#### CLINTON TOWNSHIP SCHOOL DISTRICT BOARD OF EDUCATION

# MINUTES Public Hearing on the 2008/2009 School Budget and Regular Meeting– March 19, 2008

**TIME AND PLACE:** The regular meeting and public hearing on the 2008/2009 proposed school budget was held on March 19, 2008, by the Board of Education of the Clinton Township School District, Hunterdon County, in the Library of the Round Valley School, 128 Cokesbury Road, Lebanon, New Jersey 08833.

# PUBLICATION

- **OF NOTICE:** In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, the Clinton Township Board of Education has provided adequate notice of the date, time, and location of this meeting. Such notice has been posted on the district website, in the Clinton Township Board of Education Office and each of the district schools, has been filed with the Clinton Township Clerk, and was faxed to the *Hunterdon County Democrat, Hunterdon Review, Courier News, Star Ledger and Express Times* on March 11, 2008.
- CALL TO ORDER: Board President Roger Straight called the meeting to order at 7:30 PM.

#### ROLL CALL

Present:	Roger Straight, President	
	Jim Dincuff, Vice President	
	Michelle Cresti	
	Donna Gregory	

Charles Many

Mark Kaplan Janette LaVigne Debra Weiss

# Absent:

Thomas Roskoski

#### DISTRICT ADMINISTRATORS

**PRESENT:**Elizabeth A. Nastus, Superintendent of SchoolsDaria A. Wasserbach, School Business Administrator/Board Secretary

#### PUBLIC HEARING ON THE 2008/2009 PROPOSED SCHOOL BUDGET

Dr. Nastus and Mrs. Wasserbach presented the Public Hearing on the 2008/2009 Proposed School Budget.

# PUBLIC COMMENT ON THE 2008/09 PROPOSED BUDGET:

- Franklyn Isaacson Thinks that the budget will pass and wishes the Board luck.
- Donna Talis Congratulated the board on the proposed school budget, asked for reconsideration on implementation of pay to play
- Sandra Sullivan Asked for explanation of pay to play
- Steve Swan Sees no issue with pay to play

Mark Kaplan introduced his proposal for the implementation of pay to play. Following discussion, it was determined that the Board would not assess any pay to play fees in the proposed budget. In the event that the budget is defeated, the Board will re-visit the option.

# Action 08-345: RESOLUTION

WHEREAS, the 2008/2009 proposed budget includes sufficient funds to implement the proposed planning process as described in this district's Annual Report pursuant to N.J.S.A. 18A:7A -11 and to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Content Standards;

THEREFORE BE IT RESOLVED the Clinton Township Board of Education approves the tentative 2008/2009 budget in the amount of \$28,080,565 and authorizes its submission to the Hunterdon County Superintendent of Schools for approval as follows:

General Fund	\$24,342,051
Special Revenue Fund	\$664,314
Debt Service Fund	
Total Base Budget	
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BE IT FURTHER RESOLVED, that the Board of Education approves the submission of the tax levy cap calculation as follows:

Prebudget year adjusted tax levy, including weighted increases for enrollment,	\$21,966,894
inflated by 4%	
Adjustment for Reduction in Total State Aid From Prebudget Year, Issued with	\$0
State Aid Notices	
Adjustment for Increase in Health Care Cost	\$0
Adjustment for Districts Spending Above Adequacy, with General Fund Levy	
Greater than Local Share and State Aid Increase Greater than CPI	(\$115,899)
Request to the Commissioner for Waivers:	
Increase in Capital Outlay	\$0
Increase in Special Education Costs over \$40,000 per pupil	\$0
New School Costs	\$0
Increase in Energy Costs	\$0
Increase in Insurance Costs	\$0
Increase in Transportation Costs for Hazardous Routes	
Increase in Tuition Costs	\$0
Failure to Meet CCCS under QSAC	\$0
Non-recurring General Fund Revenues	

Other Waiver requests	\$0
Total Tax Levy Cap:	\$21,850,995

*BE IT FURTHER RESOLVED to acknowledge that the 2008/2009 budget as described above results in a general fund tax levy in the amount of \$21,733,628, and a debt service tax levy in the amount of \$2,987,434.* 

BE IT FURTHER RESOLVED that in accordance with Board of Education Policy No. 9250, "Expenses" the maximum travel allowance for the 2008/2009 school year shall be established at \$100,000.

