# CLINTON TOWNSHIP SCHOOL DISTRICT BOARD OF EDUCATION

# AGENDA Regular Meeting – September 21, 2009

CALL TO ORDER:	called the meeting to order at					
PUBLICATION						
OF NOTICE:	In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through the annual public notice on April 30, 2009: <b>a.</b> Faxing to five newspapers designated by the Board – Hunterdon County Democrat, Hunterdon Review, Courier News, Star-Ledger and Express Times					
	<ul><li>b. Posting on the District Website, Administration Office and in each Cli</li><li>c. Filing with the Clerk of Clinton Town</li></ul>	inton Township School				
ROLL CALL						
Present:	Board Members:Jim Dincuff, PresidentDonna Gregory, Vice PresidentMichelle CrestiGrace HoefigMark Kaplan	Jody LebbingGene SchaedelRoger StraightDebra Weiss				
	District Administrators:Mr. Kevin Carroll, SuperintendenMrs. Patricia A. Leonhardt, Busin					
PLEDGE OF ALLEGIANCE:	Mrs. Patricia A. Leonhardt, Business Administrator/Board Secretary led the Board in the Pledge of Allegiance.					

# PRESIDENT'S COMMENTS/REPORT

# REPORT OF THE SUPERINTENDENT OF SCHOOLS

Mr. Carroll will present the following reports to the Board of Education:

- 1. Enrollment Report
- 2. Back to School Presentations
- 3. Strategic Planning
- 4. H1N1
- 5. District Goals

# REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY Action Items 10-BA-11 through 10-BA-14

# Correspondence:

- a. NJSBA Notice
- b. Hunterdon County School Boards Calendar
- c. School Boards Workshop Information
- d. Thank you letter to Mr. Glen Morris for donation

#### Informational:

- a. Strategic Plan Meeting Monday October 12. Need to modify the committee meeting schedule that evening
- b. NJSBA Workshop Mr. Dincuff, Mr. Straight, Mr. Carroll and Mrs. Leonhardt have been registered to attend Workshop 2009 on behalf of the Board of Education

#### **Action 10-BA-011:**

**BE IT RESOLVED** that the Board of Education approves the Regular Meeting Minutes of August 24, 2009.

#### **Action 10-BA-012:**

**BE IT RESOLVED** that the Board Secretary, pursuant to N.J.A.C. 6A: 23-2.11 (c) 3 does hereby certify that as the date of these reports, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23-2.11 (a);

**BE IT FURTHER RESOLVED** that the Superintendent of Schools recommends that the Clinton Township Board of Education accept the monthly financial reports of the Secretary and Treasurer of School Monies for the month of August 2009; and further recommends, in compliance with N.J.A.C. 6A: 23-2.11 (c) 4, that the Board of Education certifies that no major account has been over-expended in violation of N.J.A.C. 6A: 23-2.11 (b), and that as of this report sufficient funds are available to meet the district's financial obligations for the remainder of the year.

#### **Action 10-BA-013**:

**BE IT RESOLVED** that the Board of Education approves the line item transfers for the period ending August 31, 2009.

#### **Action 10-BA-014:**

**BE IT RESOLVED** that the Board of Education hereby approves the attached Strategic Goals for the 2009-10 School Year.

#### **OLD BUSINESS**

# PUBLIC COMMENTS - AGENDA ITEMS ONLY

#### **COMMITTEE REPORTS:**

#### **FACILITIES/FINANCE:**

Mark Kaplan – Chair, Grace Hoefig, Jody Lebbing, Debbie Weiss Action Items 10-FF-32 through 10-FF-42

#### **Action 10-FF-032:**

**BE IT RESOLVED** that the Board of Education approves the payment of bills in the amount of \$1,136,295.38 for the period ending September 21, 2009.

