

**CLINTON TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION**

**AGENDA
Regular Meeting February 22, 2010**

CALL TO ORDER: _____ called the meeting to order at _____

**PUBLICATION
OF NOTICE:**

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through the annual public notice on April 30, 2009:

- a. Faxing to five newspapers designated by the Board – Hunterdon County Democrat, Hunterdon Review, Courier News, Star-Ledger and Express Times
- b. Posting on the District Website, the main bulletin board in the Administration Office and in each Clinton Township School
- c. Filing with the Clerk of Clinton Township

ROLL CALL

Present:

Board Members:

_____ Jim Dincuff, President	_____ Jody Lebbing
_____ Donna Gregory, Vice President	_____ Gene Schaedel
_____ Michelle Cresti	_____ Roger Straight
_____ Grace Hoefig	_____ Debra Weiss
_____ Mark Kaplan	

District Administrators:

_____ Mr. Kevin Carroll, Superintendent of Schools
_____ Mrs. Patricia A. Leonhardt, Business Administrator/Board Secretary

**PLEDGE OF
ALLEGIANCE:**

_____ led the Board in the Pledge of Allegiance.

PRESIDENT'S COMMENTS/REPORT

Mr. Straight will discuss facets of the Code of Ethics for School Board members.

REPORT OF THE SUPERINTENDENT OF SCHOOLS

Mr. Carroll will present the following to the Board of Education:

- 1. Enrollment Report
- 2. Suspension Report
- 3. District Goals
 - a. Student Achievement
 - b. Communication
 - c. Finances
 - d. Strategic Plan
- 4. 2010/2011 Budget

REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY

Action Items 10-BA-040 through 10-BA-047

Correspondence:

- Thank you letter to HC ESC – busing
- Thank you letter to Debra Weiss – State Farm Insurance Co. donation

Informational:

- The current date of the Board of Education’s next meeting is March 22, 2010.
- Legal and Practical Perspectives of Effective Boardmanship

Action 10-BA-040:

BE IT RESOLVED that the Board of Education hereby approves the ***Regular Meeting Minutes*** of January 25, 2010.

Action 10-BA-041:

BE IT RESOLVED that the Board of Education hereby approves the ***Executive Session Minutes*** of January 25, 2010.

Action 10-BA-042:

BE IT RESOLVED that the Board of Education hereby approves the ***Special Meeting Minutes*** of February 17, 2010.

Action 10-BA-043:

BE IT RESOLVED that the Board of Education hereby approves the ***Board Secretary and Treasurer’s Reports*** for the period ending January 31, 2010.

Action 10-BA-044:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23-2.11 (c) 3 does hereby certify that as the date of these reports, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23-2.11 (a);

BE IT FURTHER RESOLVED that the Superintendent of Schools recommends that the Clinton Township Board of Education accept the updated monthly financial reports of the Secretary and Treasurer of School Monies for the month(s) of January 2010; and further recommends, in compliance with N.J.A.C. 6A: 23-2.11 (c) 4, that the Board of Education certifies that no major account has been over-expended in violation of N.J.A.C. 6A: 23-2.11 (b), and that as of this report sufficient funds are available to meet the district’s financial obligations for the remainder of the year.

Action 10-BA-045:

BE IT RESOLVED that the Board of Education hereby approves the ***line item transfers*** for the period ending January 31, 2010.

Action 10-BA-046:

***BE IT RESOLVED** that the Board of Education hereby authorizes the following signatures on the accounts maintained by the Board of Education for the 2009/10 school year, effective 2/22/10:*

- 1) Clinton Township Middle School - Student Activities - TD Bank (2 signatures required)

Authorized Signatures:

Gerard Dalton/Maureen Miller/Patricia Leonhardt

- 2) Clinton Township Middle School - Petty Cash - TD Bank (2 signatures required)

Authorized Signatures:

Gerard Dalton/Maureen Miller/Patricia Leonhardt

Action 10-BA-047:

***BE IT RESOLVED** that the Board of Education hereby authorizes a Public Hearing meeting on Friday, March 26, 2010 at 7:30 pm in the Round Valley All Purpose Room for the adoption of the 2010/2011 budget.*

OLD BUSINESS

- Vought House
- Land Lease

PUBLIC COMMENTS – AGENDA ITEMS ONLY

COMMITTEE REPORTS:

FACILITIES/FINANCE:

Mark Kaplan – Chair, Grace Hoefig, Jody Lebbing, Debbie Weiss
Action Items 10-FF-084 through 10-FF-093