Motion by R. Straight, seconded by D. Weiss. On a roll call vote resolution was ADOPTED as follows: ayes, 6; nays, 1 (Kaplan).

Mr. Dincuff thanked Tom Roskoski, Chuck Many, and Debbie Weiss for all of their work on this year's school budget.

# **REPORT OF THE SUPERINTENDENT OF SCHOOLS**

Donna Talis presented a thank you card to the Board from the CTMS Boys' and Girls' Lacrosse Teams.

In addition to the monthly report on pupil enrollment and suspension, Dr. Nastus reported on the success of the first CTMS play, The Pirates of Penzance, Jr. and the need to revise the District's Mission Statement to include new language required under NJ QSAC.

#### Action 08-346:

# RESOLUTION

BE IT RESOLVED that the Board of Education approves the revised District Mission Statement as follows:

The Clinton Township School District will ensure, for each child, meaningful and challenging educational experiences in a supportive caring environment.

The Clinton Township School District emphasizes the enhancement of student learning with the delivery of instruction through curriculum and programs that align with the New Jersey Core Curriculum Content Standards and reflect the ten New Jersey Professional Standards for Teachers.

Motion by R. Straight, seconded by M. Cresti. On a roll call vote resolution was ADOPTED as follows: ayes, 7; nays, 0.

# **RECOGNITION OF THE PUBLIC:**

• Franklyn Isaacson – Commented that pay to play is challenging in the first year, but is accepted in subsequent years.

# APPROVAL OF MINUTES

#### Action 08-347:

# RESOLUTION

BE IT RESOLVED that the Board of Education approves the Regular Meeting Minutes of February 28, 2008. Motion by R. Straight, seconded by D. Gregory. On a roll call vote resolution was ADOPTED as follows: ayes, 6; nays, 0; abs., 1 (Straight).

#### Action 08-348: RESOLUTION

BE IT RESOLVED that the Board of Education approves the Special Meeting Minutes of March 10, 2008. Motion by R. Straight, seconded by D. Gregory. On a roll call vote resolution was ADOPTED as follows: ayes, 6; nays, 0; abs., 1 (Straight).

#### Action 08-349: RESOLUTION

BE IT RESOLVED that the Board of Education approves the Executive Session Minutes of March 10, 2008. Motion by R. Straight, seconded by D. Gregory. On a roll call vote resolution was ADOPTED as follows: ayes, 6; nays, 0; abs., 1 (Straight).

#### **REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR**

Mrs. Wasserbach reminded the Board that the 2007 Personal/Relative and Financial Disclosure Statements (Ethics Forms) are due not later than April 1.

It was noted that in place of the April 14 committee meetings, the Board may wish to meet as a whole in closed session to discuss the renewal or non-renewal of non-tenured certificated staff members. It was determined that April 7 was a preferable date.

Correspondence:

- January 16, 2008 Letter from American Red Cross of Central NJ, re: Acknowledgement of CTMS contribution to the International Disaster Relief Fund
- February 24, 2008 Letter from Girl Scout Troop 784, re: Thank you to Dr. Nastus for assistance in earning Silver Award
- February 26, 2008 Letter to Mr. and Mrs. Cocchiola, re: Thank you for donation of tennis balls to CTMS
- March 4, 2008 Letter from Frank Dragotta, Hunterdon County Superintendent, re: to Mr. F. Isaacson inquiry related to non-public pupil transportation

#### Action 08-350:

#### RESOLUTION

BE IT RESOLVED that the Board of Education hereby determines that it shall conduct a Special Meeting of the Board for the purpose of discussing personnel matters on Monday, April 7, 2008 in the Round Valley School All-Purpose Room beginning at 6:30 PM. Motion by R. Straight, seconded by D. Weiss. On a roll call vote resolution was ADOPTED as follows: ayes, 7; nays, 0.