# **Action 10-FF-033:**

BE IT RESOLVED that the Board of Education approves the following requests for employee/board member travel in accordance with the School District Accountability Act and Board of Education Policy No. 9250 "Expenses and Reimbursements." Only overnight stays are eligible to meal reimbursement. Mileage, meals, and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines. Where more than five individuals from the district are to attend the same out-of-state conference, the school district shall obtain the prior written approval of the Executive County Superintendent, 2008 OMB Mileage Reimbursement Rate: \$0.31; 1/1/09 IRS Reimbursement Rate: \$0.55.

Employee/ BOE	Program	Date	Cost	Mileage	Lodging	Meals
Member	Title/Location				(per	(Per
					diem)	diem)
Kelly Portland	Autism NJ Annual	10/9/09	\$345.	OMB	N/A	N/A
	Conference – Atlantic	& 10/09				
	City, NJ					
Danielle Nugent	Autism NJ Annual	10/9/09	\$345.	OMB	N/A	N/A
	Conference – Atlantic	&				
	City, NJ	10/10/09				
Carrie Moore	Rutgers Univ.	10/9/09	\$50.	N/A	N/A	N/A
	Language Inst. Spec.					
	Needs Children:					
	Strategies &					
	Modifications et al					
Patricia Leonhardt	School Business	9/22/09	\$90.	N/A	N/A	N/A
	Administration Just					
	Ask – Mt. Olive, NJ					
Patricia Leonhardt	Fundamentals of	10/13/09	\$90.	N/A	N/A	N/A
	Purchasing – Mt.					
	Olive, NJ					

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Melissa Goad	Creating 21st Century NJ Schools – Monroe, NJ	10/15/09	\$0	N/A	N/A	N/A
Susan Ehlert	Set Your Course a Standard Approach – Denville, NJ	10/12/09	\$40.	N/A	N/A	N/A
Kate Zimmerbaum	NCTE Convention: Literacy in the 21 <sup>st</sup> Century – Phil., PA	11/20/09	\$140.	OMB	N/A	N/A
Joanne Lucariello	NCTE Convention: Literacy in the 21 <sup>st</sup> Century - Phil., PA	11/20/09	\$140.	OMB	N/A	N/A
Judith Lynch	Literacy Consortium- Motivating Male Writers, Kean Univ.	10/23/09	\$108.	OMB	N/A	N/A
Christine Laudato	Literacy Consortium- Engaging Boy Writers, Kean Univ.	10/23/09	\$108.	OMB	N/A	N/A
Karen Sinagra	Establishing Integrated Service Delivery – Somerville, NJ	10/12/09	\$50.	OMB	N/A	N/A
Emily Sheeler	Establishing Integrated Service Delivery – Somerville, NJ	10/12/09	\$50.	OMB	N/A	N/A
Joan Slagus	Establishing Integrated Service Delivery – Somerville, NJ	10/12/09	\$50.	OMB	N/A	N/A
Penny Perez Diamantis	Establishing Integrated Service Delivery – Somerville, NJ	10/12/09	\$50.	OMB	N/A	N/A
Bobbie Felip	Literacy Consortium -Engaging Boy Writers – Kean Univ.	10/23/09	\$108.	OMB	N/A	N/A
Adrienne Hodulik	The Best Young Adult Books & How to Use in Your Program – Allentown/Bethlehem, PA	11/5/09	\$225.	N/A	N/A	N/A
Suzanne Gitomer	The Best Young Adult Books & How to Use in Your Program – Allentown/Bethlehem, PA	11/5/09	\$225.	N/A	N/A	N/A

