J. Lebbing. On a roll call vote, the resolution was **ADOPTED** as follows: ayes, 9; nays, 0.

COMMUNICATIONS:

Donna Gregory – Chair, Michelle Cresti, Grace Hoefig, Gene Schaedel

Mrs. Gregory thanked Julie Flynn for her assistance with the newsletter.

RECOGNITION OF THE PUBLIC:

Rachel McLaughlin commended the board for their waiver vote. She then discussed the push to pass the budget, including a parent participation event the date of the vote. She also addressed the ACE program.

Kevin Sturges discussed the health care increase.

NEW BUSINESS

EXECUTIVE SESSION:

Resolved by the Board of Education of Clinton Township as per Chapter 231, P. L. 1975:

- a. That it is hereby determined that it is necessary to meet in Executive Session at 10:29 pm on Monday, March 22, 2010 to discuss matters of negotiations and real estate.*
- b. The matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.*
- c. The length of the meeting is thought to be approximately sixty (1 hr.) minutes.*
- d. Action may be taken upon return*

Roger Straight recused himself.

Executive Session concluded at 11:40 pm.

Motion by M. Cresti seconded by D. Gregory. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.

ADJOURNMENT

Action 10-AJ-013:

BE IT RESOLVED that the Board of Education adjourns this meeting at 11:40 pm. Motion by M. Cresti seconded by D. Gregory. On a roll call vote, the resolution was ADOPTED as follows: ayes, 8; nays, 0.

Respectfully Submitted,

Patricia A. Leonhardt
School Business Administrator/Board Secretary

Minutes Prepared: 4/6/2010

Minutes remain unofficial until Board of Education approval

Board of Education Approved:

Frank "Jim" Dincuff
Board President

Date