## Action 08-351:

#### RESOLUTION

BE IT RESOLVED that the Board of Education hereby determines that it shall conduct the Annual Organization Meeting of the Board of Education on Monday, April 28, 2008 in the Round Valley School All-Purpose Room beginning at 7:30 PM. Motion by R. Straight, seconded by D. Weiss. On a roll call vote resolution was ADOPTED as follows: ayes, 7; nays, 0.

#### Action 08-352: RESOLUTION

BE IT RESOLVED that the Board of Education approves the line item transfers for period ending January 31, 2008. Motion by R. Straight, seconded by D. Weiss. On a roll call vote resolution was ADOPTED as follows: ayes, 7; nays, 0.

## Action 08-353: RESOLUTION

*BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C.* 6A:23-2.11 (*c*) 3 *does hereby certify that as the date of these reports, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C.* 6A:23-2.11 (*a*);

BE IT FURTHER RESOLVED that the Superintendent of Schools recommends that the Clinton Township Board of Education accept the monthly financial reports of the Secretary and Treasurer of School Monies for the month(s) of January 2008; and further recommends, in compliance with N.J.A.C. 6A:23-2.11 (c) 4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A:23-2.11 (b), and that as of this report sufficient funds are available to meet the district's financial obligations for the remainder of the year.

Motion by R. Straight, seconded by D. Weiss. On a roll call vote resolution was ADOPTED as follows: ayes, 7; nays, 0.

#### OLD BUSINESS

Dr. Nastus reported on the status of the Certificate of Occupancy for the Clinton Township Middle School.

#### COMMITTEE REPORTS

# **FACILITIES/FINANCE:** Chuck Many – Facilities Chair, Tom Roskoski – Finance Chair, Jim Dincuff, Debbie Weiss

#### Action 08-354:

#### RESOLUTION

*BE IT RESOLVED that the Board of Education approves payment of bills in the amount of* \$902,364.25 for the period ending March 19, 2008. Motion by R. Straight, seconded by J. Dincuff. On a roll call vote resolution was ADOPTED as follows: ayes, 7; nays, 0.

#### Action 08-355:

#### RESOLUTION

BE IT RESOLVED that the Board of Education approves the following CTMS and School Renovation Capital payments:

<i>Ch</i> #	Vendor (Payee)	Check Line Comments	Amount
1370	The Spiezle Group	Architect Fees	\$13,950.70
	TOTAL		\$13,950.70

Motion by R. Straight, seconded by J. Dincuff. On a roll call vote resolution was ADOPTED as follows: ayes, 7; nays, 0.

#### Action 08-356: RESOLUTION

BE IT RESOLVED that the Board of Education accepts a \$200 donation from Melinda Wilp for RVS Teacher Mrs. Sielaff's classroom. Motion by R. Straight, seconded by J. Dincuff. On a roll call vote resolution was ADOPTED as follows: ayes, 7; nays, 0.

#### Action 08-357:

#### RESOLUTION

BE IT RESOLVED that the Board of Education establishes the 2007/2008 Lacrosse student activity fee in the amount of \$110. Motion by R. Straight, seconded by J. Dincuff. On a roll call vote resolution was ADOPTED as follows: ayes, 7; nays, 0.

#### Action 08-358:

#### **RESOLUTION**

BE IT RESOLVED that the Board of Education approves the 2008/2009 Interlocal Services Agreement with the Township of Clinton for the Use of Facilities and Shared Services. Motion by R. Straight, seconded by J. Dincuff. On a roll call vote resolution was ADOPTED as follows: ayes, 7; nays, 0.

#### Action 08-359:

#### RESOLUTION

BE IT RESOLVED that the Board of Education approves the 2008/2009 and Occupancy Agreement, including Kindergarten Wraparound, with the Work Family Connection, Oldwick, NJ. Motion by R. Straight, seconded by J. Dincuff. On a roll call vote resolution was ADOPTED as follows: ayes, 7; nays, 0.