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Debbie Paragone	Art Educators of NJ Annual Conference, Somerset, NJ	10/6/09	\$115.	N/A	N/A	N/A
Patrick Gugliandolo	Art Educators of NJ Annual Conference, Somerset, NJ	10/6/09	\$115.	N/A	N/A	N/A
Kelly DiGioia	Art Educators of NJ Annual Conference, Somerset, NJ	10/6/09	\$115.	N/A	N/A	N/A
Judith Hammond	Walk Throughs Monroe, NJ	11/11/09 & 11/12/09	\$300.	OMB	N/A	N/A
Janet Gangemi	Creating 21 <sup>st</sup> Century Schools, Monroe, NJ	10/15/09		OMB	N/A	N/A
Amarilis Florio	Establishing an Integrated Services Delivery Model, Somerset Cty. Ed. Office	10/12/09	\$50.	OMB	N/A	N/A
Lisa Fama	Establishing an Integrated Services Delivery Model, Somerset Cty. Ed. Office	10/12/09	\$50.	OMB	N/A	N/A
Elizabeth Salazar	Establishing an Integrated Services Delivery Model, Somerset Cty. Ed. Office	10/12/09	\$50.	OMB	N/A	N/A
Kelly Jones	NJ State Bar Assoc. Character Ed. Training, New Brunswick, NJ	11/19/09	\$20. Refun dable	N/A	N/A	N/A
Bobbie Felip	Atlas Workshop: Implementing Curriculum Mapping & Getting Maximum Results, Albany, NY	10/8/09 & 10/09/09	\$200.	400 mi.	\$258.	\$160.
Susan Reynolds	Council for Exceptional Children et al – Assessment: A Key to Independence, Phil, PA	10/29/09 & 10/30/09	\$235.	OMB	\$169.	N/A
Kathleen Collins	Spec. Ed. Law & Public Education, Eatontown, NJ	12/4/09	\$178.	OMB	N/A	N/A

Dianne Flanigan	Related Services	\$37.50	N/A	N/A	N/A	N/A
	"Push-In" Service					
	Delivery Model,					
	Somerset, NJ					

#### **Action 10-FF-034:**

**BE IT RESOLVED** that the Board of Education approves funding through FY10 IDEA-B for the 2009-10 salary monies for the following Teacher Assistants:

Last Name	First Name	Building	Position	Staff Dept. #	Salary	Total IDEA TA's Salaries
Pendlebury	Marianne	SRS	TA - Special Ed - Resource Room	2025	\$12,685	
			_			\$12,685
Cucciniello	Paul	CTMS	TA - Special Ed - Resource Room	2500	\$1,010	
Gorda	Patricia	PMG	TA - Special Ed - Resource Room	2500	\$21,793	
Hauck	Dawn	CTMS	TA - Special Ed - Resource Room	2500	\$23,558	
James	Deborah	SRS	TA - Special Ed - Resource Room	2500	\$21,793	
Kadri	Nancy	RVS	TA - Special Ed - Resource Room	2500	\$23,738	
Kavin	Kathleen	RVS	TA - Special Ed - Resource Room	2500	\$24,608	
Kisielewski	Martha	CTMS	TA - Special Ed - Resource Room	2500	\$21,393	
Miller	Lisa	SRS	TA - Special Ed - Resource Room	2500	\$22,933	
Olsen	Lorelei	RVS	TA - Special Ed - Resource Room	2500	\$20,993	
Pisani	Barbara	RVS	TA - Special Ed - Resource Room	2500	\$21,793	
Rolak	Shannon	PMG	TA - Special Ed - Resource Room	2500	\$20,993	
Shuey	Linda	PMG	TA - Special Ed - Resource Room	2500	\$33,298	
Sidbury	Ellen	RVS	TA - Special Ed - Resource Room	2500	\$20,993	
Spinks	Sheryl	PMG	TA - Special Ed - Resource Room	2500	\$21,598	
Stieh	Ruth	RVS	TA - Special Ed - Resource Room	2500	\$21,793	
Tracey	Elizabeth	RVS	TA - Special Ed - Resource Room	2500	\$27,458	
Udovich	DeeDee(Diane)	SRS	TA - Special Ed - Resource Room	2500	\$25,498	
						<u>\$375,243</u>
			Total IDEA TA's Salaries			<u>\$387,928</u>
·						

# **Action 10-FF-035:**

**BE IT RESOLVED** that the Board of Education hereby accepts the following 2009-10 new teacher grants at \$250. Each from the Clinton Township Foundation for Educational Excellence:

Christine O'Brien (Grade 4 new teacher)
Jessica Schafer (grade 5 new teacher)
Jeff Shanklin (PMG/SRS Phys Ed new teacher)
Sarah Blaikie (School Social Worker)
Allison Lefebvre (School Psychologist)
Carolyn Schmid (Autism Teacher)

#### **Action 10-FF-036:**

**BE IT RESOLVED** that the Board of Education hereby accepts the donation of National Geographic's 1978-2005 in leather bound cases plus 25 VHS videos from Irene Seitz, 9000 Fellowship Road, Suite 333W, Basking Ridge, NJ 07920. They have a total value of \$425.