Action 10-FF-084:

***BE IT RESOLVED** that the Board of Education hereby approves the payment of bills in the amount of \$2,010,290.99 for the period ending February 22, 2010.*

Action 10-FF-085:

***BE IT RESOLVED** that the Board of Education hereby approves the following requests for employee/board member travel in accordance with the School District Accountability Act and Board of Education Policy No. 9250 “Expenses and Reimbursements.” Only overnight stays are eligible to meal reimbursement. Mileage, meals, and lodging reimbursements shall be in*

accordance with NJ Statute, Code and NJ Department of Treasury Guidelines. Where more than five individuals from the district are to attend the same out-of-state conference, the school district shall obtain the prior written approval of the Executive County Superintendent, 2010 OMB Mileage Reimbursement Rate: \$0.31; 1/1/10 IRS Reimbursement Rate: \$0.55.

Employee/ BOE Member/School	Program Title/Location	Date	Cost	Mileage	Lodging (per diem)/ Meals (Per diem)
Jason Weber, Director of Tech.	NJASA Techspo 2010 Conference, Atlantic City, NJ	1/28/10	\$286.	OMB	N/A
Penny Perez Diamantis, SRS	ABA and Speech Therapy, Rutgers, Piscataway. NJ	4/22/10	\$150.	IRS	N/A
Emily Sheeler, SRS	ABA and Speech Therapy, Rutgers, Piscataway. NJ	4/22/10	\$150.	IRS	N/A
Liz Salazar, PMG	ABA and Speech Therapy, Rutgers, Piscataway. NJ	4/22/10	\$150.	IRS	N/A
Amarilis Florio, RVS	ABA and Speech Therapy, Rutgers, Piscataway. NJ	4/22/10	\$150.	IRS	N/A
Lisa Fama, CTMS	ABA and Speech Therapy, Rutgers, Piscataway. NJ	4/22/10	\$150.	IRS	N/A
Mary McLoughlin, Director of Spec. Services	ABA and Speech Therapy, Rutgers, Piscataway. NJ	4/22/10	\$150.	IRS	N/A
Kendra Squindo, CTMS	Treating OCD/Perfectionism, Lancaster, PA	4/15/10 & 4/16/10	\$198.	IRS	N/A
Lorraine Dul, SRS	Developing Play Skills...w/ASDs, Clark, NJ	2/26/10	\$100.	IRS	N/A
Tara Cantagallo, RVS	Literacy Consortium, Kean University	3/23/10	\$108.	IRS	N/A
Bonnie Birken, CTMS	Literacy Consortium, Kean University	3/23/10	\$108.	IRS	N/A
Margaret Sewall, CTMS	Literacy Consortium, Kean University	3/23/10	\$108.	IRS	N/A
Alice Hornbake, PMG	Rutgers Conf. on Reading & Writing	4/16/10	\$195.	IRS	N/A
Mary Grace Flynn, PMG	Rutgers Conf. on Reading & Writing	4/16/10	\$195.	IRS	N/A

Action 10-FF-086:

***BE IT RESOLVED** that the Board of Education hereby acknowledges the following requests for graduate course approval, in accordance with the Negotiated Agreement:*

<i>Employee</i>	<i>Semester</i>	<i>Course</i>	<i>Credits</i>
<i>Brent Ruge, CTMS</i>	<i>Pre-Summer 2010</i>	<i>The Middle School</i>	<i>3</i>

Action 10-FF-087:

***BE IT RESOLVED** that the Board of Education hereby approves the operation of the **ACE/ESY Summer Program** from July 6, 2010 to August 5, 2010 from 8:30 am to 12:30 pm, Monday through Thursday, at Spruce Run School.*

Action 10-FF-088:

***BE IT RESOLVED** that the Board of Education hereby approves the hours of operation of **ACE/ESY for Pre K and K** Session 1 from 8:30 am to 10:30 am and Session 2 for Pre K and K from 10:30 am to 12:30 pm, Monday through Thursday, at Spruce Run School.*

Action 10-FF-089:

***BE IT RESOLVED** that the Board of Education hereby accepts the following approved grant from the Clinton Township Foundation for Educational Excellence:*

RVS – Non-fiction library books in the amount of \$1,031.