# <u>PERSONNEL/NEGOTIATIONS:</u> Michelle Cresti – Chair, Donna Gregory, Jim Dincuff, Janette LaVigne

#### Action 08-360:

#### **RESOLUTION**

BE IT RESOLVED that the Board of Education approves the following requests for graduate course approval:

Employee	Semester	Course	Credits
Tricia Comly	Summer 2008	World of Mathematics	3
Heather Shanklin	Summer 2008	Decision Analysis	3
Julie Snee	Summer 2008	Children's Literature in Elementary School	3

Motion by M. Cresti, seconded by J. Dincuff. On a roll call vote resolution was ADOPTED as follows: ayes, 7; nays, 0.

#### Action 08-361:

#### RESOLUTION

BE IT RESOLVED that the Board of Education accepts, with regret, the Notice of Resignation from **Christine Bobal**, RVS Lunch Aide, effective March 7, 2008. Motion by M. Cresti, seconded by J. Dincuff. On a roll call vote resolution was ADOPTED as follows: ayes, 7; nays, 0.

#### Action 08-362:

#### **RESOLUTION**

BE IT RESOLVED that the Board of Education accepts, with regret, the Notice of Resignation from **Gail Walters**, PMG TA, effective April 1, 2008. Motion by M. Cresti, seconded by J. Dincuff. On a roll call vote resolution was ADOPTED as follows: ayes, 7; nays, 0.

#### Action 08-363:

#### RESOLUTION

BE IT RESOLVED that the Board of Education accepts the Notice of Resignation from **Frank Primiani**, Maintenance Worker, effective April 1, 2008. Motion by M. Cresti, seconded by J. Dincuff. On a roll call vote resolution was ADOPTED as follows: ayes, 7; nays, 0.

IT WAS NOTED THAT ALL STAFF APPOINTMENTS ARE AT THE RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS AND THAT ALL SALARIES ARE PRO-RATED TO THE EFFECTIVE DATE OF EMPLOYMENT.

#### Action 08-364:

#### RESOLUTION

BE IT RESOLVED that the Board of Education approves the 2007/08 appointment of and employment contract for **Kevin Roy** as Round Valley School Special Education Teacher (replacement for Kristin McRae) effective April 1, 2008 at Step 1 MA in F, \$47,485. Motion by M. Cresti, seconded by J. Dincuff. On a roll call vote resolution was ADOPTED as follows: ayes, 7; nays, 0.

#### Action 08-365: RESOLUTION

BE IT RESOLVED that the Board of Education approves the 2007/08 appointment of and employment contract for **Melissa Manks** as Patrick McGaheran School Special Education Teacher Assistant (replacement for Gail Walters) effective March 31, 2008 at Step 1 BA, \$19,365. Motion by M. Cresti, seconded by J. Dincuff. On a roll call vote resolution was ADOPTED as follows: ayes, 7; nays, 0.

# Action 08-366:

#### RESOLUTION

BE IT RESOLVED that the Board of Education approves the 2007/08 appointment of Susan Brown as Round Valley School Maternity Leave Replacement Teacher (MLOA Replacement for Diana Horvaht) effective March 18, 2008 at BA Step 1, \$44,485. Motion by M. Cresti, seconded by J. Dincuff. On a roll call vote resolution was ADOPTED as follows: ayes, 7; nays, 0.

#### Action 08-367:

#### **RESOLUTION**

BE IT RESOLVED that the Board of Education approves the 2007/08 appointment of **Jennifer Bogart** as Spruce Run School Maternity Leave Replacement Teacher Assistant (MLOA Replacement for Nadine Twadell) effective March 31, 2008 at BA Step 1, \$19,365. Motion by M. Cresti, seconded by J. Dincuff. On a roll call vote resolution was ADOPTED as follows: ayes, 7; nays, 0.

#### Action 08-368: RESOLUTION

BE IT RESOLVED that the Board of Education approves the following 2007/2008 co-curricular appointments:

Paul Cucciniello, Girls Lacrosse Coach, \$1,802 Joseph Andersen, Boys Lacrosse Coach, \$1,802

Motion by M. Cresti, seconded by J. Dincuff. On a roll call vote resolution was ADOPTED as follows: ayes, 7; nays, 0.