#### **Action 10-FF-037:**

**BE IT RESOLVED** that the Board of Education approves the submission to the County for the approval of the alternate method of compliance for the use of the toilet room facilities for early intervention, pre-kindergarten and kindergarten classes.

#### **Action 10-FF-038:**

**BE IT RESOLVED** that the Board of Education approves the following tuition contracts at the Montgomery Academy for the 2009-2010 school year:

Student ID	School	Tuition Cost	
SID#6635621829	Montgomery Academy,	\$46,110.61 or \$256.17 per	
	Gladstone, NJ	diem	
SID#7574004377	Montgomery Academy,	\$46,110.61 or \$256.17 per	
	Gladstone, NJ	diem	

#### **Action 10-FF-039:**

**BE IT RESOLVED** that the Board of Education approves the request for pupil transportation to dual residences within Clinton Township in accordance with Regulation R3541.1 "Transportation Routes and Services":

SID #6856682250 – Round Valley School SID #8242160232 – Clinton Township Middle School SID# 6866033980 – Clinton Township Middle School SID # 7027968869 – Clinton Township Middle School

# **Action 10-FF-040:**

**BE IT RESOLVED** that the Board of Education hereby authorizes payment, at an hourly rate of \$35.94, to the following staff members who participated in the Technology in-service program on August 13, 2009.

Staff	Number of Hours	Total
Renee Sielaff	4	\$143.76
Ellen Jacobson	4	\$143.76
Julie Snee	4	\$143.76

#### **Action 10-FF-041**:

**BE IT RESOLVED** that the Board of Education approves a contract with the Mountain Lakes Board of Education, for an Itinerant Teacher. Services to be provided for SID#8169117790 (State Identification Number), for an estimated 10 hours per week, at a cost of \$123/hour, for an estimated total cost of \$44,280 for the 2009-10 School Year.

#### **Action 10-FF-042**:

**BE IT RESOLVED** that the Board of Education approves the contract with Hunterdon County Educational Services Commission for the administration of the Non-Public IDEIA monies made available through the American Recovery and Reinvestment Act (ARRA). Administrative fees of 5% to be assessed and billed as per the monthly invoiced amount for services rendered/goods received.

#### PERSONNEL/NEGOTIATIONS:

Michelle Cresti – Chair, Donna Gregory, Jim Dincuff, Debbie Weiss Action Items 10-PN-45 through 10-PN-66

PLEASE NOTE THAT ALL STAFF APPOINTMENTS ARE AT THE RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS AND THAT ALL SALARIES ARE PRORATED TO THE EFFECTIVE DATE OF EMPLOYMENT.

#### **Action 10-PN-045:**

**BE IT RESOLVED** that Board of Education hereby authorizes the following Substitute Teachers for the 2009-10 school year:

Jenifer Colon
Lisa Schwahl
Faith Truppi
Geraldine Vitovitch
Christie Jaegle
Holly McDonald

#### **Action 10-PN-046:**

**BE IT RESOLVED** that Board of Education hereby authorizes the following Substitute Custodian for the 2009-10 school year:

Jerry Haag

#### **Action 10-PN-047:**

**BE IT RESOLVED** that Board of Education hereby authorizes the following Raritan Valley Community College students to observe in Spruce Run School classrooms per their course requirements:

Francesa Bracco Cassandra Balboa Nicholas Perovich

#### **Action 10-PN-048:**

**BE IT RESOLVED** that the Board of Education approves allocation of the services of School Psychologist **Allison Lefebvre** to the Lebanon Borough Board of Education for the 2009-10 School Year. Reimbursement to Clinton Township Board of Education is to be in the amount of \$350 perdiem, not to exceed 15 days.