Action 10-FF-090:

***BE IT RESOLVED** that the Board of Education hereby approves the submitted 2009-10 Integrated Pest Management Plans for each of the four schools in the Clinton Township School District.*

Action 10-FF-091:

***BE IT RESOLVED** that the Board of Education hereby accepts a donation from Glen Morris in the amount of \$124.96.*

Action 10-FF-092:

***BE IT RESOLVED** that the Board of Education hereby authorizes the submission of the Extraordinary Aid Request for the school year 2009/10 in the amount of \$546,262.*

Action 10-FF-093:

***BE IT RESOLVED** that the Board of Education hereby authorizes an appeal in the amount of the 2009/10 state aid reduction to the Acting Commissioner of the Department of Education of the State of New Jersey. The district appeals the inclusion of \$256,949 of unprojected surplus, thereby requesting a decrease in the state aid withholding from \$175,591 to \$111,354.*

PERSONNEL/NEGOTIATIONS:

Michelle Cresti – Chair, Donna Gregory, Jim Dincuff, Debbie Weiss
Action Items 10-PN-144 through 10-PN-165

PLEASE NOTE THAT ALL STAFF APPOINTMENTS ARE AT THE RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS AND THAT ALL SALARIES ARE PRO-RATED TO THE EFFECTIVE DATE OF EMPLOYMENT.

Action 10-PN-144:

***BE IT RESOLVED** that the Board of Education hereby approves the request for change in the Disability/Maternity Leave for **Jennifer Paccione**, RVS Teacher, from February 22, 2010 to February 16, 2010.*

Action 10-PN-145:

***BE IT RESOLVED** that the Board of Education hereby approves the request for change in the Disability/Maternity Leave Replacement for **Ellen Sidbury** (replacing Jennifer Paccione), RVS Teacher, from February 22, 2010 to February 16, 2010.*

Action 10-PN-146:

***BE IT RESOLVED** that the Board of Education hereby approves **Justine Henry** as a .5 Teacher's Assistant Maternity Leave Replacement – Grade 4 (Ellen Sidbury/Jennifer Paccione) at RVS effective February 16, 2010 through June 30, 2010 at Step 1 BA, salary \$10,296.50 (pro-rated).*

Action 10-PN-147:

***BE IT RESOLVED** that the Board of Education hereby approves **Cindy Christopher** as a .5 Teacher's Assistant Maternity Leave Replacement – Grade 4 (Ellen Sidbury/Jennifer Paccione) effective February 16, 2010 through June 30, 2010 at Step 1AA, salary \$8,346.50 (pro-rated).*

Action 10-PN-148:

***BE IT RESOLVED** that the Board of Education hereby approves the request for an extension of Medical/Disability Leave for **Timothy Barton** from April 5, 2010 to June 30, 2010.*

Action 10-PN-149:

BE IT RESOLVED that the Board of Education hereby approves the use of approximately 91 sick days from the Sick Leave Bank, as specified in Article XII, paragraph 5 of the Clinton Township Education Association contract, by **Timothy Barton**, PMG Teacher.

Action 10-PN-150:

BE IT RESOLVED that the Board of Education hereby approves the request for an extension as a Medical Replacement – Grade 3 Teacher (Barton) for **Shannon Rolak** effective March 31, 2010 through June 30, 2010 at an annual salary of \$46,990 (pro-rated).

Action 10-PN-151:

BE IT RESOLVED that the Board of Education hereby approves the request for an extension as a Medical Leave Replacement – Teacher’s Assistant (Rolak/Barton) for **Karen Dahme-Laskey** effective March 31, 2010 through June 30, 2010 at an annual salary of \$20,593 (pro-rated).

Action 10-PN-152:

BE IT RESOLVED that the Board of Education hereby approves the request for Leave of Absence for Disability for **Brian Cullen**, RVS Custodian, effective February 5, 2010 through May 5, 2010.

Action 10-PN-153:

BE IT RESOLVED that the Board of Education hereby approves the use of a maximum of twelve weeks of sick days from the Sick Leave Bank, as specified in Article XII, paragraph 5 of the Clinton Township Education Association contract, by **Brian Cullen**, RVS Custodian.

Action 10-PN-154:

BE IT RESOLVED that the Board of Education hereby approves **Albert Mead** as a Substitute Custodian – RVS replacing Brian Cullen effective February 18, 2010 through May 5, 2010 at \$12.00/hour.

Action 10-PN-155:

BE IT RESOLVED that the Board of Education hereby approves **Kathlene Russell** as a .5 Teacher’s Assistant – SRS Pre-School, new position per IEP, effective February 8, 2010 through June 30, 2010 at Step 1 BA, salary \$10,296.50 (pro-rated).