#### Action 08-369:

#### RESOLUTION

BE IT RESOLVED that the Board of Education approves 2007/2008 appointment of **Rose** *Mastrioanni* as after-hours Teacher Assistant for extra curricular activity through the end of May for up to two (2) hours per day at a rate of \$21.20 per hour in accordance with the Negotiated Agreement. Motion by M. Cresti, seconded by J. Dincuff. On a roll call vote resolution was ADOPTED as follows: ayes, 7; nays, 0.

#### Action 08-370:

#### RESOLUTION

*BE IT RESOLVED that the Board of Education approves the following 2007/2008 substitute teachers at a rate of \$90 per day:* 

Jennifer Bogart Dana DeRites Daniel Featherman Frederick Hagios Carol Klein Erika Kliszus Marissa Prosky

Motion by M. Cresti, seconded by J. Dincuff. On a roll call vote resolution was ADOPTED as follows: ayes, 7; nays, 0.

## <u>POLICY/CURRICULUM:</u> Jim Dincuff – Chair, Mark Kaplan, Chuck Many, Debbie Weiss

#### Action 08-371:

#### RESOLUTION

BE IT RESOLVED that the Board of Education approves the second reading and adoption of revised Policy No. 5111 "Admission". Motion by J. Dincuff, seconded by D. Weiss. On a roll call vote resolution was ADOPTED as follows: ayes, 7; nays, 0.

#### Action 08-372:

#### **RESOLUTION**

BE IT RESOLVED that the Board of Education approves the first reading of revised Regulation No. R5111 "Admission". Motion by J. Dincuff, seconded by D. Weiss. On a roll call vote resolution was ADOPTED as follows: ayes, 7; nays, 0.

#### Action 08-373:

#### RESOLUTION

BE IT RESOLVED that the Board of Education approves the second reading and adoption of the following regulations and procedures:

Regulation R1312	Community Complaints and Inquiries
Regulation R2120	
Regulation R2131	Chief School Administrator

Motion by J. Dincuff, seconded by D. Weiss. On a roll call vote resolution was ADOPTED as follows: ayes, 7; nays, 0.

#### Action 08-374: RESOLUTION

BE IT RESOLVED that the Board of Education approves home instruction for student (2-4) for five hours per week effective February 26, 2008 through March 31, 2008 to be shared by Jennifer Cwynar, Katie Johnson, and Laura Jacobson at a rate of \$28.62 per hour in accordance with the Negotiated Agreement. Motion by J. Dincuff, seconded by D. Weiss. On a roll call vote resolution was ADOPTED as follows: ayes, 7; nays, 0.

#### Action 08-375: RESOLUTION

BE IT RESOLVED that the Board of Education approves home instruction for student (1-5) for 2 hours effective March 5, 2008 through April 30, 2008 to be provided by **Kelli Portland** at a rate of \$28.62 per hour in accordance with the Negotiated Agreement. Motion by J. Dincuff, seconded by D. Weiss. On a roll call vote resolution was ADOPTED as follows: ayes, 7; nays, 0.

# <u>COMMUNICATIONS:</u> Donna Gregory – Chair, Michelle Cresti, Mark Kaplan, Janette LaVigne

Ms. Gregory reported that the communication committee is working on promoting the 2008 school election and budget.

## **RECOGNITION OF THE PUBLIC:**

There were no public comments.

#### NEW BUSINESS

There was no new business.

#### **ADJOURNMENT**

#### Action 08-376:

## **RESOLUTION**

BE IT RESOLVED that the Board of Education adjourns the meeting at 9:45 PM. Motion by R. Straight, seconded by M. Kaplan. On a roll call vote resolution was ADOPTED as follows: ayes, 7; nays, 0.

Respectfully Submitted,

Daria A. Wasserbach School Business Administrator/Board Secretary

Minutes Prepared: 4/2/08 Minutes remain unofficial until Board of Education approval.

Board of Education Approved:

Roger Straight Board President <u>April 28, 2008</u> Date