#### **Action 10-PN-049:**

**BE IT RESOLVED** that the Board of Education approves **Mary LoMuscio** as full time Extraordinary Services Teacher Assistant in Grade 5 at RVS effective September 1, 2009.

# **Action 10-PN-050:**

**BE IT RESOLVED** that the Board of Education approves **Denise Burger** as .5 Resource Room Teacher Assistant in Grade 5 at RVS effective September 1, 2009.

### **Action 10-PN-051:**

**BE IT RESOLVED** that the Board of Education approves **Jessica Willis** as full-time Extraordinary Services Teacher Assistant in Kindergarten at SRS effective September 1, 2009.

#### **Action 10-PN-052:**

**BE IT RESOLVED** that the Board of Education approves **Lisa Schwahl** as a .5 Resource Room Teacher Assistant for the Preschool at SRS effective September 1, 2009.

#### **Action 10-PN-053:**

**BE IT RESOLVED** that the Board of Education approves **Ann Marie Linnen** as a .5 Resource Room Teacher Assistant for the Preschool at SRS effective September 1, 2009.

#### **Action 10-PN-054:**

**BE IT RESOLVED** that the Board of Education approves Vicki Marcine as a .5 Resource Room Teacher Assistant for the Preschool at SRS effective September 1, 2009.

#### **Action 10-PN-055:**

**BE IT RESOLVED** that the Board of Education approves the request for Maternity Leave of Absence for **Denise Shaughnessy** for the period beginning January 4, 2010 and ending March 1, 2010 with Family Leave beginning March 2, 2010 and ending June 30, 2010.

#### **Action 10-PN-056:**

**BE IT RESOLVED** that the Board of Education approves **Angela Scioretino** as a Student Observer from Raritan Valley Community College to be placed with **Lisanne Bartram** at PMG.

#### **Action 10-PN-057:**

**BE IT RESOLVED** that the Board of Education approves **Timothy Jaw** as an Administrative Intern at PMG through The College of New Jersey for the 2009-10 school year.

#### **Action 10-PN-058:**

**BE IT RESOLVED** that the Board of Education accepts, with regret, the resignation of **Matthew O'Brien** as Assistant Supervisor of Buildings and Grounds effective October 1, 2009.

#### **Action 10-PN-059:**

**BE IT RESOLVED** that the Board of Education accepts, with regret, the resignation of **Katherine Moore**, Teacher Assistant at RVS effective 6/30/09.

#### **Action 10-PN-060:**

**BE IT RESOLVED** that the Board of Education approves the request for Maternity Leave of Absence for **Kimberly Police** for the period beginning November 3, 2009 – January 5, 2010 with Family Leave beginning January 6, 2010 – January 18, 2010.

## **Action 10-PN-061:**

**BE IT RESOLVED** that the Board of Education approves movement across the guide for **Alice Hornbake** from MA in F Step D at a rate of \$55,350.

#### **Action 10-PN-062:**

**BE IT RESOLVED** that the Board of Education approves **Donald Helmstetter** as a mentor for **Jeffrey Shanklin** and payment of a stipend for \$550 at the conclusion of the 2009-10 school year in accordance with the Negotiated Agreement.

#### **Action 10-PN-063:**

**BE IT RESOLVED** that the Board of Education approves **Amarilis Florio** as a mentor for **Elizabeth Salazar** and payment of a stipend for \$550 from January 1, 2009 – December 31, 2009, at the conclusion of that period in accordance with the Negotiated Agreement.

#### **Action 10-PN-064:**

**BE IT RESOLVED** that the Board of Education appoints the following individuals at **Clinton Township Middle School** as chaperones for activities during the 2009-10 school year at a rate of \$21.20 per hour not to exceed a 3 hour limit in accordance with the Negotiated Agreement:

Annan, S.	Hunt, P.	Roberto, C.
Balog. G.	Kiefer, R.	Roy, K.