Action 10-PN-156:

BE IT RESOLVED that the Board of Education hereby approves **Julia Kielemeyer** as a .5 Teacher’s Assistant – SRS Pre-School, new position per IEP, effective February 16, 2010 through June 30, 2010 at Step 1BA, salary \$10,296.50 (pro-rated).

Action 10-PN-157:

BE IT RESOLVED that the Board of Education hereby approves **Traci Komoroski** as a .5 Teacher's Assistant Maternity Leave Replacement – Grade 7 (Julia Williams/Fran Lin) at CTMS effective February 16, 2010 through June 30, 2010 at Step 1 AA, salary \$8,346.50 (pro-rated).

Action 10-PN-158:

BE IT RESOLVED that the Board of Education hereby approves **Kathleen Shea** as a Maternity Leave Replacement Special Education Teacher – Grade 2 (Stephanie Snyder) at PMG effective April 12, 2010 through June 30, 2010 at Step A BA, salary \$46,990 (pro-rated).

Action 10-PN-159:

BE IT RESOLVED that the Board of Education hereby approves **Jacqueline Kozakis** as a Substitute Teacher for the 2009-10 school year.

Action 10-PN-160:

BE IT RESOLVED that the Board of Education hereby approves **Jane Smolyn**, as a bus aide for a special education student at Round Valley School effective February 8, 2010 through June 30, 2010, at an hourly rate of \$20.36, not to exceed two hours per day.

Action 10-PN-161:

BE IT RESOLVED that the Board of Education hereby approves **Martha Roth** as a bus aide for a special education student at Round Valley School effective February 8, 2010 through June 30, 2010, at an hourly rate of \$15.28, not to exceed two hours per day.

Action 10-PN-162:

BE IT RESOLVED that the Board of Education hereby approves **Ruth Stieh** as a bus aide for a special education student at Round Valley School effective February 8, 2010 through June 30, 2010, at an hourly rate of \$15.57, not to exceed two hours per day.

Action 10-PN-163:

BE IT RESOLVED that the Board of Education hereby approves **Dawn Bucher** as a substitute nurse for the 2009/10 school year.

Action 10-PN-164:

BE IT RESOLVED that the Board of Education hereby approves the request for a Medical/Disability Leave for **Bobbie Felip** from March 2, 2010 to May 5, 2010.

Action 10-PN-165:

BE IT RESOLVED that the Board of Education hereby approves a change of salary for Kathleen Shea, Teacher Assistant SRS from \$10,987 to \$10,897 (pro-rated).

POLICY/CURRICULUM:

Roger Straight – Chair, Jody Lebbing, Gene Schaedel

Action 10-PC-008:

BE IT RESOLVED that the Board of Education hereby approves the following field trips (costs are funded through outside sources):

<u>Date</u>	<u>Destination</u>	<u>Grade/Group</u>	<u>Teacher</u>
3/2/10	Sterling Mines Ogdensburg, NJ	Grade 4	Barbara Marinelli
3/9/10	Community Theatre Morristown, NJ	Grade 5	Kelly Newgarde
3/23/10	State Theatre, Easton, PA “Tales of a Fourth Grade Nothing”	Grade 3	Alice Hornbake
4/5, 6, 7 & 4/8/10	Buehler Challenger Center Paramus, NJ	Grade 7	Jill Selbo/ Carla Molloy
4/7/10	Medieval Times Lyndhurst, NJ	Grade 6	Tara Cantagallo
4/6,8,13,15, 20,22,27 & 4/29/10	Lebanon Township Museum Lebanon, NJ	Grade 2	Betsy Hodulik
5/25/10	NJ Bar Foundation New Brunswick, NJ	Grades 7 & 8	Diane Cormican
5/27, 28 & 6/2/10	Merrill Creek Reservoir Washington, NJ	Grade 2	Betsy Hodulik

COMMUNICATIONS:

Donna Gregory – Chair, Michelle Cresti, Grace Hoefig, Gene Schaedel

RECOGNITION OF THE PUBLIC:

NEW BUSINESS

EXECUTIVE SESSION:

Resolved by the Board of Education of Clinton Township as per Chapter 231, P. L. 1975:

- a. That it is hereby determined that it is necessary to meet in Executive Session on Monday, February 22, 2010 to discuss matters of negotiations and staffing.*
- b. The matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.*
- c. The length of the meeting is thought to be approximately thirty (30) minutes.*
- d. Action will not be taken upon return*

ADJOURNMENT

Action 10-AJ-012:

BE IT RESOLVED that the Board of Education hereby adjourns this meeting.