		>/ <b>=</b> 1/
Beha, M.	Kinkead, J.	Ruge, B.
Birken, B.	Kisielewski, M.	Selbo, J.
Burchardt, E.	LaValette, M.	Sewall, P.
Buschi, M.	Lenig, D.	Sherman, S.
Chynoweth, M.	Lin, F.	Squindo, K.
Cormican, D.	Lucariello, J.	Tarriff, R.
Cozin, B.	Mangino, J.	Udut, N.
Cucciniello, P.	Mann, C.	Wall, R.
Curci, C.	Mastroianni, R.	Wooley, U.
Dalton, G.	McFadyen, M.	
Dandeo, A.	Menzie, T.	
Di Giovanni, M.	Molloy, C.	
Fama, L.	Mueller, K.	
Ferrante, P.	Nojiri, C.	
Gelinas, R.	Nuechterlein, J.	
Gitomer, S.	Paragone, D.	
Gittins, A.	Parsh, S.	
Greco, D.	Patrick, A.	
Guidi, M.	Perdue, L.	
Hauck, D.	Pike, L.	
Helmstetter, D.	Preuss, R.	
Hodulik, A.	Reynolds, S.	

# **Action 10-PN-065:**

**BE IT RESOLVED** that the Board of Education approves the following 2009-10 Clinton Township Middle School Athletic Stipends in accordance with the Negotiated Agreement:

Advisor	Activity	Experience	Stipend
Paul Cucciniello	Basketball – Boys	Year 8	\$3,710.
Brent Ruge	Basketball- JV Boys	Year 2	\$2,014.
Scott Annan	Basketball – Girls	Year 5	\$3,710.
Polly Glowatz	Basketball – Girls - Asst.	Year 5	\$2,783.
Donald Helmstetter	Baseball – Boys	Year 6	\$2,491.
Patricia Comly	Cross Country	Year 9	\$2,491.
Rose Mastroianni	Cross Country – Asst.	Year 2	\$1,352.
Scott Annan	Soccer – Boys	Year 4	\$2,120.
Paul Cucciniello	Soccer – Girls	Year 7	\$2,491.
Tara Cantagallo	Softball – Girls	Year 6+	\$2,491.
Dawn Hauck	Cheerleading	Year 5	<i>\$2,756</i> .
Donald Helmstetter	Volleyball	Year 4	\$1,060.
Brent Ruge	Volleyball – Asst.	Year 3	\$1,060.
Brent Ruge	Lacrosse – Boys	Year 2	\$1,802.
Paul Cucciniello	Lacrosse – Girls	Year 2	\$2,120.
Ursula Wooley	Athletic Coordinator	Year 3	\$1,000.

# **Action 10-PN-066:**

**BE IT RESOLVED** that the Board of Education approves the employment of **Beth Ann Klepper** as the District-Wide Permanent Substitute effective September 22, 2009.

#### **POLICY/CURRICULUM:**

Roger Straight – Chair, Jody Lebbing, Gene Schaedel Action Items 10-PC-03

## **COMMUNICATIONS:**

Donna Gregory - Chair, Michelle Cresti, Grace Hoefig, Gene Schaedel

# **RECOGNITION OF THE PUBLIC:**

# **EXECUTIVE SESSION:**

Resolved by the Board of Education of Clinton Township as per Chapter 231, P. L. 1975:

- a. That it is hereby determined that it is necessary to meet in Executive Session on Monday, September 21, 2009 to discuss matters of contract negotiations.
- b. The matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.
- c. Action will not be taken upon return.
- d. The length of the meeting is thought to be approximately 30 minutes.

#### **NEW BUSINESS**

#### **ADJOURNMENT**

#### **Action 10-AJ-004:**

**BE IT RESOLVED** that the Board of Education adjourns this meeting.